



# GOVERNMENT COLLEGE OF ENGINEERING AMRAVATI

(An Autonomous Institute of Govt. of Maharashtra)

"Towards Global Technological Excellence"

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## MINUTES OF 26<sup>th</sup> MEETING OF BOARD OF GOVERNORS HELD 08-07-2023 AT 11:00 AM IN MEETING HALL OF THE INSTITUTE

Twenty Sixth Meeting of Board of Governors (BoG) was held on 8<sup>th</sup> July 2023 at 11:00 am in meeting hall of the administrative building of the institute. Following members were present for the meeting

- |                         |   |                  |
|-------------------------|---|------------------|
| 1. Dr. Sachin Mandvgane | - | Chairman         |
| 2. Mr. Ashish Uttarwar  | - | Member           |
| 3. Mr.Nemraj Deshmukh   | - | Member           |
| 4. Dr. Vinod Mohitkar   | - | Member           |
| 5. Dr.Y.V.Joshi         | - | Member           |
| 6. Dr. P.P.Bedekar      | - | Member           |
| 7. Dr. S. D. Londhe     | - | Member           |
| 8. Dr. Ashish Mahalle   | - | Member Secretary |

Meeting was started by welcoming the Hon. Chairman and Hon. Members by Dr. A. M. Mahalle, Principal and Member Secretary.

With the permission of chair proceeding of the meeting was presented by member secretary to house.

### Item No. 26.1

#### To introduce the new constitution of the BoG

Member Secretary Dr. A. M. Mahalle informed the house that, as per the GR. No. Miscellaneous -1111/ (122/22)/TE-2 Date 23 March 2023, Board of Governors is constituted for the Institute and, 25<sup>th</sup> Meeting of BoG with the Members nominated by GoM was held on 6<sup>th</sup> May 2023 at 11:30 am in meeting hall of the administrative building of the institute. In that meeting remaining members of BoG and other statutory committees were nominated. Complete Finance Committee and Academic Council with nominated members were presented the house and BoG noted the same.



Hon. Director Dr. Vinod Mohitkar inquired about the status of Members to be nominated by SGBAU Amravati and UGC. Dr. A.M. Mahalle informed that these nominations are awaited and follow-up is in progress.

**Item No. 26.2**

**To confirm and approve minutes of 25th BoG meeting held 06th May 2023**

The minutes of meeting of 25<sup>th</sup> BoG meeting were circulated to all members and were read, approved and confirmed.

**Item No. 26.3**

**To note and approve action taken report for 25<sup>th</sup> BoG meeting held on 06<sup>th</sup> May 2023**

In 25<sup>th</sup> BoG meeting, BoG was suggested some actions on certain issues. Dr. A.M. Mahalle presented the actions taken and status as follows,

***A.25.3 Constitution of Statutory and Non-Statutory Committees***

With nominated members by BoG, the statutory committees are constituted and action is completed. BoG noted the action taken.

***A.25.4.1 Additional summer 2023 examination***

Issue was placed in academic council meeting held on 20<sup>th</sup> May 2023, approved and additional examination summer 2023 was held during 13-June 23- to 19-June 23 and result is under process. Action Completed. BoG noted the action taken.

***A.25.4.2 Submission of contract faculty with regard to raise in consolidated salary as per 7<sup>th</sup> Pay commission***

It was suggested by BoG that Institute should write the reminder letter to Hon. Director Technical Education MS and get the directives from authority. Reminder letter has been sent to Hon. Director Technical Education MS. Action Completed.

Hon. Director enquired about the issue and Dr. A.M.Mahalle informed that the five contract faculties once again requested to raise the salary and the issue is considered in item no. 26.9 separately.

***A.25.4.3 Proposal for remuneration to newly created portfolio Deputy Controller of Examination***

BoG was asked to present Job profile and additional responsibilities of Dy. CoE to be present in next meeting. Job profile and additional responsibilities of Dy. CoE was presented in the meeting.

