GOVERNMENT COLLEGE OF ENGINEERING,
VMV ROAD, AMRAVATI – 444 604
(An Autonomous Institute of Govt. of Maharashtra)

Towards Global Technological Excellence

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No. GCOEA/BoM/14-15/

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Minutes of 12th meeting of Board of Management held on 03/08/2015 at 3.00 pm in meeting hall

Twelfth meeting of Board of Management (BoM) was held on 3/08/2015 at 3.00 pm in the meeting hall of the administrative building of the Institute. Following members were present for the meeting:

1. Dr. Vijay Bhatkar - Chairman
2. Dr. G. N. Vankhede - Member
3. Dr. N. D. Ghawaghawe - Member
4. Dr. S. N. Khante - Member
5. Mr. Sanjiv Bambal - Invited Member
6. Dr. W. Z. Gandhare - Member Secretary

At the outset, the Member Secretary welcomed Hon'ble Chairman and Hon'ble Members of the BoM. Hon'ble Members Principal Secretary Higher and Technical Education, Government of Maharashtra, Dr. R. K. Shevgaonkar, Mr. Sanjay Jadhao, Dr. M. S. Randive and Mr. R. D. Patil could not attend the meeting due to some preoccupied work and their absence was granted by BoM.

Member Secretary Dr. W. Z. Gandhare presented the progress of the Institute.

Item No. 11: To note & confirm the minutes of Eleventh BoM meeting held on 13th April 2015

The minutes of Eleventh BoM meeting were noted and confirmed by the BoM.

Item No. 12: To note action taken on Eleventh BoM meeting

Dr. W. Z. Gandhare, Member Secretary delivered the presentation on the action taken on the minutes of eleventh BoM meeting. During presentation Hon'ble Chairman sought to know the

status of activity regarding the preparation of document for road map for upgrading this Institute to the NIT/IIT level. Member Secretary informed the meeting that the work of preparation of document for roadmap to achieve the NIT/IIT status to this Institute has been allotted to Dr. P. P. Bedekar Principal had a meeting with Dr. Sudheendra Kulkarni and LeenaWadia from Observer Research Foundation (ORF), Mumbai on 11/07/2015. The ORF has consented to prepare the roadmap documents for this Institute and the meeting of officials from ORF and faculty from this Institute along with the Principal would be scheduled shortly. Hon'ble Chairman instructed that Institute should be ready with the information on the deficiencies regarding the infrastructural facilities available. The facilities which are to be added and the challenges which are to be met, should be considered for preparing the road map. He also suggested for noting the progress of world class Institutes and the way they have developed to present status. He advised to ask the ORF for finding the gap between NIT and this Institute regarding the infrastructural facilities and faculty. In response to the query of Hon'ble, Mr. Sanjiv Bambal regarding the customization, Hon'ble Chairman informed the meeting that COEP has done the rigorous analysis in this regards. This Institute has also to perform the rigorous analysis regarding the infrastructural facilities and faculty, and exploring the feasibility of having new programs in consonance with the industry requirements.

BoM approved the action taken for the item No. 5 of the eleventh BoM meeting.While discussing action taken on item No. 6 and 7 of eleventh BoM meeting, Hon'ble Chairman sought to know the response of Directorate of Technical Education (DTE), M. S. Mumbai regarding the contractual appointments of teaching and non-teaching posts made by the Institute. Dr. W. Z. Gandhare, Member Secretary informed the meeting that the Institute has received the letter from the DTE, that BoM has the power to make the contractual appointments and there is no need to have the DTE nominee on the interview panel for recruiting the persons on contractual positions. Hon'ble Member Dr. N. D. Ghawghawe informed the meeting that Institute has called the proposals from the faculty for Career Assurance Scheme (CAS), but they have not been processed due lack of requisite information for processing the CAS proposals. Institute has sought the information from the Joint Director, Technical Education, Regional Office, Amravati in this regards but it has not yet responded.

Hon'ble Member Dr. G. N. Vankhede informed the meeting that most of the posts of Professors and Associate Professors are vacant for long time and there is no response to the advertisement for filling these positions on contractual basis. In response to the query of Hon'ble Chairman regarding the Institute's strategy, Hon'ble Member Dr. G. N. Vankhede suggested that regular staff should be promoted to the higher posts and posts getting vacant due to these promotions could be recruited on contractual basis. Hon'ble Member Dr. S. N. Khante informed

the meeting that BoM does not have the powers to carry out the regular promotions, hence it would not have been possible to promote the existing staff.

