

GOVT. COLLEGE OF ENGINEERING AMRAVATI

(An Autonomous Institute of Govt. of Maharashtra)



BOM / BOG

MINUTES OF MEETINGS BOOK

MEETING NO. 01-30

INDEX

S.N.	BoM/BoG MEETING NO.	DATE	PAGE NO
1	BoM-Meeting No.01	18-09-2010	001
2	BoM-Meeting No.02	11-12-2010	014
3	BoM-Meeting No.03	09-07-2011	023
4	BoM-Meeting No.04	16-01-2012	037
5	BoM-Meeting No.05	14-07-2012	046
6	BoM-Meeting No.06	02-02-2013	055
7	BoM-Meeting No.07	04-08-2013	062
8	BoM-Meeting No.08	07-04-2014	070
9	BoM-Meeting No.09	16-07-2014	080
10	BoM-Meeting No.10	23-12-2014	088
11	BoM-Meeting No.11	13-04-2015	097
12	BoM-Meeting No.12	03-08-2015	105
13	BoG-Meeting No.13	15-02-2016	113
14	BoG-Meeting No.14	14-03-2016	123
15	BoG-Meeting No.15	20-05-2016	137
16	BoG-Meeting No.16	02-01-2017	158
17	BoG-Meeting No.17	22-11-2017	167
18	BoG-Meeting No.18	20-09-2018	175
19	BoG-Meeting No.19	Meeting not Minitised	
20	BoG-Meeting No.20	05-11-2018	196
21	BoG-Meeting No.21	14-01-2019	204
22	BoG-Meeting No.22	29-09-2019	210
23	BoG-Meeting No.23	02-06-2019	216
24	BoG-Meeting No.24	14-10-2019	218
25	BoG-Meeting No.25	06-05-2023	232
26	BoG-Meeting No.26	08-07-2023	238
27	BoG-Meeting No.27	11-12-2023	248
28	BoG-Meeting No.28	01-04-2024	254
29	BoG-Meeting No.29	18-05-2024	257
30	Resolution by Circulation	24-06-2024	267
31	BoG-Meeting No.30	07-08-2024	268

2



GOVT. COLLEGE OF ENGINEERING, AMRAVATI
(An Autonomous Institute of Govt. of Maharashtra)

**Minutes of meeting of Board of Management held on 18/9/2010 at
11.00 a.m. in Meeting Hall**

First meeting of Board of Management (BoM) was held on 18/9/2010 at 11.00 a.m. in Meeting Hall and following members were present.

- | | |
|--|--------------------|
| 1. Dr. S. K. Mahajan, Director of Tech. Education. | - Chairman |
| 2. Dr. Abhay Wagh, Dy. Secretary, M.S., Mumbai | - Member |
| 3. Mr. Randhirsingh D. Patil | - Member |
| 4. Dr. S. R. Chandak, | - Member |
| 5. Dr. S. S. Gokhale | - Member |
| 6. Mr. Sanjay Jadhao | - Member |
| 7. Dr. G. N. Vankhede | - Member |
| 8. Dr. M. S. Randive | - Member |
| 9. Dr. R. P. Borkar | - Member |
| 10. Dr. P. M. Khodke, Principal | - Member Secretary |

At the outset, the Principal welcomed Hon'ble Chairman and Members of BoM. Being a first meeting, members were also offered floral welcome. Due to unavoidable circumstances Dr. Vijay Bhatkar and Dr. P. K. Sahoo, Hon'ble Members, conveyed their inability to attend the meeting and requested to grant leave, accordingly they were granted leave. However, Dr. Vijay Bhatkar was available through teleconferencing in the meeting. Dr. Abhay Wagh, Hon'ble Member was felicitated at the hands of Dr. S. K. Mahajan, Chairman, Board of Management for his new assignment as Dy. Secretary, Technical Education, Mantralaya, Mumbai. The Board of Management expressed its gratitude towards State Govt., U.G.C. and Sant Gadge Baba Amravati University, Amravati for granting autonomous status to the institute.

Dr. P. M. Khodke, Member Secretary requested BoM to permit him to give short presentation on the status of the institute. The presentation consisted of different programs offered, curriculum, examination, results, placement, faculty position, infrastructure etc. The contents were noted by the members.

Dr. S. S. Gokhale enquired about duration of Summer Term. On noting that Summer Term is of one month duration (very short) it was suggested to increase the duration, if schedule permits. BoM also discussed placement of the students and expressed its satisfaction. It was suggested to present percentage placed with respect to the no. of eligible students. Dr. S. R. Chandak enquired about the participation of students in placement activities. Principal informed about the student coordination committee of final and third year students who are responsible for logistics required for conducting interviews. The methodology was well appreciated. Mr. R. D. Patil

suggested involvement of private consultant / services for improvement in placement which was later on found not suitable, being well performing Govt. Institute. Hon'ble Chairman requested BoM members from industry to extend support in this endeavor.

Hon'ble Members, later, opined on the different issues like Examination, Class Tests, External Examiners, Number of paper sets etc. and were satisfied with the relevant responses. Mr. Sanjay Jadhao pointed out a huge shortfall in faculty. Chairman, BoM informed that the process of appointment of faculty, through M.P.S.C., is in progress and shortly, the faculty position shall improve. Members then requested Hon'ble Chairman and Dr. Abhay Wagh to nominate maximum M.P.S.C. selected faculty to the institute.

After presentation, Member Secretary requested the Hon'ble Chairman to initiate the business of the meeting. Before commencement of meeting Budget Manual 2010-11 (containing 123 pages), Agenda Notes for Supplementary Items (Item No. 23 to 34), TEQIP-II proposal and Book No. 2 of Enclosures were also tabled before the Members.

Dr. S. R. Chandak has appreciated the efforts taken by the institute in preparing Agenda, Agenda Notes and Book of Enclosures. He commented that the agenda notes are so concise, self explanatory and meticulously prepared that no member could have face difficulties in understanding the item and in tracing out the details. Other members have also unanimously supported the comment.

Item No.1

To note G.R. dated July 6, 2010 for constitution of BoM

Noted the G.R. No.2009/(160/09)TE-2, dated July 6, 2010.

Item No.2

To nominate a distinguished aluminous as a member on BoM

After long discussion BoM unanimously nominated Shri Sanjay Choudhary, G.M., L & T Infotech, Mumbai (Aluminous of 1972 Electrical batch) on Board of Management. It was instructed to contact and convey him about his nomination.

Item No.3

To note the final constitution of BoM

Noted final constitution of BoM, with relevant additions (shown in bold), as follows:

S. No.	Name	Affiliation	Position
1	Dr. S. K. Mahajan	Director of Technical Education, M.S., Mumbai.	Chairman
2	Dr. Vijay Bhatkar (Government nominee)	Chairman, ETH Research Lab Dishnet, DSL, Pune.	Member

3	Mr. Randhirsingh D. Patil (Government nominee)	Chairman, Paradise Polymers Ltd., Jalgaon.	Member
4	Dr. S. R. Chandak (Government nominee)	Ex-Advisor (H.R.), Bharat Forge Ltd., Pune	Member
5	Dr. S. S. Gokhale (Government nominee)	Director, VNIT, Nagpur	Member
6	Mr. Sanjay Jadhao (Government nominee)	Managing Director, Jadhao Gears Pvt. Ltd., Amravati.	Member
7	Dr. Abhay Wagh (Nominee of Secretary, H. & T. Education, M.S. Mumbai)	Dy. Secretary, Higher & Technical Education Department, Maharashtra Government, Mantralaya, Mumbai.	Member
8	Vacant (Nominee of Secretary, Finance Department, M.S., Mumbai.		Member
9	Dr. G. N. Vankhede (Nominee of SGB University, Amravati)	Professor, Deptt. of Zoology, Sant Gadge Baba Amravati University, Amravati.	Member
10	Dr. M. S. Randive (UGC nominee)	Dept. of Civil Engineering, College of Engineering, Pune.	Member
11	Dr. P. K. Sahoo (AICTE nominee)	Regional Officer, Western Regional Office, AICTE, Mumbai.	Member
12	Dr. P. R. Borkar (Senate nominee)	Professor & Head, Dept. of Civil Engineering, Govt. College of Engineering, Amravati.	Member
13	Mr. Sanjay Chaudhary. (Illustrious aluminous, BoM nominee)	General Manager, L & T Power, Mumbai.	Member
14	Dr. P. M. Khodke	Principal, Govt. College of Engineering, Amravati.	Member Secretary.

Item No.4

To nominate representatives of BoM on Finance Committee and Building & Works Committee and approve the constitutions

The Board of Management nominated following members to the Finance Committee and Building & Works Committee.

Name of the committee:- Finance Committee

Sr. No.	Name	Affiliation	Position
01	Mr. V. S. Jadhao	Chartered Accountant, Amravati (Renowned Chartered Accountant)	Member
02	Dr. S. R. Chandak	Ex-Advisor (H.R.), Bharat Forge Ltd., Pune. (BoM nominee)	Member

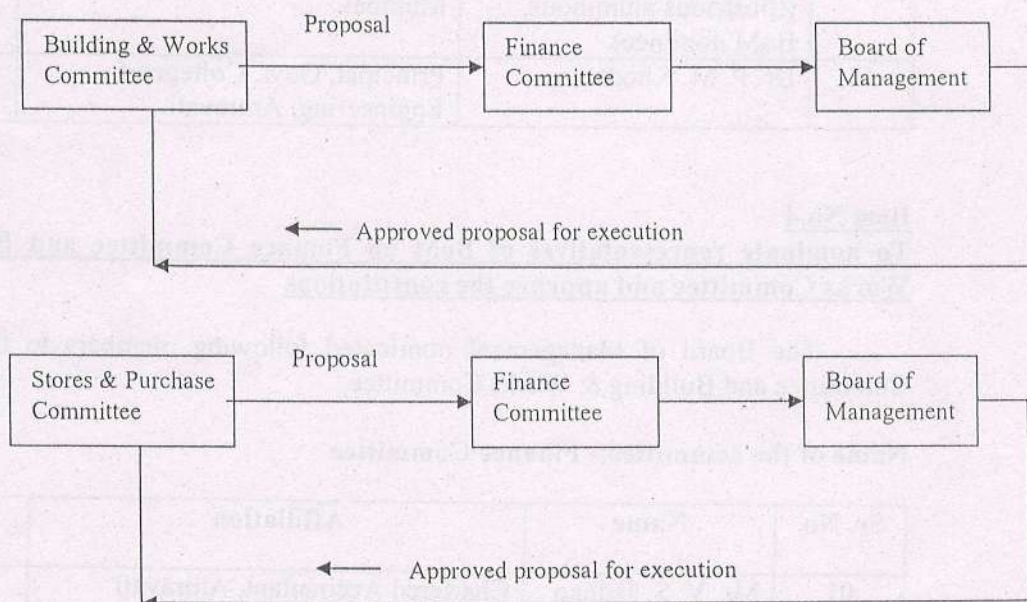
Name of committee:- Building & Works Committee

Sr.No.	Name	Affiliation	Position
01	Arch. Suresh Junghare	Architect, Nagpur. (Renowned Architect)	Member
02	Arch. Satish Wagh	Architect, Amravati. (Renowned Architect)	Member
03	Dr. M.S.Randive	Deptt. of Civil Engg., C.O.E, Pune. (BoM nominee)	Member

Final constitutions of these committees are given in **Appendix- A**.

BoM opined that the institute should have other statutory committees such as Stores & Purchase Committee, Sexual Harassment Committee, Students Grievance Committee and also those approved by Hon'ble Court, Central Govt., State Govt., University etc. from time to time to facilitate smooth administration of the institute. BoM authorized Principal, Govt. College of Engineering, Amravati to form such committees. It was also suggested that the post of Dean (Planning, Development & Resource Mobilization) should be established. Dr. S. S. Gokhale has on emphasized strengthening of faculty position, while doing so.

Dr. S. S. Gokhale has also suggested the mechanisms for routing any proposal related to Building Works and Procurement of Equipments. The proposed mechanism for activities related to Building & Works Committee is given below followed by mechanism for procurement of equipments. Proposal shall be initiated by either B.W.C. or S.P.C. and routed by after approval. In case of any revision, the same procedure needs to be followed.



BoM approved the above mechanisms.

Item No.5

To approve recommendations of Academic Board (Senate) regarding curriculum, rules, and regulations

The BoM approved recommendations of Academic Board (Senate) and latest "U.G./P.G, Ordinances, Rules, and Regulations" and also "Examination Rules for B.Tech. and M.Tech. Programs".

The members opined that latest Rules and Regulations should be made available on website. Principal informed that they are available on website along with the results and website is updated very frequently.

Dr. S. S. Gokhale has advised that Academic Board (Senate) be considered as apex body for all academic matters. Therefore, the decisions taken by academic board, related to academics, may only be noted in BoM. Other members have also supported the concept.

Item No.6

To approve recommendations of Academic Board (Senate) regarding fees to be charged to students for various purposes

The Board of Management approved recommendations of Academic Board (Senate). Hon'ble Chairman, BoM instructed to get concerned accounts audited by Chartered Accountant.

Item No.7

To approve recommendations of Academic Board (Senate) regarding Remuneration / honorarium to faculty / staff

The BoM approved recommendations of Academic Board (Senate) regarding remuneration / honorarium to faculty / staff.

The BoM suggested collecting the data of various institutes where autonomy is in existence. BoM appointed two members committee consisting of Dr. R. P. Borkar and Dr. M. S. Randive to decide the rates and procedure of remuneration / honorarium. The receipt and expenditure on such activities, for last three years, may also be taken into consideration. The committee's recommendations should be tabled in next meeting. However, present procedure / rates shall continue until further instructions.

Item No.8

To approve recommendations of Academic Board (Senate) regarding Medals /awards /scholarships

BoM unanimously agreed to give medals/awards to toppers. BoM, however, has revised the proposed cost of medal to Rs. 5000/- each (instead of Rs. 2000/-) and

accordingly fixed deposit amount of Rs.3,00,000/- been increased to Rs. 6,00,000/-. The institute is instructed to act accordingly.

It was decided that the felicitation program of 2009-10 toppers for U.G. (by awarding Gold medals) may be arranged preferably in the month of December and medals be given at the hands of Chairman, BoM, with an invitation to all Hon'ble members.

BoM also accepted the concept of graduation ceremony and instructed to submit the proposal, along with the details, in next meeting.

Item No.9

To discuss and approve annual academics report for the year 2009-10

BoM discussed and approved annual academics report of the institute for the year 2009-10 and expressed satisfaction over the marks scored by various departments.

Dr. S. S. Gokhale, during the discussion enquired about performance index of the institute through the mechanism of academic audit during TEQIP-I. On noting that index rose from 6.5 to 9.2, Dr. S. S. Gokhale remarked that the performance of the institute is excellent.

Item No.10

To discuss and approve the procedure and panel of experts of academic audit as well as self evaluation of department/institution

BoM discussed the item exhaustively and offered different comments/suggestions, which are enlisted as follows:

- a) Evaluation should be carried out by external experts / private organization.
- b) The format should be at par with the standard procedure for I.S.O. certification.
- c) The audit may be carried out for each program by at least two experts.
- d) It was also opined that instead of devising new format, existing formats in TEQIP/ N.B.A. may be referred.
- e) The process should also be able to identify lacunas in assessment/evaluation of students.

BoM nominated three members committee comprising of Mr. R .D. Patil, Dr. S. R. Chandak and Dr. R. P. Borkar to review the format for academic audit and for suggesting panel of experts. The committee is requested to submit its report well before the next meeting so as include it in agenda.

Item No.11

To note AICTE approval for two new M.Tech. programs and grant permission to offer admission from academic session 2010-11

The BoM noted A.I.C.T.E. approval for two new M.Tech. programs namely Computer Science & Engineering and Geotechnical Engineering and also granted post-facto permission to admissions.

Item No.12

To approve the proposal for retention of Tuition Fee with the institute

The BoM approved the proposal and instructed to submit recommendations of BoM for retention of Tuition Fee and I.R.G. to Govt. of Maharashtra. It was further advised to keep fees and I.R.G. retained for 2010-11 till the institute receives response from State Govt.

Item No.13

To grant permission to apply for TEQIP phase II under sub component 1.2

The BoM granted post-facto permission to apply for TEQIP phase II under sub-component 1.2 and noted the contents of proposal.

Item No.14

To discuss annual report on Accounts for the year 2009-10

The annual report on Accounts for the year 2009-10 was discussed and accepted. Since the word "Budget" is used for futuristic provision, the words "and Budget" were withdrawn from the title of the Item No.14.

Dr. Abhay Wagh pointed out that I.R.G. for the year 2009-10 is less than that of 2008-09. He also advised to communicate the concern of BoM and instruct Heads of departments to exert more for generation of revenue. Dr. S. S. Gokhale has informed the standard workload distribution of the faculty as follows:

Sr. No.	Component of work load	Principal	Professor	Asstt. Professor	Lecturer (Asstt. Professor)
1	Teaching	4	12	14	16
2	R & D	8	8	6	4
3	Professional services (Consultancy, Testing, C.E.P. etc.)	8	6	6	4
4	Guidance consoling preparation & assessment	6	8	8	12
5	Administration	14	8	6	4

He advised that the faculty should spend its time in all the activities accordingly. Mr. Sanjay Jadhao, however, suggested strengthening faculty position before expecting output.

Item No.15

To approve budget for 2010-11

The BoM approved the budget for 2010-11. BoM instructed to present the budget for 2010-11 in BoM meeting to be held during Feb-March 2011.

Dr. Vijay Bhatkar, Hon'ble member has also participated through teleconferencing while the item was under discussion. He expressed concern over the disparity between amounts budgeted and amount received under plan and non-plan scheme of State Govt. of Maharashtra. For example budgets for equipment and Building are Rs.160 lacs and Rs. 662.41 lacs while institute received only Rs. 4.5 lacs and Rs. 65 lacs respectively. Similarly budgets for Electricity & Telephone, Contractual service OE, PPSS and M&S are Rs. 70 lacs, Rs. 40 lacs, Rs. 45 lacs, Rs. 30 lacs, Rs.13 lacs respectively while institute received only Rs. 4 lacs, Rs. 3.53 lacs, Rs. 9 lacs, Rs. 2.3 lacs & Rs. 0.15 lacs. Hon'ble member asked as to how this wide gap shall be met out. Similar query was also raised by Dr. S. R. Chandak as to why only Rs. 70.6 lacs has been received as against budgeted amount of Rs. 662.41 lacs under plan scheme of Govt. of Maharashtra. Principal informed that the Govt. of Maharashtra is following the system of BDS and the amount is released to institute's account through e-transaction on monthly basis due to which amount received so far appears to be less. The members, however, have requested Hon'ble Chairman and Dr. Abhya Wagh to ensure that remaining amount is released to the institution.

The members have also expressed concern over the shortfall in Building area (Shortfall of total 12983 Sq.m. and 1678 Sq.m. in academic area) of the institute. This shortfall is also responsible for not getting additional intake approved by A.I.C.T.E. Therefore, BoM members requested Hon'ble Chairman and Dr. Abhay Wagh to look favorably into this matter and provide remaining budgeted amount of Rs. 497.41 lacs for Building in the remaining period of financial year 2010-11. The discussion ended with the assurance from Hon'ble Chairman as well as Dr. Abhay Wagh.

Item No.16

To grant approval to write off proposals for Library books and Equipments

The BoM approved write off proposals for Library books and Equipments.

Item No.17

To approve the proposal for grant / extension of financial powers to BoM, Principal and Head of the department

Due to shortage of time, the item was deferred and shall be taken up in next BoM meeting.

Item No.18

To approve the proposal for appointment of faculty on contract basis at Institute level

Mr. R. D. Patil raised a strong concern over the vacancies in faculty position and strongly recommended to use authority and powers of BoM for appointment of faculty. If it is not possible to appoint faculty on regular basis, at least the institute should be authorized to appoint them on contract basis. It was informed by Hon'ble Chairman that the Directorate has already submitted a proposal to Government for appointment of faculty on contract basis. The permission is expected at any time from now (within 10 days) and shall be communicated to institute immediately. Dr. S. R. Chandak suggested that the format of advertisement, panel of experts etc. be kept ready and the process be initiated at institute level immediately after Directorate receives permission from Government. In view of the precedence of carrying out such exercise at institute level, BoM empowered the institute to appoint faculty on contract basis by following guidelines & procedures, on receiving permission.

Item No. 19

To grant permission to a proposal for increase in honorarium to faculty appointed on contract basis

Board of Management granted permission to submit the proposal in this respect to Govt. of Maharashtra for approval.

Item No.20

To grant approval to the appointment of supporting staff in Academic section on daily wages / contract basis

BoM has given post facto approval for the action taken by the institute.

However, BoM has advised to discontinue the practice of appointing supporting staff on daily wages (as it requires maintaining P.F. account & other facilities). BoM instructed to outsource services by appointing a contractor with standard conditions and come with revised proposal as a separate item in next meeting.

Item No.21

To approve the proposal for Ph.D. under autonomy and approve Ordinance, Rules and Regulations

Due to shortage of time, the item was deferred and shall be taken up in next BoM meeting.

Item No. 22

To approve constitution of different statutory bodies

The constitution of different statutory bodies was approved.

Item No.23

To discuss status of infrastructure (Building and Equipment) available with the Institution

The BoM noted status of infrastructure. It also expressed concerned over shortage of built up area. It further instructed the institute to pursue with Govt. for release of grants.

Item No. 24

To approve recommendations of twelfth Academic Board (Senate)

The recommendations of 12th Academic Board (Senate) meeting were approved.

Item No. 25

To approve rules regarding preservation and destroy of records of the institute.

The BoM approved the rules regarding preservation and destroy of records of the institute.

Item No.26

To approve the procedure of utilization of funds in PLA generated Through Collection of students fees

Due to shortage of time, the item was deferred and shall be taken up in next BoM meeting

Item No.27

To approve fee structure for Ph.D. students.

Hon'ble Chairman informed that the efforts are being taken to bring uniformity in the fee structure of M. Tech / Ph D in Govt. / Aided Engineering College in the State. The proposal is submitted to Govt. and hence item is deferred till decision of State Govt.

Item No.28

To approve the proposal for appointment of faculty at institute level.

Item withdrawn and shall be placed later.

Item No.29

To request Government of Maharashtra regarding transfer of faculty to and from the institute.

Noted the proposal and instructed to submit the same to Govt. of Maharashtra for approval.

Item No.30

To note and approve change in designation of Principal as Director

Noted and approved to send the proposal to Govt. of Maharashtra for consideration and approval for change in the designation of Principal.

Item No.31

To establish Faculty Positions of Registrar, Deans and Controller of Examination in the institute

Due to shortage of time, the item was deferred and shall be taken up in next BoM meeting

Item No.32

To approve establishment of Four Funds (Corpus, Staff Development, Depreciation and Maintenance)

Due to shortage of time, the item was deferred and shall be taken up in next BoM meeting.

Item No.33

To approve maintenance of separate account for examination fees collected from the students.

Approved the proposal for maintenance of separate account for examination fees collected from the students.

Item No.34

To accord permission for Fixed deposit (F D)

Due to shortage of time, the item was deferred and shall be taken up in next BoM meeting

All the members of BoM agreed to discuss deferred and additional (if any) items in next meeting to be scheduled in December 2010 (preferably during Winter session of State Assembly).

The meeting ended with vote of thanks delivered by the Principal to Hon'ble Chairman and all the Hon'ble members who were present for the meeting.

Encl: Appendix A.

Sd/-
(Dr. P.M.Khodke)
Member Secretary,
Board of Management.

Sd/-
(Dr.S.K.Mahajan)
Chairman,
Board of Management.

Copy to all Honorable Members of Board of Management for information and confirmation.

Appendix – A

Final constitution of Finance Committee

S. No.	Name	Affiliation	Position
1	Dr. P. M. Khodke	Principal, Govt. College of Engineering, Amravati.	Chairman
2	Dr. Abhay Wagh	Dy. Secretary, Higher & Technical Education Department, M.S. Mantralaya, Mumbai.	Member
3	Mr. V. S. Jadhao	Chartered Accountant, Amravati (Renowned Chartered Accountant)	Member
4	Dr. S. R. Chandak	Ex-Advisor (H. R.), Bharat Forge Ltd., Pune.	Member
5	Mrs. N. S. Ramteke	Registrar, Govt. College of Engineering, Amravati.	Member Secretary

Final constitution of Building & Works Committee

S. No.	Name	Affiliation	Position
1	Dr. P. M. Khodke	Principal, Govt. College of Engineering, Amravati.	Chairman
2	Mr. S. B. Mane	Superintendent Engineer, P.W.D., Amravati.	Member
3	Mr. D. P. Meshram	Executive Engineer, Amravati Municipal Corporation, Amravati.	Member
4	Arch. Suresh Junghare	Architect, Nagpur. (Renowned Architect)	Member
5	Arch. Satish Wagh	Architect, Amravati (Renowned Architect)	Member
6	Dr. M. S. Randive	Deptt. of Civil Engg., C.O.E, Pune. (BoM nominee)	Member
7	Dr. R. P. Borkar	Prof. & Head of Civil Engineering Department, Govt. College of Engineering, Amravati.	Member Secretary.



Government College of Engineering, Amravati

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Minutes of meeting of Board of Management held on 11/12/2010 at 11.00 a.m. in meeting hall

Second meeting of Board of Management (BoM) was held on 11/12/2010 at 11.00 a.m. in meeting hall of Govt. College of Engineering, Amravati and following members were present.

- | | |
|--|--------------------|
| 1. Dr. S. K. Mahajan, Director of Tech. Education. | - Chairman |
| 2. Dr. Abhay Wagh, Dy. Secretary, M.S., Mumbai | - Member |
| 3. Mr. Sanjay Jadhao | - Member |
| 4. Dr. G. N. Vankhede | - Member |
| 5. Dr. M. S. Randive | - Member |
| 6. Dr. R. P. Borkar | - Member |
| 7. Dr. P. M. Khodke, Principal | - Member Secretary |
| 8. Mr. C. S. Thorat, P.S. to Hon'ble Minister | - Special invitee. |

At the outset, the Principal welcomed Hon'ble Chairman and Members of Board of Management. Due to unavoidable circumstances Dr. Vijay Bhatkar, Dr. P. K. Sahoo, Mr. R. D. Patil, Dr. S. R. Chandak, Dr. S. S. Gokhale and Mr. Sanjay Choudhari, Hon'ble Members, conveyed their inability to attend the meeting and requested to grant leave, accordingly they were granted leave for absence. However, the comments received from Dr. Gokhale, Mr. Patil, and Dr. Chandak on the agenda were circulated during the meeting. Mr. C. S. Thorat, P.S. to Hon'ble Minister and a special invitee was felicitated at the hands of Dr. S. K. Mahajan, Chairman, Board of Management.

Dr. P. M. Khodke, Member Secretary requested BoM to permit to present the status of Campus Placement of students. Prof. M. M. Deshmukh, Training and Placement Officer presented the information on initiatives for student placement, scholars and Industry Interaction. The contents were noted by the members. Shri Sanjay Jadhao enquired why number of companies visiting institute for campus

placement are reducing. Hon'ble member was told that due to recession during 2008-09 less number of companies visited. While process of campus placement for year 2010-11 is just started and according to NASCOM directives the companies can visit only in 8th Semester. Dr. Abhay Wagh, Hon'ble member pointed out that though core companies are visiting, companies related to Electrical and Electronics are less. Similarly the data pertaining to entrepreneurship, higher studies and off campus placement of passed out students may also be collected.

Hon'ble Chairman after welcoming all the members requested Member Secretary to proceed with the agenda. The decisions taken on various items are as under.

Item No. 35 : To confirm minutes of first BoM meeting held on 18/9/2010.

The minutes of first BoM meeting held on 18/9/2010 were read and confirmed. Dr. G. N. Vankhede, Hon'ble member suggested to print the agenda and enclosures on both sides of paper so that stationary can be saved. The suggestion was accepted.

Item No. 36 : To note and approve action taken on First BoM meeting.

Board of Management noted and approved the action taken on first meeting. Following discussions took place.

- Hon'ble Chairman enquired about income other than fees. Similarly the income generated from I. R. G. was not shown in the audited statement. He also suggested that year-wise list of assets and liabilities should be included in audit reports. However, it was told by Member Secretary that the audit of P.L.A. account (Except examination fee) is done by A.G. Audit while audit of examination fee is done by private Chartered Accountant. However, suggestions were accepted for the future reports.

