



**GOVERNMENT COLLEGE OF ENGINEERING, AMRAVATI**  
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**Minutes of 7<sup>th</sup> meeting of Board of Management held on 4/8/2013  
at 2.00 p. m. in meeting hall**

Seventh meeting of Board of Management was held on 4/8/2013 at 2.00 p.m. in Meeting Hall of Govt. College of Engineering, Amravati and following members were present for the meeting-

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|------------------------|--------------------------|
| 1. Dr. Vijay Bhatkar   | - Chairman               |
| 2. Mr. Sanjay Jadhao   | - Member                 |
| 3. Dr. G. N. Vankhede  | - Member                 |
| 4. Dr. Abhay Wagh      | - Special Invited Member |
| 4. Dr. N. D. Ghawghawe | - Member                 |
| 5. Dr. S. N. Khante    | - Member                 |
| 6. Dr. W. Z. Gandhare  | - Member Secretary       |

At the outset, the Member Secretary welcomed all Hon'ble Members of Board of Management. Hon'ble Member, Mr. Sanjay Kumar, Principal Secretary, Dr. R. K. Shevgaonkar, Mr. R. D. Patil and Dr. M. S. Randive could not attend the meeting due to some preoccupied work and their absence was granted by the Chairman. Dr. Abhay Wagh requested the BoM, to grant the permission for allowing Prof. D. A. Shingade, Joint Director, Directorate of Technical Education, Amravati Region Amravati, to attend the meeting as an invited member. Hon'ble Chairman granted the permission.

Dr. W. Z. Gandhare, Member Secretary explained the agenda notes and the various books of enclosures to all the members of BoM. Dr. Abhay Wagh urged that the agenda points and the books of enclosures should be circulated to all the BoM members well in advance. Hon'ble Chairman directed the member secretary to prepare the documents at least 15 days before the scheduled date of BoM meeting. He also directed to write the item wise agenda notes in bulleted format. Mr. Sanjay Jadhav suggested that the entire agenda items should be explained in the form of power point presentation. He also suggested that the agenda of the meeting should be as

precise and minimum as possible. In order to cover the number of agenda items it is decided to increase the frequency of BoM meetings every year.

**Item No. 22: To note & confirm the minutes of Sixth BoM meeting held on 2<sup>nd</sup> February 2013**

Minutes of sixth BoM meeting were noted by the BoM. Hon'ble Chairman suggested to write the important decisions taken in earlier meeting. He also instructed to prepare the visual presentation which would tell the complete story of the Institute's development since the formation of BoM. All the important decisions should be included in the presentation.

With the above suggestions minutes of Sixth BoM meeting were confirmed.

**Item No. 23: To note action taken on Sixth BoM meeting**

BoM discussed the actions taken on various items of sixth BoM meeting. Mr. Sanjay Jadhao raised the objection for not working over the decisions taken in last BoM meeting. He pointed out that a committee under his chairmanship was expected to prepare the plan for landscaping and developing a garden in the campus. However there was very slow response from the Institute's members of the said committee.

Hon'ble Chairman expressed a serious concern over the conditions of toilets in various buildings. He showed much disappointment over the task given to Building Works Committee for improving the conditions of toilet blocks, in the last BoM meeting. Principal Dr. W. Z. Gandhare expressed apology for not completing the building works in time.

In order to keep checks over the various decisions being taken in BoM meeting, Mr. Sanjay Jadhav suggested to prepare a monitoring format which would reflect the status of all the decisions. Mr. Sanjay Jadhav suggested to form a sub-committee for preparation of monitoring format within two weeks. The Chairman formed a committee of Mr. Sanjay Jadhav and Dr. W. Z. Gandhare. Further it was decided to prepare a format by 5<sup>th</sup> September 2013 and sent to Chairman for approval by 30<sup>th</sup> September 2013. Mr. Sanjay Jadhav also suggested to assign the job of monitoring and keeping the track of BoM decisions, to a senior faculty who was looking after the administration. Dr. S. N. Khante told that a separate position of Dean (Administration) was being created and a proposal of the same was being taken in the same meeting as a separate agenda item.

The report on Industry Institute Interaction was noted. The chairman stressed on exposure of faculty to industries and industrial visit to students. BoM suggested that more emphasis should

be given on the participation of industry people in various activities. Also it was suggested that maximum projects based on industrial problems should be undertaken at UG and PG level. As suggested in last BoM meeting, the bio-data of eminent persons were put before the Hon'ble Chairman for appointing one person as a Special Invitee on BoM. Hon'ble Chairman selected Mr. Sanjiv Bambal, Director, Cognizant Technology Solutions Pune, as a special invitee for BoM.

BoM noted the actions taken with the above suggestions.

**Item No. 24: To note the minutes of Academic Board meetings held on 25<sup>th</sup> June 2013 and 24<sup>th</sup> July 2013**

BoM noted the recommendations of Academic Board meetings held on 25<sup>th</sup> June 2013 and 24<sup>th</sup> July 2013.

