



Government College of Engineering, Amravati

(An Autonomous Institute of Govt. of Maharashtra)

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Minutes of meeting of Board of Management held on 11/12/2010 at 11.00 a.m. in meeting hall

Second meeting of Board of Management (BoM) was held on 11/12/2010 at 11.00 a.m. in meeting hall of Govt. College of Engineering, Amravati and following members were present.

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| 1. Dr. S. K. Mahajan, Director of Tech. Education. | - Chairman |
| 2. Dr. Abhay Wagh, Dy. Secretary, M.S., Mumbai | - Member |
| 3. Mr. Sanjay Jadhao | - Member |
| 4. Dr. G. N. Vankhede | - Member |
| 5. Dr. M. S. Randive | - Member |
| 6. Dr. R. P. Borkar | - Member |
| 7. Dr. P. M. Khodke, Principal | - Member Secretary |
| 8. Mr. C. S. Thorat, P.S. to Hon'ble Minister | - Special invitee. |

At the outset, the Principal welcomed Hon'ble Chairman and Members of Board of Management. Due to unavoidable circumstances Dr. Vijay Bhatkar, Dr. P. K. Sahoo, Mr. R. D. Patil, Dr. S. R. Chandak, Dr. S. S. Gokhale and Mr. Sanjay Choudhari, Hon'ble Members, conveyed their inability to attend the meeting and requested to grant leave, accordingly they were granted leave for absence. However, the comments received from Dr. Gokhale, Mr. Patil, and Dr. Chandak on the agenda were circulated during the meeting. Mr. C. S. Thorat, P.S. to Hon'ble Minister and a special invitee was felicitated at the hands of Dr. S. K. Mahajan, Chairman, Board of Management.

Dr. P. M. Khodke, Member Secretary requested BoM to permit to present the status of Campus Placement of students. Prof. M. M. Deshmukh, Training and Placement Officer presented the information on initiatives for student placement, scholars and Industry Interaction. The contents were noted by the members. Shri Sanjay Jadhao enquired why number of companies visiting institute for campus

placement are reducing. Hon'ble member was told that due to recession during 2008-09 less number of companies visited. While process of campus placement for year 2010-11 is just started and according to NASCOM directives the companies can visit only in 8th Semester. Dr. Abhay Wagh, Hon'ble member pointed out that though core companies are visiting, companies related to Electrical and Electronics are less. Similarly the data pertaining to entrepreneurship, higher studies and off campus placement of passed out students may also be collected.

Hon'ble Chairman after welcoming all the members requested Member Secretary to proceed with the agenda. The decisions taken on various items are as under.

Item No. 35 : To confirm minutes of first BoM meeting held on 18/9/2010.

The minutes of first BoM meeting held on 18/9/2010 were read and confirmed. Dr. G. N. Vankhede, Hon'ble member suggested to print the agenda and enclosures on both sides of paper so that stationary can be saved. The suggestion was accepted.

Item No. 36 : To note and approve action taken on First BoM meeting.

Board of Management noted and approved the action taken on first meeting. Following discussions took place.

- Hon'ble Chairman enquired about income other than fees. Similarly the income generated from I. R. G. was not shown in the audited statement. He also suggested that year-wise list of assets and liabilities should be included in audit reports. However, it was told by Member Secretary that the audit of P.L.A. account (Except examination fee) is done by A.G. Audit while audit of examination fee is done by private Chartered Accountant. However, suggestions were accepted for the future reports.

- It was decided that the Gold medals will be awarded to toppers of 2010 during graduation ceremony of 2011 batch, preferably in the month June/ July 2011.
- Dr. M. S. Randive, Hon'ble member pointed out that U. G. C. grants for girls' hostel are available. It was informed by Member Secretary that the institute earlier submitted proposal to U. G. C. The institute was called for presentation and at last moment it was informed that this institute is not eligible for the grants. Dr. Abhay Wagh, Hon'ble Member informed BoM that as per MHRD policy UGC grant is presently available for Polytechnics in first phase and Engineering Colleges shall be taken up in next phase.
- While discussing action taken on release of grants for building Hon'ble Chairman suggested that the priorities for construction of building be fixed and accordingly efforts should be made to get the amount sanctioned. It was informed that both the buildings are very important from institute point of view. The Information Technology building shall help to satisfy norms of A. I. C. T. E. and Girls hostel building will save girl students from hardship. Dr. Abhay Wagh, Hon'ble member assured the BoM that grants for Information Technology building and Girls Hostel shall be released at the earliest in phased manner. IT building shall be given priority as the completion of the building is awaited for remaining amount.