Dr. W. Z. Gandhare, Member Secretary informed the meeting that in 2014 there was an advertisement of MPSC for filling the posts of Professors and Associate Professors of Non-autonomous Institutes, but MPSC has not yet started the process of recruiting the these positions at the autonomous Institutes.

Hon'ble Chairman instructed that the process of Career Advancement Scheme should be expedited to get the higher positions of faculty filled earliest possible. The criteria for CAS promotions, adherence to AICTE norms should be decided at Institute level. Accordingly the formats could be prepared for inviting the proposals for promotions under CAS. He also suggested to resort to use of open access media resources available on the net for some of the courses. Faculty and Students should be encouraged to use these media to get them upgraded in consonance with the technological requirements. Hon'ble Mr. Sanjiv Bamble suggested exploring the feasibility of inviting the faculty from the Institute of national importance for teaching specific topics for which the faculty at the Institute is not available. Hon. Chairman also advised to inculcate the habit of self learning among the students. Hon'ble. Chairman stressed to include this issue in the roadmap document being prepared by ORF for upgrading this Institute to NIT/IIT level. He cited the examples of how some Indian students have developed the Japanese Language by self learning, and how IT people have strengthened their knowledge in new domain by self learning. He informed that there are lot of Seminar and Webinars available. Students and faculty should be encouraged to use these resources for strengthening their knowledge in the desired domain. He suggested working out the modalities for knowing the BoM, whether Institute has adopted the self learning culture in the Institute or not. Hon'ble. Mr. Sanjiv Bambal suggested of having the discussion on action plan for self learning in the next BoM meeting. Hon'ble. Chairman suggested that there should be proposals from the teachers / Heads of Department of suggesting the Webinars for specific topics. In response to the query of Hon'ble Chairman regarding the numbers of meeting conducted of the open forum and the action taken on the suggestions received in the open forum, Dr. W. Z. Gandhare, Principal informed that there were two meetings in every year and Institute administration use to take the action on the suggestions received in the open forum. Hon'ble Chairman suggested that the issue of resorting to use the open access media resources for strengthening teaching-learning process should be discussed in open forum and let the suggestions come through proper channel *i.e.* BoS, Academic Board *etc.* for its ratification in the BoM meeting.

Item No. 13: To note and approve the minutes of 28th and 29th Academic Board Meeting held on 18th April and 9th July 2015 respectively

BoM noted and approved the minutes of 28th and 29th Academic Board Meetings held on18th April and 9th July 2015 respectively as enclosed at page no. 14 – 83 in the Book of Enclosure No. II.

Item No. 14: To recommend the B. Tech. and M. Tech. degree eligible students for award of degrees from SGB Amravati University, Amravati

BoM recommend the list of the B. Tech. and M. Tech. degree eligible students for award of degrees from SGB Amravati University, Amravati.

Item No. 15: To note and approve the recommendations of Building Works Committee held on 8th July 2015

While discussing the recommendations of Building Works Committee meeting held on 8th July 2015, in response to the query of Hon'ble Chairman regarding the condition of toilets in the Institute, Dr. W. Z. Gandhare, Principal informed the meeting that most of the toilets in the campus have been renovated and students expressed their satisfaction in the Class Representatives (CR) meeting. In response to the doubt of Hon'ble Mr. Sanjiv Bambal over the feasibility of CR meeting for knowing the satisfaction level of students, Hon'ble Members Dr. S. N. Khante and Dr. N. D. Ghawghawe informed the meeting that there are three CR meetings in every term and there is an on-line feedback mechanism for the students to know their response regarding the learning facilities and the quality of teaching of an individual teacher. Hon'ble Chairman suggested expanding the questionnaires of on-line feedback mechanism to take care of students' satisfaction level about the infrastructural facilities available in the Institute and the facilities they seek to be made available in the Institute. Since the training and placement office was not at place, it was decided to sanction the expenditure of Rs. 1.65 Lacs, for its refurbishment and staff toilets.