- It was decided that the Gold medals will be awarded to toppers of 2010 during graduation ceremony of 2011 batch, preferably in the month June/ July 2011.
- Dr. M. S. Randive, Hon'ble member pointed out that U. G. C. grants for girls' hostel are available. It was informed by Member Secretary that the institute earlier submitted proposal to U. G. C. The institute was called for presentation and at last moment it was informed that this institute is not eligible for the grants. Dr. Abhay Wagh, Hon'ble Member informed BoM that as per MHRD policy UGC grant is presently available for Polytechnics in first phase and Engineering Colleges shall be taken up in next phase.
- While discussing action taken on release of grants for building Hon'ble Chairman suggested that the priorities for construction of building be fixed and accordingly efforts should be made to get the amount sanctioned. It was informed that both the buildings are very important from institute point of view. The Information Technology building shall help to satisfy norms of A. I. C. T. E. and Girls hostel building will save girl students from hardship. Dr. Abhay Wagh, Hon'ble member assured the BoM that grants for Information Technology building and Girls Hostel shall be released at the earliest in phased manner. IT building shall be given priority as the completion of the building is awaited for remaining amount.

Item No. 17 : To approve the proposal for grant / extension of financial powers to BoM, Principal and Head of the department.

The BoM discussed the issue at length. Dr. G. N. Vankhede, Hon'ble Member was of the opinion that the financial powers should be approved as proposed. However, Hon'ble Chairman and Dr. Abhay Wagh, informed BoM that present guidelines, rules and regulations issued vide GR dated 31st march 2004 and applicable to Autonomous institutes are under revision at Govt. level. The present G. R. does not

state clearly the financial powers of BoM. Hence, the financial rules which shall be applicable and shall be Uniform to all Govt. autonomous institutions (Pune, Aurangabad, and Amravati) including structure of BoG/ BoM shall be issued in due course of time. Shri Sanjay Jadhao stated that this institute is pioneer and premium Government Engineering Institute in the Region. For the fast progress of this institute, which in turn shall certainly benefit the Region, the mechanism for decision making need to be improved. The BoM can contribute a lot in this process. While, present approach of transferring onus on the State Government shall not help the institute. He further stated that this approach will negate the advantage of Autonomous institute. Therefore, State Govt. should transfer administrative and financial responsibilities to BoM.

Dr. S. K. Mahajan, as pointed out earlier, informed that the uniform guidelines applicable to all Autonomous institutes shall be available in near future. Till then State Government Rules on financial and administrative issues shall necessarily be followed.

The proposal in the item was agreed in principle. It was suggested to send the proposal to State Government. Similar proposal, if felt necessary, shall be obtained from Govt. College of Engineering., Aurangabad. A committee shall be set up at D. T. E. level to look into the issue. The item may again be placed as soon as revised guidelines are issued by State Government.

Item No. 26 : To approve the procedure of utilization of funds in PLA generated through Collection of students fees.

It was decided that the funds shall be sanctioned (Development fund) by Director of Technical Education, whereas the list of equipments be approved by BoM. The proposal to spend "Laboratory fee" on repairs, maintenance, minor/ major

project, spare parts and consumables is approved. On the advised of Dr. S S Gokhale, it was informed that the efforts are being taken to increase IRG.

Item No. 31 : To establish faculty positions of Registrar, Deans and Controller of Examination in the institute.

The BoM approved faculty positions of Registrar, Deans and Controller of Examination in the institute. As the position of Controller of Examination is established, the Examination committee is requested to make relevant changes in examination rules and regulations and place as a separate item in next BoM meeting.

During the discussion, Dr. M.S. Randive, Hon'ble member informed BoM about procedure followed for examination at G. C. O. E., Pune. He told that the setting, printing of question paper for final examination is done by Course Co-coordinator. Dr. Gokhale opined (with reference to comments) that such positions be offered to person having experience of HoD. The BoM was informed that the institute has shortage of faculty. Many of the courses are being taught by contract faculty and visiting faculty. In such situation complete freedom without check can not be given.

Item No. 32 : To approve establishment of four funds (Corpus, Staff Development, Depreciation and maintenance).

The BoM approved establishment of four funds (Corpus, Staff Development, Depreciation and maintenance) and also to divert interest amount in this accounts.

Item No. 34 : To accord permission for fixed deposits (F.D.)

The BoM accorded permission for fixed deposits of balance amounts (except state Govt. grants) in Nationalized Banks.

Item No. 37 : To note status of application of TEQIP II sub-component 1.2.

The BoM noted the status and the condition of shortage of faculty and decided to make full-fledged efforts in this regard.

Dr. Abhay Wagh, Hon'ble member informed that new appointments of Asstt. Professors (Lecturers in 5th pay scale) are under progress and faculty shortfall may be overcome if the institute gets Asstt. Professors in sizable number. The Member Secretary informed BoM that to fulfill minimum requirement of 65% of faculty (as conveyed by N. P. I. U.) only recruitment at the level of Asstt. Professors shall not serve the purpose. Appointments at higher positions (Associate Professors and Professors) shall also be necessary.

Item No. 38 : To note G.R. dated 1st March 2008 regarding recruitment Rules for faculty of Autonomous institution.

The G.R. dated 1st March 2008 was read and noted.

Item No. 39 : To approve recruitment rules for faculty appointment as per G.R. dated 1st March 2008 and UGC guidelines 2010.

Item was deferred.

Item No. 40 : To approve Roster for faculty appointments.

Item was deferred.

Item No. 41 : To approve the proposal for appointment of faculty against vacancy at institute level.

Dr. Gokhale opined that the faculty recruitment be given top priority. Similarly Mr. Patil, through communication expressed urgent need to approve faculty appointments at institute level to improve the standard of the institute. The item was deferred.

Item No. 42 : To nominate member on Faculty Selection committee and Approve panels of subject expert.

The item was deferred.

Item No. 43 : To nominate member on stores and purchase committee.

The BoM nominated Prof. Dr. G. N. Vankhede on Stores and purchase committee.

Item No. 44 : To approve proposal for establishment student aid fund.

The BoM approved establishment of student aid fund. It was also suggested to establish a student charter. Guidelines for imposing fine on students should be widely published.

Item No. 45 : To approve procedure for Graduation Ceremony.

The BoM approved the procedure for Graduation Ceremony. The same shall be preferably conducted within two weeks after the declaration of results.

Item No. 46 : To approve expenditure during April 2010 to Oct. 2010.

The BoM approved expenditure during April 2010 to Oct. 2010.

Item No. 47 : To discuss and approve the procedure and panel of experts of academic audit as well as self evaluation of department / institution.

The BoM approved the procedure and panel of experts of academic audit as well as self evaluation of department / institution.

Item No. 48 : To approve constitution of various committees: Stores & Purchase Committee, Women's Grievance committee, Students Grievance committee.

The BoM approved constitution of various committees such as Stores & Purchase Committee, Women's grievance committee, Student grievance committee. On the suggestion that Ragging committee also be formed, it was conveyed that the committee is already in place. The constitution of committee shall be submitted for approval in next BoM meeting. Dr. M. S. Randive opined that Atrocity committee

should also be constituted. it was advised to enquire about rules and regulations for Atrocity committee and if necessary the constitution of same should also be submitted in next BoM meeting.

Item No. 49 : To note efforts taken by T.P.O. for industry interaction.

The BoM noted the efforts taken by T. P. O. for industry interaction and expressed its satisfaction.

Item No. 50 : To note minutes of Academic Board meeting held on 20th Nov. 2010.

The BoM noted the minutes of Academic Board meeting held on 20th Nov. 2010.

Item No. 51 : To note action taken in establishment matters.

The BoM noted action taken in all four cases of establishment matters presented in the meeting.

BoM also instructed to request Hon'ble Director of Technical Education as well as Higher and Technical Education Department of Government of Maharashtra to permit to retain faculty (Item 51 c) till the decision of TEQIP-II is finalized and also in respect of Item 51(d).

Item No. 52 : To approve a Proposal for installation and implementation of virtual class Room system at the Institute by Watch Witz Technologies Pvt. Ltd. (WTPL)

Dr. N. D. Ghawghawe, Dean, Academics presented the proposal. The queries of BoM members were satisfied by Dean, Academics. The BoM approved the proposal of installation and implementation of virtual class room system at the institute by Watch Witz Technologies Pvt. Ltd. (WTPL).

tem No. 53 : To grant approval to the appointment of contractor for outsourcing services in Academic section.

The BoM approved the proposal. It delegated powers for further negotiations, if any, to Principal, Govt. College of Engineering, Amravati.

Item No. 54 : To approve rates of remuneration/honorarium to experts, faculty, and staff.

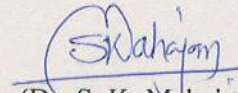
The BoM, after detailed discussion, approved unanimously the proposal submitted by committee for the rates of remuneration / honorarium to experts, faculty and staff.

Dr. Abhay Wagh, Hon'ble member appreciated the different committee members for submitting a detailed and exhaustive report on item No.47 and 54 which enabled BoM to conclude on some important issues.

The meeting ended with vote of thanks to Hon'ble Chairman and all Hon'ble members by Member Secretary.



(Dr. P. M. Khodke)
Member Secretary,
Board of Management.



(Dr. S. K. Mahajan)
Chairman,
Board of Management.

Copy to all Honorable Members of Board of Management for information and confirmation.



GOVERNMENT COLLEGE OF ENGINEERING, AMRAVATI.

(An Autonomous Institute of Govt. of Maharashtra)

Near Kathora Naka, V.M.V. Road, Amravati-444604.

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Website- www.gcoea.ac.in

e-mail : principal@gcoea.ac.in

Minutes of meeting of Board of Management held on 09/07/2011 at 11.00 a.m. in meeting hall.

Third meeting of Board of Management (BoM) was held on 09/07/2011 at 11.00 a.m. in Meeting Hall of Govt. College of Engineering, Amravati and following members were present.

- | | |
|------------------------------------|--------------------|
| 1. Dr. Vijay Bhatkar | - Chairman |
| 2. Dr. Raghunath K. Shevgaonkar | - Member |
| 3. Mr. Sanjay S. Jadhao | - Member |
| 4. Shri Randhirsingh D. Patil | - Member |
| 5. Dr. M. S. Randive | - Member |
| 6. Dr. G. N. Vankhede | - Member |
| 7. Dr. N. D. Ghawghawe | - Member |
| 8. Dr. S. N. Khante | - Member |
| 9. Prof. D.J. Chaudhari, Principal | - Member Secretary |

At the outset, the Principal, Govt. College of Engineering, Amravati welcomed Hon'ble Chairman and Members of Board of Management. All members were felicitated by the Member Secretary. Dr. P. M. Khodke, Director, M. S. B. T. E., Mumbai attended the meeting as a Special invitee. Due to unavoidable circumstances, Dr. Abhay Wagh expressed his inability to attend the meeting. He was granted leave of absence.

Hon'ble Chairman in his opening remarks, welcomed all the members. He lauded the contribution of Dr. R. K. Shevgaonkar, Vice Chancellor, University of Pune, in the field of Technical Education & as a recipient of best IEEE teacher award for Technical Education. Also he expressed happiness on inclusion of great industrialists Mr. Sanjay Jadhao & Mr. R. D. Patil and hoped that they will not only contribute in business of BoM but shall greatly benefit the institute to have high quality Institute Industry Interaction, which shall ultimately benefit the students of the institute. He further added, "Dr. G. N. Vankhede will help us in coordinating activity with Sant Gadgebaba Amravati University, Amravati and Dr. M. S. Randive's experiences of autonomous College of Engineering, Pune will also be helpful." He also proposed Dr. P. M. Khodke, Director, Maharashtra State Board of

Technical Education, Mumbai as a permanent invitee member on BoM by taking into account his vast experience and contribution in the development of Govt. College of Engineering, Amravati. Mr. Sanjay Jadhao seconded the proposal. BoM approved the same.

Mr. Sanjay Jadhao offered thanks to Government of Maharashtra for giving such a world renowned personality as a Chairman of BoM of Govt. College of Engineering, Amravati. He, on behalf of entire BoM welcomed Dr. Vijay Bhatkar and expected that this institute will be greatly benefited from his vast experience and knowledge. He expressed happiness over the inclusion of an illustrious personality in BoM of the institute.

Item No. 1: To note G. R. dated 20th April 2011 for constitution of BoM

Noted.

Item No. 2: To note minutes of second BoM meeting held on 11th Dec 2010.

As second BoM meeting was held during the tenure of Dr. P. M. Khodke, (former Principal), Hon'ble Chairman requested Dr. P. M. Khodke to give salient features of minutes of second BoM meeting.

Dr. P. M. Khodke presented interpretation of autonomy in relation to the Maharashtra University Act 1994, University statute for autonomy & Government Resolution issued from time to time in this regard. He pointed out that nowhere the autonomy is differentiated as Academic Autonomy, Financial Autonomy or Administrative Autonomy. While speaking on the Item No. 2, he elaborated that these are the minutes of earlier BoM meeting and because this is first meeting of newly constituted BoM, the Item No.2 is placed for noting instead of confirmation of minutes.

While speaking on minutes of second BoM, he said that most of the items are related to financial matter or Administration. Item No. 17 was on financial matter while Item No. 39, 40, 41 and 42 were related to Administration and Establishment. After considerable deliberation and discussion among the then BoM Members, Hon'ble Chairman Dr. S. K. Mahajan had deferred all these items with specific mention that the present guidelines, rules and regulations issued vide Government Resolution dated 31st March 2004 for autonomous institute are under revision as per State Law Commission's suggestions and guidelines shall be issued in due course of time. He mentioned that the structure of new BoM received by the institute is same as that of College of Engineering, Pune. However, the institutes did not receive revised guidelines, rules and regulations. During discussion, Dr. M. S. Randive provided the information, that College of Engineering, Pune (his parent institute) has been

doing entire financial business at the institute level only. He also told that College of Engineering, Pune recruited faculty, for which Government has raised objection only because the Roster of the institute was not prepared. Other members, during discussion, suggested that legal opinion on interpretation of Government Resolution should be taken.

Finally Hon'ble Chairman opined that we will go for financial business at institute level but will try to avoid controversial situation as regards to recruitment of faculty at present. Member Secretary, while intervening, informed BoM that both these items are placed separately and may please be discussed when dealing with these items. Hon'ble Chairman assured BoM that the matter regarding interpretation of Government Resolution, meaning of autonomy, power of BoM etc. shall be discussed with Hon'ble Minister personally and assured that students of this institute shall not be denied any opportunity / facility for want of such clarifications.

BoM noted the minutes with above observations.

Item No. 3: To note action taken on second BoM minutes of meeting

Prof. D. J. Chaudhari explained the action taken on the minutes of meeting held on 11th Dec. 2010.

The Member Secretary informed about the appointment of Prof. P. P. Bedekar as Controller of Examination.

The Member Secretary pointed out that the Student Charter for this institute is under formation which will include various rules and regulations, rights of the students, etc. Dr. G. N. Vankhede suggested referring to NAC documents and Sant Gadgebaba Amravati University, Amravati Student Charter documents. Hon'ble Chairman instructed forming a committee for the preparation of Student Charter of the institute which will comprise Principal, Dean (Student Affair), Dean (Academic), Dr. G. N. Vankhede, BoM nominee, Student General Secretary, Student University Representative and a girls student representative. The committee shall prepare document for the Student Charter within a week time and get it approved from the Hon'ble Chairman.

Dr. P. M. Khodke briefed about the action taken for retention of transferred faculty in view of the TEQIP-II & it is pointed out that still transfers have been effected. Mr. Sanjay Jadhao suggested that the faculty should not be relieved till his or her replacement is provided & joined the institute. Dr. M. S. Randive informed the BoM that College of Engineering, Pune has adopted this procedure and does not normally relieve the transferred

faculty. In view of this, the BoM resolved that no faculty shall be relieved by the Principal till his replacement joins the institute.

The BoM noted action taken with the above suggestions.

Item No. 4: To discuss and decide VISION of the BoM for present term

Mr. Sanjay Jadhao pointed out that the Vision statement put up before BoM is actually the objective and goals to be set by the institute. The BoM agreed to this point and suggested to form a clear vision which will keep 21st century learning in to consideration. The draft of vision prepared, will be sent to all members of BoM & the comments received will be reviewed and final vision documents will be prepared. Hon'ble Chairman agreed to the suggestions. BoM discussed various points and agreed for examination reforms, the training of faculty & staff, improvement of teaching skill of newly recruited faculty, orientation of curriculum as per NPTEL and industry oriented project / research leading to UG / PG / Ph.D. degree. Dr. R. K. Shevgaonkar explained the concept of NPTEL services in the interest of students & faculty. Hon'ble Chairman concluded that a committee shall be formed under the Chairmanship of Prof. D. J. Chaudhari for bringing forth academic reforms in the curriculum in line with NPTEL.

Mr. Sanjay Jadhao also pointed that a local committee shall be formed to monitor achievement of the goal and objectives set by the BoM for the next 24 months. The BoM constituted a sub-committee which includes Prof. D. J. Chaudhari, Dr. P. M. Khodke and Mr. Sanjay Jadhao. Mr. Sanjay Jadhao agreed to be a visiting member of this committee.

After discussion BoM resolved the following:

a) Academic Reforms:

- Curriculum is to be aligned in line with NPTEL (Till May 2012).
- Systems Engineering with Math based Engineering shall be introduced as a new subject. This course must be compulsory to all students and must be completed in first two years of UG. This course may be a credit course or an audit course depending upon the suitability in the present revised curriculum structure (May 2012).
- Faculty training for improving teaching skill (two programs per year) shall be conducted.

- Industrial project shall be carried out for UG / PG / Ph.D. research work (March 2012).
- Introduction of Biology in curriculum (May 2012) shall be considered.
- The document “21st Century Learning” shall be kept in view for preparing Vision statement of the College.

b) Examination Reforms:

- Examination pattern shall be more concept oriented rather than merely memory testing.
- Present methodology of giving assignment shall be changed as per the NPTEL assignments (May 2012).
- End semester examination paper setting training shall be given to faculty (Dec. 2011).
- Guidelines shall be given to examiners as per NPTEL methodology (May 2012).
- Possibility of creating a question bank (May 2012) will be explored.

To achieve the above goals and suggestions on various reforms, a committee under the chairmanship of Prof. D. J. Chaudhari will be formed and the committee is expected to submit its report by December 2011. The other members of committee will be Dr. N. D. Ghawghawe, Dr. S. N. Khante, Dr. S. S. Pusadkar, Prof. P. P. Bedekar.

The Board approved following vision for the BoM for the next two years:

“To strengthen the institute through comprehensive academic reforms, e-governance, enhanced industry-institute interactions, upgradation of academic & physical infrastructure & inclusion of R & D and innovation culture leading to high academic & research standards in the national context”.

BoM approved the above vision and the course of action as suggested above.

Item No. 5: To approve duties and responsibilities of Finance Committee

Discussed and approved the duties and responsibilities of Finance Committee.

Item No. 6: To note recommendations of Finance Committee

Discussed and noted the recommendations of Finance Committee.

Item No. 7: To note recommendations of Building and Works Committee

Discussed and noted the recommendations of Building and Works Committee.

Item No. 8: To approve "Purchase Rules and Financial Powers 2011"

BoM discussed the "Purchase Rules and Financial Powers 2011". Dr. P. M. Khodke suggested corrections as below:

Sr.No.	Sub-Head No.	Existing Rule		Proposed Rule	
1	12 (vii)	-		Note: The minor & major works (Civil / Electrical) will be kept in Board of Management for information.	
2	12 (viii)(a) & 12 (ix) First row	-		With approval of Competent Authority.	
3	Below abstract table.	-		Note: All the purchase shall be made with approval of Institute Purchase Committee.	
4	Abstract Printing material. 2 of	Above 10,000/-	Competent Authority	Up to Rs. 10,000/-	HOD / Dean/ Registrar
				Up to Rs. 2,00,000/-	Competent Authority.
		Up to 10,000/-	All Deans/HoD	Up to Rs. 5,00,000/-	Finance Committee
				Above Rs. 5,00,000/-	BOM

The suggestions were accepted and Member Secretary assured that these will be incorporated immediately.

Mr. Sanjay Jadhao suggested that a flow chart for procedure of purchase with duration and level of authority be attached to the above document. If the work is not executed within a given time frame, some action may be taken against the responsible person and responsibility shall be fixed.

The BoM agreed to the above suggestions and approved the "Purchase Rules and Financial Powers 2011" with corrections.

Item No. 9: To approve Annual Report on Account & Finance for financial year

2010-11

The Annual Report on Account & Finance for financial year 2010-11, was discussed. The balance sheet and related income & expenditure account and receipt & payment account as per double entry system of book keeping as on 31st March 2011 for the institute was prepared with the help of Chartered Accountant and presented & discussed. The BoM approved Rs. 35, 000/- to be paid to the Chartered Accountant for his services rendered for preparation of Annual Report as stated above. The BoM also resolved to appoint an internal auditor who will be a competent Chartered Accountant (C.A.). The Chartered Accountant will check the audit regularly and submit his report quarterly to the Principal. The BoM agreed to take the help of Chartered Accountant and BoM instructed to invite the proposal from auditor for his consultancy charges.

BoM approved the Annual Report on Account & Finance for financial year 2010-11.

Item No. 10: To approve budget for financial year 2011-12

The budget for financial year 2011-12 was discussed in view of the following points / suggestions :

- Dr. R. K. Shevgaonkar pointed out that the Library budget is too small and need to be minimum 2% of the total budget. He also pointed out that available money (particularly development fund) is to be spent phase wise properly so that some money can be retained for future development. BoM agreed the same and suggested to call an urgent meeting of Finance Committee for considering these suggestions.
- Dr. P. M. Khodke said that the tuition fee was retained by the institute last year as per the instructions of BoM. However, it was not spent due to non-availability of "Purchase Rules and Financial Powers".
- Mr. Sanjay Jadhao pointed that the revenue generation through testing and consultancy may be improved by further developing college laboratories.
- Hon'ble Chairman also suggested to make provision for over all face uplift of the institute (Garden, Ambience in classroom / faculty cabins, Main entrance gate,

Widening of roads, Landscaping, External & internal face uplift of existing buildings, Provision for Car & Scooter parking space, Modernization of Toilet Blocks, Directional arrows, Site plan, Cleanliness, Campus aesthetic ness and faculty uniform etc.) shall be undertaken and be executed in phased manner & an appropriate budget provision may be made accordingly.

- Hon'ble Chairman proposed to set up an incubation-cum-production centre for entrepreneurship development, testing and consultancy services. A committee will be formed for preparation of proposal of incubation centre and the additional budget provision shall be made for the same. The Hon'ble Chairman requested Mr. Sanjay Jadhao to lead this incubation centre and also utilize the FAB Laboratory of Sant Gadgebaba Amravati University, Amravati.

BoM resolved to accept above suggestions and the guidelines for development of incubation centre shall be as follows:

- It is a prototype Production Centre.
- Centre shall be developed in a phased manner.
- Appropriate budget provision shall be made in this financial year itself.
- Incubation Center shall have specialized machineries which are not available in the vicinity of the institute.
- FAB Laboratory of Sant Gadgebaba Amravati University, Amravati or such facility in other institute shall be used for incubation centre and an appropriate fees may be paid.
- Center shall develop entrepreneurship programs.
- Contract faculty may be appointed for the centre.
- The projects from industries may be obtained for this centre.
- The centre shall be accredited from appropriate authority. .
- Calibration facility shall be provided.
- The centre shall have equipments of all departments and also components like Sensors, Actuators, Calibration, testing & measuring equipment etc.

- To prepare the proposal of Incubation Centre under the Chairmanship of Mr. Sanjay Jadhao, a committee is formed which includes Dr. R. S. Dalu, Dr. R. B. Yarasu, Dr. S. P. Tatewar, Prof. M. M. Deshmukh, Dr. D. S. Chaudhari & Prof. M. Attiq (Sant Gadgebaba Amravati University, Amravati). The committee shall submit a proposal and budget in next two months.

BoM approved the budget with the above suggestions.

Item No. 11: To Nominate invited member on Academic Board, Examination

Committee, Building & Works Committee and Finance Committee

BoM approved the nomination of Dr. P. M. Khodke.

Item No. 12: To approve the proposal for appointment of faculty against vacancy at

Institute level

BoM expressed great concern over the vacancy existed in the institute at all levels. Prof. D. J. Chaudhari presented up-to-date vacancy position of Professor, Asstt. Professor & Lecturer. 16 post of Professor, 28 posts of Asstt. Professor and 32 posts of Lecturers are vacant. Out of 32 vacancies if lecturer posts filled by adhoc and contractual appointment are considered then only 2 vacancy exists.. Dr. R. K. Shevgaonkar pointed out that contractual appointment may not give full justice to teaching as they will be starving for the security of job. This also hampers the quality of education in the institute. He suggested having a full time appointment.

It was also opined that full time (Permanent) appointment may also create problems as the necessary guidelines from the State Government are not yet received. Under the circumstances and in order to protect constitutional right of students also to fulfill expectation and to accomplish the task entrusted by Government of Maharashtra, for filling up the teaching posts Hon'ble Chairman instructed the following:

- Appoint legal advisor to deal with cases arising from appointment of teachers.
- Preparation of Roster.
- Arrange a meeting with Dr. A. D. Sahastrabudhe, Director, College of Engineering, Pune for understanding the process adopted by College of Engineering, Pune and hinder ness.

- Prepare a letter to Hon'ble Minister to be signed by Hon'ble Chairman stating vacancy in each department.

In the interest of student & as temporary arrangement BoM resolved the following:

- Appointment of vacancy at Asstt. Professor (Associate Professor as per 6th Pay) and Professor level on adhoc basis (Two years on contract with payment as per Government norms and by adopting recruitment rules, educational qualifications, experience of A.I.C.T.E. / U.G.C. guidelines or till M. P. S. C. candidate is available whichever is earlier).
- Undertaking format shall be prepared and approved from legal advisor. The format shall consists of terms and conditions; internal faculty may apply; retired personnel or industrial persons may be invited; A. I. C. T. E. recruitment rules to be adopted; BoM may nominate its representative; list of subject expert shall be approved by Hon'ble Chairman; entire process to be completed by December 2011.
- Present vacancy at lecturer level and subsequent vacancy due to internal lecturer appointed on adhoc basis on higher post may be filled on contract basis by adopting existing State Government procedure, separate advertisement for lecturer, terms and conditions, remuneration as per Government rules and the appointment order for contract lecturer, Associate Professor (adhoc) & Professor (adhoc) signed by Hon'ble Chairman.

Item No. 13: To approve constitution of anti ragging committee

BoM approved the constitution of anti ragging committee.

Item No. 14: To note minutes of Academic Board meeting held on 9th May and 17th June 2011

Noted.

Item No. 15: To approve appointment of Technical Laboratory Assistant one each for all programs.

BoM approved the proposal.

Item No.16: To note minutes of Academic Board meeting held on 07th July 2011.

Noted.

Item No.17: To approve deputation of one faculty from Computer / IT for Faculty

Sabbatical Program at Cognizant Technology, Pune.

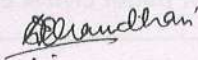
BoM approved the proposal.

Item No. 18: Any other item with the permission of the chair

No other item is discussed.

The Hon'ble Chairman at the end expressed his view that all the efforts made by Board of Management must bring new initiative and new changes in the institute in coherence with the vision set out by BoM for itself. Hon'ble Chairman and all Members of BoM categorically resolved that all the decisions regarding finance and administration (establishment) are in tune with the decision of Government of Maharashtra to provide autonomy to the college as emerge as a centre of excellence. The above resolutions are made to fulfill meaningfully the responsibility entrusted with the Board of Management by the State Government of Maharashtra.

The meeting ended with a vote of thanks to Hon'ble Chairman and all Hon'ble members by Member Secretary.

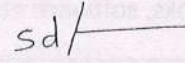


(Prof. D.J. Chaudhari)

Member Secretary,

Board of Management.

Govt. College of Engineering, Amravati.



(Dr. Vijay Bhatkar)

Chairman,

Board of Management.