**Item No. 25: To Recommend the Lists of B.Tech. and M. Tech. Degree Eligible Students for award of degree by SGB Amravati University Amravati**

Hon'ble Chairman enquired about the ratio of UG to PG students who were eligible for degree. Dr. W. Z. Gandhare told that ratio is 7:1 and approximately 497 B.Tech. and 69 M.Tech. students were awarded the provisional degree and grade cards in the Graduation ceremony held on 4<sup>th</sup> August 2013. Final degree certificates will be awarded by SGB Amravati University Amravati. The Chairman instructed to increase the intake capacity of each PG course to minimum 25 by next year to strengthen PG education further.

BoM approved the list of eligible B.Tech. & M. Tech. students completing their programmes in Winter-2012, Summer-13 and Summer Term-2013 for the award of degrees by Sant Gadge Baba Amravati University, Amravati & recommended the same to the Sant Gadge Baba Amravati University, Amravati for the award of degrees.

**Item No. 26: To approve the recommendations of Building and Works Committee**

Hon'ble Chairman informed that surprise visits to laboratories and the toilet blocks of any department will be held during next BoM meeting by all BoM members. All the civil works including toilet blocks must be completed before the next BoM meeting. The Chairman again stressed on completion of face upliftment work approved by BoM at the earliest. It was also pointed out that the approach road to library and Electronics & Telecomm. Building should be completed. Mr. Abhay Wagh told that Girls Hostel building should be completed by PWD and handed over as early as possible. The grants for completing the remaining civil works have been

released and are placed on BDS. He also suggested that the Institute should take a rigorous follow up in this regard with DTE and Mantralaya.

BoM approved the recommendations of Building and Works Committee.

**Item No. 27: To approve the recommendations of Finance Committee**

Mr. Abhay Wagh told to refer the GR. No. B/2010/ (170/10)/TE-2 dt. 23<sup>rd</sup> October 2012 for noting the powers and functions of BoM. Dr. N. D. Ghawghawe told that this GR was placed before BoM in last meeting and was noted by BoM. Mr. Abhay Wagh explicitly mentioned to note the financial powers being delegated to the BoM as per the GR. The Principal Dr. W. Z. Gandhare told that in spite of many deliberations with the auditors, the auditors didn't accept the arguments to remove the audit paras. Mr. Abhay Wagh committed to give co-operation in this regards.

BoM also stressed on reducing electricity bill by 30% using Control Management Unit. Institute should initiate it by taking interdisciplinary project by energy savings. Dr. N. D. Ghawghawe informed BoM that such work was already taken in Library by B. Tech. student for project work under his guidance.

The recommendations of Finance Committee were noted and approved.

**Item No. 28: To note audit report of PLA account for 2006-2013**

Principal told that the audit of Personal Ledger Account (PLA) for the period of 2006-2013 was carried out recently by another team of Govt. auditors. The PLA audit was carried out for the first time. The auditors used a GR of 2002 for auditing which was for non-autonomous institute. They were unaware of the autonomous status of the institute and existence of BoM. The explicit GR of financial power of BoM by Finance ministry was demanded by the auditors. However, the existing GR were shown to them, but didn't satisfied. Then, the auditor raised objection on works approved by BoM and carried out as per institute Purchase and Finance Rules 2011. A letter in this regard was already sent to DTE and Mantralaya requesting the guidelines for the same. The auditor raised many objections on various works, many of which were already answered by the Institute. Mr. Abhay Wagh pointed out that many of the audit paras could be dropped if proper justification was given to the auditors. He told that every expenditure made under PLA should be linked with the student's development as per GR of development fee utilization, then no objection could be raised. He asked to give the proper

compliance of the audit objections in association with Joint Director. He also directed the Joint Director Prof. D. A. Shingade to give necessary help in this regards.

BoM noted the audit report of PLA for 2006-2013 with above remarks.

**Item No. 29: To Discuss and recommend annual report (Accounts and Finance) for financial year 2012-13**

The annual report (Accounts and Finance) was briefly explained by the Dean (Finance) Dr. S. S. Pusadkar. He highlighted the statements showing the payments and receipts under various heads. It was pointed out that receipt side was less as compared to payments. Hence it should be increased by generating the internal revenue. Mr. Sanjay Jadhav expressed the need for developing a production cell.

Annual report (Accounts and Finance) was noted and approved by BoM.

**Item No. 30: To recommend the budget for financial year 2013-14**

BoM approved the budget for financial year 2013-14.

**Item No. 31: To approve the additional requirement of fund for RPS equipment**

As per GR No. Purchase – 2013/(34/13)/TE-3 dt. 8/2/201, permission from Govt. is already granted to meet the additional expenditure of Rs. 9,37,875/- through students development funds.

BoM noted and approved the same.

**Item No. 32: To approve various fees to be charged at institute level**

Dr. Abhay Wagh directed to send a revised proposal for various fees to be charged for M.Tech. students. The Govt. will issue a GR for revised fees. He further stated that the M.Tech fees as approved by BoM might be continued till then.