Hon. Director and Hon. Member Y.V.Joshi asked the practice of working of CoE section. Dr. P.P. Bedekar explain the current practice of CoE section. Dr. Y. V. Joshi suggested that examination and grade award should be done by course coordinator only. He also pointed



out that in NEP-2020 document there is "Assessment" term is used instead of "Examination". BoG suggested that all confidential work should be carried out by CoE and not by Dy.CoE. Dy.CoE is only to assist the CoE. BoG suggested the job responsibilities of CoE and Dy. CoE as follows,

- **Controller of Examination:**

1. Question paper setting and printing
2. Distribution of paper to exam coordinator/s
3. Conduct of Examination
4. Paper Valuation / Revaluation
5. Result Declaration and Grade card distribution
6. Authorized Signatory for Grade card
7. Recommendation for Bill Passing (Paper Setting, printing, Conduct of Exam, Valuation, result processing and declaration of result)
8. Member Secretary of Examination Committee

- **Deputy Controller of Examination:**

1. To assist CoE in all exam related activities
2. In absence of CoE, he/she will work as CoE

With above suggestions BoG approved the remuneration to Dy. Controller of Examination.

#### ***A.25.4.3 To recommend a invited Member on BoG from SC/ST cell***

Issue was discussed in 25<sup>th</sup> BoG meeting and BoG was suggested that the institute should follow up the matter regarding Nomination of member from GoM, to higher authority with reminder letter. Dr. A. M. Mahalle informed the house that reminder letter has been sent to higher authority but yet no reply from the higher authority.

Hon. Director opined that the constitution of the BoG is as per the extra ordinary gazette of Maharashtra, Part 4-B dated 14th January 2019, Uniform Statute NO. 3 OF 2019 and UGC/AICTE guidelines and hence the said request cannot be approved. Rest of the house agreed to issue pointed by Hon. Director.

#### **Item No. 26.4**

#### **To discuss and approve recommendations and minutes of meeting of 27<sup>th</sup> to 30<sup>th</sup> Finance Committee meetings**

Dr. A. M. Mahalle informed house that as per the GR No. Miscellaneous -1111/(02/20)/TE-2 Date 10<sup>th</sup> January 2020, appointments of previous BoG Chairman and members nominated by GoM was cancelled. It was necessary to propose the budget for essential expenditure and daily routine work and hence the institute arranged the finance committee





meetings with then finance committee in which a member was nominated by then BoG. So, in absence of BoG following finance committee meetings were held.

S.N.	Finance committee meeting	Date
1	27 <sup>th</sup> Finance Committee Meeting	08 <sup>th</sup> October 2021 at 3.00 p.m.
2	28 <sup>th</sup> Finance Committee Meeting	22 <sup>nd</sup> June 2022 at 3:00 pm
3	29 <sup>th</sup> Finance Committee Meeting	18 <sup>th</sup> October 2022 at 2:30 pm
4	30 <sup>th</sup> Finance Committee Meeting	24 <sup>th</sup> April 2023 at 2:30 pm

Minutes of above meetings are read out and confirmed with following discussion.

Dr. A.M. Mahalle presented the budgeted amount and expenditure for 2020-21 and 2021-22. Hon. Director asked about the procurement process adopted. Dr. A.M. Mahalle explained the procurement process and ensure the house that, institute following the procedure strictly as per the government rules and regulation and maximum purchase done through GeM. Hon. Director also asked regarding the A.G. Audit and its Objections, Dr. A.M.Mahalle informed that AG audit and Statutory Audit till 2022 is completed and also compliance the objections satisfactorily. BoG is approved the budget and expenditure for previous years as follows.

S.N.	Financial Year	Budget in INR Lacs	Expenditure INR Lacs	Remark
1	2020-21	4327.75	1034.61	Budget was principally approved by Board of Society
2	2021-22	2679.62	720.90	Budget was sent to GoM for approval

Dr. A. M. Mahalle presented some major recommendations of the above finance committee meetings to BoG,

**a. To raise the Financial Power of Chairman Finance Committee for minor civil and electrical work under PEC**

Financial Power of Chairman Finance Committee of minor Civil and Electrical work is to be raised from Rs.3.00 Lacks to Rs. 5.00 Lacks including taxes.

**Resolution:** BoG approved the recommendation of finance committee; the Financial Power of Chairman Finance Committee of minor Civil and Electrical work is to be raised from **Rs.3.00 Lacks to Rs. 5.00 Lacks** including taxes.

**b. Budget for M& M skill development center**

Dr. A.M. Mahalle explain the proposal to establish the Skill Development Center with the help of Mahindra and Mahindra Pvt. Ltd. He also informed that the proposal to

*(Handwritten signatures and initials)*



develop the tin shed of around 4500 sq ft was presented to finance committee and finance committee approved and recommended the budget Rs.56.00 Lac +10%.