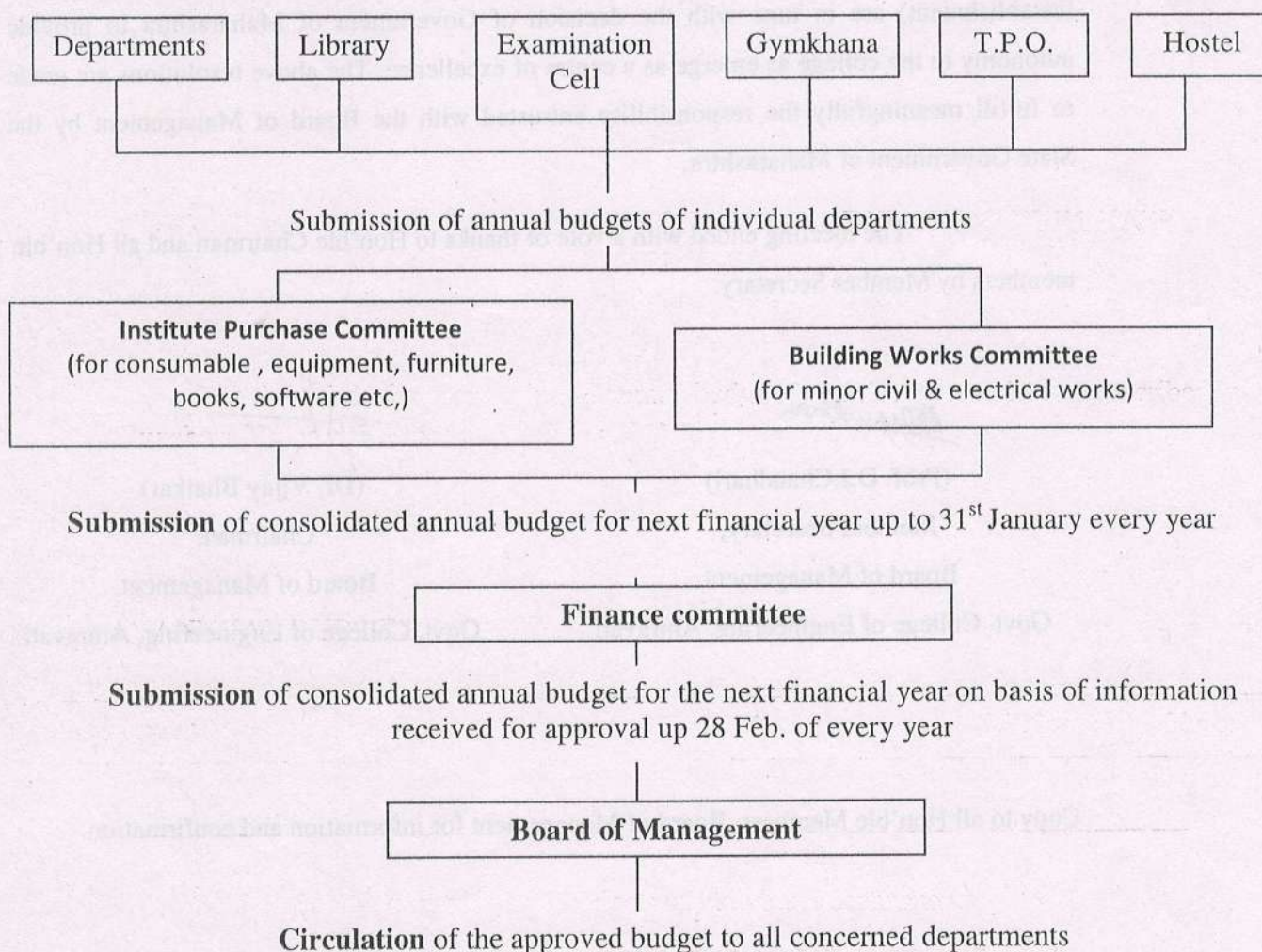
Govt. College of Engineering, Amravati.

Copy to all Hon'ble Members, Board of Management for information and confirmation.

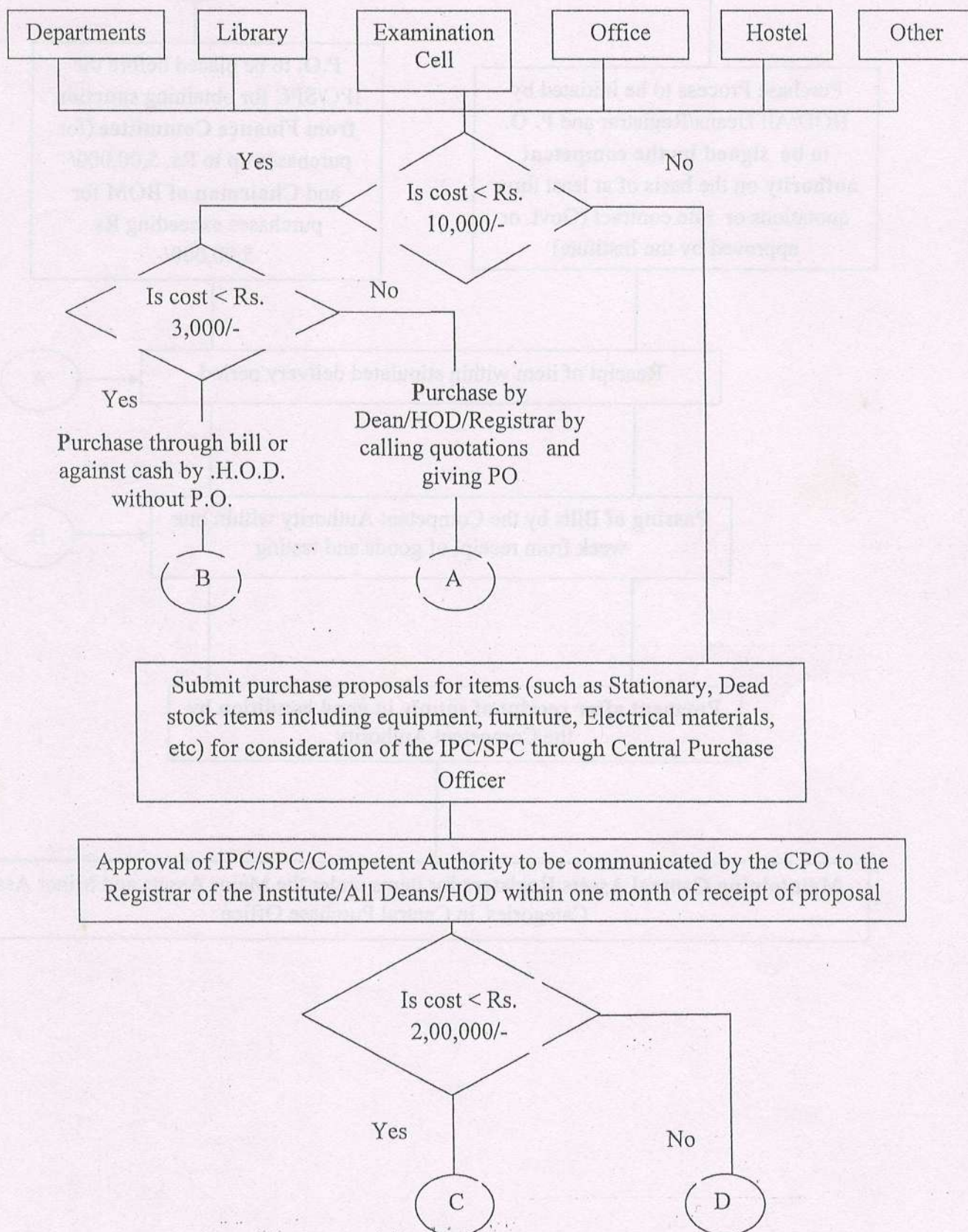
FLOW CHARTS FOR PREPARATION OF ANNUAL BUDGET & PURCHASE PROCEDURE

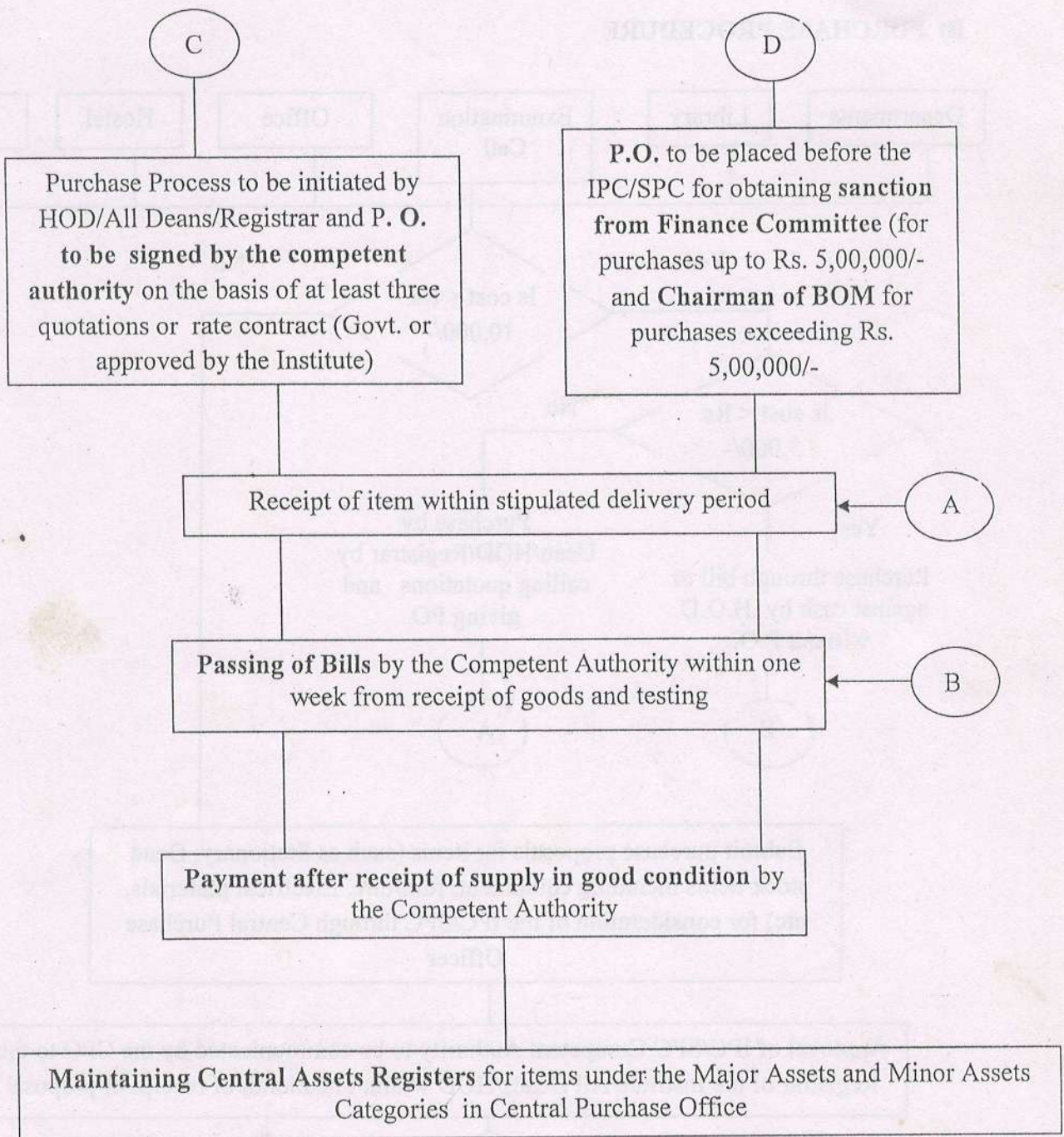
The flow chart for preparation of annual budget & purchase procedure as described in “Purchase Rules and Financial Powers 2011” is presented below :

A) ANNUAL BUDGET



B) PURCHASE PROCEDURE







GOVERNMENT COLLEGE OF ENGINEERING, AMRAVATI.
(An Autonomous Institute of Govt. of Maharashtra)
Near Kathora Naka, V.M.V. Road, Amravati-444604.
Phone No.(0721) 2660360, 2660850 Fax: 2660488.
Website- www.gcoea.ac.in
e-mail : principal@gcoea.ac.in

**Minutes of meeting of Board of Management held on 16/01/2012 at
04.00 p.m. in meeting hall.**

Fourth meeting of Board of Management (BoM) was held on 16/01/2012 at 4.00 p.m. in Meeting Hall of Govt. College of Engineering, Amravati and following members were present.

- | | |
|-------------------------|--------------------|
| 1. Dr. Vijay Bhatkar | - Chairman |
| 2. Dr. G. N. Vankhede | - Member |
| 3. Dr. P.M. Khodke | - Member invitee |
| 4. Dr. N. D. Ghawghawe | - Member |
| 5. Dr. S. N. Khante | - Member |
| 6. Prof. D.J. Chaudhari | - Member Secretary |

Prof. D. J. Chaudhari, Member Secretary welcomed all the members present and requested Hon'ble Chairman Dr. Vijay Bhatkar, the permission to begin the meeting. At the outset Prof. D. J. Chaudhari informed the house the absence of Dr. Raghunath K. Shevgaonkar, Mr. Sanjay S. Jadhao, Shri Randhirsingh D. Patil, Dr. M. S. Randive & Dr. Abhay Wagh due to unavoidable circumstances. The leave for absence was granted to them.

Prof. D. J. Chaudhari, Member Secretary presented the progress of the institute during last 6 months. The presentation included result of winter 2011, institutional reforms such as Academic, e-Governance, R & D and Innovation Culture, Placement of student during this academic year, enhanced Industry Institute Interaction & Academic and Physical infrastructure up-gradation. Hon'ble Chairman suggested that the presentation, instead of being general nature should be able to create a story which leads to achievements in academic reforms, research, e-governance and face upliftment. It should communicate some findings so as to draw inference as regards to the progress. Hon'ble Chairman expressed happiness about achievement in research and placement. He also stressed that BoM would like to discuss more on the strategic issues that gives leadership and the success story.

Item No. 1: To note minutes of third BoM meeting held on 09th July 2011

No comments were received; hence the minutes recorded.

Item No. 2: To note action taken on third BoM meeting.

Action taken report was noted with the following suggestions.

1. BoM suggested putting up Student Charter on painted board or flex board at prominent place. It should not be unnecessarily made colorful.
2. The letter from Director of Technical Education dated 11/01/2012 regarding relieving Prof. S. R. Hirekhan was placed before BoM for discussion. At the outset, BoM refuted the allegations in the letter that the institute is avoiding to relieve Prof. Hirekhan so as to benefit him individually. Hon'ble Chairman said that any act of retaining transferred faculty at the institute is in the interest of students only so as to maintain academics of the institute. Member Secretary submitted the progress of NBA proposal for UG & PG courses (UG proposal submitted on 12/01/2012) and expected NBA team to visit for PG courses within two to three months & during the same time requested to complete UG accreditation process as well. Hon'ble Chairman opined that the Accreditation is the key issue for assessment of quality and hence the process should be given due seriousness. Accreditation is also the test of the departments and the institute and if most popular department i.e. Electronics & Telecommunication Engineering does not get accredited, it would put the institute progress in void. Hence without replacement of a transferred person from the department of Electronics and Tele-communication which is more popular amongst the students, he should not be relieved. It was also informed that the moment Prof. Hirekhan is relieved, his name is to be struck from A.I.C.T.E. web portal which would create deficiency of faculty automatically. The Member Secretary reminded the approved resolution of BoM that no faculty shall be relieved without getting replacement. Hon'ble Chairman wished that the feelings of the BoM may be communicated to the DTE on the issue of relieving Prof. Hirekhan. BoM also instructed Member Secretary to request DTE once again to withhold the decision of transfer of Prof. Hirekhan till NBA committee visits the institute or till the replacement is made through institute level appointment of Associate Professor on ad-hoc basis, whichever is earlier.
3. Hon'ble Chairman enquired about response of faculty on BoM vision and the action plan. Dean (Academics) informed that the issue was well taken by faculty. After noting that the institute (Faculty & Staff) has taken vision and action plan very seriously, BoM expressed appreciation and hoped that with this the institute is certainly marching on rapid progress. It was also decided to prepare another format to monitor the progress as per the action plan. The format is to be designed by the committee by the end of May 2012.

Item No. 3: To note the report of achievements of goals on various reforms

The Member Secretary presented the action taken for various reforms in Academic, e-governance, enhanced Industry Institute Interaction etc. Hon'ble Chairman expressed feeling that Academic reform is most important in the interest of the student. He also showed interest in knowing the reaction of faculties for adopting the curriculum in tune with NPTEL. He briefed the preparation of NPTEL courses and the effort put up by various IIT faculties. Adoption of NPTEL courses will be a mile stone in the region and the institute will be the first to incorporate the curriculum revision using NPTEL. He also stressed that use of Tablet, Laptop etc. will improve the utility of on line NPTEL courses. By using NPTEL courses we can produce the student of the same quality as IIT student by adopting equivalent curriculum, examination pattern and teaching learning process. Dr. P. M. Khodke expressed the need of training program on NPTEL by June 2012. Hon'ble Chairman suggested to be in contact with Dr. Shevgaonkar for arranging such training / workshop.

Hon'ble Chairman told the logic behind running Systems Engineering Course in Engineering curricula. This course will be interdisciplinary and address various interdisciplinary problems and their solutions. The Systems Engineering course shall start with the full preparation of books, instruction materials etc. He also expressed that introduction of Biology will make GEOEA in line with MIT / Harward / COEP. Also e-governance should be able to give end to end solution for the processes adopted by institution.

BoM noted the report on goals on various reforms.

Item No. 4: To note recommendations of Building and Works Committee

Dr. P. M. Khodke expressed grave concern over the functioning of Building & Works Committee. The progress of Building & Works Committee with respect to already approved work is rather slow and not as per the expectation. He pointed out that refurbishment work which was proposed by Building & Works Committee and budgeted by Finance Committee through the funds at institute level have not yet started and only two months are left in the current financial year. Member Secretary elaborated on the work under progress by Building & Works Committee. The budgetary provision for the appointment of Architect for the preparation of Master Plan will be made in the Finance Committee meeting called for re-appropriation of the budget.

BoM noted the recommendations of Building & Works Committee.

Item No. 5: To note recommendations of Finance Committee

Dr. P. M. Khodke raised the issue of non-utilization of budgeted amount from institute's own fund for the procurement of equipments. This leads to denying the facility of using recent equipments by the students.

BoM noted the recommendation of Finance Committee and suggested to expedite the process.

Item No. 6: To approve allocation of fund for face upliftment, e-governance from budget 2011-12

Dr. P. M. Khodke has suggested that though the budget provision was not made in 2011-12 for e-governance and preparation of Master Plan, BoM may approve the provision of Rs. 2 lacks for e-governance and 1.5 lacks for preparation of Master plan. He further said that this amount of Rs. 3.5 lacks may be adjusted in the next finance committee meeting while re-appropriating the budget of 2011-12.

For Building & Works committee a budgetary provision of face upliftment may be made for budget of 2012-13 in accordance with the approved Master plan of the campus. Architect shall present the face upliftment program in phased manner as per the requirement of funds. Building & Works Committee should get the approval of phase-I budget along with the list of items to be executed.

BoM approved Rs. 3.5 lacks allocation with the above suggestions.

Item No.7: To note borrowed amount from development fund temporarily spent under different heads.

BoM suggested to take rigorous follow up for acquiring the grants from the Government which is spent under various heads such as Electricity bills, Contractual services, University affiliation fee & PPSS.

BoM noted the item with the above suggestions.

Item No. 8: To note borrowed amount from Laboratory fees temporarily spent under different heads.

Item withdrawn with the permission of the Hon'ble Chairman.

Item No. 9: To note the proposal for XII five year plan of the institute

Hon'ble Chairman expressed happiness over proposal for XII five year plan of Rs. 81.59 Cores. The Master plan planning, face upliftment & the XII five year plan provision shall go hand in hand. He also stressed that if the proposed amount is not granted

by the Government, the plan with priority must be ready with reduced budget with goal in mind. BoM will decide the focusing of the plan and its execution.

BoM noted the proposal with the above suggestions.

Item No.10: To note minutes of Academic Board meetings held on 21st Nov. 2011 and 9th Jan 2012.

BoM noted the minutes of Academic Board meetings held on 21st Nov. 2011 and 9th Jan. 2012.

Item No. 11: To discuss and approve action to be taken on faculty involved in malpractices in ESE Summer 2011

Hon'ble Chairman expressed concern over the issue and said that BoM is more serious about such issues and the faculty shall be instructed that involvement in such malpractices may lead to suspension. Dr. P. M. Khodke elaborated the sequence of the issue and suggested that the noting of malpractice must be taken in the confidential report of the concerned faculty and a circular may be issued to all faculties not to indulge in such malpractices in the examination.

BoM agreed unanimously and approved the item with the above suggestions.

Item No. 12: To note the opinion of Academic board regarding filling the vacancies at higher level in stipulated time

BoM noted the shifting of this item with item No.18.

Item No. 13: To note rank of this institute amongst India's Top Engineering Colleges 2011 (Data Quest -CMR Top T-Schools Survey 2011)

Hon'ble Chairman was happy to note 68th place of the institute in Data Quest-CMR Top T-Schools Survey 2011 among the 300 colleges. BoM congratulated the institute for this achievement.

BoM noted the items with above remarks.

Item No. 14: To note R & D report

Hon'ble Chairman noted the project granted by the institute by Central Government under various schemes. He enquired about the status for the current year and Dean (R & D) was invited for giving the details for the same. Dean (R & D) informed the house that this year till now no proposal was sent to AICTE due to non-advertisement of the scheme. However, Dr. P. M. Khodke told the Dean (R & D) for circulating the instruction to all Head, Faculties that minimum one proposal from Associate Professor / Ph.D. holder

faculty. Institute should set the target for R & D proposals and prepare a plan for preparation these proposals at the earliest. BoM opined that the number of RPS & MODROBS proposals should be more this year.

BoM noted the item with the above suggestions.

Item No. 15: To depute two faculty for Faculty Sabbatical Program at Cognizant Technology, Pune

BoM appreciated the effort of institute for developing the relationship with the industry for industrial training. BoM approved the deputation of two faculty members for Faculty Sabbatical Program at Cognizant Technology, Pune.

Item No. 16: To note T & P and IIP Cell report

Hon'ble Chairman enquired about the placement of the students at various companies and detailed information was sought about the percentage of students placed last year and the current year. BoM invited T & P officer to elaborate the details of placement activity and the present status. T & P officer informed the house that this year 90% placement is completed by this time and 100% placement will be achieved by the end of the year. BoM appreciated the good work done by T & P officer.

BoM noted the item with the above discussion.

Item No. 17: To note the letter from Govt. Resolution Sankirna-2011/(109/11) Tanshi-2 dated 14th July 2011 regarding appointment of additional members on BoM at institute level and decide the action to be taken

BoM noted the G.R. dated 14th July 2011 regarding appointment of additional members on BoM at institute level. Hon'ble Chairman told the house that nomination of Dr. P. M. Khodke as the permanent invitee on BoM does not violate the guidelines / instructions given in the said G. R. Hence, the BoM decided to invite Dr. P.M.Khodke as invited member for all meetings of present BoM (during the tenure of current BoM).

BoM noted the item.

Item No. 18: To discuss the issue of appointment of faculty for the post of Professors and Associate Professors on ad-hoc basis with respect to probable legal financial implications

BoM as well as Academic Board (Item No. 12) expressed great concern on vacancy position at the level of Professor & Associate Professor. These vacancies hampered academic & research activities. Hon'ble Chairman has already given approval to the proposal of appointment of faculties at this level with the cautious suggestions to seek legal opinion on

financial and administrative implications. The legal opinion must be sought in writing from legal adviser within the frame work of available autonomous institute G.R. He also suggested to see that the salary of such appointments shall be done through salary grants received from Govt. without any complications and audit objections. Further he suggested to visit Director, C.O.E., Pune for seeking guidelines for such appointments. BoM suggested to expedite this process so as to get the vacancies filled before the commencement of the next session.

Item No. 19: To approve the appointment of legal consultants, one from Pune and one locally available Govt. Pleader to deal with any legal issue

BoM approved the appointment of legal consultant one from Pune and one locally available.

Item No. 20: To nominate a BoM member on selection committee for Procedure for preparation of Master plan.

BoM nominated Dr. G.N.Vankhede as BoM Member on selection committee of an Architect for preparation of Master Plan of the campus.

Item No. 21: To approve the remuneration to Controller of Examination.

BoM approved the remuneration of Rs. 16,000/- to Controller of Examination w.e.f. Winter 2011 examination.

Item No. 22: To approve the procedure to be adopted for spending tuition fees.

BoM discussed the percentage distribution of expenditure of tuition fees under various categories. Dr. P. M. Khodke emphasized on spending 50% amount of tuition fees on paying the salary and the wages of faculty and staff appointed at institute level. Hon'ble Chairman suggested that instead of appointing and paying the faculty only through this grants, the possibility of appointing research scholar, who will do his research and simultaneously teach the students at UG / PG level be explored. He proposed to have 50% of faculty in the form of research oriented students and expected a proposal for getting research students and paying them salary from the institution. These students may be attracted by reaching at different institute and through advertisement. In other words, this 50% amount may be utilized for faculty recharge.

BoM approved the procedure of spending tuition fees with above suggestions.

Item No. 23: To approve appointment of Accountant on contract basis.

BoM approved the appointment of Accountant on contract basis.

Item No. 24: To approve action taken regarding second shift for minority students as proposed by State Govt.

BoM approved the inability shown by the institute for starting 2nd shift for Minority student as proposed by the State Govt. owing to the deficiency report of faculty as per A.I.C.T.E. norms and additional faculty requirement exclusively for 2nd shift.

Item No. 25: To approve ex-facto permission to apply for two new PG programs.

BoM approved the ex-facto permission for applying PG courses viz M.Tech. Information Technology (Full time) & M.Tech. Instrumentation Engineering (Full time).

Item No. 26: To approve the replacement of member Mr. Satish Wagh of Building & Works Committee.

BoM approved the nomination of Arch. Jayant G. Ingole in place of Arch. Satish Wagh on Building Works Committee of the institute.

Item No. 27: To note inclusion of Institute under TEQIP-II sub-component 1.2.

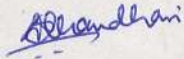
BoM noted the inclusion of Institute under TEQIP-II sub-component 1.2 and expressed that this fund will be fully utilized for development of research culture in the institute at PG & Ph.D. level.

Item No. 28: Any other item with the permission of chair.

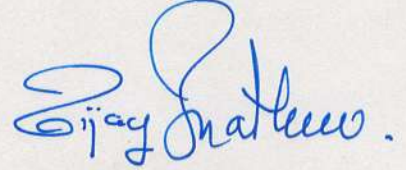
1. Dr. G. N. Vankhede suggested to have Solar Engineering Research Centre which includes green energy campus, energy auditing and transportation issues. BoM aggressively were in the opinion of making institute campus as a model green campus.
2. Hon'ble Chairman gave following suggestions:
 - a. Form quality circle to check the quality in face upliftment, cleanliness of the campus and academics. The quality circle concept must be instituted with the trainings to the people who are actually involved in the work and take leadership in the area.
 - b. Frame a scheme from which the financial limitation can be overcome if the budget provision from the Govt. is not available.

- c. Presentation before BoM needs to be appealing. It should indicate as to what story institute wants to tell. Next time Academic Reforms and Examination Reforms shall be given more focus in the presentation. He also proposed to have a separate agenda on this issue in next BoM meeting.

The meeting ended with a vote of thanks to Hon'ble Chairman and all Hon'ble members by Member Secretary.



(Prof. D.J. Chaudhari)
Member Secretary,
Board of Management.
Govt. College of Engineering, Amravati.



(Dr. Vijay Bhatkar)
Chairman,
Board of Management.
Govt. College of Engineering, Amravati.

Copy to all Hon'ble Members, Board of Management for information and confirmation.

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GOVERNMENT COLLEGE OF ENGINEERING, AMRAVATI

Near Kathora Naka, Amravati-444 604

(An Autonomous Institute of Govt. of Maharashtra)

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Date: 14/08/2012

**Minutes of 5th meeting of Board of Management held on 14/07/2012
at 1.30 p. m. in meeting hall**

Fifth meeting of Board of Management was held on 14/07/2012 at 1.30 p.m. in meeting hall of Govt. College of Engineering, Amravati and following members were present:

- | | |
|--------------------------|--------------------|
| 1. Dr. Vijay Bhatkar | - Chairman |
| 2. Dr. G. N. Vankhede | - Member |
| 3. Dr. N. D. Ghawghawe | - Member |
| 4. Dr. S. N. Khante | - Member |
| 5. Prof. D. J. Chaudhari | - Invited Member |
| 6. Dr. W. Z. Gandhare | - Member Secretary |

At the outset, the Member Secretary welcomed all Hon'ble Members of Board of Management. Dr. R. K. Shevgaonkar, Mr. Sanjay Jadhao, Mr. R. D. Patil & Dr. M. S. Randive, Member could not attend the meeting due to some other work and their leave of absence was granted by the Board.

