



**GOVERNMENT COLLEGE OF ENGINEERING, AMRAVATI**

Near Kathora Naka, Amravati-444 604

(An Autonomous Institute of Govt. of Maharashtra)

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Date: 14/08/2012

**Minutes of 5<sup>th</sup> meeting of Board of Management held on 14/07/2012  
at 1.30 p. m. in meeting hall**

Fifth meeting of Board of Management was held on 14/07/2012 at 1.30 p.m. in meeting hall of Govt. College of Engineering, Amravati and following members were present:

1. Dr. Vijay Bhatkar - Chairman
2. Dr. G. N. Vankhede - Member
3. Dr. N. D. Ghawghawe - Member
4. Dr. S. N. Khante - Member
5. Prof. D. J. Chaudhari - Invited Member
6. Dr. W. Z. Gandhare - Member Secretary

At the outset, the Member Secretary welcomed all Hon'ble Members of Board of Management. Dr. R. K. Shevgaonkar, Mr. Sanjay Jadhao, Mr. R. D. Patil & Dr. M. S. Randive, Member could not attend the meeting due to some other work and their leave of absence was granted by the Board.

Chairman enquired about the absence of Dr. P. M. Khodke, Member invitee. Member Secretary informed the Board that Dr. P. M. Khodke was not invited for this meeting as no special need existed. Chairman told that we had requested Dr. P. M. Khodke to help in proceedings of the BoM with his past experience of CoEA. However, Chairman said that if we are not calling him for future meetings, a letter may be sent to Dr. P. M. Khodke thanking him for sharing his knowledge and expertise which contributed to the development of CoEA. Chairman instructed that as a good practice, all Past Principals, Past Faculties & Eminent

Alumina should be invited to the graduation ceremony. Dr. Gandhare told the Board that all the local Past Principals & Faculties were called for the graduation ceremony.

**Item No. 29: To note & confirm the minutes of fourth BoM meeting held on 16<sup>th</sup> Jan. 2012**

No comments were received, hence the minutes were noted and confirmed.

**Item No. 30: To note action taken on fourth BoM meeting**

Action taken report was noted with the following suggestions:

1. Chairman stressed on the review of strategic agenda of BoM and mentoring its progress on implementation. However, formats for monitoring the progress are yet to be designed. Chairman instructed to prepare this format at the earliest and monitor the progress accordingly.
2. The use of NPTEL courses shall be encouraged so that the knowledge level of students as well as faculty could be improved. After going through the experience of NPTEL courses, faculty members would be able to develop their own audio-visual course material and making this institute as a potential Resource Centre for development of engineering course material in multimedia format for MHRD.
3. Chairman appreciated the introduction of Living System as a subject at First year level and Introduction of System Engineering at Seventh Semester. Dr. G. N. Vankhede expressed the concern about the curriculum of Living System. He suggested making curriculum such that it blends engineering knowledge with biology. The curriculum of Living System shall be revised in consultation with Dr. G. N. Vankhede. Chairman also suggested that the curriculum of MIT, CoEP, and IITs should also be studied before finalizing the content of Living System subject.
4. Budgeted provision for face-upliftment was noted. Member Secretary informed about the encroachments in the campus by different people at various locations. Chairman showed concern over this issue and instructed to secure the campus as a top priority before face-



upliftment. If compound wall proposal sent to D. T. E. is not sanctioned, then a temporary arrangement shall be made to secure the campus by barbed wire fencing. Notice boards to recognize the possession of land by Govt. College of Engineering, Amravati shall be placed at various prominent locations.

5. Chairman instructed again to initiate a campus wide drive for cleaning the campus in a month at all levels including students, faculties and staff. The NSS unit of the institute shall take a lead role in this activity. This work includes removal of shrubs, debris, trees, etc. surrounding the buildings and roads including Hostels & Principal's Quarter area. This will make the campus clean and green like Cantonment areas of Defence. The guidance for preparing gardens at various locations may be obtained from expert for selecting trees, place, number and type urgently. The work of cleanliness should be carried out by dividing the activity amongst various Departments. Awards should be instituted for the departments having most clean, green and beautiful surroundings.
6. Chairman informed the house about the development of the faculty appointment at higher levels. He recommended an urgent meeting by the Principal with the Director of Technical Education for faculty appointment at higher posts.
7. Chairman was impressed by the presentation by Prof. Gandhare on Solar engineering. He instructed that Solar Energy Research Project should be submitted for funding by Mechanical Department which should include the work discussed with Chairman by Dr. Gandhare.

**Item No. 31: To note recommendations of Finance Committee**

Finance Committee recommendations were discussed by BoM and Chairman expressed happiness over the budgetary provision for face-upliftment, Production Centre, FAB Lab & e-Governance. However, Chairman suggested the name 'Innovation & Incubation Centre' in place of Production Centre and FAB Lab. BoM noted the Civil Works to be carried out worth of Rs. 40.925 lacs and Electrical Work of Rs. 2.266 lacs. BoM also noted the proposal of appointment of Maintenance Engineer.