While watching the presentation on Campus beautification, Hon'ble Chairman appreciated the unique Umbrella installed near the canteen. In response to the query of Hon'ble Chairman regarding the appointment of Architecture for the planned development of campus and the utilization of his services, Dr. S. P. Tatewar, Member Secretary, Building Works Committee informed the meeting that the Architecture has been appointed but Institute has not yet utilized his services. Hon'ble Chairman suggested that while deciding the color scheme for painting at various places in the campus, the architecture's views should be taken in to consideration for better aesthetic environment. He advised to seek the approval of Institute Architecture for any new works being undertaken in the Institute hereinafter. He cited the example of Military and bank's color schemes for various purposes, and how they are maintained with better aesthetic view. The Institute administration should select the color scheme for any new work in accordance

with Institute Architecture's advice. The BoM noted the recommendations of Building Works Committee held on 8th July 2015 and approved the same.

Item No. 16: To note and approve the recommendations of Finance Committee held on 27th July 2015

While discussing the minutes of Finance Committee meeting held on 27th July 2015, Hon. Member Dr. S. N. Khante clarified the additional Registration Fees for Dissertation work of M. Tech. students who have not completed their dissertation in stipulated time in the fee structure applicable at the time of admission. If student seeks to register for dissertation after a gap then he will have to pay the fees for entire period, (including gap in between) subsequent to his first registration for dissertation according to fee structure at the time of admission. With this correction in the minutes of Finance Committee held on 9th April 2015 BoM approved the minutes.

Item No. 17: To note the progress of TEQIP-II and approve the same

BoM noted the progress of TEQIP as placed at page No. 92-95 of Book of Enclosure No. II and expressed the satisfaction.

Item No. 18: To approve the list of faculty appointed as stopgap arrangement

Dr. P. P. Bedekar, Coordinator for the recruitment of faculty and staff as a stopgap arrangement explained the process carried out. In response to the query of Hon. Chairman regarding the names of newspaper where advertisement was published and its scope of circulation for this process, Dr. Bedekar informed the meeting that advertisement was published in newspaper Hitvada and Lokamat for state circulation. He informed the meeting that total 61 applications were received for teaching posts of Assistant Professor, Associate Professor and Professors of various disciplines. Out of this 12 were found not eligible. Eight candidates have been selected for the Assistant Professor posts and eight for non-teaching post. Hon'ble Member Dr. N. D. Ghawghawe sought the correction as Rs. 24840/- instead of Rs. 28840/- at Page No. 97 of Book of Enclosure No. II. In response to the query of Hon. Chairman regarding the quality of teachers recommended, Dr. Bedekar informed the meeting that according to MPSC prevailing practices; 40% cut off was decided. Therefore, those who scored less than 40% marks were not recommended. Hon'ble Chairman stressed the importance of recruiting the quality teachers only and advised not to recruit just for sake of filling the vacant positions. The BoM approved the list of faculty appointed as stopgap arrangement as given at page No. 96-99 of Book of Enclosure No. 2.

Item No. 19: To approve the list of staff appointed as stopgap arrangement

Hon'ble Member Dr. S. N. Khante sought the correction in the appointment letter of Estate Engineer and Placement Assistant in the responsibility of posts as relevant to the posts instead of

"Day to day Laboratory Work related to autonomy/Govt. Work" at Page No. 107 and 108 of Book of Enclosure No. II. With this correction the BoM approved the list of staff appointed as stopgap arrangement.

Item No. 20: To note the report of Training and Placement Officer

BoM noted the report of Training and Placement Officer as given at page No. 113-129 of Book of Enclosure No. II.

Item No. 21: To note the report of Dean R&D

While discussing the Report of Dean R&D Hon'ble Chairman sought to know the Impact Factor of the Journals where faculty have published their papers and how much papers are belonging to Science Citation Index (SCI) list. Dr. V. B. Virulkar, Dean R&D informed the meeting that very few papers are from SCI lists. Hon'ble Chairman instructed to ensure that faculty should publish their papers in the journals belonging to SCI list.

BoM noted the report of Dean R&D as given at page No. 130 of Book of Enclosure No. II.

Item No. 22: To note the achievement of the Institute during 2014-15

BoM noted the achievement of the Institute during 2014-15 as given at page No. 131-149 of Book of Enclosure No. II and congratulated the Principal, faculty, staff and students for securing the 17th Rank in "Top 25 Government T-School of India" of DATAQUEST's 2015 Ranking Survey of Top T-School of India. BoM also congratulated the Institute for bagging consecutively second times Lokmat National Educational Leadership Award for "Outstanding Engineering Institute West". Hon'ble Chairman wished the Institute for the same pace of progress in future also.