Chairman enquired about the absence of Dr. P. M. Khodke, Member invitee. Member Secretary informed the Board that Dr. P. M. Khodke was not invited for this meeting as no special need existed. Chairman told that we had requested Dr. P. M. Khodke to help in proceedings of the BoM with his past experience of CoEA. However, Chairman said that if we are not calling him for future meetings, a letter may be sent to Dr. P. M. Khodke thanking him for sharing his knowledge and expertise which contributed to the development of CoEA. Chairman instructed that as a good practice, all Past Principals, Past Faculties & Eminent

Alumina should be invited to the graduation ceremony. Dr. Gandhare told the Board that all the local Past Principals & Faculties were called for the graduation ceremony.

Item No. 29: To note & confirm the minutes of fourth BoM meeting held on
16th Jan. 2012

No comments were received; hence the minutes were noted and confirmed.

Item No. 30: To note action taken on fourth BoM meeting

Action taken report was noted with the following suggestions:

1. Chairman stressed on the review of strategic agenda of BoM and mentoring its progress on implementation. However, formats for monitoring the progress are yet to be designed. Chairman instructed to prepare this format at the earliest and monitor the progress accordingly.
2. The use of NPTEL courses shall be encouraged so that the knowledge level of students as well as faculty could be improved. After going through the experience of NPTEL courses, faculty members would be able to develop their own audio-visual course material and making this institute as a potential Resource Centre for development of engineering course material in multimedia format for MHRD.
3. Chairman appreciated the introduction of Living System as a subject at First year level and Introduction of System Engineering at Seventh Semester. Dr. G. N. Vankhede expressed the concern about the curriculum of Living System. He suggested making curriculum such that it blends engineering knowledge with biology. The curriculum of Living System shall be revised in consultation with Dr. G. N. Vankhede. Chairman also suggested that the curriculum of MIT, CoEP, and IITs should also be studied before finalizing the content of Living System subject.
4. Budgeted provision for face-upliftment was noted. Member Secretary informed about the encroachments in the campus by different people at various locations. Chairman showed concern over this issue and instructed to secure the campus as a top priority before face-

upliftment. If compound wall proposal sent to D. T. E. is not sanctioned, then a temporary arrangement shall be made to secure the campus by barbed wire fencing. Notice boards to recognize the possession of land by Govt. College of Engineering, Amravati shall be placed at various prominent locations.

5. Chairman instructed again to initiate a campus wide drive for cleaning the campus in a month at all levels including students, faculties and staff. The NSS unit of the institute shall take a lead role in this activity. This work includes removal of shrubs, debris, trees, etc. surrounding the buildings and roads including Hostels & Principal's Quarter area. This will make the campus clean and green like Cantonment areas of Defence. The guidance for preparing gardens at various locations may be obtained from expert for selecting trees, place, number and type urgently. The work of cleanliness should be carried out by dividing the activity amongst various Departments. Awards should be instituted for the departments having most clean, green and beautiful surroundings.
6. Chairman informed the house about the development of the faculty appointment at higher levels. He recommended an urgent meeting by the Principal with the Director of Technical Education for faculty appointment at higher posts.
7. Chairman was impressed by the presentation by Prof. Gandhare on Solar engineering. He instructed that Solar Energy Research Project should be submitted for funding by Mechanical Department which should include the work discussed with Chairman by Dr. Gandhare.

Item No. 31: To note recommendations of Finance Committee

Finance Committee recommendations were discussed by BoM and Chairman expressed happiness over the budgetary provision for face-upliftment, Production Centre, FAB Lab & e-Governance. However, Chairman suggested the name 'Innovation & Incubation Centre' in place of Production Centre and FAB Lab. BoM noted the Civil Works to be carried out worth of Rs. 40.925 lacs and Electrical Work of Rs. 2.266 lacs. BoM also noted the proposal of appointment of Maintenance Engineer.

Item No. 32: To approve annual report on account & finance for financial year 2011-12

The annual report of account and finance for financial year 2011-12 was approved by the BoM.

Item No. 33: To approve budget for financial year 2012-13

BoM discussed the budget for the financial year 2012-13. As suggested in Item No. 31 the budgetary provision of Production Centre and FAB Labs shall be utilized for the development of Innovation and Incubation Centre.

Chairman pointed out that the Golden Jubilee celebration of the institute is to be held in 2013-14. He stressed about raising of fund for this celebration along with the distinguished alumina & Alumni Association of the institute. A letter received from the President, Govt. College of Engineering, Amravati Alumni Association was also discussed in the meeting and Chairman thanked Govt. College of Engineering, Amravati Alumni Association for offering their full support for Golden Jubilee celebration. A formal letter of thanks may be sent to them by Principal. Dr. G. N. Vankhede suggested making some provision in the budget of year 2012-13 for initiating the activity of Golden Jubilee celebration. This was agreed to.

BoM approved the budget for the financial year 2012-13 with the above noting and corrections.

Item No. 34: To approve the enhancement of M. Tech. & Ph. D. fee

BoM discussed the enhancement of M. Tech. & Ph. D. fees. Dr. Gandhare informed the Board that the M. Tech. & Ph. D. fee at Govt. College of Engineering, Aurangabad is same as that of B. Tech. level. Govt. increases the fee at B. Tech. level. BoM approved the enhancement of M. Tech. & Ph.D. fees for the students admitted in the year 2012-13 with the noting that if Govt. of Maharashtra revises the fee further, the admitted candidates will be required to pay the difference in the fees. A letter may be sent to Govt. informing about enhancement of M. Tech. & Ph. D. fees.

Chairman enquired about the Rules and Guidelines for admitting Ph. D. students in the institute. Dr. Gandhare informed that at present Ph. D. students are using Research Labs of the institute for registering in the University for Ph. D. The students after completion of work submits thesis to the University. However, during this period the student does not have any presentation in the institute and hence to develop research culture in the institute, proper rules at institute level would be essential. BoM agreed and suggested to form a committee to frame the rules for admitting Ph. D. students through the institute under the Chairmanship of Dr. W. Z. Gandhare. Other members of committee would be Dr. G. N. Vankhede, Dr. N. D. Ghawghwe, Dr. D. S. Chaudhari and Dr. S. N. Khante, Dr. S. S. Pusadkar & Dr. R. B. Yarasu as Member Secretary.

Item No. 35: To note recommendations of Building and Works Committee

BoM discussed the recommendations of Building and Works Committee and noted with the following suggestions:

- Guidelines for aesthetics of the departments, laboratories, class rooms and office shall be framed.
- Aesthetic coherence shall be maintained in all departments with respect to curtain provision, floorings and colouring.
- The overall look of the campus shall be made aesthetically pleasing and beautiful.

Item No. 36: To approve the utilization of Tuition Fee collected upto 2011-12 for various works

BoM discussed the utilization of tuition fees collected up to 2011-12 for upliftment of institute, development of Production Centre and FAB Lab & e-governance. BoM approved the utilization of tuition fee of Rs. 375 lacs out of Rs. 570 lacs collected till 2011-12 on above works. Chairman expected that the utilization of this amount will accelerate the progress & add to good governance of the institute. BoM also approved the utilization of balance amount and tuition fees collected in the year 2012-13 as per the guidelines approved by the BoM.

Item No. 37: To accord approval to expenditure on face up lift of Civil & Mechanical

Engineering Department & electrification work through PWD

BoM approved the expenditure to be incurred on execution of the work of replacement of Steel windows with Aluminum Sliding Windows for Civil, Electrical & Mechanical Department through P. W. D. BoM also approved the budgetary provision of electrical works worth Rs. 13.646 lacs through P. W. D. However, the detail estimate of electrical works of Rs. 11.38 lacs shall be obtained from P. W. D. by Prof. V. M. Jape before 31st July 2012 & disbursing the amount.

Item No. 38: Ex-facto approval to removal of overhead transmission line & making it underground cabling through campus

BoM approved the action on underground cabling through campus by M. S. E. B.

Item No. 39: To note minutes of Academic Board

BoM noted the recommendation of Academic Board.

Item No. 40: To approve and recommend the eligible B. Tech. & M. Tech. students of year 2010 - 11 for award of degree by Sant Gadge Baba Amravati University, Amravati

BoM approved the list of eligible B. Tech. & M. Tech. students of year 2010-11 for the award of degrees by Sant Gadge Baba Amravati University, Amravati & recommended the same list to the Sant Gadge Baba Amravati University, Amravati for the award of degrees.

Item No. 41 To approve and recommend the eligible B. Tech. & M. Tech. students of year 2011 - 12 for award of degree by Sant Gadge Baba Amravati University, Amravati

BoM approved the list of eligible B. Tech. & M. Tech. students of year 2011-12 for the award of degrees by Sant Gadge Baba Amravati University, Amravati & recommended the same list to the Sant Gadge Baba Amravati University, Amravati for the award of degrees.

Item No. 42: To approve Procurement Plan under TEQIP II

BoM approved the Procurement Plan for purchase of equipments, furniture, books, software, minor civil works & contractual services worth of Rs. 562.5 lacs.

Item No. 43: To approve the IRG policy under Continuing Education Program Under TEQIP II

BoM discussed the IRG policy under Continuing Education Program through TEQIP. Dr. Gandhare pointed out that the share between Govt. & the faculty shall be 50-50 instead of 30-70 as suggested. Chairman suggested to make appropriate changes in the proposal at all level & authorized the Member Secretary to finalize the policy consistent with other autonomous engineering colleges in Maharashtra. BoM approved IRG policy with above suggestions.

Item No. 44: To approve Faculty and staff development plan under TEQIP II

BoM approved the Faculty and Staff development plan under TEQIP II for arranging training, deputing faculties and Staff for STTP, Conferences, and Seminars & 3 month courses at National & International level. BoM suggested taking feedback from the trainees in the correct format.

Item No. 45: To approve the rules and Format of application for International Travel of Faculty and staff under TEQIP II

BoM approved the rules and the format of application for International Travel of Faculty and Staff under TEQIP II with the following suggestions:

- In the rule, "Only the Ph. D. students, Faculty, Heads of Depts., Deans & Head of the institution" the word Faculty shall be replaced with "Regular Faculty".
- Principal was authorized to make additional rules at institute level for deputing the faculty for International travel, viz. for paper presentation once in every three years and the Conferences of repute.

- On behalf of BoM a committee should be set up for checking the quality of the papers, conferences and training. The beneficiary will present before the committee his proposal and research work. Only after assessment of quality of papers the committee will recommend it to BoM for further processing.

Item No. 46: To recommend the proposal of Dr. V. B. Virulkar for International Travel under TEQIP II for paper presentation

BoM recommended the proposal of Dr. V. B. Virulkar for international travel under TEQIP II for paper presentation subject to the presentation before a committee & recommendation by the committee.

Item No. 47: To approve the policy for spending Tuition fee for financial year 2012-13 Onward

BoM approved the policy for spending Tuition fees for financial year 2012-13.

Item No. 48: To approve the Proposal of utilization of Library fine

BoM approved the proposal of utilization of Library fine as per Purchase Rules and Financial Powers 2011 of the institute.

Item No. 49: To approve the additional requirement of fund for RPS equipment

BoM approved the Rs. 2.00 lacs for purchase of equipment Rapid Chloride Test & Rapid Chloride Test Water to be procured under the RPS of AICTE. It is the additional amount over and above the fund available through RPS schemes.

Item No. 50: To note rank of the institute in 'Outlook-MDRA' Survey of 'Best Professional Colleges of India' 2012

BoM noted CoEA's 45th position amongst the top 100 institutes ranked by "Outlook – MDRA" Survey. Chairman appreciated the efforts made by Students, Faculty & Staff

of the institute and expected the higher rank in the coming year. Chairman suggested to write a letter to Govt. informing the high rank of the institute.

Item No. 51: To note T & P and IIP Cell report

BoM noted the Training & Placement and IIP Cell report and appreciate the efforts taken by Training & Placement Officer of the institute.

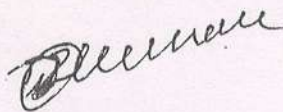
Item No. 52: To note Academic Reform and Examination Reform

BoM noted Academic Reforms and Examination Reforms carried out during academic year 2011-12.

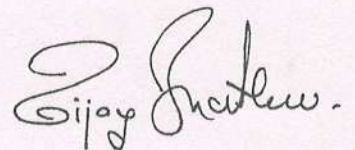
Item No. 53: Any other item with the permission of the chair To note list of faculty member For Electoral Roll of various boards under faculty of Engineering and Technology

BoM noted the list of faculty member for Electoral Roll of various Boards under faculty of Engineering and Technology of Sant Gadge Baba Amravati University, Amravati.

The meeting ended with a vote of thanks to Hon'ble Chairman and all Hon'ble members by Member Secretary.



(Dr. W. Z. Gandhare)
Member Secretary,
Board of Management,
Govt. College of Engineering,
Amravati



(Dr. Vijay Bhatkar)
Chairman,
Board of Management,
Govt. College of Engineering,
Amravati

Copy to all Hon'ble Members, Board of Management for information and confirmation.



GOVERNMENT COLLEGE OF ENGINEERING, AMRAVATI
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**Minutes of 6th meeting of Board of Management held on 2/2/2013
at 4.00 p. m. in meeting hall**

Sixth meeting of Board of Management was held on 2/2/2013 at 4.00 p.m. in Meeting Hall of Govt. College of Engineering, Amravati and following members were present.

- | | |
|------------------------|--------------------|
| 1. Dr. Vijay Bhatkar | - Chairman |
| 2. Mr. Sanjay Jadhao | - Member |
| 3. Dr. M. S. Randive | - Member |
| 4. Dr. N. D. Ghawghawe | - Member |
| 5. Dr. S. N. Khante | - Member |
| 6. Dr. W. Z. Gandhare | - Member Secretary |

At the outset, the Member Secretary welcomed all Hon'ble Members of Board of Management. Hon'ble Member, Principal Secretary, Dr. R. K. Shevgaonkar, Mr. R. D. Patil & Dr. G. N. Vankhede could not attend the meeting due to some preoccupied work and their absence was granted by the BoM.

Dr. W. Z. Gandhare, Member Secretary delivered a presentation on progressive development of the institute under the present BoM. The presentation covered all the aspects of development such as Academic Reforms, Examination Reforms, e-governance, Face up-liftment and Enhancement of Industry Institute Interaction & Enhancement of R & D Activities.

Hon'ble Chairman suggested to follow the best practices for examination and evaluation. The workshop for all faculty should be conducted to enhanced teaching-learning & examination process. The faculty may be sent to IIT's to understand the practice being adopted. Industry Institute Interaction should be encouraged. B. Tech. projects might be based on industrial problems. Every year at least 25% project should be from industry and industrial person might be co-guide for the project and assessment. Mr. Sanjay Jadhao expressed the need

that faculty should interact with the industry and undergo one week industrial training. A report based on industrial training should be submitted. A mechanism should be established to monitor industrial training by faculty. The faculty engaged in industrial consultancy should be exempted from compulsory industrial training.

Hon'ble Chairman expressed dissatisfaction over the progress of e-governance & instructed to expedite the work. The placement documentation to be carried out in proper format. Hon'ble Chairman enquired about the reasons for increasing the result for 87% to 91%.

Item No. 1: To note & confirm the minutes of Fifth BoM meeting held on 14th July 2012

Minutes of fifth BoM meeting were noted by the BoM. Hon'ble Chairman instructed to write minutes in the professional manner with accuracy. He also suggested to arrange a workshop on improving communication skills in English and Marathi for all faculty. He also instructed to constitute the best teacher award for all the discipline which will be given on the basis of selection process conducted through students on different aspects. The best teacher award shall include the cash award and felicitation in a function.

Minutes of fifth BoM meeting were noted and confirmed with the above suggestions.

Item No. 2: To note action taken on Fifth BoM meeting

BoM discussed the actions taken on various items of fifth BoM meeting. Mr. Sanjay Jadhao raised an objection on excluding Dr. P. M. Khodke from BoM. Dr. W. Z. Gandhare clarified the situation and the action taken. However, the Hon'ble Chairman instructed Member Secretary to propose the name of three personalities which would include an eminent academician, industrialist and scientist to include as special invitee member in the BoM. The BoM will select two members from the proposed list.

Mr. Sanjay Jadhao enquired about the format for monitoring the progress of institute as per the vision of BoM. Dr. W. Z. Gandhare informed the house that the work is in progress and will be completed in due course of time. The committee constitution for preparing formats for reports need revision. The revised committee includes Mr. Sanjay Jadhao, Prof. D. J. Chaudhari and Dr. W. Z. Gandhare.

The Hon'ble Chairman suggested that the course name of "Living System" should be modified as "Life System". He suggested to refer curriculum of MIT, University of Boston and College of Engineering, Pune. The curriculum of Living System was referred back to Board of Studies, Science & Humanities for making appropriate corrections.

BoM noted the action taken with the above suggestions.

Item No. 3: To note GR. No. B/2010/(170/10)/TE-2 dtd. 23 October 2012 for BoM Power

Government Resolution dated 23rd Oct. 2012 describes the governance of Autonomous Institute with authorities of Autonomous Colleges, Constitution of Board of Society / Trust and Power of Board of Management. The G. R. was read and discussed in detailed. Prof. S. N. Khante pointed out that these powers excluded the authority of BoM for written off of the equipments and books. He also pointed to carry out the process of review and approval of Career Advancement Scales to the faculty and time bound promotions of the other staff. Hon'ble Chairman instructed to write a letter for clarification to be sought from the Government regarding written off power of BoM.

BoM noted the G. R. dated 23rd Oct. 2012.

Item No. 4: To note 2013-14 as GOLDEN JUBILEE year of the institute & action taken thereof

BoM appreciated the progress of the institute in the last 50 years and permitted to celebrate 2013-14 as Golden Jubilee year. Mr. Sanjay Jadhao told the house that BoM should prepare a concrete proposal for uplifting the institute to high standard and to demand the Golden Jubilee grants to the tune of Rs. 100 crores. The proposal should be presented before the Hon'ble Chief Minister and Hon'ble Minister of Higher and Technical Education Department of Govt. of Maharashtra for acquiring Golden Jubilee grant. The Hon'ble Chairman agreed for the proposal and suggested to plan the visit along with BoM members.

BoM noted the various committees of Golden Jubilee programs.

Item No. 5: To note minutes of meeting of Academic Board (Senate)

BoM noted the recommendations of Academic Board.

Item No. 6: To approve and recommend the eligible B. Tech. & M. Tech students of year 2012 for award of degree by Sant Gadge Baba Amravati University, Amravati

BoM approved the list of eligible B.Tech. & M. Tech. students of year 2012 for award of degrees by Sant Gadge Baba Amravati University, Amravati & recommended the same list to the Sant Gadge Baba Amravati University, Amravati for the award of degrees.

Item No. 7: To approve the rules and regulations for Ph.D. candidates registering in Sant Gadge Baba Amravati University, Amravati and seeking admission through Govt. College of Engineering, Amravati

Mr. Sanjay Jadhao informed the house that he received a representation regarding the rules and regulations for Ph. D. candidates. Hon'ble Chairman also received the same. Hon'ble Chairman said that we should follow the strict stringent process for improving the quality of Ph. D. within the legal frame work. The standard of Ph. D. work is expected at the level of IIT's / NIT's. Hon'ble Chairman instructed to complete the procedure of achieving autonomous status for Ph.D. He advised to take legal opinion on increasing the registration fee for Ph. D. Hon'ble Chairman formed a committee under the chairmanship of Dr. G. N. Vankhede for reviewing the present rule prepared by the institute and its legality within a frame work of Sant Gadge Baba Amravati University, Amravati bylaws. The other member of the committee are Mr. Sanjay Jadhao, Dr. N. D. Ghavghave, Dean (Academics) & Dr. R. B. Yarasu, Dean, R. & D. The committee shall present the report to BoM in next meeting.

BoM will discuss the item in next meeting along with the report of the committee.

Item No. 8: To approve additional names of expert for academic audit

BoM approved the experts for academic audit.

Item No. 9: To note and approve recommendations of Building and Works Committee

BoM discussed the recommendations of Building Works Committee with the provision of face-upliftment, replacing water pipeline, garden central vehicle parking phase-II etc. Hon'ble Chairman strongly objected on the status of toilets in the institute. He instructed to upgrade the toilet blocks in all building including hostel on the top priority level. The up-gradation of toilet blocks of Administrative building should be completed till second week of March 2013.

Hon'ble Chairman expressed the views on upliftment with regard to landscaping and gardens development. This work should be carried out by a person having experience of developing the institute campus of repute. The identification of locations for landscaping and garden should be completed by 31st March 2013. The work should be carried out in phased manner. Mr. Sanjay Jadhao took the responsibility for the development of garden and landscaping with layout, estimation and implementation. He ensured that the layout and estimation will be done by March end and implementation will be started from June 2013. To carry out the work a committee is formed under the chairmanship of Mr. Sanjay Jadhao and other members are Prof. M. L. Gulhane, Dr. P. N. Chatur and Prof. M. T. Shete. Principal will be responsible for future developments and maintenance. Hon'ble Chairman suggested that

every student should be given the responsibility of growing one plant in his tenure in the institute and his name should be given to the respective plant.

BoM noted and approved the item with the above suggestions.

Item No. 10: To note and approve recommendations of Finance Committee

BoM discussed the recommendations of Finance Committee for various works. Hon'ble Chairman objected the budgetary provision for the works recommended by Building Works Committee. He suggested the following guidelines for Building Works Committee,

- i) Adopt P. W. D. procedure for preparation of estimate and specifications.
- ii) Estimate should be submitted along with the budgetary provision
- iii) Estimate should be exact, detailed along with the cost of material, labor and specifications
- iv) The scope of work should be defined broadly and precisely along with the date of preparation of estimate
- v) The provision of escalation shall be included in the estimate

BoM referred back all the estimates to Building Works Committee. BoM approved the other recommendations of Finance Committee except Library issue and leak proofing of buildings.

Item No. 11: To approve the constitution of Dean, Resource Planning & Evaluation with functions

Hon'ble Chairman suggested to change the name of "Dean, Resource Planning & Evaluation" as "Dean, Finance Resource Planning & Evaluation". Prof. S. N. Khante suggested that maximum tenure of Dean should be three year. Dr. W. Z. Gandhare informed that Dr. S. S. Pusadkar has been identified as Dean, Finance Resource Planning & Evaluation.

BoM approved the item with the above suggestions.

Item No. 12: To approve the amendments in PURCHASE RULES & FINANCIAL POWERS 2011

BoM approved the revision in the Purchase Rule and Financial Powers 2011 and the same shall be renamed as "PURCHASE RULES & FINANCIAL POWERS 2013"

Item No. 13: To approve the remuneration of Library staff for extra working hour

The item was deferred. However, Hon'ble Chairman instructed to look after the procedure being adopted in the other institute of similar category.

Item No. 14: To approve proposal of Teaching and Research Assistantship for P.G and Ph. D. Students under TEQIP II

Hon'ble Chairman suggested to check the provision of Teaching & Research Assistantship with other institute and to follow the uniform practice. It was informed that Academic Board had suggested some changes. A committee should be set up to review these changes and accommodate uniform practice.

BoM approved the item with the above suggestion.

Item No. 15: To approve purchase of equipment costing more than Rs. 5 Lakh

Hon'ble Chairman approved the purchase of equipment.

Item No. 16: To approve the additional budgetary provision for 2012-13

BoM approved the additional budgetary provision for industrial lectures and furniture of I. T. Department of Rs. 6.64 lacs for 2012-13.

Item No. 17: To approve guidelines for disbursement to industrial lecture expert

BoM approved the guidelines of disbursement to industrial lecture expert.

Item No. 18: To note rank of the institute among India's Top Engineering Colleges 2012

BoM noted the substantial improvement in the rank of the institute in 2012. Hon'ble Chairman also expressed the hope that the institute will be ranked 25th by 2016.

Item No. 19: To note T & P and IIP Cell report

BoM noted the Training & Placement and IIP Cell report.

Item No. 20: To note a letter regarding monitoring & review report of TEQIP

BoM noted MHRD letter for monitoring & reviewing the progress of TEQIP-II. BoM agreed to hold minimum three meetings in a year.

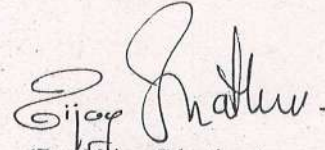
Item No. 21: To approve Creation of Additional Staff

BoM deferred to create new posts but allowed to fill up vacant sanctioned posts on contract basis only following BoM's previous guidelines.

The meeting ended with a vote of thanks to Hon'ble Chairman and all Hon'ble members by Member Secretary.



(Dr. W. Z. Gandhare)
Member Secretary
Board of Management
Govt. College of Engineering
Amravati



(Dr. Vijay Bhatkar)
Chairman
Board of Management
Govt. College of Engineering
Amravati

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Minutes of 7th meeting of Board of Management held on 4/8/2013 at 2.00 p. m. in meeting hall

Seventh meeting of Board of Management was held on 4/8/2013 at 2.00 p.m. in Meeting Hall of Govt. College of Engineering, Amravati and following members were present for the meeting-

- | | |
|------------------------|--------------------------|
| 1. Dr. Vijay Bhatkar | - Chairman |
| 2. Mr. Sanjay Jadhao | - Member |
| 3. Dr. G. N. Vankhede | - Member |
| 4. Dr. Abhay Wagh | - Special Invited Member |
| 4. Dr. N. D. Ghawghawe | - Member |
| 5. Dr. S. N. Khante | - Member |
| 6. Dr. W. Z. Gandhare | - Member Secretary |

At the outset, the Member Secretary welcomed all Hon'ble Members of Board of Management. Hon'ble Member, Mr. Sanjay Kumar, Principal Secretary, Dr. R. K. Shevgaonkar, Mr. R. D. Patil and Dr. M. S. Randive could not attend the meeting due to some preoccupied work and their absence was granted by the Chairman. Dr. Abhay Wagh requested the BoM, to grant the permission for allowing Prof. D. A. Shingade, Joint Director, Directorate of Technical Education, Amravati Region Amravati, to attend the meeting as an invited member. Hon'ble Chairman granted the permission.

Dr. W. Z. Gandhare, Member Secretary explained the agenda notes and the various books of enclosures to all the members of BoM. Dr. Abhay Wagh urged that the agenda points and the books of enclosures should be circulated to all the BoM members well in advance. Hon'ble Chairman directed the member secretary to prepare the documents at least 15 days before the scheduled date of BoM meeting. He also directed to write the item wise agenda notes in bulleted format. Mr. Sanjay Jadhav suggested that the entire agenda items should be explained in the form of power point presentation. He also suggested that the agenda of the meeting should be as

precise and minimum as possible. In order to cover the number of agenda items it is decided to increase the frequency of BoM meetings every year.

Item No. 22: To note & confirm the minutes of Sixth BoM meeting held on 2nd February 2013

Minutes of sixth BoM meeting were noted by the BoM. Hon'ble Chairman suggested to write the important decisions taken in earlier meeting. He also instructed to prepare the visual presentation which would tell the complete story of the Institute's development since the formation of BoM. All the important decisions should be included in the presentation.

With the above suggestions minutes of Sixth BoM meeting were confirmed.

Item No. 23: To note action taken on Sixth BoM meeting

BoM discussed the actions taken on various items of sixth BoM meeting. Mr. Sanjay Jadhao raised the objection for not working over the decisions taken in last BoM meeting. He pointed out that a committee under his chairmanship was expected to prepare the plan for landscaping and developing a garden in the campus. However there was very slow response from the Institute's members of the said committee.

Hon'ble Chairman expressed a serious concern over the conditions of toilets in various buildings. He showed much disappointment over the task given to Building Works Committee for improving the conditions of toilet blocks, in the last BoM meeting. Principal Dr. W. Z. Gandhare expressed apology for not completing the building works in time.

In order to keep checks over the various decisions being taken in BoM meeting, Mr. Sanjay Jadhav suggested to prepare a monitoring format which would reflect the status of all the decisions. Mr. Sanjay Jadhav suggested to form a sub-committee for preparation of monitoring format within two weeks. The Chairman formed a committee of Mr. Sanjay Jadhav and Dr. W. Z. Gandhare. Further it was decided to prepare a format by 5th September 2013 and sent to Chairman for approval by 30th September 2013. Mr. Sanjay Jadhav also suggested to assign the job of monitoring and keeping the track of BoM decisions, to a senior faculty who was looking after the administration. Dr. S. N. Khante told that a separate position of Dean (Administration) was being created and a proposal of the same was being taken in the same meeting as a separate agenda item.