**Item No. 32: To approve annual report on account & finance for financial year 2011-12**

The annual report of account and finance for financial year 2011-12 was approved by the BoM.

**Item No. 33: To approve budget for financial year 2012-13**

BoM discussed the budget for the financial year 2012-13. As suggested in Item No. 31 the budgetary provision of Production Centre and FAB Labs shall be utilized for the development of Innovation and Incubation Centre.

Chairman pointed out that the Golden Jubilee celebration of the institute is to be held in 2013-14. He stressed about raising of fund for this celebration along with the distinguished alumina & Alumni Association of the institute. A letter received from the President, Govt. College of Engineering, Amravati Alumni Association was also discussed in the meeting and Chairman thanked Govt. College of Engineering, Amravati Alumni Association for offering their full support for Golden Jubilee celebration. A formal letter of thanks may be sent to them by Principal. Dr. G. N. Vankhede suggested making some provision in the budget of year 2012-13 for initiating the activity of Golden Jubilee celebration. This was agreed to.

BoM approved the budget for the financial year 2012-13 with the above noting and corrections.

**Item No. 34: To approve the enhancement of M. Tech. & Ph. D. fee**

BoM discussed the enhancement of M. Tech. & Ph. D. fees. Dr. Gandhare informed the Board that the M. Tech. & Ph. D. fee at Govt. College of Engineering, Aurangabad is same as that of B. Tech. level. Govt. increases the fee at B. Tech. level. BoM approved the enhancement of M. Tech. & Ph.D. fees for the students admitted in the year 2012-13 with the noting that if Govt. of Maharashtra revises the fee further, the admitted candidates will be required to pay the difference in the fees. A letter may be sent to Govt. informing about enhancement of M. Tech. & Ph. D. fees.



Chairman enquired about the Rules and Guidelines for admitting Ph. D. students in the institute. Dr. Gandhare informed that at present Ph. D. students are using Research Labs of the institute for registering in the University for Ph. D. The students after completion of work submits thesis to the University. However, during this period the student does not have any presentation in the institute and hence to develop research culture in the institute, proper rules at institute level would be essential. BoM agreed and suggested to form a committee to frame the rules for admitting Ph. D. students through the institute under the Chairmanship of Dr. W. Z. Gandhare. Other members of committee would be Dr. G. N. Vankhede, Dr. N. D. Ghawghwe, Dr. D. S. Chaudhari and Dr. S. N. Khante, Dr. S. S. Pusadkar & Dr. R. B. Yarasu as Member Secretary.

**Item No. 35: To note recommendations of Building and Works Committee**

BoM discussed the recommendations of Building and Works Committee and noted with the following suggestions:

- Guidelines for aesthetics of the departments, laboratories, class rooms and office shall be framed.
- Aesthetic coherence shall be maintained in all departments with respect to curtain provision, floorings and colouring.
- The overall look of the campus shall be made aesthetically pleasing and beautiful.

**Item No. 36: To approve the utilization of Tuition Fee collected upto 2011-12 for various works**

BoM discussed the utilization of tuition fees collected up to 2011-12 for upliftment of institute, development of Production Centre and FAB Lab & e-governance. BoM approved the utilization of tuition fee of Rs. 375 lacs out of Rs. 570 lacs collected till 2011-12 on above works. Chairman expected that the utilization of this amount will accelerate the progress & add to good governance of the institute. BoM also approved the utilization of balance amount and tuition fees collected in the year 2012-13 as per the guidelines approved by the BoM.

**Item No. 37: To accord approval to expenditure on face up lift of Civil & Mechanical**

**Engineering Department & electrification work through PWD**

BoM approved the expenditure to be incurred on execution of the work of replacement of Steel windows with Aluminum Sliding Windows for Civil, Electrical & Mechanical Department through P. W. D. BoM also approved the budgetary provision of electrical works worth Rs. 13.646 lacs through P. W. D. However, the detail estimate of electrical works of Rs. 11.38 lacs shall be obtained from P. W. D. by Prof. V. M. Jape before 31<sup>st</sup> July 2012 & disbursing the amount.

**Item No. 38: Ex-facto approval to removal of overhead transmission line & making it underground cabling through campus**

BoM approved the action on underground cabling through campus by M. S. E. B.

**Item No. 39: To note minutes of Academic Board**

BoM noted the recommendation of Academic Board.