Item No. 23: Any other points with the permission of Chair

23 (a): To note and approve the recommendations of 16thmeeting of Finance Committee held on 2nd August 2015 at 2.00 pm

While discussing the minutes of 16thmeeting of finance Committee, Hon'ble Member Dr. S. N. Khante suggested that item No. 34 of this minute of meeting *i.e.* approval of budget for financial year 2015-16 should be taken as a separate point considering its importance. The meeting agreed to consider this as separate point. BoM noted and approved the other items of minute of 16th Finance Committee held on 2nd August 2015.

23 (b): To approve one year Part Time Certificate Course in ID&CADD

The BoM noted the proposal from Head, Civil Engineering for conducting One Year Part-Time Certificate Course in "Interior Designing and Computer Aided Design and Drafting

(ID&CADD) under continuing education program in collaboration with CAD Station Multipurpose Institute, Amravati and approved the same.

23 (c): To note the action taken as regards to removal of encroachment in the Institute's campus

The BoM noted the action of Principal regarding the removal of encroachment in the Institute's campus. Member Secretary and the Principal Dr. W. Z. Gandhare informed that there was no wall compound hence some local residents carried out encroachment from long back. As the total cost of the encroached land is about Rs. 5.00 crores, Hon'ble member Dr. G. N. Vankhede expressed his views to take urgent action in this regard. Member Secretary and the Principal Dr. W. Z. Gandhare also informed that Institute is badly in need of the auditorium in Campus. It is planned to construct the auditorium at the encroached land in the Institute campus. BoM granted the approval to take the necessary steps for removal of encroachment.

23 (d): To approve the budget of the Institute for the financial year 2015-16

BoM approved the budget for 2015-16 as recommended by Finance Committee in its 16th meeting.

Subsequent to perusing the allocation for various activities Hon'ble Chairman stressed the need of having the allocation for starting the Incubation Centre where students can learn something new. He asserted that there is a need to adopt innovative methods in administration, innovative methods in Teaching-Learning. He instructed to make the provision for Incubation Centre. BoM resolved to allocate Rs. 10.00 lacs for establishment of Incubation Centre from the Tuition Fees receipt. It was also resolved to start Incubation Centre earliest and submission of its progress report in next BoM meeting.

Hon'ble Member Dr. S. N. Khante pointed out that there is no provision for expenditure on Graduation Ceremony 2016 of the Institute. He sought the allocation of Rs. 4.0 lacs for Graduation Ceremony 2016 from Examination Fee receipt. To incorporate this expenditure in the budget he sought to add the expenditure under the head Graduation Ceremony 2016 at Sr. No. 10 at Annexure-IX (at page No. 212) of Book of Enclosure No. III. With these amendments the BoM approved the budget for financial year 2015-16.

With the permission of Hon'ble Chairman, Mr. Sanjiv Bambal made the presentation on Innovations in the Institute. Hon'ble Chairman applauded the presentation and sought the actionable report from Hon'ble Member Mr. Sanjiv Bambal. He asked Hon'ble Member Mr. Sanjiv Bambal for preparing a doable report on "What We can be Next Year". Hon. Member Mr. Sanjiv Bambal pointed out the weaknesses of graduating students from the T-School and

expressed the desire to include new courses in the curriculum such as Foreign Languages for enhancing the employability of students. Hon'ble Member Dr. S. N. Khante consented to ascertain the feasibility of including the Foreign Languages such as Japanese, French, and German *etc.* in the curriculum of this Institute. Hon'ble Chairman requested Mr. Sanjiv Bambal to share his presentation with the key functionaries of the Institute. He also instructed Member Secretary to include the points from this presentation in the roadmap document being prepared by ORF.

The meeting ended with vote of thanks to Hon'ble Chairman and all Hon'ble members by Member Secretary.

-Sd-	**-Sd-**
(Dr. W. Z. Gandhare)	(Dr. Vijay Bhatkar)
Member Secretary, BoM	Chairman, BoM
Govt. College of Engineering	Govt. College of Engineering
Amravati	Amravati

Copy to- All Hon'ble Members, Board of Management for information and confirmation