Item No. 17 : To approve the proposal for grant / extension of financial powers to BoM, Principal and Head of the department.

The BoM discussed the issue at length. Dr. G. N. Vankhede, Hon'ble Member was of the opinion that the financial powers should be approved as proposed. However, Hon'ble Chairman and Dr. Abhay Wagh, informed BoM that present guidelines, rules and regulations issued vide GR dated 31st march 2004 and applicable to Autonomous institutes are under revision at Govt. level. The present G. R. does not

state clearly the financial powers of BoM. Hence, the financial rules which shall be applicable and shall be Uniform to all Govt. autonomous institutions (Pune, Aurangabad, and Amravati) including structure of BoG/ BoM shall be issued in due course of time. Shri Sanjay Jadhao stated that this institute is pioneer and premium Government Engineering Institute in the Region. For the fast progress of this institute, which in turn shall certainly benefit the Region, the mechanism for decision making need to be improved. The BoM can contribute a lot in this process. While, present approach of transferring onus on the State Government shall not help the institute. He further stated that this approach will negate the advantage of Autonomous institute. Therefore, State Govt. should transfer administrative and financial responsibilities to BoM.

Dr. S. K. Mahajan, as pointed out earlier, informed that the uniform guidelines applicable to all Autonomous institutes shall be available in near future. Till then State Government Rules on financial and administrative issues shall necessarily be followed.

The proposal in the item was agreed in principle. It was suggested to send the proposal to State Government. Similar proposal, if felt necessary, shall be obtained from Govt. College of Engineering., Aurangabad. A committee shall be set up at D. T. E. level to look into the issue. The item may again be placed as soon as revised guidelines are issued by State Government.

Item No. 26 : To approve the procedure of utilization of funds in PLA generated through Collection of students fees.

It was decided that the funds shall be sanctioned (Development fund) by Director of Technical Education, whereas the list of equipments be approved by BoM. The proposal to spend "Laboratory fee" on repairs, maintenance, minor/ major

project, spare parts and consumables is approved. On the advised of Dr. S S Gokhale, it was informed that the efforts are being taken to increase IRG.

Item No. 31 : To establish faculty positions of Registrar, Deans and Controller of Examination in the institute.

The BoM approved faculty positions of Registrar, Deans and Controller of Examination in the institute. As the position of Controller of Examination is established, the Examination committee is requested to make relevant changes in examination rules and regulations and place as a separate item in next BoM meeting.

During the discussion, Dr. M.S. Randive, Hon'ble member informed BoM about procedure followed for examination at G. C. O. E., Pune. He told that the setting, printing of question paper for final examination is done by Course Coordinator. Dr. Gokhale opined (with reference to comments) that such positions be offered to person having experience of HoD. The BoM was informed that the institute has shortage of faculty. Many of the courses are being taught by contract faculty and visiting faculty. In such situation complete freedom without check can not be given.

Item No. 32 : To approve establishment of four funds (Corpus, Staff Development, Depreciation and maintenance).

The BoM approved establishment of four funds (Corpus, Staff Development, Depreciation and maintenance) and also to divert interest amount in this accounts.

Item No. 34 : To accord permission for fixed deposits (F.D.)

The BoM accorded permission for fixed deposits of balance amounts (except state Govt. grants) in Nationalized Banks.

Item No. 37 : To note status of application of TEQIP II sub-component 1.2.

The BoM noted the status and the condition of shortage of faculty and decided to make full-fledged efforts in this regard.

Dr. Abhay Wagh, Hon'ble member informed that new appointments of Asstt. Professors (Lecturers in 5th pay scale) are under progress and faculty shortfall may be overcome if the institute gets Asstt. Professors in sizable number. The Member Secretary informed BoM that to fulfill minimum requirement of 65% of faculty (as conveyed by N. P. I. U.) only recruitment at the level of Asstt. Professors shall not serve the purpose. Appointments at higher positions (Associate Professors and Professors) shall also be necessary.