**Item No. 40: To approve and recommend the eligible B. Tech. & M. Tech. students of year 2010 - 11 for award of degree by Sant Gadge Baba Amravati University, Amravati**

BoM approved the list of eligible B. Tech. & M. Tech. students of year 2010-11 for the award of degrees by Sant Gadge Baba Amravati University, Amravati & recommended the same list to the Sant Gadge Baba Amravati University, Amravati for the award of degrees.

**Item No. 41 To approve and recommend the eligible B. Tech. & M. Tech. students of year 2011 - 12 for award of degree by Sant Gadge Baba Amravati University, Amravati**

BoM approved the list of eligible B. Tech. & M. Tech. students of year 2011-12 for the award of degrees by Sant Gadge Baba Amravati University, Amravati & recommended the same list to the Sant Gadge Baba Amravati University, Amravati for the award of degrees.



**Item No. 42: To approve Procurement Plan under TEQIP II**

BoM approved the Procurement Plan for purchase of equipments, furniture, books, software, minor civil works & contractual services worth of Rs. 562.5 lacs.

**Item No. 43: To approve the IRG policy under Continuing Education Program Under TEQIP II**

BoM discussed the IRG policy under Continuing Education Program through TEQIP. Dr. Gandhare pointed out that the share between Govt. & the faculty shall be 50-50 instead of 30-70 as suggested. Chairman suggested to make appropriate changes in the proposal at all level & authorized the Member Secretary to finalize the policy consistent with other autonomous engineering colleges in Maharashtra. BoM approved IRG policy with above suggestions.

**Item No. 44: To approve Faculty and staff development plan under TEQIP II**

BoM approved the Faculty and Staff development plan under TEQIP II for arranging training, deputing faculties and Staff for STTP, Conferences, and Seminars & 3 month courses at National & International level. BoM suggested taking feedback from the trainees in the correct format.

**Item No. 45: To approve the rules and Format of application for International Travel of Faculty and staff under TEQIP II**

BoM approved the rules and the format of application for International Travel of Faculty and Staff under TEQIP II with the following suggestions:

- In the rule, "Only the Ph. D. students, Faculty, Heads of Depts., Deans & Head of the institution" the word Faculty shall be replaced with "Regular Faculty".
- Principal was authorized to make additional rules at institute level for deputing the faculty for International travel, viz. for paper presentation once in every three years and the Conferences of repute.

- On behalf of BoM a committee should be set up for checking the quality of the conferences and training. The beneficiary will present before the committee his projects and research work. Only after assessment of quality of papers the committee recommend it to BoM for further processing.

**Item No. 46: To recommend the proposal of Dr. V. B. Virulkar for International Travel under TEQIP II for paper presentation**

BoM recommended the proposal of Dr. V. B. Virulkar for international travel under TEQIP II for paper presentation subject to the presentation before a committee and recommendation by the committee.

**Item No. 47: To approve the policy for spending Tuition fee for financial year 2012-13 Onward**

BoM approved the policy for spending Tuition fees for financial year 2012-13.

**Item No. 48: To approve the Proposal of utilization of Library fine**

BoM approved the proposal of utilization of Library fine as per Purchase Rules and Financial Powers 2011 of the institute.

**Item No. 49: To approve the additional requirement of fund for RPS equipment**

BoM approved the Rs. 2.00 lacs for purchase of equipment Rapid Chloride Test Kit & Rapid Chloride Test Water to be procured under the RPS of AICTE. It is the additional amount over and above the fund available through RPS schemes.

**Item No. 50: To note rank of the institute in 'Outlook-MDRA' Survey of 'Best Professional Colleges of India' 2012**

BoM noted CoEA's 45<sup>th</sup> position amongst the top 100 institutes ranked by "Outlook - MDRA" Survey. Chairman appreciated the efforts made by Students, Faculty & Staff.



of the institute and expected the higher rank in the coming year. Chairman suggested to write a letter to Govt. informing the high rank of the institute.

**Item No. 51: To note T & P and IIP Cell report**

BoM noted the Training & Placement and IIP Cell report and appreciate the efforts taken by Training & Placement Officer of the institute.

**Item No. 52: To note Academic Reform and Examination Reform**

BoM noted Academic Reforms and Examination Reforms carried out during academic year 2011-12.

**Item No. 53: Any other item with the permission of the chair To note list of faculty member For Electoral Roll of various boards under faculty of Engineering and Technology**

BoM noted the list of faculty member for Electoral Roll of various Boards under faculty of Engineering and Technology of Sant Gadge Baba Amravati University, Amravati.

The meeting ended with a vote of thanks to Hon'ble Chairman and all Hon'ble members by Member Secretary.



(Dr. W. Z. Gandhare)  
Member Secretary,  
Board of Management,  
Govt. College of Engineering,  
Amravati



(Dr. Vijay Bhatkar)  
Chairman,  
Board of Management,  
Govt. College of Engineering,  
Amravati

Copy to all Hon'ble Members, Board of Management for information and confirmation.