The report on Industry Institute Interaction was noted. The chairman stressed on exposure of faculty to industries and industrial visit to students. BoM suggested that more emphasis should

be given on the participation of industry people in various activities. Also it was suggested that maximum projects based on industrial problems should be undertaken at UG and PG level. As suggested in last BoM meeting, the bio-data of eminent persons were put before the Hon'ble Chairman for appointing one person as a Special Invitee on BoM. Hon'ble Chairman selected Mr. Sanjiv Bambal, Director, Cognizant Technology Solutions Pune, as a special invitee for BoM.

BoM noted the actions taken with the above suggestions.

Item No. 24: To note the minutes of Academic Board meetings held on 25th June 2013 and 24th July 2013

BoM noted the recommendations of Academic Board meetings held on 25th June 2013 and 24th July 2013.

Item No. 25: To Recommend the Lists of B.Tech. and M. Tech. Degree Eligible Students for award of degree by SGB Amravati University Amravati

Hon'ble Chairman enquired about the ratio of UG to PG students who were eligible for degree. Dr. W. Z. Gandhare told that ratio is 7:1 and approximately 497 B.Tech. and 69 M.Tech. students were awarded the provisional degree and grade cards in the Graduation ceremony held on 4th August 2013. Final degree certificates will be awarded by SGB Amravati University Amravati. The Chairman instructed to increase the intake capacity of each PG course to minimum 25 by next year to strengthen PG education further.

BoM approved the list of eligible B.Tech. & M. Tech. students completing their programmes in Winter-2012, Summer-13 and Summer Term-2013 for the award of degrees by Sant Gadge Baba Amravati University, Amravati & recommended the same to the Sant Gadge Baba Amravati University, Amravati for the award of degrees.

Item No. 26: To approve the recommendations of Building and Works Committee

Hon'ble Chairman informed that surprise visits to laboratories and the toilet blocks of any department will be held during next BoM meeting by all BoM members. All the civil works including toilet blocks must be completed before the next BoM meeting. The Chairman again stressed on completion of face upliftment work approved by BoM at the earliest. It was also pointed out that the approach road to library and Electronics & Telecomm. Building should be completed. Mr. Abhay Wagh told that Girls Hostel building should be completed by PWD and handed over as early as possible. The grants for completing the remaining civil works have been

released and are placed on BDS. He also suggested that the Institute should take a rigorous follow up in this regard with DTE and Mantralaya.

BoM approved the recommendations of Building and Works Committee.

Item No. 27: To approve the recommendations of Finance Committee

Mr. Abhay Wagh told to refer the GR. No. B/2010/ (170/10)/TE-2 dt. 23rd October 2012 for noting the powers and functions of BoM. Dr. N. D. Ghawghawe told that this GR was placed before BoM in last meeting and was noted by BoM. Mr. Abhay Wagh explicitly mentioned to note the financial powers being delegated to the BoM as per the GR. The Principal Dr. W. Z. Gandhare told that in spite of many deliberations with the auditors, the auditors didn't accept the arguments to remove the audit paras. Mr. Abhay Wagh committed to give co-operation in this regards.

BoM also stressed on reducing electricity bill by 30% using Control Management Unit. Institute should initiate it by taking interdisciplinary project by energy savings. Dr. N. D. Ghawghawe informed BoM that such work was already taken in Library by B. Tech. student for project work under his guidance.

The recommendations of Finance Committee were noted and approved.

Item No. 28: To note audit report of PLA account for 2006-2013

Principal told that the audit of Personal Ledger Account (PLA) for the period of 2006-2013 was carried out recently by another team of Govt. auditors. The PLA audit was carried out for the first time. The auditors used a GR of 2002 for auditing which was for non-autonomous institute. They were unaware of the autonomous status of the institute and existence of BoM. The explicit GR of financial power of BoM by Finance ministry was demanded by the auditors. However, the existing GR were shown to them, but didn't satisfied. Then, the auditor raised objection on works approved by BoM and carried out as per institute Purchase and Finance Rules 2011. A letter in this regard was already sent to DTE and Mantralaya requesting the guidelines for the same. The auditor raised many objections on various works, many of which were already answered by the Institute. Mr. Abhay Wagh pointed out that many of the audit paras could be dropped if proper justification was given to the auditors. He told that every expenditure made under PLA should be linked with the student's development as per GR of development fee utilization, then no objection could be raised. He asked to give the proper

compliance of the audit objections in association with Joint Director. He also directed the Joint Director Prof. D. A. Shingade to give necessary help in this regards.

BoM noted the audit report of PLA for 2006-2013 with above remarks.

Item No. 29: To Discuss and recommend annual report (Accounts and Finance) for financial year 2012-13

The annual report (Accounts and Finance) was briefly explained by the Dean (Finance) Dr. S. S. Pusadkar. He highlighted the statements showing the payments and receipts under various heads. It was pointed out that receipt side was less as compared to payments. Hence it should be increased by generating the internal revenue. Mr. Sanjay Jadhav expressed the need for developing a production cell.

Annual report (Accounts and Finance) was noted and approved by BoM.

Item No. 30: To recommend the budget for financial year 2013-14

BoM approved the budget for financial year 2013-14.

Item No. 31: To approve the additional requirement of fund for RPS equipment

As per GR No. Purchase – 2013/(34/13)/TE-3 dt. 8/2/201, permission from Govt. is already granted to meet the additional expenditure of Rs. 9,37,875/- through students development funds.

BoM noted and approved the same.

Item No. 32: To approve various fees to be charged at institute level

Dr. Abhay Wagh directed to send a revised proposal for various fees to be charged for M.Tech. students. The Govt. will issue a GR for revised fees. He further stated that the M.Tech fees as approved by BoM might be continued till then.

BoM noted and approved the various fees to be charged at Institute level.

Item No. 33: To note the progress of TEQIP-II and to note the evaluation reports

Dr. W. Z. Gandhare informed the BoM about TEQIP-II audit carried out by the mentor, data auditor and performance auditor. The mentor and all the auditors stressed on improving faculty positions at higher cadres in all the departments. Dr. Abhay Wagh informed that the recruitment

of the posts of teaching cadre was in process. Within a short period of time, MPSC would publish the advertisement of various teaching posts. Till then these posts could be filled up by contractual faculty at Institute level. Dr. Abhay Wagh expressed the concern over less expenditures carried out under TEQIP-II. He suggested to follow the guidelines as prescribed in PIP. The Institute may alter the original proposed plan with the approval from BoM. He also pointed out that in the remaining tenure of TEQIP-II, the expenditure must be debited on various heads as per the sanctioned amount. Also the expenses which are neither permissible nor non-permissible, may be approved by the BoM. BoM Chairman stressed to have a meeting at Pune for discussing the revised plan of TEQIP-II expenditure. A presentation for the same should be carried out at the earliest.

BoM noted and approved the evaluation reports.

Item No. 34: To approve the revised procurement plan for TEQIP-II

BoM noted and approved the revised procurement plan for TEQIP-II.

Item No. 35: To appoint a Senior Research Advisor

Dr. W. Z. Gandhare informed that, as per the NPIU guidelines for TEQIP-II implementation, for the increase in research activities and their output, a senior research advisor would be appointed. The Hon'ble chairman instructed to send him the criteria for appointment of Senior Research Advisor so that he would guide for selection of the advisor. He also directed to issue an advertisement at reputed newspapers.

BoM noted and approved with above suggestions.

Item No. 36: To note the remarks by NBA evaluation committee in its exit meeting

BoM appreciated the efforts taken by the Institute for facing the NBA committee visited the Institute for accreditation to three M.Tech. programmes. The remarks of the NBA committee in its exit committee were discussed. BoM assured to remove the deficiencies as pointed out by the committee. BoM opined to take necessary actions to provide senior faculty and also to construct the approach road to library.

BoM noted the remarks of NBA evaluation committee.

Item No. 37: To approve constitution of Dean (Administration) with functions

Dr. W.Z.Gandhare explained the need of Dean (Administration) in the Institute. He proposed Dr. N. D. Ghawghawe as Dean (Administration).

BoM approved the constitution of Dean (Administration) with functions.

Item No. 38: To approve the report of BoM subcommittee regarding the Rules, Regulations and fees for Ph.D. candidates registering through Institute

The report of BoM subcommittee under the chairmanship of Dr. G. N. Vankhede was placed for discussion and approval. Dr. Abhay Wagh informed about the letter issued by Govt. for the procedure being adopted by the Institute regarding the Ph.D. registration and carrying out the research at the Institute. The subcommittee Chairman opined that the proposed Ph.D. rules did not violate the norms of S.G.B. Amravati. Dr. W. Z. Gandhare informed that the proposed rules regarding the Ph.D. research were framed to maintain the quality of research work to be carried out at the Institute. Dr. Abhay Wagh appreciated the efforts taken by the Institute and instructed to continue it for quality research work for Ph. D.

BoM approved the report of the sub-committee.

Item No. 39: To approve the appointment of legal consultant Adv. Pradip Mahalle

Hon'ble Chairman suggested to call some more profiles for appointment of legal consultant instead of calling the bio-data and the consent of a single person. He instructed to appoint a subcommittee under the Chairmanship of Mr. Sanjay Jadhav for selection of legal consultant. Dr. G. N. Vankhede and Dr. N. D. Ghawghawe would be the other members of the committee. The committee is expected to complete their task before 5th September 2013.

BoM approved the item with the above modifications.

Item No. 40: To note rank of this institute amongst India's Top 100 Engineering Colleges 2013 (Outlook India Survey)

Hon'ble Chairman congratulated Principal, faculty, staff and students for taking the Institute at 43rd rank in India's top 100 Engineering Colleges 2013 (Outlook India Survey). Mr. Sanjay Jadhav suggested to carry out the Institute's development as per the evaluation parameters for deciding the rank of the Institute.

BoM noted the same.

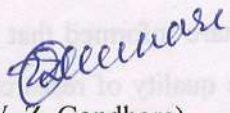
Item No. 41: To note R & D report

BoM noted the R & D activities and the report submitted by Dean (R& D).

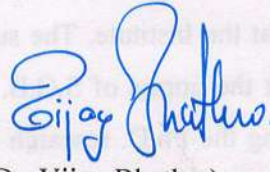
Item No. 42: To note T & P and IIP Cell report

BoM noted and approved the report submitted by Training and Placement Officer.

The meeting ended with vote of thanks to Hon'ble Chairman and all the Hon'ble members by the member secretary Dr. W. Z. Gandhare.



(Dr. W. Z. Gandhare)
Member Secretary
Board of Management
Govt. College of Engineering
Amravati



(Dr. Vijay Bhatkar)
Chairman
Board of Management
Govt. College of Engineering
Amravati

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GOVERNMENT COLLEGE OF ENGINEERING,
VMV ROAD, AMRAVATI – 444 604
(An Autonomous Institute of Govt. of Maharashtra)

Towards Global Technological Excellence

युवर्ष महोत्सवी वर्ष २०१३-२०१४



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No. GCOEA/BoM/13-14/
Date: 24.04.2014

**Minutes of 8th meeting of Board of Management held on 7/04/2014 at
11.00 am in meeting hall**

Eighth meeting of Board of Management (BoM) was held on 7/4/2014 at 11.00 am in the meeting hall of the administrative building of the institute. Following members were present for the meeting-

- | | | |
|-------------------------|---|------------------|
| 1. Dr. Vijay P. Bhatkar | - | Chairman |
| 2. Dr. G. N. Vankhade | - | Member |
| 3. Dr. N. D. Ghawghawe | - | Member |
| 4. Dr. S. N. Khante | - | Member |
| 5. Prof. D.N. Shingade | - | Invited Member |
| 6. Dr. W. Z. Gandhare | - | Member Secretary |

At the outset, the Member Secretary welcomed Hon'ble Chairman and all Hon'ble Members of the BoM. Hon'ble Members, Mr. Sanjay Kumar (Principal Secretary), Dr. R. K. Shevgaonkar, Mr. Sanjay Jadhao, Mr. R. D. Patil and Dr. M. S. Randive could not attend the meeting due to some preoccupied work. Their absence was granted by BoM.

Dr. W. Z. Gandhare, Member Secretary explained the agenda notes and the various books of enclosures to all the members of BoM. He also informed to the BoM that, the power point presentation was prepared to explain the progress of the Institute and the entire agenda. Initially, important achievements of the Institute and various activities conducted during the period of last BoM were presented. Hon'ble Chairman appreciated the activities conducted under the Golden Jubilee Year of the Institute. He also expressed happiness over the visits by the 20 faculty, to reputed academic Institutes in Singapore. He also expressed his desire to interact with these faculties regarding their views for development of this Institute. Principal Dr. W. Z. Gandhare informed that a separate meeting was arranged with these 20 faculties

immediately after the BoM meeting. Hon'ble Chairman and BoM members expressed satisfaction over the achievements of the Institute. He also suggested that Institute achievements would be presented in graphical form which would inform the BoM regarding completion of set targets.

After the presentation of achievements and activities conducted, various agenda items were discussed.

Item No. 1: To note & confirm the minutes of Seventh BoM meeting held on 4th August 2013

Minutes of the seventh BoM meeting were noted and confirmed by the BoM.

Item No. 2: To note action taken on Seventh BoM meeting

Dr. W. Z. Gandhare, Member Secretary presented the various actions completed or ongoing which were supposed to be taken on Seventh BoM meeting. He presented the draft format for monitoring the execution of BoM decisions which was prepared by the BoM sub-committee comprising of Mr. Sanjay Jadhao and himself. Dr. W.Z. Gandhare also told that the evaluation and monitoring format would be finalized in one more sub-committee meeting and will be presented in the next BoM meeting for approval. BoM expressed the satisfaction over the progress of work carried out for repairing and maintenance of toilets in the institute. Hon. Chairman suggested the use of standard and quality accessories for sanitary and plumbing materials for longer life. Hon. Member Dr. G. N. Vankhade suggested early completion of work of remaining toilets. BoM has instructed that the Member Secretary and internal members of Building Works Committee should take a weekly review so that regular and periodical maintenance of the sanitary blocks are carried out within the stipulated time.

BoM was informed that Mr. Sanjiv Bambal, Director, Cognizant Technology Solutions Pune was nominated as a Special Invited member for BoM. A letter regarding the same was sent to Mr. Sanjiv Bambal. He also accepted the invitation to work as the invited member of BoM. He has also informed his non availability for the BoM meeting due to preoccupied assignments with an assurance to attend the next BoM meeting. BoM expressed satisfaction over the completion of newly constructed approach road to library and Electronics and Telecommunication building.

BoM was informed about the appointment of Dr. P. D. Porey, Director of Sardar Vallabhbhai Patel National Institute of Technology, Surat as Senior Research Advisor for Enhancing R&D activity at the institute under TEQIP-II. Dr. Porey visited the Institute on

16th October 2014 and guided the faculty about writing the Research Proposals for various funding agencies in the country. His visit to the Institute is planned on 8th and 9th May 2014. He will guide and discuss about R & D activities.

BoM was informed about the report of sub-committee formed under the chairmanship of Mr. Sanjay Jadhao to appoint the legal consultant for BoM. The committee has recommended Adv. Pradeep Mahalle as the Legal Advisor for the BoM of the Institute. BoM has approved the report of subcommittee to appoint Adv. Pradeep Mahalle Legal Advisor for BoM.

BoM noted the report of Dean (R & D) for monitoring the Ph. D. research work as per newly approved Ph. D. Rules and regulations of the Institute's Research Center. It was instructed to check the activities are performed with the adherence to these rules.

BoM noted all the actions and approved the same.

Item No. 3: To note the minutes of Academic Board meeting held on 7th February 2014

BoM has noted the minutes of Academic Board meeting held on 7th February 2014 and approved the same.

Item No. 4: To recommend the additional lists of B. Tech. and M. Tech. Degree Eligible students during 2012-13 for award of degree by SGB Amravati University, Amravati

BoM has noted and recommended the additional lists of B. Tech. and M. Tech. degree eligible students during 2012-13 for award of degree to the SGB Amravati University.

Item No. 5: To approve the recommendation of Building Works Committee

BoM discussed the recommendation of Building Works Committee (BWC) for construction of pre-cast RCC compound costing Rs. 46.2 lacs for the institute campus. In response to the query of Hon. Chairman about availability of budgetary provision for this work, Dr. W. Z. Gandhare, Principal told the BoM that there is a budgetary provision for this work. Dr. G. N. Vankhade Hon. Member raised the issue of durability of the pre-cast RCC compound. Prof. D. J. Chaudhari, erstwhile Member Secretary, BWC was called to explain the techno-economic feasibility of pre-cast RCC compound. Prof. D. J. Chaudhari justified the techno-economic feasibility of pre-cast RCC compound. Dr. S. N. Khante, suggested that rigorous testing of pre-cast RCC should be carried out at the concerned laboratory of our

institute before its construction. Hon. Chairman suggested that before floating the tender, BWC must ensure the detailed specification of the pre-cast RCC in tender document.

Hon. Chairman stressed the need to have 100% toilets of the institute with continuous availability of water and taps & flush of every toilet in working condition. He suggested that Annual Maintenance Contract (AMC) should be given to an agency with the approval from Institute level committee. He also suggested that BWC should visit every toilet to ensure the early overcoming of water leakages in the toilets. Hon'ble Chairman suggested to use standard quality material as sanitary blocks.

Dr. S. P. Tatewar, Member Secretary, BWC requested the BoM that there is no supporting staff available for carrying out the BWC work, he has to manage the BWC affairs with the existing teaching and non-teaching staff from the Civil Engineering Department which is already overloaded with teaching responsibilities due to most of the vacant posts in the department. He suggested that, a post of Estate Manager may be created at the institute to look after the works of maintenance of the entire campus. BoM accepted the suggestion of Dr. Tatewar and gave the approval for appointment of Estate Engineer on the consolidated salary of Rs. 15000/- approximately. It was resolved that, while appointing the Estate Engineer, preference should be given to active retired person with experience of estate maintenance.

BoM approved the minutes of Building Works Committee.

Item No. 6: To approve the recommendations of Finance Committee

BoM discussed the recommendations of 10th and 11th meetings of Finance Committee and approved the minutes of 10th meeting of Finance Committee. While discussing the minutes of 11th meeting of Finance Committee, BoM sought the justification from Library Incharge, Prof. P. S. Lande for extra remuneration to the Library Staff for extending the library timing. Prof. Lande told that in response to the Principal's notice of extension of timings of library, he asked the library staff to work for extra work, and then they consented to work for extra timing, if they get extra remuneration for this extra timing. Some of the members expressed the reservation that existing staff may be subjected to fatigue if they allowed to work for 10 hours daily affecting the effectiveness of purpose of extending library timing. He suggested that, instead of utilizing the services of existing staff of library for extra timing, an additional skilled staff may be appointed for this extra timing. Prof. P. S. Lande (Professor In charge Library) told that as the security of Library is involved, the utilization of services of existing staff will be more effective than appointing the new staff for this extra

timing. It was suggested that Library Committee should be entrusted the responsibility of monitoring the effectiveness of extension of library timing up to 10.00 pm. BoM approved the recommendations for remuneration to be paid to existing library staff for extension of library timings up to 10.00 pm. The remuneration rates will be as per below-

Designation of staff	No. of staff	Remuneration per hour
Assistant Librarian	1	Rs.100/-
Library Attendant	1	Rs. 50/-
Peon	1	Rs. 35/-
Contract basis unskilled worker	1	Rs. 20/-

BoM also approved the recommendation for renewal of subscriptions of e-Journals in library from different agencies.

While discussing the issue of enhancement of broad band connectivity of the institute, Prof. Shantanu Lohi, Coordinator, Data Centre/CWN was called to justify the cost of enhancing the broad band connectivity. Subsequent to the perusal of proposal of Up-gradation of 10 mbps BSNL Leased Line connectivity to 155 mbps STM Leased Line connectivity from BSNL, Hon. Chairman, asked the Coordinator, Data Centre, to send a proposal to National Knowledge Network (NKN), New Delhi requesting the extension of NKN facility to this institute. He asked to prepare the full fledged proposal to NKN requesting this connectivity to be paid by NKN through BSNL. If in case, NKN denies or do not respond to the proposal, then the Institute can go for getting 155 mbps connectivity from BSNL.

Hon. Chairman sought the justification for procurement of Websense. Prof. Lohi said that, right from the beginning of Data Centre, Websense and Trend Micro software are being used for filtration of unwanted data to be downloaded. Websense is compatible with the existing infrastructure. BoM approved the proposal of procurement of Websense through open tendering.

Dr. Khante, pointed out that estimates for construction of compound with pre-cast RCC was not included in minutes of 10th and 11th meetings of finance committee. The prevailing procedure of en-routing the BWC proposal through Finance Committee to the BoM was not followed. Prof. D. J. Chaudhari, erstwhile member secretary, BWC sought to justify that without having the administrative approval from BoM, it was not possible to make the detailed estimates for construction activity. Once the administrative approval is given by BoM to block estimates of BWC, then detail estimates can be submitted to Finance Committee. It was finally suggested that considering the urgency of construction of compound with pre-cast RCC, the BoM may grant the approval for construction of compound

with pre-cast RCC in principle, subject to its approval in the forthcoming meeting of Finance Committee. Hon. Chairman approved the same. He also suggested that tender document for compound should contain the detail specifications of pre-cast RCC along with the warranty of two years.

Item No. 7: To note the progress of TEQIP-II and approve the various proposals

BoM sought the details about the receipt and expenditure of TEQIP-II grant. Dr. R. S. Dalu, Coordinator, TEQIP-II told the BoM that institute has received Rs. 5.00 Crores and spent Rs. 3.44 Crores. Utilization of grant is 86.5%. Hon. Chairman stressed the need of full utilization of equipment and software procured under TEQIP-II.

BoM noted and granted the approval to the following-

- i. Activity plan of **Rs. 906/- Lacs** for 2014 (pp. 49-52 of Book of Enclosure No. I)
- ii. Procurement plan (List of Equipments to be procured) of **Rs. 24.65 Lacs** (pp. 52 of Book of Enclosure No. I)
- iii. Procurement plan (List of Equipments/Civil Works for post facto approval) of **Rs. 103.0723 Lacs** (pp. 52-58 of Book of Enclosure No. I)
- iv. TEQIP norms (pp. 59-64 of Book of Enclosure No. I)
- v. International Travel Proposal of **Rs. 6.17 Lacs** (pp. 65 of Book of Enclosure No. I).
(Approved with a note that the faculty Prof. U. M. Thorkar shall have to produce the recommendation certificate from departmental review committee)
- vi. International study tour proposal **Rs. 20.0 Lacs** (pp. 66 of Book of Enclosure No. I)
- vii. Re-appropriation of TEQIP-II (Post Facto Approval) given on pp. 67 of Book of Enclosure No. I
- viii. Appointment of staff for TEQIP office

Hon. Chairman expressed the views that faculty availing the international travel facility under TEQIP-II should contribute with commitment and sincerity for development of Institute. They should be asked to implement the innovative ideas, what they have been exposed at foreign universities during their international visit. Dr. W. Z. Gandhare, Principal told the BoM, that a presentation was arranged with perspective plan of implementing the ideas at the institute for faculty visited at Singapore recently.

Item No. 8: To note NBA evaluation reports

Principal informed the BoM that institute had applied to the National Board of Accreditation (NBA) for accreditation of seven undergraduate (UG) programs and three post graduate (PG) programs. The institute is in receipt of evaluation reports of four UG and three PG programs. The reports of three UG programs (B. Tech. (Electronics & Telecommunication Engg.), B. Tech. (Computer Sc. & Engg.) and B. Tech. (Information Technology)) are awaited. Out of the reports received, B. Tech. (Civil Engineering), B. Tech. (Mechanical Engineering), B. Tech. (Electrical Engineering) and M. Tech. (Structural Engineering) are accredited for two years only and accreditations to the programs of B. Tech. (Instrumentation Engineering), M. Tech. (Electrical Power Systems) and M. Tech. (Thermal Engineering) are denied by NBA. Subsequent to perusal of evaluation reports, it seems that institute has scored poorly on faculty position for the programs denied accreditation. In most of the department the posts of Professor and Associate Professor are vacant since long time affecting the quality of education and research. Due to vacancy of these positions, the numbers of publication in internationally reputed journals and filing of IPR is very low. Recently, there had been an advertisement of Maharashtra State Public Service Commission (MPSC) for various posts at Government College of Engineering, clearly mentioning that these advertisements are for non-autonomous institutions i.e. excluding the autonomous institutions. From this advertisement, it seems that this institute has to wait again for long time to get the position of regular Professor and Associate Professor filled by MPSC. He stressed the need of filling the vacancies of posts of Professors, Associated Professors and Assistant Professor immediately for maintaining the quality of education and enhancing the research activities at the institute. Hon. Chairman also expressed serious concerns about vacancy of teachers at the institute leading to deterioration of quality of education at the institute. Dr. N. D. Ghawghawe, suggested to form a sub-committee for deciding the modus operandi of recruiting the faculty at institute. Hon. Chairman approved the formation of sub-committee comprising of-

1. Dr. W. Z. Gandhare, Principal – Chairman
2. Dr. G. N. Vankhade, Member, BoM - Member
3. Prof. D.N. Shingade, Joint Director, Technical Education - Member
4. Adv. Pradeep Mahalle, Legal Adviser - Member
5. Prof. D. J. Chaudhari, Professor, Applied Mechanics - Member Secretary

The above committee should submit the report to the Chairman earliest possible so that the process of recruitment can be completed before the start of July 2014 academic session. Dr. Khante, Hon. Member suggested that meantime a letter is to be written to the government

regarding untenable delay in the process of recruitment of faculty at this institution and seeking the permission for recruiting the faculty at institution before start of academic session from July 2014. Hon. Chairman stressed the need of overcoming the other weaknesses (such as minimum R&D and consultancy contributions, anemic interaction with the outside world, No proper allocation of R&D Budget *etc.*) pointed out by the NBA in its reports. He directed the same committee to prepare the action plan to remove the deficiencies as pointed out by NBA committee so that the Institute can reapply for NBA within a short period.

Item No. 9: To approve the continuation to Technical Laboratory Assistants, earlier appointed on contract basis

BoM has granted the approval for appointment of Technical Laboratory Assistant on contract basis with fresh procedure. The same procedure should be adopted for appointments made earlier. BoM expressed the view that due care should be taken to avoid the legal complications.

Item No. 10: To review the decisions taken by BoM in previous meetings and the functioning of Dean (Administration)

Hon. Chairman suggested that, the monitoring of the decisions taken in BoM should be presented in progressive manner. It was already mentioned that the monitoring and evaluation formats are under preparation. A sub-committee of Mr. Sanjay Jadhav and Dr. W. Z. Gandhare is requested to complete the task of preparation of monitoring and evaluation formats. Once the formats are prepared, Dean (Administration) will follow the actions as suggested by BoM. Also it was decided to empower the Dean (Administration) for proper functioning of the administrative activities.

Item No. 11: To note the report of Training & Placement and Industry Institute Interaction Cell

Hon. Chairman sought the information about the students those who did not get placement. Training & Placement Officer (TPO) Prof. M. M. Deshmukh told that most of they go for higher studies and some of them gets placement through open campuses. Hon. Chairman also sought the action plan for enhancing the placement activity at the institute. He suggested that placement activity along with industrial interaction should be strong activity of

every department with dedicated staff exclusively for this activity. BoM resolved to have a Centre of Placement at the institute with dedicated Staff. A sub-committee under the chairmanship of Dr. G. N. Vankhade (Member, BoM), Prof. M.M.Deshmukh (Training and Placement Officer), Dr. N. D. Ghawghawe (Member, BoM), Dr. S.P.Tatewar (Member Secretary Building Works Committee) will look after the establishment placement center. Hon. Chairman cited the best model of Centre of placement of Amrita University of Coimbatore. He suggested, to arrange the visit of the committee to Amrita University, for firsthand information about the working of Placement Center. BoM has granted the approval for recruitment of additional supporting staff from industry and establishment of placement center with a separate office of high ambience and necessary infrastructure.

Item No. 12: To note the achievement of the institute during 2013-14

BoM has noted the achievement of institute during 2013-14. Hon. Chairman congratulated the institute for its achievement. He suggested that the questionnaires of ranking agencies should be viewed properly and efforts are to be made for strengthening the weak areas, the questionnaires should be circulated among the faculty. He also suggested that papers of the faculties should be uploaded on institute's website, the ranking and branding should be uploaded on website. The achievement of the institute should be communicated to Directorate of Technical Education and Government of Maharashtra. BoM stressed the need of updating the website regularly.