Hon. Director enquired about the mode of operation between the institute and the said company. After detailed discussion BoG suggested the followings,

1. Ask the proposal from M&M Pvt. Ltd. Mentioning objectives, mode of operation, expectation from institute and benefit of the stake holders. Convert the information in the form of MoU.
2. Identify the courses to be float under the Skill Development Center as per the requirement of the Industries so that employability of the students can be enhanced.
3. Constitute a Committee for the development of said skill center and visit to such centers which are already established.
4. Study and procure the equipment those can be used for other courses also.
5. Design the courses such that those courses can be the exit courses in NEP-20

**Resolution:** With above suggestions BoG principally approved the budget for development of M&M Skill Development Center.

**c. Establishment of research laboratory of Nanoscience.**

Dr. A. M. Mahalle informed the house that Dr. D. A. Zatale, HoD Physics has submitted the proposal of research laboratory of Nanoscience. Finance committee approved and recommended the budget of Rs.144.0 lacks to BoG.

Dr. D. A. Zatale has been called for discussion. Hon. Director enquired about the existence of such laboratories, Identification of the target group of students. Dr. Y.V. Joshi asked the cost and utilization of the costly equipments. Dr. D.A. Zatale explained the queries raised by BoG. BoG expressed the concern on following issues,

- i. Equipments are costly and utilization of such costly equipments may not be there
- ii. Skilled man power will be required to operate such costly and specialized equipments
- iii. Can IRG be generated by such equipments?
- iv. Are such specialized equipments may be used for other courses?
- v. There may be high recurring expenditure.

**Resolution:** With above concerns BoG gave the directives that Principal Investigator should prepare the detailed Project report and submit to DST or AICTE or any other standard funding agencies.



**d. To raise Financial Power of Chairman Finance Committee for procurement**

Dr. A. M. Mahalle informed the house that existing financial power of procurement to Chairman finance Committee is Rs. 5.00 Lacs. Issue was discussed in Finance committee and Finance Committee approved and recommend that financial power of Chairman Finance committee to be raised to Rs. 10.00 Lacs.

Issues was discussed in BoG at length and suggest the followings,

- i. Finance Committee should be scheduled quarterly.
- ii. For procurement strictly the government rules and regulation should be followed
- iii. Single signed disbarment should be avoided.
- iv. Above Rs.10.00 Lacs dual signatory system may be used.

**Resolution:** With above suggestions BoG approved to raise the financial power of Chairman Finance committee to **Rs. 10.00 Lacs from existing Rs. 5.00 Lacs**

**Item No. 26.5**

**To discuss and approve recommendations and minutes of meeting of 31<sup>st</sup> Finance Committee meeting**

Dr. A. M. Mahalle informed the house that 31<sup>st</sup> Finance committee meeting was held on 07<sup>th</sup> June 2023 at 3:00 pm in the meeting hall of the institute. Minutes of the meeting were presented to house. Minutes are read and confirmed with following observations.

Expenditure for the FY 2022-23 was presented to house. Expenditure during F. Y 2022-23 is Rs. 854.05 Lakh under various budget heads against the Budgeted amount for F. Y. 2022-23 was Rs. 2117.38 lakh, which was approved and recommended to BoG for approval by Finance committee. Dr. Y.V. Joshi queried about the Electric Bill per month of the institute. Dr.A.M. Mahalle informed that on an average Rs.5.00 to 6.00 Lacs per month is the Electricity bill. Mr. Uttarwar Hon. Member suggested that institute should go for the "Green Campus" with solar generation. Rest of the house support to the point. BoG suggested that institute should submit the proposal to MEDHA. For the same it may be necessary to carry out the Energy Audit of the campus, for this institute may appoint a consultant or energy auditor and submit the proposal to MEDHA.

Dr. A. M. Mahalle presented the budget for the financial year 2023-24. Hon. Director and Hon. Chairman suggested that format to present the budget to be modified, it should be in the format of receipt and expenditure. Dr. Y. V. Joshi Hon. Member, expressed the concern that in some cases e.g., Exam Fees, the proposed budget is more than expected receipt. Some heads of the expenditure should be restructure. BoG suggested restructured format of the budget should



present in next BoG. BoG also suggested current year budget should be presented in proper format (Receipt and Expenditure) within one month.