BoM noted and approved the various fees to be charged at Institute level.

**Item No. 33: To note the progress of TEQIP-II and to note the evaluation reports**

Dr. W. Z. Gandhare informed the BoM about TEQIP-II audit carried out by the mentor, data auditor and performance auditor. The mentor and all the auditors stressed on improving faculty positions at higher cadres in all the departments. Dr. Abhay Wagh informed that the recruitment

of the posts of teaching cadre was in process. Within a short period of time, MPSC would publish the advertisement of various teaching posts. Till then these posts could be filled up by contractual faculty at Institute level. Dr. Abhay Wagh expressed the concern over less expenditures carried out under TEQIP-II. He suggested to follow the guidelines as prescribed in PIP. The Institute may alter the original proposed plan with the approval from BoM. He also pointed out that in the remaining tenure of TEQIP-II, the expenditure must be debited on various heads as per the sanctioned amount. Also the expenses which are neither permissible nor non-permissible, may be approved by the BoM. BoM Chairman stressed to have a meeting at Pune for discussing the revised plan of TEQIP-II expenditure. A presentation for the same should be carried out at the earliest.

BoM noted and approved the evaluation reports.

**Item No. 34: To approve the revised procurement plan for TEQIP-II**

BoM noted and approved the revised procurement plan for TEQIP-II.

**Item No. 35: To appoint a Senior Research Advisor**

Dr. W. Z. Gandhare informed that, as per the NPIU guidelines for TEQIP-II implementation, for the increase in research activities and their output, a senior research advisor would be appointed. The Hon'ble chairman instructed to send him the criteria for appointment of Senior Research Advisor so that he would guide for selection of the advisor. He also directed to issue an advertisement at reputed newspapers.

BoM noted and approved with above suggestions.

**Item No. 36: To note the remarks by NBA evaluation committee in its exit meeting**

BoM appreciated the efforts taken by the Institute for facing the NBA committee visited the Institute for accreditation to three M.Tech. programmes. The remarks of the NBA committee in its exit committee were discussed. BoM assured to remove the deficiencies as pointed out by the committee. BoM opined to take necessary actions to provide senior faculty and also to construct the approach road to library.

BoM noted the remarks of NBA evaluation committee.

**Item No. 37: To approve constitution of Dean (Administration) with functions**

Dr. W.Z.Gandhare explained the need of Dean (Administration) in the Institute. He proposed Dr. N. D. Ghawghawe as Dean (Administration).

BoM approved the constitution of Dean (Administration) with functions.

**Item No. 38: To approve the report of BoM subcommittee regarding the Rules, Regulations and fees for Ph.D. candidates registering through Institute**

The report of BoM subcommittee under the chairmanship of Dr. G. N. Vankhede was placed for discussion and approval. Dr. Abhay Wagh informed about the letter issued by Govt. for the procedure being adopted by the Institute regarding the Ph.D. registration and carrying out the research at the Institute. The subcommittee Chairman opined that the proposed Ph.D. rules did not violet the norms of S.G.B. Amravati. Dr. W. Z. Gandhare informed that the proposed rules regarding the Ph.D. research were framed to maintain the quality of research work to be carried out at the Institute. Dr. Abhay Wagh appreciated the efforts taken by the Institute and instructed to continue it for quality research work for Ph. D.

BoM approved the report of the sub-committee.

**Item No. 39: To approve the appointment of legal consultant Adv. Pradip Mahalle**

Hon'ble Chairman suggested to call some more profiles for appointment of legal consultant instead of calling the bio-data and the consent of a single person. He instructed to appoint a subcommittee under the Chairmanship of Mr. Sanjay Jadhav for selection of legal consultant. Dr. G. N. Vankhede and Dr. N. D. Ghawghawe would be the other members of the committee. The committee is expected to complete their task before 5<sup>th</sup> September 2013.

BoM approved the item with the above modifications.

**Item No. 40: To note rank of this institute amongst India's Top 100 Engineering Colleges 2013 (Outlook India Survey)**

Hon'ble Chairman congratulated Principal, faculty, staff and students for taking the Institute at 43<sup>rd</sup> rank in India's top 100 Engineering Colleges 2013 (Outlook India Survey). Mr. Sanjay Jadhav suggested to carry out the Institute's development as per the evaluation parameters for deciding the rank of the Institute.

BoM noted the same.

**Item No. 41: To note R & D report**

BoM noted the R & D activities and the report submitted by Dean (R& D).

**Item No. 42: To note T & P and IIP Cell report**

BoM noted and approved the report submitted by Training and Placement Officer.

The meeting ended with vote of thanks to Hon'ble Chairman and all the Hon'ble members by the member secretary Dr. W. Z. Gandhare.



(Dr. W. Z. Gandhare)  
Member Secretary  
Board of Management  
Govt. College of Engineering  
Amravati



(Dr. Vijay Bhatkar)  
Chairman  
Board of Management  
Govt. College of Engineering  
Amravati

Copy to all Hon'ble Members, Board of Management for information and confirmation.