Dr. G. N. Vankhade, Hon. Member suggested that one day workshop on patenting should be organized at the institute. Commissioner of Patent may be invited for this workshop.

Item No. 13: Any other items with the permission of Chair

Principal informed the BoM that President of Alumni Association approached the institute for having MoU with Web Agency for joint execution of web based project. BoM has asked the Principal to take details about the projects they are undertaking right now. BoM resolved that institute can have MoU but, it cannot be exclusive. The institute cannot give exclusive rights to them. The institute and Alumni can work together. After discussing this issue thread bare considering all aspects, the BoM approved the activity of signing MoU.

BoM has approved the format of TEQIP monitoring. Hon. Chairman suggested that proposals of International Travel should be critically evaluated. He also stressed that efforts

are to be made by the faculty visiting foreign universities for having collaborations with the visiting universities. Principal suggested that about 45 supporting staff may be sent for enhancing the overall culture to improve Institute's performance by sending them for one week training programme. Tentative expenditure is proposed to be carried out under TEQIP-II and is approved as per Item no. 7.

Principal informed the BoM about the various face upliftment activities going on at the campus. Hon. Chairman suggested hiring the services of Architectural Consultant for getting professional look of campus. BoM has granted the approval for hiring the services of Architectural Consultant for face upliftment of the institute.

The meeting ended with vote of thanks to Hon'ble Chairman and all Hon'ble members by Member Secretary.

Dr. W. Z. Gandhare

(Dr. W. Z. Gandhare)

Member Secretary

Govt. College of Engineering

Amravati

Dr. Vijay Bhatkar

(Dr. Vijay Bhatkar)

Chairman

Govt. College of Engineering

Amravati

Copy to- All Hon'ble Members, Board of Management for information and confirmation



GOVERNMENT COLLEGE OF ENGINEERING,
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No. GCOEA/BoM/14-15/177
Date: 21.07.2014

Minutes of 9th meeting of Board of Management (BoM) held on 16/07/2014 at 2.30 pm in meeting hall

Ninth meeting of Board of Management (BoM) was held on 16/07/2014 at 2.30 pm in the meeting hall of the administrative building of the institute. Following members were present for the meeting.

- | | | |
|--------------------------|---|------------------|
| 1. Dr. Vijay Bhatkar | - | Chairman |
| 2. Dr. G. N. Vankhede | - | Member |
| 3. Dr. N. D. Ghawaghawe | - | Member |
| 4. Dr. S. N. Khante | - | Member |
| 5. Prof. D. N. Shinghade | - | Invited Member |
| 6. Mr. Sanjiv Bambal | - | Invited Member |
| 7. Adv. Pradip Mahalle | - | Legal Advisor |
| 8. Dr. W. Z. Gandhare | - | Member Secretary |

At the outset, Principal and Member Secretary Dr. W. Z. Gandhare, welcomed Hon'ble Chairman and all Hon'ble Members of the BoM. Member Secretary welcomed the newly inducted Mr. Sanjiv Bambal (Member Invitee) from Cognizant Technology Solutions Pune and committee. Adv. Mr. Pradip Mahalle (Legal Advisor), in the Board of Management. Hon'ble Members, Principal Secretary, Dr. R. K. Shevgaonkar, Mr. Sanjay Jadhao, Mr. R. D. Patil and Dr. M. S. Randive could not attend the meeting due to some preoccupied work and their absence was granted by BôM.

Dr. W. Z. Gandhare, Member Secretary delivered the presentation highlighting the progress of Institute and the agenda items of the meeting. While presenting the attainment of BoM reforms, Hon'ble Chairman enquired about the status of progress of face upliftment works and renovation works of toilet blocks especially in hostels. Member Secretary clarified

that the campus beautification works, repairing works of the toilet blocks in the hostels and other minor civil works were in progress. Now they are expected to be completed shortly.

While presenting the highlighted events such as the faculty visits to abroad, Hon. Chairman asked the Member Secretary, to form a sub-committee of three members from BoM and one member from outside. The committee shall prepare an action plan for reviewing the attitudinal changes amongst the faculty visited abroad for International conferences, study tour *etc.* Hon. Chairman also expressed his views that students and society should get maximum benefits by proper utilization of funds for such events.

Hon. Member Mr. Sanjiv Bambal suggested that, students should be motivated for choosing the industry based projects for their final year project course. The resources required for such projects are to be provided from TEQIP fund. Hon. Chairman also insisted that faculty availing the TEQIP fund for international travel should strive for having collaboration for R&D with the university / institutes where they were visiting during the international travel. He also suggested that final year students should be encouraged to become the entrepreneurs. The institute should have budget upto Rs. 2.0 lacs for mentoring from the institute such as IITs for this activity. Hon. Member Mr. Sanjiv Bambal expressed the view that maximum output from this Institute goes to IT industries. According to his experience, industry had to spend one year for making these students workable inconformity with the need of industry, and therefore, most of the industries were ready to go to the institute to get integrated with the students from second year itself for delivering the skills according to their requirements. He assured on behalf of Cognizant Technology Solutions Pvt. Ltd that, they were ready to extend the cooperation for enhancing the employable skills of students from second year onwards according to industry needs, subjected to commitment from the Institute. He also suggested that Institute should initiate the interaction with top forum available in India for making the students more competent. Hon. Chairman suggested that Dr. P. D. Porey, Director, Sardar Vallabhabhai Patel National Institute of Technology, Surat should be invited in the committee for preparation of action plan for effective utilization of TEQIP-II fund. After the presentation of Institutional highlights agenda items were presented.

Item No. 14: To note & confirm the minutes of Eighth BoM meeting held on 7th April 2014

Minutes of Eighth BoM meeting were noted and confirmed by the BoM.

Item No. 15: To note action taken on Eighth BoM meeting

Member Secretary Dr. W. Z. Gandhare presented the actions which expected to be taken on eighth BoM meeting. Hon. Chairman asked about the status of faculty recruitment process. It was clarified that the item is taken as a separate item under AICTE show-cause notice.

BoM noted the action taken report on eighth BoM meeting and approved the same.

Item No. 16: To note the minutes of 25th and 26th Academic Board meeting held on 19th June and 10th July 2014

BoM noted the minutes of 25th and 26th Academic Board meeting held on 19th June and 10th July 2014 and approved the same.

Item No. 17: To recommend the lists of B. Tech. and M. Tech. Degree Eligible students for award of degree by SGB Amravati University, Amravati

BoM noted and recommended the lists of 451 B. Tech. and 53 M. Tech. degree eligible students for award of degree to the SGB Amravati University. Legal advisor Adv. Pradip Mahalle suggested for putting only policy matters in BoM meetings instead of routine administrative matters. Hon. Chairman enquired about the same. BoM member Dr. N. D. Ghawghawe clarified that SGB Amravati University issued the final degrees to graduating students on the recommendation of Board of Management of the Institute. Hence it was essential to put the item in agenda of the meeting. He further brought into the kind notice of BoM that the other Govt. authorities require the administrative approvals from BoM hence such matters were required to be discussed in the meeting and decisions were to be sought in BoM. However the suggestions from Hon. Chairman and Adv. Mahalle would be taken into consideration to optimize the BoM agenda so that maximum time of BoM would be spent on Institute's development. Hon. Chairman suggested that BoM agenda should be divided in two parts. Part-I would consist of strategic and policy issues and part-II would consist of routine administrative issues.

Item No. 18: To approve the recommendation of Building Works Committee (BWC)

While discussing the recommendations of Building Works committee Hon. Chairman insisted that the good quality fixtures were to be used for toilets. After noting the budget of Rs. 150.0 lacs for repairing of toilets, Hon. Adv. Pradip Mahalle suggested that members of BoM should visit the department to check the quality of work carried out by the contractor. Adv. Mahalle enquired whether the repairing works were undertaken by the Institute, instead

of outsourcing it to PWD. BoM Member Dr. N. D. Ghawghawe clarified that Institute preferred to get the major works done by PWD. However looking into the urgent need, minor repairing and refurbishment works were and are being completed by Building Works Committee. Since the constitution of Building Works Committees in all autonomous Institutes is made as per the Govt. resolution, building related works were expected to be executed by the committee. Hon. Chairman insisted that quality of repairing works should be ensured. Hon. Chairman asked whether, the Institute had appointed the Architectural Consultant for development of campus as resolved in previous meeting. Principal told that an advertisement was published in newspaper, but there was no response. He told that discussions were going on with local architectures, and would be appointed shortly. Hon. Chairman suggested that there should be an aesthetic sense for selection of colors and other allied things.

Member Secretary, Building Works Committee (BWC), Dr. S. P. Tatewar was called to seek more information about the modalities being followed for selection of colors and allied activities and progress of repairing of toilet blocks in various departments. Dr. S. P. Tatewar, Member Secretary, BWC clarified that, services of experts were hired according to need. He told that work of repairing the toilet block was in progress. In response to the query of Hon. Chairman, whether the BWC supervises the repairing, he nodded. Hon. Chairman urged once again the need of appointing architect on priority for hiring the services as on required, who would advise about selection colors and other allied things according to aesthetic sense before the works are allotted to PWD or internally at Institute level, for their execution. He also advised not to stick up with traditional approach but to adopt the approach for getting quality works. He said that there were competent architectures in Amravati, whose services could be utilized for development of campus. He also said to carry out surprise visits to various toilet blocks of the Institute's buildings.

BoM noted and approved the recommendations of BWC.

Item No. 19: To approve the recommendations of Finance Committee

BoM discussed the various recommendations of 12th meeting of Finance Committee held on 9th July 2014. BoM approved the following-

- i. Revision in M. Tech. Registration fees for Dissertation
- ii. Although Building Works Committee demanded Rs. 156.45 Lacs for different building works and Rs. 40.00 Lacs for Placement Cell, finance committee

recommended Rs. 150.00 Lacs to BWC. It was directed BWC to complete the works on priority basis.

- iii. The additional provision of Rs. 12.00 Lacs to be paid as affiliation fee to SGB Amravati University, Amravati
- iv. The budget expenditure by the various departments for the year 2014-15, subject to corrections (if any) as pointed out in the audit to be carried out very soon .
- v. Honorarium of Rs. 3000/- per month to hostel rector and Rs. 2000/- per month to hostel warden
- vi. BoM approved the recommendation of Finance Committee for inclusion of payment on Electricity/Telephone/Water Bills / Contractual Services for guards/ Sweeper from tuition fees as a part of temporary provisions.

A letter from Director, Directorate of Technical Education; Mumbai regarding the expenses under DCA grant was discussed and it was resolved that DCA grants were to be utilized according to institutes Purchase Rules and Financial Powers – 2013 approved by the BoM earlier.

BoM noted and approved the recommendations of finance committee with the above decisions and suggestions.

Item No. 20: To note the show cause notice issued by AICTE

Member Secretary informed the BoM that, Institute was in receipt of show-cause notice from All India Council for Technical Education (AICTE), New Delhi for failing to comply with the requirement of staff & student ratio, cadre ratio and mandatory disclosure on its website besides other deficiencies as laid down by AICTE. In this notice the AICTE issued a show-cause regarding the deficiencies at the Institute.

Member Secretary informed that the Institute complied with most of the deficiencies as pointed out by the AICTE and for some deficiencies the activities were in progress. The Institute had given the undertaking to AICTE regarding to comply the deficiencies within three months to avoid the action of withdrawal of approval by AICTE. Inadequate number of faculty at various positions, was the major deficiency as pointed out by AICTE. Hon. Adv. Mahalle expressed the strong displeasure over the casual approach of Government towards the filling of vacant faculty positions in the Institute. He suggested that considering the gravity of situation of withdrawal of approval by AICTE, the BoM should approach the High Court seeking the direction to Government for filling the vacant positions at earliest possible. Member secretary Dr. W. Z. Gandhare, told that the process of recruitment of contractual

faculty at Institute level had been started and same was complied to AICTE. On the basis of this compliance made to AICTE, the extension of approval to the Institute for 2014-15 was granted.

In response to the Advertisement for recruitment of the contractual faculty Hon. Director, Directorate of Technical Education Maharashtra Mumbai, issued a letter to the Institute with a mention of its inability to make the payment to the recruited faculty from Government Salary Grants. Directorate also enquired whether the sanctioned roster conditions were followed for recruitments.

Taking the cognizance of AICTE show cause notice and the negligence of filling up the regular posts at state Government level, Hon. Chairman directed to arrange a meeting of BoM representatives with the Director, Directorate of Technical Education at his office. He told to write a letter to DTE with issue wise reply for the above said letter. He also assured to raise the issue for filling up the regular faculty, to Hon. Minister of Higher and Technical Education and Hon. Chief Minister, Government of Maharashtra. In case if no action was taken in this regards, BoM would contemplate to go to court, seeking direction to the Government for filling up the vacant posts.

BoM noted the issue as raised by AICTE in show cause notice.

Item No. 21: To note the progress of TEQIP-II and approve the various proposals.

BoM noted the progress of TEQIP-II and approved the following-

- i. The international travel proposals of Dr. W. Z. Gandhare and Dr. N. N. Khobragade as mentioned on page no. 85 in book of enclosures-II
- ii. BoM also approved the following proposals of faculty attending the International Conferences of the following faculty. These proposals could not be enclosed with book of enclosure as they were received at the time of BoM -
 1. Dr. S. N. Khante, Associate Professor, Applied Mechanics for presenting paper at International Conference at Opole, Poland during 17-18 October 2014
 2. Dr. S. S. Pusadkar, Associate Professor, Civil Engineering for presenting paper at International Conference at Brisbane, Australia during 19-21 November 2014
 3. Dr. R. M. Metkar, Asstt. Prof., Mechanical Engineering for presenting paper at International Conference at Monttreal, Canada during 14-20 November 2014

4. Prof. P. R. Pachghare, Asstt. Prof., Mechanical Engineering for presenting paper at International Conference at Montreal, Canada during 14-20 November 2014

iii. BoM also noted and approved the expenditures made up to 30.06.2014.

BoM noted the activities completed earlier under TEQIP-II which are as mentioned on pp. 84 of Book of Enclosures-II

Item No. 22: To note the NBA evaluation report

BoM has noted the NBA evaluation report and asked the Principal, to strive for mitigating the deficiencies pointed out in the NBA report.

Item No. 23: To note the extension of autonomy till 2020

BoM has noted the report of University Grant Commission, New Delhi for granting the extension of autonomy to the institute till 2020 for UG, PG, and Ph.D. programs.

Item No. 24: To note the achievement of the institute during 2013-14

BoM has noted the achievement of institute during 2013-14. Hon. Chairman congratulated the institute for its achievement.

Item No. 25: Any other items with the permission of Chair

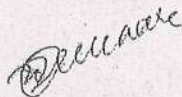
Most of the BoM members, insisted that as per the Govt. resolution no. WBP 2004/(341)/(2)/TE-06 dt. 31.03.2004, Govt. College of Engineering Amravati was granted autonomous status. Earlier, UGC committee accorded the autonomy to the Institute till the year 2012 and recently the committee had given extension of autonomy to the Institute till 2020. Board of Management of the Institute was constituted accordingly. Governing system in the autonomous Institutes had been defined as per the GR No. 2010/(170/10)/TE-2 dt. 23rd October 2012. The GR clearly states the administrative and financial powers delegated to the Board of Management of the Institute. However, still some objections and issues were being raised from higher authorities such as Directorate of Technical Education regarding the execution of powers by Board of Management. Also Govt. auditors do not respond to the

purchase procedure approved by BoM, being carried at Institute level. In these regards, the members of BoM insisted urgently to get clarification from Govt. regarding the various issues. Hon. Chairman directed to arrange the meeting with the Director, DTE, Mumbai and respective authorities at Mumbai office. The DTE representative Hon. Mr. D. N. Shingade, Joint Director, Amravati Regional Office, DTE was directed to take the initiative to arrange the meeting at earliest possible. The agenda of the meeting shall include the recruitment process being adopted at Institute level and the powers delegated to BoM at Institute level as per above GR dt. 23rd October 2012. A committee will consist of the following BoM members.

- | | |
|-------------------------|----------|
| 1. Dr. W. Z. Gandhare, | Chairman |
| 2. Prof. D. N. Shingade | Member |
| 3. Dr. G. N. Vankahede | Member |
| 4. Adv. Pradip Mahalle | Member |
| 5. Dr. N. D. Ghawghawe | Member |
| 6. Dr. S. N. Khante | Member |

Hon Chairman expected to sort out the issues through one or more meetings of this subcommittee.

The meeting ended with vote of thanks to Hon'ble Chairman and all Hon'ble members by Member Secretary.

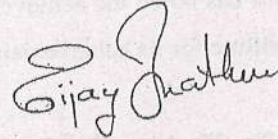


(Dr. W. Z. Gandhare).

Member Secretary

Govt. College of Engineering

Amravati



(Dr. Vijay Bhatkar)

Chairman

Govt. College of Engineering

Amravati

Copy to- All Hon'ble Members, Board of Management for information and confirmation



**GOVERNMENT COLLEGE OF ENGINEERING,
VMV ROAD, AMRAVATI – 444 604**
(An Autonomous Institute of Govt. of Maharashtra)

Towards Global Technological Excellence



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No. GCOEA/BoM/14-15/25

Date: 02.01.2015

**Minutes of 10th meeting of Board of Management held on 23/12/2014 at 3.00 pm in
meeting hall**

Tenth meeting of Board of Management (BoM) was held on 23/12/2014 at 3.00 pm in the meeting hall of the administrative building of the institute. Following members were present for the meeting.

- | | | |
|--------------------------|---|------------------|
| 1. Dr. Vijay Bhatkar | - | Chairman |
| 2. Dr. G. N. Vankhade | - | Member |
| 3. Dr. N. D. Ghawghawe | - | Member |
| 4. Dr. S. N. Khante | - | Member |
| 5. Prof. D. N. Shinghade | - | Invited Member |
| 6. Adv. Pradip Mahalle | - | Legal Advisor |
| 7. James Maslamani | - | Invited Member |
| 8. Dr. W. Z. Gandhare | - | Member Secretary |

At the outset, the Member Secretary welcomed Hon'ble Chairman and all the Hon'ble Members of the BoM. Member Secretary welcomed the invited member Mr. James Maslamani (Academic Relations Manager TCS, Mumbai). Hon'ble Members Principal Secretary, Dr. R. K. Shevgaonkar, Mr. Sanjay Jadhav, Mr. R. D. Patil and Dr. M. S. Randive could not attend the meeting due to some preoccupied work and their absence was granted by BoM.

Member Secretary Dr. W. Z. Gandhare presented the progress of the Institute achieved after the last BoM meeting. Member Secretary Dr. W. Z. Gandhare explained the various achievements of the Institute during last five months. Hon'ble Chairman and Members

appreciated the organization of the International Conference that to in association with the world's reputed professional organization IEEE. Hon'ble Chairman expressed that there should have been more research papers from the Institute. Member Secretary, Dr.W.Z.Gandhare told that there had been some orientation sessions in order to increase the research output, conducted by Dr.V.N.Vankhade. He discussed with the faculty of every department and guided them to write more number of research publications. Mr. James Maslamani was happy to know about the workshop organized by Civil Engineering Department on "Risk and Safety". He also suggested for organizing a one day workshop on "Health Safety". He assured to provide the services of Mr. Tushar Wase from TCS as resource person, as a part of corporate service responsibility. He further suggested of having a periodical review after every three months of the projects undertaken by the UG and PG students. Member Secretary also told that another International conference ACMES was inaugurated and the Global Alumni Meet would be organized on 26th and 27th Dec 2014. He also mentioned that 02 International Conferences, earlier organized National Conference and the Global Alumni Meet were the activities proposed in the Institute's Golden Jubilee Year. Hon'ble Chairman congratulated Dr. W. Z Gandhare and his team for organizing such big events in the Institute for the first time.

Item No. 26: To note & confirm the minutes of Ninth BoM meeting held on 16th July 2014

Dr. N. D. Ghawghawe pointed out a minor correction in Item No. 17 of minutes of 9th BoM meeting. Due to some error, in the first line it was misprinted as "the lists of 451 B.Tech and 53 M. Tech. degree eligible students...". It is now being corrected as "450 B.Tech and 54 M. Tech. degree eligible students...", which has been verified from records by Controller of Examination. BoM consented for this correction.

The minutes of ninth BoM meeting were noted and confirmed by the BoM with the above modifications.

Item No. 27: To note action taken on Ninth BoM meeting

Dr. W. Z. Gandhare, Member Secretary explained the actions taken on ninth BoM meeting through the presentation. Hon'ble Chairman sought to know whether there had been any attitudinal changes regarding the Institute's development, amongst the faculty who visited abroad under TEQIP-II project. He stressed the need of taking the proactive steps for setting the target for the faculty those who have visited foreign countries. Hon'ble Member

Hon'ble Member Dr.G.N.Vankhede suggested that Institute should apply for NAAC accreditation for becoming eligible for seeking funds from UGC. He told that being autonomous, this Institute was eligible for UGC grants. He also sought to know whether Institute was registered with UGC under 12b and 2f clause of UGC act. Principal assured to look into the matter so that Institute would be registered with UGC under 12b and 2f clause of UGC acts. Hon'ble Member Mr. James also assured the BoM that he would see to depute a TCS representative during the NAAC visit.

BoM approved the minutes and recommendations of Academic Board Meeting.

Item No. 29: To recommend the B. Tech. and M. Tech. Degree Eligible students during 2013-14 for award of degree by SGB Amravati University, Amravati

BoM noted and recommended the additional lists of 38 B. Tech. and 56 M. Tech. degree eligible students during 2013-14 for award of degree to the SGB Amravati University.

Item No. 30: To note and approve the recommendation of Building Works Committee (BWC) held on 4th December 2014

While discussing the minutes of BWC Hon'ble Member Mr. James Maslamani suggested that cleanliness in the toilets of building premises should be maintained at priority. Hon'ble Member Adv. Mahalle suggested that guest lectures on civic sense should be organized for the students and staff to inculcate the appetite for cleanliness. Hon'ble Member Mr. James also endorsed the views of Adv. Mahalle and expressed that people need good civics sense for development of country. Hon'ble Chairman stressed the need for implementing the cleanliness drive of Hon'ble Prime Minister Mr. Narendra Modi in true spirit. He said that highest priority should be given for cleanliness of laboratories, class rooms, library and toilets. All BoM members expressed satisfaction over the campus beautification works undertaken. Hon'ble Chairman and BoM members congratulated the Principal for making the significant changes in the Institute's campus. Hon'ble Chairman also expressed the urgent need for completion of construction works of separate Training and Placement Cell with aesthetic looks. He pointed out that he had directed in the last two BoM meetings to establish the cell by making the budgetary provisions. Member Secretary Dr. W.Z.Gandhare assured to get these works completed very shortly through BWC.

BoM noted and approved the recommendations of Building Works Committee including the construction of Proflex shed in Electronics & Telecommunication building with estimated cost of Rs. 30.0 Lacs.

Mr. James Maslamani suggested that there should be specific action to know what these faculties (those who have visited foreign) have done for the Institute after their foreign visit. Hon'ble Chairman also enquired about the action plan submitted by the faculty. Dr. W. Z. Gandhare, Member Secretary told that a sub-committee under the chairmanship of Dr. G. N. Vankhade was constituted which would prepare the action plan for the faculty. Hon'ble Chairman suggested that Institute should set the benchmarking of achieving the status of Institutes of National Importance such as NITs/IITs. He stressed the need of implementing the curriculum and examination standard of NITs and IITs. He told that Dean, Academic should make the presentation regarding the present academic status and the target for academic standard to be achieved. He said that the Institute's performance would have to be compared with the NITs, IITs so that a road map, for achieving their standards could be prepared.

BoM approved the nomination of Consulting Architect, Mr. Rohit Omprakash Punshi, (COA Reg. No. CA/2006/38480), for consultation of face uplift works to be carried out by Building Works Committee. Hon'ble Chairman also directed to arrange his meeting with Consulting Architect in presence of Principal and the representative from Building Works Committee. Hon'ble Chairman enquired about the compliance of the objections as raised by AICTE New Delhi. Principal told that the Institute had complied upon most of the objections from AICTE. A report regarding the faculty recruitment on stopgap basis was noted by BoM which was also taken as separate item for approval in the same meeting.

BoM noted the action taken report on ninth BoM meeting and approved the same.

Item No. 28: To note the minutes of Academic Board meeting held on 5th December 2014

BoM noted the minutes of Academic Board meeting held on 5th December 2014. Hon'ble Member, Dr. S. N. Khante clarified the issue of revision of rule 18.5.1 and 15.5.1 of Rules & Regulations for B. Tech Programmes and M. Tech. Programmes respectively regarding the make-up examinations. He told that, the facility of make-up examination for class tests was being misused by most of the students under one or other pretext and therefore this rule was to be revised as recommended by Academic Board. Hon'ble Member Adv. Mahalle suggested that instead of blanket ban on the class test make-up examination, some powers should be reserved with the committee to avoid the deprival of genuine cases under this facility. It was finally decided to empower the Principal to form a committee to draft the rule by considering these views.

Item No. 31: To note and approve temporary allotment of Rs. 2.00 Crore for TEQIP-II from Institute level fund

Although sanctioned in TEQIP-II, the installment of Rs. 3.00 crore was not received by the Institute. As a result of which, many bills of various procurement, trainings *etc*, were kept pending. BoM noted and approved the temporary allotment of Rs. 2.00 Crore for TEQIP-II activities from the Institute level funds as temporary measures for meeting the expenses under TEQIP-II. The amount will be re-deposited as the TEQIP-II installment of Rs. 3.00 Crore is received from NPIU.

Item No. 32: To note and approve the recommendations of Finance Committee meeting held on 6th December 2014

BoM discussed the recommendations of 13th meetings of Finance Committee. During the discussion, Hon'ble Member Dr. N.D.Ghawghawe informed the BoM that the Institute's library has only one seat of IEEE online subscription which remained occupied most of the times thereby resulting the non-availability of IEEE online access to the students and faculty. He urged the need for additional subscription of IEEE online digital library for the Institute. A budgetary provision of Rs. 17.00 lakhs was required to be made for IEEE online digital library facility which included IEL growth plan of multiuser access. Hon'ble Chairman asked the Principal to ensure the effective utilization of online journals. He also told that all key papers which are game changers should be made available in the Institute. BoM approved the expenditure of Rs. 17.00 lakhs for additional provision of IEEE online access at the Institute library. Hon. Member Mr. James Maslamani also suggested that the Institute authority should ensure that faculty follows the book review for keeping them updated. He also suggested that students are to be also encouraged for book review. Hon'ble Chairman asked the Principal to ensure that faculty and Heads should visit the library periodically. He also asked Principal to take a review of safety practices being implemented at laboratories of the Institute. Further he narrated that Fire Drills should be conducted frequently. Fire extinguishers were to be installed at every offices and laboratories. He also asked the Principal to ensure the cleaning of water coolers periodically and maintain the log-book of cleaning of water cooler.

BoM noted and approved the recommendations of 13th Finance Committee meeting with above suggestions.

Item No. 33: To note the progress of TEQIP-II and approve the various proposals

BoM noted the Report on Progress of TEQIP-II after 16th July 2014. Hon'ble Principal and Member Secretary Dr. W.Z.Gandhare informed that NPIU had awarded 12 out of 12

points on the basis of Institute's performance for the year 2013-14. Hon'ble Chairman congratulated the Principal, coordinator and the entire team of TEQIP-II for this achievement.

BoM also approved the revised procurement plan of TEQIP-II.

Item No. 34: To approve the list of faculty appointed as stopgap arrangement

In order to comply the discrepancies pointed out by AICTE, BoM in its last meeting resolved to make the faculty appointment at Institute level as stopgap arrangement. The list of 09 faculty appointed on stop gap arrangement basis, is mentioned at pp. 61-63 of Book of Enclosure-III, out of which only 08 faculty were joined.

BoM noted and approved the list of faculty appointed.

Item No. 35: To approve the list of staff appointed on contractual basis

As per the decisions in earlier BoM meeting, 05 Technical Laboratory Assistant, 01 Estate Engineer and 01 Placement Assistant as mentioned in the list at page No. 64 of Book of Enclosure- III were appointed on contractual basis. Except 01 technical laboratory assistant, all the staff was joined.

BoM noted and approved the list of staff appointed.