Item No. 38 : To note G.R. dated 1st March 2008 regarding recruitment Rules for faculty of Autonomous institution.

The G.R. dated 1st March 2008 was read and noted.

Item No. 39 : To approve recruitment rules for faculty appointment as per G.R. dated 1st March 2008 and UGC guidelines 2010.

Item was deferred.

Item No. 40 : To approve Roster for faculty appointments.

Item was deferred.

Item No. 41 : To approve the proposal for appointment of faculty against vacancy at institute level.

Dr. Gokhale opined that the faculty recruitment be given top priority. Similarly Mr. Patil, through communication expressed urgent need to approve faculty appointments at institute level to improve the standard of the institute. The item was deferred.

Item No. 42 : To nominate member on Faculty Selection committee and Approve panels of subject expert.

The item was deferred.

Item No. 43 : To nominate member on stores and purchase committee.

The BoM nominated Prof. Dr. G. N. Vankhede on Stores and purchase committee.

Item No. 44 : To approve proposal for establishment student aid fund.

The BoM approved establishment of student aid fund. It was also suggested to establish a student charter. Guidelines for imposing fine on students should be widely published.

Item No. 45 : To approve procedure for Graduation Ceremony.

The BoM approved the procedure for Graduation Ceremony. The same shall be preferably conducted within two weeks after the declaration of results.

Item No. 46 : To approve expenditure during April 2010 to Oct. 2010.

The BoM approved expenditure during April 2010 to Oct. 2010.

Item No. 47 : To discuss and approve the procedure and panel of experts of academic audit as well as self evaluation of department / institution.

The BoM approved the procedure and panel of experts of academic audit as well as self evaluation of department / institution.

Item No. 48 : To approve constitution of various committees: Stores & Purchase Committee, Women's Grievance committee, Students Grievance committee.

The BoM approved constitution of various committees such as Stores & Purchase Committee, Women's grievance committee, Student grievance committee. On the suggestion that Ragging committee also be formed, it was conveyed that the committee is already in place. The constitution of committee shall be submitted for approval in next BoM meeting. Dr. M. S. Randive opined that Atrocity committee

should also be constituted. it was advised to enquire about rules and regulations for Atrocity committee and if necessary the constitution of same should also be submitted in next BoM meeting.

Item No. 49 : To note efforts taken by T.P.O. for industry interaction.

The BoM noted the efforts taken by T. P. O. for industry interaction and expressed its satisfaction.

Item No. 50 : To note minutes of Academic Board meeting held on 20th Nov. 2010.

The BoM noted the minutes of Academic Board meeting held on 20th Nov. 2010.

Item No. 51 : To note action taken in establishment matters.

The BoM noted action taken in all four cases of establishment matters presented in the meeting.

BoM also instructed to request Hon'ble Director of Technical Education as well as Higher and Technical Education Department of Government of Maharashtra to permit to retain faculty (Item 51 c) till the decision of TEQIP-II is finalized and also in respect of Item 51(d).

Item No. 52 : To approve a Proposal for installation and implementation of virtual class Room system at the Institute by Watch Witz Technologies Pvt. Ltd. (WTPL)

Dr. N. D. Ghawghawe, Dean, Academics presented the proposal. The queries of BoM members were satisfied by Dean, Academics. The BoM approved the proposal of installation and implementation of virtual class room system at the institute by Watch Witz Technologies Pvt. Ltd. (WTPL).

Item No. 53 : To grant approval to the appointment of contractor for outsourcing services in Academic section.

The BoM approved the proposal. It delegated powers for further negotiations, if any, to Principal, Govt. College of Engineering, Amravati.

Item No. 54 : To approve rates of remuneration/honorarium to experts, faculty, and staff.

The BoM, after detailed discussion, approved unanimously the proposal submitted by committee for the rates of remuneration / honorarium to experts, faculty and staff.

Dr. Abhay Wagh, Hon'ble member appreciated the different committee members for submitting a detailed and exhaustive report on item No.47 and 54 which enabled BoM to conclude on some important issues.

The meeting ended with vote of thanks to Hon'ble Chairman and all Hon'ble members by Member Secretary.



(Dr. P. M. Khodke)
Member Secretary,
Board of Management.



(Dr. S. K. Mahajan)
Chairman,
Board of Management.

Copy to all Honorable Members of Board of Management for information and confirmation.