**Resolution:**

1. BoG approved the expenditure of Rs. 854.05 Lacs under various budget heads against the Budgeted amount of Rs. 2117.38 lacs for the F. Y. 2022-23.
2. BoG principally approved the budget for financial year 2023-24 subject to presentation of budget in proper format (Receipt and Expenditure)

**Item No. 26.6**

**To approve the proposal of appointment of Professor of Practice in the Institute**

Dr. A. M. Mahalle informed the house that as per the Government resolution No. Miscellaneous -2022/ Pr. kr. (10/22)/TE-1 Date 29th December 2022 and Letter from Directorate of Technical Education No. 4/Esstb. /DTE/Professor of Practice/2023/285 Dt.10th May 2023, it is instructed to appoint a Professor of Practice in the institute in the session 2023-24. To decide the methodology and process as per the GR, committee has been appointed by Principal and accordingly advertisement has been published and as per the mentioned rules and regulation, a Professor of Practice will be appointed. As mentioned in the abovesaid GR remuneration for the Professor of Practice is will be Rs. 6.00 Lacks per Sem, i.e., Total Rs. 12 .00 Lacks per year. Financial part of the advertisement has been approved by finance Committee and recommended to BoG for approval

After discussion on the issue BoG approved the proposal of appointment of the Professor of Practice.

**Resolution:** BoG approved the proposal and institute may appoint more than one professor of practice as per requirement. Hon. Chairman authorized to permit to appoint more than one post on submission of Principal of the institute.

**Item No. 26.7**

**To approve the proposal of appointment of Adjunct Faculties in the Institute**

Dr. A.M. Mahalle updated the house about the shortage of faculties in various departments and as per the demand from Head of the Departments, institute planned to appoint the Adjunct Faculties. The committee was constituted to frame rules and regulations as per the UGC and AICTE guidelines to appoint the Adjunct Faculty and committee submitted the report. As Committee proposed Rs.80,000/- per month as remuneration finance committee approved and recommended to BoG for approval.

BoG discussed the issue and approved the proposal



**Resolution:** BoG approved the proposal of appointment of Adjunct Faculties as per the needs. For appointment rules and regulations should be strictly followed given by UGC/AICTE. Total remuneration of Rs.80000/- (Eighty Thousand) per month is approved.

### **Item No. 26.8**

#### **To approve the student and faculty R&D policy and start-up policy of the institute**

Dr. A. M. Mahalle presented the R&D policy for the students and faculty. Dr. R. M. Metkar dean R&D has been called for the discussion. Hon. Chairman suggested to propose the incentives to faculty for granting the Patent and visits to the R&D organizations. Dr. Y.V. Joshi, Hon. Member discussed regarding the research seed money, he was opined that working faculty only be eligible for this facility and within three years he/she should complete the research. Hon. Chairman suggested that support to purchase the books limit should be increased and it may be Rs.10000/- (Rs. Ten thousand) per year including the e-resources (such as e-books or subscription of some e-resource).

Hon. Chairman asked to prepare the separate Research Policy for the Dimond Jubilee year. Including the special facilities to the research scholar registering under such policy. Under this policy researcher compulsorily should select the topic related to reginal/social problem and should come out tangible solution with possible prototype. Such researcher may be given some fellowship and he/she should compulsorily submit the research proposal to DST/AICTE or any standard funding agency. This research should be tangible outcome in the form of Patent, Prototype, Good publications and research proposal. For registration under this scheme Non-zero GATE score may be considered as eligibility criterion. If he/she faced the problem for recognition/registration at university level, Principal should request the university to organize the special PET (entrance examination for Ph.D.) for such students.

**Resolution:** With above suggestions BoG approved the student and faculty R&D policy and start-up policy of the institute

### **Item No. 26.9**

#### **Submission of contract faculties with regard to raise in consolidated salary as per 7th Pay commission**

Dr. A.M. Mahalle briefed the issue to house, that as per the institute advertisement of recruitment of contract Assistant professor dated 30-06-2014 five contract Assistant Professors are working in institute. Their total remuneration is Rs. 48840/- per month, out of the above payment Rs.24000/- is paid by Government of Maharashtra. And difference i.e. Rs. 24840/- is paid by institute as per the Letter of Hon. Director Technical Education MS No. 4/Estab./Recruitment/2014/247 dated 11-07-2014. In 24<sup>th</sup> BoG meeting part of the institute





of their remuneration was increased to Rs.41000/- but as per the directives from Hon. Joint Director Technical Education Amravati region and Hon. Deputy Secretary Technical Education Mantralaya Mumbai, implementation was with-held till granting the permission for the issue. Now once again these five faculties requested to raise their remuneration.