Item No. 36: To approve the acquirement of labor services for Garden Maintenance on contract basis

For the development and maintenance of Institute's Gardens, labour services on contract basis were to be hired. The order mentioned at pp. 72-73 of Book of Enclosure-III, was being issued to M/S, Saikrupa Nagri Seva Sahakari Sanstha, Amravati for hiring the labour services on contract basis for development and maintenance of gardens in the Institute campus.

BoM noted and approved the order of acquiring labour services on contract basis.

Item No. 37: To propose the modality for monitoring and controlling the task given by Principal and Member Secretary (BoM) to the staff and faculty

In the 7th BoM meeting, Hon'ble Member Mr. Sanjay Jadhao suggested to monitor the Institutional activities as per BoM decisions. Accordingly a committee comprising of Mr. Sanjay Jadhao and Dr. W.Z.Gandhare was formed to prepare the evaluation and monitoring formats. In addition, it was noticed that, due to overloading or so, some of the staff/faculty could not follow orders issued by the Principal. Hence for effective working over the orders

issued by the Principal and the working as per BoM decisions, a modality was to be proposed. After considering the views of committee and the requirements as per Institute, a mechanism was proposed to monitor the execution of orders issued by the Principal. The monitoring and controlling format, which includes the nature of works assigned to the staff/faculty and their accountability was put before the BoM. With little corrections, the format was approved.

Item No. 38: To note Grievances Committee Findings

The Institute had established the grievances handling committee. Various faculty grievances were discussed by the committee and the report was submitted to BoM. 02 meetings of the committee were held and the report of committee at pp. 74-75 was noted by the BoM. Prof. D. N. Shingade suggested to include the Joint Director or his representative in the Grievances Committee in future as most of the grievances are related to establishment matter of individual. Inclusion of Joint Director or his representative would help to sort out the grievances regarding this matter. BoM agreed for this suggestion. Regarding the legal matters, it was resolved that the Institute would bear the expenses such as lawyer's fee, court fees *etc*, made towards the legal processes where the Institute was held as respondent. Hon'ble Chairman also directed to take the legal advice for recovering the cost incurred from the petitioner in case of the petitioner losing the case. It was seen from the report of the committee that some of the faculty/staff made nuisances in the Institute which disturbed the harmonious atmosphere of the Institute. Hon'ble Chairman suggested to take the assistance from professional psychiatrists for counseling of the faculty/staff. Even after counseling, if no change was found amongst the respective faculty/staff member, he told to take stern action against them which would include to propose the transfer of the respective employee.

Item No. 39: To propose the mechanism for effective execution of administrative activities as per BoM Govt. Resolution

As per the Government Resolution no. 2010/(170/10)/TE-2 dt.23.10.2014, the powers to be executed by Board of Management are mentioned. However due to improper interpretation of BoM GR, there had been some ambiguity amongst the office staff regarding execution of administrative activities. In spite of repeated instructions and written orders, number of activities related to office administration are being kept pending. It now resolved that BoM should execute its powers more scrupulously as per the above G.R. Various administrative activities which need to be defined properly, would be listed by Dean (Administration). The approval procedure for all these activities would be prepared by

subcommittees appointed by the Principal. The detailed report would be submitted in the next BoM meeting for final approval. In continuation to the discussion, Hon'ble Member Dr. G. N. Vankhede pointed out that BoM could also exercise the powers for faculty selection under the Career Assurance Scheme (CAS). He stressed the need to clear the CAS proposals of the faculty of the Institute in earliest possible time at Institute level. It was resolved that the committee should be constituted to work out the proposals faculty to be selected under CAS. Committee should be comprising the Joint Director, Technical Education, Amravati Region as one member. Remaining members should be as appointed by the Principal with approval from Hon'ble Chairman.

BoM approved the proposal with above suggestions.

Item No. 40: Any other items with the permission of Chair

Three items were put with permission of Hon'ble Chairman.

Item No 40 (a): To Approve the expenditure for construction of sheds near canteen

Under face upliftment activities, it was proposed that there should have been proper ambience near the canteen and departmental premises. Accordingly a proposal comprising of various civil construction and erection works of Rs. 12.0 Lacs was submitted. It included the granite ottahs and sitting arrangement in front of Civil Engineering and canteen buildings, for sitting and study purpose of the students. The proposal also included fixing of paving blocks at prominent places, umbrella sitting arrangements near the canteen, painting works, campus cleaning by JCB, base preparation for the trees *etc.* BoM approved the proposal with a direction to make budgetary provision in finance committee.

Item No. 40 (b): To Procure new computers for Department of Electrical Engineering

Since the computer laboratory of Electrical Engineering Department was facing acute shortfall of latest computers, practical sessions of B.Tech students are getting difficult to be conducted. It was proposed from Head Department of Electrical Engineering to purchase 20 new computer systems urgently for this laboratory. BoM approved the proposal with a direction to make budgetary provision in finance committee

Item No 40 (c): To Note the committee report for enhancing R & D activities

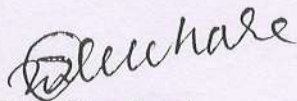
In order to enhance the R & D activities in the Institute, a committee under the chairmanship of Dr. G.N.Vankhede was formed. The committee had made various recommendations including the incentives to the quality research activities. Hon'ble

Chairman suggested that problem of local relevance should be taken for research. Every department should identify the problems relevant to their department in coordination with local self government and Non-Governmental Organization (NGO).

BoM noted the report and instructed to discuss the financial implications with proper thought in the finance committee.

During the general discussion, Mr. James Maslamani told that TCS use to accredit the academic Institution for placement purpose. He sought to know when the Institute was accredited by TCS. Training and Placement Officer (TPO) Prof. M.M.Deshmukh informed BoM that Institute was accredited by TCS in 2004. In response to the query of Hon'ble Chairman regarding the accreditation procedure being adopted by other employer, Prof. M.M.Deshmukh informed that Wipro accredited the Institute in 2013 and Cognizant Solutions use to grant the accreditation every year. Hon'ble Chairman asked the TPO to complete the procedure of accreditation from the potential employer at an earliest possible. Hon'ble Chairman thanked Hon'ble Member Mr. James Maslamani for giving very important information.

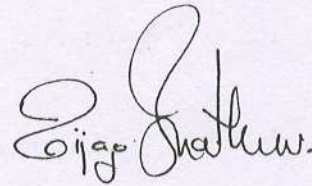
The meeting ended with vote of thanks to Hon'ble Chairman and all Hon'ble members by the Member Secretary.



(Dr. W. Z. Gandhare)

Member Secretary

Govt. College of Engineering
Amravati



(Dr. Vijay Bhatkar)

Chairman

Govt. College of Engineering
Amravati

Copy to- All Hon'ble Members, Board of Management for information and confirmation



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No. GCOEA/BoM/14-15/173

Date: 18.04.2015

**Minutes of 11th meeting of Board of Management held on 13/04/2015 at 2.30 pm in
meeting hall**

Eleventh meeting of Board of Management (BoM) was held on 13/04/2015 at 2.30 pm in the meeting hall of the administrative building of the institute. Following members were present for the meeting.

- | | | |
|--------------------------|---|------------------|
| 1. Dr. Vijay Bhatkar | - | Chairman |
| 2. Dr. G. N. Vankhade | - | Member |
| 3. Mr. Sanjay Jadhao | - | Member |
| 4. Dr. M. S. Randive | - | Member |
| 5. Dr. N. D. Ghawaghawe | - | Member |
| 6. Dr. S. N. Khante | - | Member |
| 7. Prof. D. N. Shinghade | - | Invited Member |
| 8. Adv. Pradip Mahalle | - | Invitee |
| 9. Dr. W. Z. Gandhare | - | Member Secretary |

At the outset, the Member Secretary welcomed Hon'ble Chairman and all Hon'ble Members of the BoM. Hon'ble Members Principal Secretary Higher and Technical Education Government of Maharashtra, Dr. R. K. Shevgaonkar, and Mr. R. D. Patil could not attend the meeting due to some preoccupied work and their absence was granted by BoM.

Member Secretary Dr. W. Z. Gandhare proposed to congratulate Hon. Chairman of the BoM Dr. Vijay Bhatkar for being honored by the prestigious award "Padmabhushan" from His Excellency Hon'ble President of India on 08/04/2015. The meeting unanimously resolved to congratulate Hon'ble Chairman and put on record, the contribution of Dr. Vijay Bhatkar for nation building through Science and Engineering and development of Government College of Engineering, Amravati in particular under his patronage.

Member Secretary Dr. W. Z. Gandhare presented the progress of the institute. He also presented the various activities carried out during the Golden Jubilee Year. Hon'ble Chairman and all the members appreciated all activities of Golden Jubilee year and the progress of campus upliftment.

Hon'ble Chairman informed about the discussion with Mr. F. C. Kohali, (Chairman, Board of Management, College of Engineering, Pune). He had suggested the Government for upgrading the NITs having good potential to IIT level and some state run Engineering Colleges of repute to NIT level. With this, the potential of these Institutes could be utilized properly. Hon'ble Chairman showed the report prepared by Observer Research Foundation Mumbai for College of Engineering Pune. He narrated that this Institute, Govt. College of Engineering, Amravati is also well placed in All India Ranking of Best Technical Institution of India. He suggested that the Institute is also having good potentials in all respect for upgrading to NIT/IIT level. Thus, the above report prepared Observer Research Foundation Mumbai should be studied and could be used to prepare a document giving the roadmap for raising the Institute standards to NIT/IIT level.

Hon. Member Mr. Sanjay Jadhao suggested that the responsibility for preparing this document should be entrusted to a senior faculty so that this document will be prepared within the specified time-limits. Hon. Invitee, Adv. Mahalle advised that the person from the Institute will better coordinate this activity of preparing the document. Hon. Member Mr. Sanjay Jadhao suggested that the agency who prepared the report for COEP for upgrading it to IIT level be contacted. If the agency consented, the relevant inputs should be provided by the person coordinating this activity for preparing the road map report of upgrading Govt College of Engineering Amravati to IIT level. It was also resolved to empower the Principal Dr. W. Z. Gandhare to award the contract for preparation of report giving the roadmap of upgrading the Institute to NIT/IIT level. The report should be prepared within the period of 120 days from the date of this meeting.

Item No. 1: To note & confirm the minutes of Tenth BoM meeting held on 23rd December 2014

The minutes of Tenth BoM meeting were noted and confirmed by the BoM.

Item No. 2: To note action taken on Tenth BoM meeting

Dr. W. Z. Gandhare, Member Secretary delivered the presentation on the action taken on tenth BoM meeting. BoM noted the action taken and approved it.

Item No. 3: To grant the approval for starting of new M. Tech. programmes.

Dr. W. Z. Gandhare, Member Secretary, BoM informed that the Institute had submitted the proposals to AICTE for starting two new post graduates programmes namely M.Tech (Biomedical Engineering) and M. Tech. (Instrumentation Engineering) in the Institute from the academic session 2015-16. Hon'ble Member Mr. Sanjay Jadhao informed that M. Tech. (Mechatronics) was having good demands in the Industries. Thus the Institute should take the Initiatives for starting the M. Tech. (Mechatronics) program. Dr. W. Z. Gandhare, Member Secretary agreed with the views of Hon. Member Mr. Sanjay Jadhao and assured to move the proposal for starting M. Tech. (Mechatronics) in the next year 2016-17. Hon'ble. Chairman expressed his reservation on the starting of the new program M. Tech. (Biomedical Engineering). He opined that the employment potential should be considered for starting the new programmes. He cited the example of IIT Delhi where M. Tech. (Biomedical Engineering) is being run and the students graduating with M. Tech. (Biomedical Engineering) are facing the problems to find the jobs. He also pointed out that Biomedical Engineering is a research oriented branch which requires a special Infrastructure and faculty with the knowledge in medical fields. Hon'ble Member Mr. Sanjay Jadhao also suggested that, in spite of the approval from AICTE, admissions to M. Tech. (Biomedical Engineering) should be started only after checking the feasibility for this programme. The feasibility study as regards to employment potential, the course contents, facilities required *etc* should be carried out from the Institutes of national importance (IITs/NITs) and the report should be checked. Hon'ble Member Dr. M. S. Randive stated that M. Tech. (Transportation Engineering) was also having a good demand. Member Secretary mentioned that Civil Engineering Department was already conducting 03 M.Tech. programmes and hence it seem to be difficult to propose this programme. Similar views were expressed by Hon'ble members Dr. G. N. Vankhede, Dr. Khante, Dr. Ghawghawe and Adv. Mahalle. Finally, Hon'ble Chairman suggested that an expert group may be constituted at the Institute level for carrying out the feasibility study as mentioned above. For the time being BoM approved to start the programmes, M. Tech. (Biomedical Engineering) and M. Tech. (Instrumentation Engineering).

Item No. 4: To note and approve the recommendations of Building Works Committee held on 9th April 2015

While discussing the minutes of Building Works committee (BWC) meeting held on 7th April 2015 Hon'ble Member Mr. Sanjay Jadhao sought to know whether the costs mentioned in the minutes are estimated costs or cost of work done, Dr. S. P. Tatewar, Member Secretary,

Building Works Committee was called. He explained that for new proposals it was estimated cost and for completed works, it was the cost incurred. Hon'ble Chairman directed that from next meeting, the minutes of BWC should incorporate the detailing of building related works separately, which were proposed and completed. Specifically, for completed building works without sanction of BWC or BoM, the justification note mentioning the urgency should be mentioned. Prof. D. N. Shingade Hon'ble, Invited Member pointed out that, in previous meetings, it was suggested to invite the representative of Joint Director, Technical Education, Amravati Region. But no representative was invited for BWC Meeting. It was informed to the BoM that as per G.R regarding constitution of Building Works Committee, there is no representative from Joint Director, Technical Education, Amravati Region. However Dr. N. D. Ghawghawe proposed to invite the representative of Joint Director, Technical Education, Amravati Region for BWC meeting as and when required. In response to the query of Hon'ble Member Mr. Sanjay Jadhao regarding construction of RCC compound wall only at east side of college premises (*i.e.* from Shegaon Naka to Asiad Colony road) and not including the rest of the boundary sides, Dr. W. Z. Gandhare, Member Secretary BoM sought to justified that due to non-availability of funds, construction of compound for rest of the boundaries were not included and to avoid the encroachment, the construction of RCC compound at east side was included on priority. Prof. D. N. Shingade, Invited Member enquired, why the grants were not requisitioned from the State Government for this purpose. Dr. W. Z. Gandhare, Member Secretary replied that Institute had submitted the proposal for construction of new compound wall, to the Government for several times with a consistent follow up at the concerned authorities. But the Government didn't provide any fund for this purpose. Hon'ble Member Mr. Sanjay Jadhao sought to know the justification for high cost of Basket Ball ground. Dr. W. Z. Gandhare informed that the estimates for construction of Basket Ball Ground include the expenditure to be incurred on construction of Synthetic Basket Ball court along with compound for the court and flood lighting. Hon'ble Member Mr. Sanjay Jadhao once again urged the need of refurbishment of Placement cell. In response to the query of knowing the status of this work, Dr. S. P. Tatewar informed that tender for this work was floated. Hon'ble Member Dr. M. S. Randive informed that Government College of Engineering, Pune which which supposed to be the autonomous Institute like this Institute, had minimized the practice of getting the building construction and other allied works such as repairs, refurbishment *etc.*, done from Public Works Department (PWD) to avoid the untenable delay in completion of the works done from PWD. He suggested that same procedure may be adopted at this Institute also. Dr. W. Z. Gandhare informed BoM that, this Institute was also following the same practice for few works. He

cited the example of undesired delay took place for construction of SC/ST Hostel Building for which the grants were already sanctioned by AICTE. Hon'ble Chairman directed to reduce the dependency on PWD and to carry out the works through Building Works Committee as per the procedure adopted at Government College of Engineering, Pune.

BoM noted and approved the recommendations of Building Works Committee.

Item No. 5: To note and approve the recommendations of 14th Finance Committee held on 9th April 2015

A correction to read the "Item 17" as "Item 24" on page 37 of Book of Enclosure-I was proposed.

BoM noted and approved the minutes of Finance Committee held on 9th April 2015 with the correction.

Item No. 6: To approve the list of faculty appointed as stopgap arrangement

In connection to the earlier show cause notice from AICTE to the Institute regarding the deficiency of faculty, BoM in its Eighth and Ninth meeting granted the permission to fill up the vacant teaching posts on contractual basis as stop gap arrangement. Accordingly the selection procedure was carried out between 01.08.2014 to 14.08.2014. Accordingly 08 contractual faculty on stop-gap basis were joined. However some teaching posts were still vacant. The procedure for filling the vacant posts was carried out between 24.02.2015 to 24.03.2015. In order to make aware of the realistic situation, it was informed the BoM that, during the selection process, when Hon'ble Director was asked to nominate the representative in the panel of selection committee, he told not to appoint any contractual faculty. He also sent the message informing the same. Accordingly the issue was brought into the notice of Hon'ble Chairman and was requested to guide in this regards. He consented to go ahead with the earlier decision of BoM and continue the selection process. Accordingly a meeting of all Heads of the Department and Deans was held before the start of Interviews for selection which was scheduled on 24/03/2015. It was unanimously decided that the process of selection should be completed and final orders be kept pending till the approval from BoM. It was also brought into the notice of BoM that few faculty who were appointed on contractual basis and Ad hoc basis, were issued the regular order by Govt. of Maharashtra wide GR no. CC-2815/C.No 34(Part4)-2/2015/TE7 dt. 13.03.2015. Dr. W. Z Gandhare also brought into the notice of BoM that the Institute had submitted the undertaking to AICTE, regarding the filling of vacant teaching posts. He told that the selection process was completed on 24/03/2015 and the list of selected candidates for various posts was placed in Book of

Enclosure-I at pp. 53 for approval of BoM. Hon'ble Adv. Mahalle pointed out that the candidates Mr. Dhole and Mr. Darvekar had been shown selected as "Associate Professor" and "Professor" on contractual basis. Dr. W. Z. Gandhare told that they had applied for both the posts hence shown selected for both the posts. It was corrected to approve the selection of these two candidates for higher post *i.e.* "Professor" on contractual basis. BoM resolved unanimously to grant the approval with above corrections to the list of faculty to be appointed as stopgap arrangement and permission for issuing the appointment letter as per the draft copy placed at pp. 54-55 in book of Enclosures-I.

Item No. 7: To approve the formation of Faculty and staff Forum

In compliance with the directives of from Hon'ble Chairman, Dr. W. Z. Gandhare, Member Secretary informed that an open forum discussion meeting was held with the faculty and supporting staff on 25/03/2015 and 07/04/2015 respectively. During this meeting an idea of having the faculty forum and staff forum was initiated by the faculty and supporting staff for resolving the matters related to administrative issues as well as about the welfare measures of the faculty and supporting staff at Institute level. It would enhance the potential of the institute. He also proposed the constitution of Faculty Forum and Staff forum as given at page No. 60 of the book of enclosure of the agenda for this meeting. The meeting noted the minutes of faculty and staff meetings and approved the constitution of faculty forum and staff forum.

Item No. 8: To initiate the process of CAS appointments

Dr. W. Z. Gandhare informed the meeting that during the various visits of different expert committees such as National Board of Accreditation (NBA), UGC committee for extension of autonomy, AICTE committee for extension of approval, Performance Audit for TEQIP-II and Mentoring for TEQIP-II, committee member(s) raised the issue of vacant position at senior level such as Associate Professors and Professors. He also said that some of the committees also expressed the dissatisfaction over the issue of deprivation of faculty from the benefits of Career Advancement Scheme (CAS) over a long period of time despite of faculty fulfilling the requisite criteria for CAS promotion. He said that considering this aspect the institute has constituted the committee under the Chairmanship of Hon. Member of BoM Dr. G. N. Vankhede in conformity with the Government Resolution No. 2010/(70/10/TE-2 Dated 23/10/2012. The committee submitted its report with a mention of schedule and broad mechanism for carrying out the faculty selection under CAS, which is placed at pp. 61 of

Book of Enclosure-I and sought the approval of BoM for initiating the process of CAS promotion. In response to the query of Hon'ble Member Mr. Sanjay Jadhao, whether the BoM is empowered to grant the approval for CAS proposals, Dr. N. D. Ghawghawe submitted the reference of the powers vested to BoM vide Government Resolution No. 2010/(70/10/TE-2 Dated 23/10/2012. Dr. S. N. Khante, Hon'ble Member explained the prevailing procedure of CAS promotion and justified the need of implementing the CAS at Institute level. In response to these justifications, Hon'ble Member Mr. Sanjay Jadhao suggested that to seek the opinion of Legal Advisor to BoM with clarification and modality of procedure of carrying out the CAS promotions so that action of the BoM in this regards may be sustained on in the legal framework. He also suggested that draft of CAS appointment should be approved from the Legal Advisor of the institute.

The BoM granted the approval for initiating the process of CAS promotion.

Item No. 9: To note and issue the directives regarding the release of arrears of 6th pay commission

It was informed by the internal members of BoM, that the faculty of Government Colleges of Engineering in the Maharashtra were not received 80% arrears of 6th Pay commission. Dr. Khante informed that the teachers of colleges of general education (Art, Commerce, Science etc.) had received the 80% amount of arrears after a prolong strike by the faculty of these colleges. The Teacher's association at Maharashtra State level had been pursuing the matter of release of arrears for a long time. But it had not yet materialized since the amount of arrears is to be reimbursed by the Government of Maharashtra from the Ministry of HRD, Government of India. Hon'ble Member Dr. M. S. Randive also narrated that similar move was initiated at COE Pune. Hon'ble Member Dr. G. N. Vankhede told that at S. G. B. Amravati University, partial arrears were released to the employees from University level funds and same were reimbursed by University after release of arrears from State Government. Hon'ble member Dr. N. D. Ghawghawe requested the BoM to issue the directives regarding for the release of arrears of 6th Pay commission. Mr. Sanjay Jadhao suggested that since the salaries of the faculty are being paid by the Government, the arrears should have been paid from the Government fund. He suggested for initially, writing a letter to the Principal Secretary, Higher and Technical Education and requesting the release of arrears of 6th Pay commission earliest possible which would enhance the job satisfaction amongst the teachers. After reply from Government further the actions could be taken.

BoM noted the point of release of 6th Pay arrears.

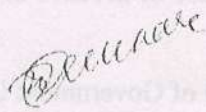
Item No. 10: Any other points with the permission of Chair

Item 10(a): Approval to Two Days Workshop on "Outcome Based Education"

BoM approved the proposal to conduct Two Days Workshop on "Outcome Based Education", as submitted by Training Co-ordinator TEQIP-II project. BoM approved the estimated expenditure of Rs. 82500/- to be incurred under TEQIP-II.

Hon'ble Member Mr. Sanjay Jadhao suggested that meeting should be started with discussion on vision and mission statement of the Institute to ascertain whether the Institute is progressing according to the vision and mission statement of the institute. He also suggested that more entrepreneurial activities should be promoted at the Institute for inculcating the sense of entrepreneurship among the students of this institute.

The meeting ended with vote of thanks to Hon'ble Chairman and all Hon'ble members by Member Secretary.

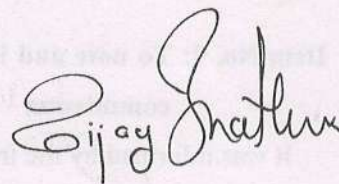


(Dr. W. Z. Gandhare)

Member Secretary, BoM

Govt. College of Engineering

Amravati



(Dr. Vijay Bhatkar)

Chairman, BoM

Govt. College of Engineering

Amravati

Copy to- All Hon'ble Members, Board of Management for information and confirmation



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No. GCOEA/BoM/14-15/ 2969

Date: 14.08.2015

**Minutes of 12th meeting of Board of Management held on 03/08/2015 at 3.00 pm in
meeting hall**

Twelfth meeting of Board of Management (BoM) was held on 3/08/2015 at 3.00 pm in the meeting hall of the administrative building of the Institute. Following members were present for the meeting:

- | | | |
|-------------------------|---|------------------|
| 1. Dr. Vijay Bhatkar | - | Chairman |
| 2. Dr. G. N. Vankhede | - | Member |
| 3. Dr. N. D. Ghawaghawe | - | Member |
| 4. Dr. S. N. Khante | - | Member |
| 5. Mr. Sanjiv Bambal | - | Invited Member |
| 6. Dr. W. Z. Gandhare | - | Member Secretary |

At the outset, the Member Secretary welcomed Hon'ble Chairman and Hon'ble Members of the BoM. Hon'ble Members Principal Secretary Higher and Technical Education, Government of Maharashtra, Dr. R. K. Shevgaonkar, Mr. Sanjay Jadhao, Dr. M. S. Randive and Mr. R. D. Patil could not attend the meeting due to some preoccupied work and their absence was granted by BoM.

Member Secretary Dr. W. Z. Gandhare presented the progress of the Institute.

Item No. 11: To note & confirm the minutes of Eleventh BoM meeting held on 13th April 2015

The minutes of Eleventh BoM meeting were noted and confirmed by the BoM.

Item No. 12: To note action taken on Eleventh BoM meeting

Dr. W. Z. Gandhare, Member Secretary delivered the presentation on the action taken on the minutes of eleventh BoM meeting. During presentation Hon'ble Chairman sought to know the

status of activity regarding the preparation of document for road map for upgrading this Institute to the NIT/IIT level. Member Secretary informed the meeting that the work of preparation of document for roadmap to achieve the NIT/IIT status to this Institute has been allotted to Dr. P. P. Bedekar Principal had a meeting with Dr. Sudheendra Kulkarni and LeenaWadia from Observer Research Foundation (ORF), Mumbai on 11/07/2015. The ORF has consented to prepare the roadmap documents for this Institute and the meeting of officials from ORF and faculty from this Institute along with the Principal would be scheduled shortly. Hon'ble Chairman instructed that Institute should be ready with the information on the deficiencies regarding the infrastructural facilities available. The facilities which are to be added and the challenges which are to be met, should be considered for preparing the road map. He also suggested for noting the progress of world class Institutes and the way they have developed to present status. He advised to ask the ORF for finding the gap between NIT and this Institute regarding the infrastructural facilities and faculty. In response to the query of Hon'ble, Mr. Sanjiv Bambal regarding the customization, Hon'ble Chairman informed the meeting that COEP has done the rigorous analysis in this regards. This Institute has also to perform the rigorous analysis regarding the infrastructural facilities and faculty, and exploring the feasibility of having new programs in consonance with the industry requirements.

BoM approved the action taken for the item No. 5 of the eleventh BoM meeting. While discussing action taken on item No. 6 and 7 of eleventh BoM meeting, Hon'ble Chairman sought to know the response of Directorate of Technical Education (DTE), M. S. Mumbai regarding the contractual appointments of teaching and non-teaching posts made by the Institute. Dr. W. Z. Gandhare, Member Secretary informed the meeting that the Institute has received the letter from the DTE, that BoM has the power to make the contractual appointments and there is no need to have the DTE nominee on the interview panel for recruiting the persons on contractual positions. Hon'ble Member Dr. N. D. Ghawghawe informed the meeting that Institute has called the proposals from the faculty for Career Assurance Scheme (CAS), but they have not been processed due lack of requisite information for processing the CAS proposals. Institute has sought the information from the Joint Director, Technical Education, Regional Office, Amravati in this regards but it has not yet responded.

Hon'ble Member Dr. G. N. Vankhede informed the meeting that most of the posts of Professors and Associate Professors are vacant for long time and there is no response to the advertisement for filling these positions on contractual basis. In response to the query of Hon'ble Chairman regarding the Institute's strategy, Hon'ble Member Dr. G. N. Vankhede suggested that regular staff should be promoted to the higher posts and posts getting vacant due to these promotions could be recruited on contractual basis. Hon'ble Member Dr. S. N. Khante informed

the meeting that BoM does not have the powers to carry out the regular promotions, hence it would not have been possible to promote the existing staff.

Dr. W. Z. Gandhare, Member Secretary informed the meeting that in 2014 there was an advertisement of MPSC for filling the posts of Professors and Associate Professors of Non-autonomous Institutes, but MPSC has not yet started the process of recruiting the these positions at the autonomous Institutes.