Discussion on the issue is held at long, Hon. Director asked the information regarding their Court Case and today's status of the case.

**Resolution:** Since the matter is Sub judice, it is not apposite to take any decision on above issue. Hon. Director instruct to send the detailed proposal with chronological sequence of actions and events to Directorate office for further guidance.

### **Item No. 26.10**

**To recommend the B.Tech. and M.Tech. degree eligible students for award of degrees from SGB Amravati University, Amravati**

Dr. A. M. Mahalle presented the list of the students who are examined and found eligible for UG and PG degree during 2022.

**Resolution:** BoG approved the List of all eligible B. Tech. and M. Tech. students (branch wise) as enclosed in book of Encloser-III pp-1-61. (412 students of UG and 67 students of PG)

### **Item No. 26.11**

**Any other item with the permission of chair**

**26.11.1 To appoint a skill person in Gymkhana as Physical Instructor on Contract basis through agency**

Dr. A. M. Mahalle presented the request from Vice President Gymkhana to appoint a skilled person as Physical Instructor. Hon. Chairman enquired about the activities took place in Gymkhana. Dr. A. M. Mahalle informed the extra-curricular activities and sports took place and need of a physical instructor.

**Resolution:** BoG granted the permission to appoint a skilled person as physical Instructor through agency by following minimum wages act of GoM.

**26.11.2 To note and approve the advance payment to BSNL for Internet Connection**

Dr. A.M. Mahalle depict the need of internet in institute for educational purpose of students and faculty. As per the rules and regulations of BSNL, it is necessary to pay advance payment. Dr. Y.V. Joshi Hon. Member suggested that to request the BSNL to increase the bandwidth in the same amount being a government institute and esteem customer.

**Resolution:** BoG approved the advance payment of Rs. 1061998/- to BSNL for Internet Connection.



**26.11.3 To note and issue guidelines regarding Appointment of Director/ Principal of the institute.**

Dr. A. M. Mahalle draw attention towards the letter from GoM and Hon. Director regarding appointment of Director/Principal of the institute. BoG noted the letters and as per the letter draft of the advertisement was approved, which was to be sent to Directorate office by 15<sup>th</sup> of July 2023. Hon. Director also discussed regarding the selection committee given in GR. Dr. Y.V. Joshi Hon. Member pointed out that regarding scrutiny committee there were no guidelines given in GR. So, BoG authorized to Hon. Chairman BoG, to constitute the scrutiny committee for selection process of Director/ Principal.

**26.11.4 To approve the additional five skilled persons for Library on Contact basis through agency**

Dr. A.M. Mahalle informed the house that as per the workload of Library total fourteen staff are required but as on today only three staff are regular and six staff are on contract basis through agency as was approved by then BoG. Now workload in Library has been increased and hence Library in charge requested for additional five skilled persons

BoG discussed the activities and workload in Library and accept the proposal.

**Resolution:** BoG approved the proposal of appointment of additional five skilled staff on contract basis through agency.

**26.11.5 To nominate a BoG nominee on Internal Quality Assurance Cell as per the directives from NAAC**

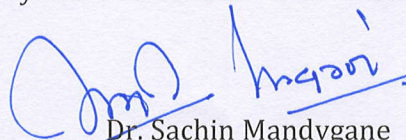
Dr. A. M. Mahalle informed the house that as per the NAAC guidelines the institute formed Internal Quality Assurance Cell (IQAC). As per the constitution of the cell given in guidelines one member to be nominated by BoG.

**Resolution:** BoG nominated the Hon. Member Shri. Nemraj Deshmukh as member of IQAC.

Meeting was concluded by Vote of Thanks proposed by BoG coordinator Dr. V. N. Ghate.



Dr. A.M. Mahalle  
(Member Secretary)  
BoG, GCOEA



Dr. Sachin Mandvgane  
(Chairman)  
BoG, GCOEA