Hon'ble Chairman instructed that the process of Career Advancement Scheme should be expedited to get the higher positions of faculty filled earliest possible. The criteria for CAS promotions, adherence to AICTE norms should be decided at Institute level. Accordingly the formats could be prepared for inviting the proposals for promotions under CAS. He also suggested to resort to use of open access media resources available on the net for some of the courses. Faculty and Students should be encouraged to use these media to get them upgraded in consonance with the technological requirements. Hon'ble Mr. Sanjiv Bamble suggested exploring the feasibility of inviting the faculty from the Institute of national importance for teaching specific topics for which the faculty at the Institute is not available. Hon. Chairman also advised to inculcate the habit of self learning among the students. Hon'ble. Chairman stressed to include this issue in the roadmap document being prepared by ORF for upgrading this Institute to NIT/IIT level. He cited the examples of how some Indian students have developed the Japanese Language by self learning, and how IT people have strengthened their knowledge in new domain by self learning. He informed that there are lot of Seminar and Webinars available. Students and faculty should be encouraged to use these resources for strengthening their knowledge in the desired domain. He suggested working out the modalities for knowing the BoM, whether Institute has adopted the self learning culture in the Institute or not. Hon'ble. Mr. Sanjiv Bambal suggested of having the discussion on action plan for self learning in the next BoM meeting. Hon'ble. Chairman suggested that there should be proposals from the teachers / Heads of Department of suggesting the Webinars for specific topics. In response to the query of Hon'ble Chairman regarding the numbers of meeting conducted of the open forum and the action taken on the suggestions received in the open forum, Dr. W. Z. Gandhare, Principal informed that there were two meetings in every year and Institute administration use to take the action on the suggestions received in the open forum. Hon'ble Chairman suggested that the issue of resorting to use the open access media resources for strengthening teaching-learning process should be discussed in open forum and let the suggestions come through proper channel *i.e.* BoS, Academic Board *etc.* for its ratification in the BoM meeting.

Item No. 13: To note and approve the minutes of 28th and 29th Academic Board Meeting held on 18th April and 9th July 2015 respectively

BoM noted and approved the minutes of 28th and 29th Academic Board Meetings held on 18th April and 9th July 2015 respectively as enclosed at page no. 14 – 83 in the Book of Enclosure No. II.

Item No. 14: To recommend the B. Tech. and M. Tech. degree eligible students for award of degrees from SGB Amravati University, Amravati

BoM recommend the list of the B. Tech. and M. Tech. degree eligible students for award of degrees from SGB Amravati University, Amravati.

Item No. 15: To note and approve the recommendations of Building Works Committee held on 8th July 2015

While discussing the recommendations of Building Works Committee meeting held on 8th July 2015, in response to the query of Hon'ble Chairman regarding the condition of toilets in the Institute, Dr. W. Z. Gandhare, Principal informed the meeting that most of the toilets in the campus have been renovated and students expressed their satisfaction in the Class Representatives (CR) meeting. In response to the doubt of Hon'ble Mr. Sanjiv Bambal over the feasibility of CR meeting for knowing the satisfaction level of students, Hon'ble Members Dr. S. N. Khante and Dr. N. D. Ghawghawe informed the meeting that there are three CR meetings in every term and there is an on-line feedback mechanism for the students to know their response regarding the learning facilities and the quality of teaching of an individual teacher. Hon'ble Chairman suggested expanding the questionnaires of on-line feedback mechanism to take care of students' satisfaction level about the infrastructural facilities available in the Institute and the facilities they seek to be made available in the Institute. Since the training and placement office was not at place, it was decided to sanction the expenditure of Rs. 1.65 Lacs, for its refurbishment and staff toilets.

While watching the presentation on Campus beautification, Hon'ble Chairman appreciated the unique Umbrella installed near the canteen. In response to the query of Hon'ble Chairman regarding the appointment of Architecture for the planned development of campus and the utilization of his services, Dr. S. P. Tatewar, Member Secretary, Building Works Committee informed the meeting that the Architecture has been appointed but Institute has not yet utilized his services. Hon'ble Chairman suggested that while deciding the color scheme for painting at various places in the campus, the architecture's views should be taken in to consideration for better aesthetic environment. He advised to seek the approval of Institute Architecture for any new works being undertaken in the Institute hereinafter. He cited the example of Military and bank's color schemes for various purposes, and how they are maintained with better aesthetic view. The Institute administration should select the color scheme for any new work in accordance

with Institute Architecture's advice. The BoM noted the recommendations of Building Works Committee held on 8th July 2015 and approved the same.

Item No. 16: To note and approve the recommendations of Finance Committee held on 27th July 2015

While discussing the minutes of Finance Committee meeting held on 27th July 2015, Hon. Member Dr. S. N. Khante clarified the additional Registration Fees for Dissertation work of M. Tech. students who have not completed their dissertation in stipulated time in the fee structure applicable at the time of admission. If student seeks to register for dissertation after a gap then he will have to pay the fees for entire period, (including gap in between) subsequent to his first registration for dissertation according to fee structure at the time of admission. With this correction in the minutes of Finance Committee held on 9th April 2015 BoM approved the minutes.

Item No. 17: To note the progress of TEQIP-II and approve the same

BoM noted the progress of TEQIP as placed at page No. 92-95 of Book of Enclosure No. II and expressed the satisfaction.

Item No. 18: To approve the list of faculty appointed as stopgap arrangement

Dr. P. P. Bedekar, Coordinator for the recruitment of faculty and staff as a stopgap arrangement explained the process carried out. In response to the query of Hon. Chairman regarding the names of newspaper where advertisement was published and its scope of circulation for this process, Dr. Bedekar informed the meeting that advertisement was published in newspaper Hitvada and Lokamat for state circulation. He informed the meeting that total 61 applications were received for teaching posts of Assistant Professor, Associate Professor and Professors of various disciplines. Out of this 12 were found not eligible. Eight candidates have been selected for the Assistant Professor posts and eight for non-teaching post. Hon'ble Member Dr. N. D. Ghawghawe sought the correction as Rs. 24840/- instead of Rs. 28840/- at Page No. 97 of Book of Enclosure No. II. In response to the query of Hon. Chairman regarding the quality of teachers recommended, Dr. Bedekar informed the meeting that according to MPSC prevailing practices; 40% cut off was decided. Therefore, those who scored less than 40% marks were not recommended. Hon'ble Chairman stressed the importance of recruiting the quality teachers only and advised not to recruit just for sake of filling the vacant positions. The BoM approved the list of faculty appointed as stopgap arrangement as given at page No. 96-99 of Book of Enclosure No. 2.

Item No. 19: To approve the list of staff appointed as stopgap arrangement

Hon'ble Member Dr. S. N. Khante sought the correction in the appointment letter of Estate Engineer and Placement Assistant in the responsibility of posts as relevant to the posts instead of

“Day to day Laboratory Work related to autonomy/Govt. Work” at Page No. 107 and 108 of Book of Enclosure No. II. With this correction the BoM approved the list of staff appointed as stopgap arrangement.

Item No. 20: To note the report of Training and Placement Officer

BoM noted the report of Training and Placement Officer as given at page No. 113-129 of Book of Enclosure No. II.

Item No. 21: To note the report of Dean R&D

While discussing the Report of Dean R&D Hon'ble Chairman sought to know the Impact Factor of the Journals where faculty have published their papers and how much papers are belonging to Science Citation Index (SCI) list. Dr. V. B. Virulkar, Dean R&D informed the meeting that very few papers are from SCI lists. Hon'ble Chairman instructed to ensure that faculty should publish their papers in the journals belonging to SCI list.

BoM noted the report of Dean R&D as given at page No. 130 of Book of Enclosure No. II.

Item No. 22: To note the achievement of the Institute during 2014-15

BoM noted the achievement of the Institute during 2014-15 as given at page No. 131-149 of Book of Enclosure No. II and congratulated the Principal, faculty, staff and students for securing the 17th Rank in “Top 25 Government T-School of India” of DATAQUEST's 2015 Ranking Survey of Top T-School of India. BoM also congratulated the Institute for bagging consecutively second times Lokmat National Educational Leadership Award for “Outstanding Engineering Institute West”. Hon'ble Chairman wished the Institute for the same pace of progress in future also.

Item No. 23: Any other points with the permission of Chair

23 (a): To note and approve the recommendations of 16th meeting of Finance Committee held on 2nd August 2015 at 2.00 pm

While discussing the minutes of 16th meeting of finance Committee, Hon'ble Member Dr. S. N. Khante suggested that item No. 34 of this minute of meeting *i.e.* approval of budget for financial year 2015-16 should be taken as a separate point considering its importance. The meeting agreed to consider this as separate point. BoM noted and approved the other items of minute of 16th Finance Committee held on 2nd August 2015.

23 (b): To approve one year Part Time Certificate Course in ID&CADD

The BoM noted the proposal from Head, Civil Engineering for conducting One Year Part-Time Certificate Course in “Interior Designing and Computer Aided Design and Drafting

(ID&CADD) under continuing education program in collaboration with CAD Station Multipurpose Institute, Amravati and approved the same.

23 (c): To note the action taken as regards to removal of encroachment in the Institute's campus

The BoM noted the action of Principal regarding the removal of encroachment in the Institute's campus. Member Secretary and the Principal Dr. W. Z. Gandhare informed that there was no wall compound hence some local residents carried out encroachment from long back. As the total cost of the encroached land is about Rs. 5.00 crores, Hon'ble member Dr. G. N. Vankhede expressed his views to take urgent action in this regard. Member Secretary and the Principal Dr. W. Z. Gandhare also informed that Institute is badly in need of the auditorium in Campus. It is planned to construct the auditorium at the encroached land in the Institute campus. BoM granted the approval to take the necessary steps for removal of encroachment.

23 (d): To approve the budget of the Institute for the financial year 2015-16

BoM approved the budget for 2015-16 as recommended by Finance Committee in its 16th meeting.

Subsequent to perusing the allocation for various activities Hon'ble Chairman stressed the need of having the allocation for starting the Incubation Centre where students can learn something new. He asserted that there is a need to adopt innovative methods in administration, innovative methods in Teaching-Learning. He instructed to make the provision for Incubation Centre. BoM resolved to allocate Rs. 10.00 lacs for establishment of Incubation Centre from the Tuition Fees receipt. It was also resolved to start Incubation Centre earliest and submission of its progress report in next BoM meeting.

Hon'ble Member Dr. S. N. Khante pointed out that there is no provision for expenditure on Graduation Ceremony 2016 of the Institute. He sought the allocation of Rs. 4.0 lacs for Graduation Ceremony 2016 from Examination Fee receipt. To incorporate this expenditure in the budget he sought to add the expenditure under the head Graduation Ceremony 2016 at Sr. No. 10 at Annexure-IX (at page No. 212) of Book of Enclosure No. III. With these amendments the BoM approved the budget for financial year 2015-16.

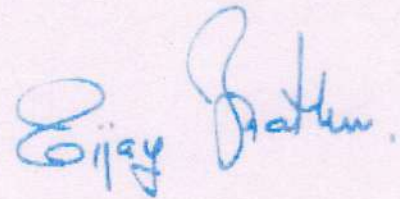
With the permission of Hon'ble Chairman, Mr. Sanjiv Bambal made the presentation on Innovations in the Institute. Hon'ble Chairman applauded the presentation and sought the actionable report from Hon'ble Member Mr. Sanjiv Bambal. He asked Hon'ble Member Mr. Sanjiv Bambal for preparing a doable report on "What We can be Next Year". Hon. Member Mr. Sanjiv Bambal pointed out the weaknesses of graduating students from the T-School and

expressed the desire to include new courses in the curriculum such as Foreign Languages for enhancing the employability of students. Hon'ble Member Dr. S. N. Khante consented to ascertain the feasibility of including the Foreign Languages such as Japanese, French, and German *etc.* in the curriculum of this Institute. Hon'ble Chairman requested Mr. Sanjiv Bambal to share his presentation with the key functionaries of the Institute. He also instructed Member Secretary to include the points from this presentation in the roadmap document being prepared by ORF.

The meeting ended with vote of thanks to Hon'ble Chairman and all Hon'ble members by Member Secretary.



(Dr. W. Z. Gandhare)
Member Secretary, BoM
Govt. College of Engineering
Amravati



(Dr. Vijay Bhatkar)
Chairman, BoM
Govt. College of Engineering
Amravati

Copy to- All Hon'ble Members, Board of Management for information and confirmation



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No. GCOEA/BoG/15-16/ **1069**

Date: **26/2/16**

**Minutes of 13th meeting of Board of Governance held on 15/02/2016 at 11.00am in
meeting hall**

Thirteenth meeting of Board of Governance (BoG) was held on 15/02/2016 at 11.00 am in the meeting hall of the administrative building of the Institute. Following members were present for the meeting:

- | | | |
|-----------------------------|---|------------------|
| 1. Dr. Vijay Bhatkar | - | Ex-Chairman, |
| 2. Mr. Sanjay Jadhao | - | Chairman |
| 3. Dr. W.Z. Gandhare | - | Ex-Member |
| 4. Dr. G. N. Vankhede | - | Ex-Member |
| 5. Dr. M.S. Randive | - | Ex-Member |
| 6. Mr. Dhananjay Dhawad | - | Member Invitee |
| 7. Mr. Shashikant Chaudhary | - | Member Invitee |
| 8. Mr. Mr Sanjay Supe | - | Member Invitee |
| 9. Prof. Tulshidas Bastewad | - | Member Invitee |
| 10. Mr. D.N. Shinagde | - | Member Invitee |
| 11. Mr. Kunal Tikale | - | Member |
| 12. Mr. Mohammad Zuhair | - | Member |
| 13. Dr. N. D. Ghawghawe | - | Member |
| 14. Dr. S.N. Khante | - | Member |
| 15. Adv. Pradip Mahalle | - | Legal Advisor |
| 16. Prof. D.J. Chaudhari | - | Member Secretary |

At the outset, the Member Secretary welcomed Hon'ble Ex-Chairman, Ex-Members of previous BoM and Hon'ble Chairman and Members of newly formed BoG. Hon'ble Members Prof. Inder Kapahey UGC Representative, Dr Sanjay Chahande Principal Secretary, Higher

and Technical Education Govt of Maharashtra, and Dr. Raghu Korrapati, Member Invitee for BoG, conveyed their inability to attend the meeting due to their pre occupied work and requested to grant leave .Accordingly they were granted leave of absence.

Member Secretary Prof. D.J. Chaudhari, requested Hon'ble Ex-Chairman Dr. Vijay Bhatkar to hand over the charge as a "Chairman, BoG" to newly appointed BoG Chairman Hon'ble. Shri Sanjay Jadhao. Accordingly Hon'ble Dr. Vijay Bhatkar handed over and requested Hon'ble Shri Sanjay Jadhao to occupy the Chair.

Item No. 1: To note the Formation of New Board of Governance as per G.R. No. Sankirna-2013(129/13)/TE-2 Dated 13.01.2016

Hon'ble Member Secretary informed about the new constitution of Board of Governance by Government of Maharashtra as per the G.R. No.Sankirna-2013(129/13)/TE-2 Dated 13.01.2016. Newly constituted BoG is placed at page number 11 of Book of Enclosure-I. Further as per the powers of BoM mentioned in G. R. No. Baithak-2010/(170/10)/TE-2 dt 23.10.2012, vide Sr. No. 10 (ii), some eminent personalities having expertise in their field are nominated as invited members. The list of invited members is placed at page no. 12. BoG noted the formation of new BoG.

Item No. 2: To Welcome New Chairman and Members of BoG

Prof. D.J. Chaudhari, Member Secretary, welcomed Ex-Chairman Hon'ble Dr. Vijay Bhatkar. He welcomed and congratulated the newly appointed Chairman of BoG Hon'ble Shri Sanjay Jadhao, (President Jadhao Group of Companies Amravati). He further welcomed the Govt. nominees, Prof. Mohammad Zuhair(Vice Principal, P.R.Pote College of Engineering and Management) and Mr. Kunal Tikale (Govt. Contractor). Dr. N.D.Ghawghawe informed that Prof. Inder Kapahy New Delhi, would be UGC representative and Dr. Sanjay Chahande, Principal Secretary Higher and Technical Education, M.S. Mumbai, would be Ex-officio Govt. of Maharashtra. He further informed that a representative from SGB Amravati University Amravati was to be appointed till the BoG meeting. It was informed to BoG, that two teachers' representatives from the Institute Dr. N.D.Ghawghawe (Dean Administration) and Dr. S.N. Khante (Dean Academic) were continued as Members in new BoG.

Further as per the guidelines from Hon'ble Chairman Shri. Sanjay Jadhao, some eminent persons from their respective field, were also invited for the BoG. They were-

1. Hon'ble. Shri. Dhananjay Dhawad, Ex-Secretary PWD Government of Maharashtra,
2. Hon'ble. Shri. Shashikant Chaudhary Ex Managing Director Global Logic Nagpur,
3. Hon'ble. Mr Sanjay Supe Director Gukss Industries Amravati,
4. Hon'ble. Prof Tulshidas Bastewad Assoc Prof Farm Power and Machinery, Mahatma Phule Agricultural University, Rahuri and
5. Hon'ble. Dr Raghu Korrapati ,Executive vice president ,Value Labs(US)

Hon'ble Chairman Shri Sanjay Jadhao introduced all the members, their career achievements and their contributions to society. He also ensured that with their expertise the Institute would definitely reach to a global standard. Member Secretary Prof. D.J. Chaudhari welcomed all the invited members. Hon'ble. Dr Raghu Korrapati was absent due to his preoccupied assignments. His leave of absence was granted.

Hon'ble Dr. S.K. Mahajan deputed Hon'ble Shri. D.M.Shingade, (Joint Director, DTE Regional Office Amravati), as his representative. BoG noted the new constitution and confirmed the same.

Item No. 3: To felicitate Ex chairman Ex principal and members of previous BoM

The contribution made by the previous BoM for Institute's development was witnessed by arranging the felicitation of the Hon'ble Ex-Chairman Dr. Vijay Bhatkar, Hon'ble Ex-Principal Dr. W. Z.Gandhare and all the Ex-Members of old BoM. On behalf of all faculty staff and students of the Institute, Principal and Member Secretary Prof. D.J.Chaudhari felicitated Hon'ble Dr. Vijay Bhatkar, Hon'ble Dr. W.Z.Gandhare, Hon'ble G.N. Vankhade and Hon'ble Dr. M. S. Randive. Hon'ble Chairman of BoG, Shri Sanjay Jadhao expressed his token of appreciation in favour of Hon'ble Dr. Vijay Bhatkar. He mentioned that he and his team would continue to work in line with the vision as stated by Hon'ble Dr. Vijay Bhatkar. He requested Hon'ble Vijay Bhatkar to be a patron of the Institute for seeking his guidance for Institute's future upliftment. Hon'ble. Chairman Shri.SanjayJ adhao also expressed his gratitude towards Hon'ble Ex-Principal Dr. W.Z.Gandhare for his outstanding contribution to the Institute's development. He noted his efforts for face uplift of the campus. He also mentioned the contribution of Ex-BoM members Dr. G.N.Vankhade and Dr.M.S.Randive for their interaction with the Institute and involvement in decision making process. He thanked all the Ex-Members.

Principal Prof. D.J Chaudhari made a brief presentation of the Institute for the knowledge and information to newly nominated and invited BoG members.

Item No. 4: To note and confirm the minutes of Twelfth BoM meeting held on Board of Management held on 03/08/2015

BoG noted the minutes of twelfth BoM meeting held on 03.08.2015 and confirmed the same.

Item No. 5: To note action taken on Twelfth BoM meeting

Hon'ble Dr Vijay Bhatkar enquired about the progress regarding the preparation of document showing the road map to achieve the high standard status to the Institute. The work is being assigned to ORF foundation (Observational Research Foundation) Mumbai. Hon'ble Ex-Principal Dr W Z Gandhare and Prof D J Chaudhari informed that the representatives of ORF foundation visited the Institute and interacted with the Institute faculty and staff. It was also told that the activity was being coordinated by the Institute faculty Prof. Dr. P.P.Bedekar. Hon'ble Chairman Shri Sanjay Jadhao suggested that the progress of the work should be given in the the next meeting in the form of graphical presentation. Dr W Z Gandhare pointed out that the research publications should be made mandatory to QIP Ph.D. Scholars as well as M.Tech. scholars. The publication from Ph.D QIP scholars should have been in the standard journals having Science Citation Index (SCI). Hon'ble Chairman Shri. Sanjay Jadhao told to prepare the report of present status and required targets as per the AICTE norms by the concerned faculty In-charge. He also suggested to establish MIS system which must be oriented towards paperless work and every information, decisions can be conveyed through MIS system to each BoG members. Dr. N. D. Ghawghawe told that in previous BoM meetings, Hon'ble Dr. Vijay Bhatkar had urged the need of e-governance to be implemented in the Institute at priority. Dr. N.D.Ghawghawe stated about the constraints of data center which could be sorted out very shortly specially regarding the installation of UTM device. With the help of UTM device, NKN lines could be fully utilized. It has been decided that Dr. N D Ghawghawe should shoulder the responsibility of establishment of MIS in the Institute. He should prepare the report comprising of estimated time and the various processes involved in MIS implementation. The report should be submitted till 15 Mar 2016. Hon'ble Chairman Shri Sanjay Jadhao suggested the name of Hon Shri Shashikant Chaudhary to give

his expertise, suggestion and guidance. He was requested to extend his services as an advisor to this MIS implementation team.

Item No. 6: To note and approve the minutes of BoM Review Meeting held on 9th October 2015 and the action taken thereon

Member Secretary told the Hon'ble Chairman and Members of BoG that a review of all the decisions and policies taken in the previous BoM meetings was taken as per the directions of Hon'ble Ex-Chairman Dr. Vijay Bhatkar. A review meeting was held on 9th October 2015. A few members of BoM were invited for the meeting. The minutes of this review meeting were noted by BoG.

While discussing the actions, BoG sought to know about the progress as regards to, Proflex shade to be built in Electronics and Communication Department. Hon'ble. Member Shri Dhananjay Dhawad expressed his views that the shed could be built in easier way if an it was built in pieces and then assembled. It was a cost-effective way for building the shed. Member Secretary of Building and Works Committee, Dr. S.P. Tatewar explained about the status of works and some of the building works were allotted to PWD and some work were in progress at the Institute level. But due to non-approvals from BoM, the works were stopped.

Hon'ble Chairman Shri Sanjay Jadhaio asked about the finance committee and modus of operandi and grants available to the Institute. Principal Prof. D.J. Chaudhari explained the process and informed that finance meeting was pending due to incompleteness of audit of previous financial years. It was told to Administrative Officer to get completed the audit in shortest possible time.

Item No. 7: To note and approve the minutes of academic board meeting

Dr. S N Khante explained the important recommendations of Academic Board. He told about the first issue was regarding the provision of grace marks to be awarded to the students for passing. Second issue was regarding the showing the evaluated answer-books of End Semester Examination. In continuation to it, Hon'ble Member Prof. Shri. Bastewad explained the grace marks system being adopted in Rahuri Agriculture University Rahuri. He told that students could demand evaluated papers in RTI. After seeing the paper they could apply for revaluation. Also they had evaluation system, comprising of Chief moderator and moderator. It had made the system easy and full proof. Prof. Mohammad Zuhair mentioned that in many universities, including Mumbai and Pune, online evaluation system was started. Hon'ble Chairman Shri Sanjay Jadhaio expressed his concern about the system to be implemented in

the Institute as such systems are already being adopted in Mumbai University and other universities. He instructed Dean Academics and Controller of examination should give the responsibility to prepare proposal on "Online Evaluation System" to be adopted in the Institute. The report should be prepared by 15th May 2016. In response to the last issue regarding the changes in result of one candidate Hon'ble Chairman asked about the details of the case. He asked Dean Academics Dr. S. N. Khante to submit the complete report.

BoG approved the recommendations of Academic Board Meeting with above suggestions.

Item No.8: To note and approve the recommendations of Building and Works Committee held on 21st December 2015

Hon'ble Chairman Shri Sanjay Jadhao enquired whether there could be any members invited from Building Works Committee and Finance Committee for BoG. In response to his query, it was told that Principal himself was the Ex-Officio Chairman of Building Works Committee and Finance Committee. In addition to it, one member from BoG was to be appointed as member of Building Works Committee and one of Finance Committee. Accordingly, as per the structure of last BoM, University Representative in BoM was a member of Finance Committee. On the similar ground, University representative being appointed on new BoG would be member of Finance Committee. Also Hon'ble Chairman proposed that looking towards his vast experience of PWD, Hon'ble Shri Dhananjay Dhawad would be the BoG nominated member for Building Works Committee. He was also requested to be the Chairman of Building Works Committee. Under his able guidance and expertise the Building Works Committee works could be expedited. He accepted the proposal.

Hon'ble Dr W Z Gandhare and Prof D. J. Chaudhari expressed serious concern over the incomplete audit pending since last two years. It was told that due to non-cooperation from Administrative Officer regarding the supply of data to the auditor, the audit could not have been in place. Prof. D. J. Chaudhari also told that as per finance committee recommendation, the implementation on making double entry system should have been started. But it was also pending since 2011. Hon member Shri Sanjay Supe told that accounting software ERP must be used for administrative and accounts purpose. Regarding these issues Administrative Officer was called. Mr A.J. Kanhake Administrative Officer told that data was given to Lakde Aassociates and Mr. Nichat. He told that because of their busy scheduled work, they were not reporting. Looking towards the ambiguity in statements, Hon'ble Chairman Shri

Sanjay Jadhao instructed to keep a joint meeting of Mr Lakde, Mr Nichat, and Administrative Officer and Principal. They be submitted by 29th Feb 2016.

Hon'ble Member Shri Sanjay Supe told that ERP system must be mandatory for office and accounting Hon'ble Chairman Shri Sanjay Jadhao instructed that Mr Kanhake was given the responsibility of implementation of ERP system duly customized and recommendation report should be prepared by 30th Mar 2016.

Hon'ble member Shri Shashikant Chaudhary suggested to make amendments in purchase rule as to increase the power of Principal for expenditure more than 5 lakhs. Hon'ble Member Shashikant Chaudhary asked about the item no. 63 regarding post facto approval of the works undertaken. He suggested to make the correction in column name as "Work Estimate Amount" instead of "Bill Amount" as the bills are not processed. Also the Budget head and reference of finance meeting approval should to be given hereafter.

BoG suggested the segregation of urgent works and normal works. Provisional post facto approvals would be given by BoG to only the urgent works for which the sufficient justification would be required. The Building Works Committee could process the bills with provisional approvals. Final approval would be given only after the recommendation of finance committee. For normal works, the recommendation of finance committee would be essential.

Dr. S. P. Tatewar, Member Secretary BWC, stated the difficulty of civil work being carried by a teacher along with the prime responsibility of teaching, research and projects. BoG recommended to form a panel of architects, role and responsibilities should be given by Dr S P Tatewar under the Chairmanship of Hon'ble Shri.Dhananjay Dhawad. It was also instructed by the Hon'ble Chairman that faculty of Civil Engineering Deptt. should be the advisory members in the Committee. As per Item no. 66 of minutes of Building Works Committee meeting, PWD had demanded additional amount of Rs. 24,58,082/- for earlier works. The committee recommended to pay amount after submission of work completion certificate and utilization certificate. The committee recommendations were approved by BoG. As per Item no. 67 of minutes, long pending issue of Master Plan for college campus should be sorted out. It was suggested by BoG that Master Plan as prepared should get verified and approved from Hon'ble Shri Dhananjay Dhawad.

Hon'ble Shri.Dhananjay Dhawad suggested to keep minimum of residential quarters as most of employees might have their own houses. In reference to Item no. 68 of BWC minutes, Dr. W. Z. Gandhare conveyed about the poor hostel conditions. Accordingly he had a meeting with Chief Engineer. An estimate of Rs 165 Lakhs was given by PWD. As per commitment from PWD, Er N R Deshmukh PWD, had informed that, Rs 65 Lakhs would be

contributed by PWD. It was also told that the remaining amount should be contributed by the Institute. BoG chairman told that funds would be immediately transferred to PWD after the recommendations of finance committee. Hence it became the urgent need of finance committee meeting.

BoG noted and approved the minutes of Building Works Committee.

Item No. 9: To note the progress of TEQIP-II and approve the various proposals

Hon'ble BoG Members Shri Shashikant Chaudhary, Hon'ble Shri. Dhananjay Dhawad and Hon'ble Shri Sanjay Supe took the part in discussion on TEQIP-II report. Hon'ble Chairman suggested to maintain the detailed reports of auditors. It was also suggested that Principal should have carried the surprise check of cash section and bank details. Expenditures should be carried out and bills should be processed within a time frame. Prof.D.J.Chaudhari informed that the contractual staff working with TEQIP-II office was terminated who had filed the court case against the Institute. Hence the processing of bills under TEQIP-II got delayed. It was instructed to get the pending works done with the help of a regular staff and no delay should be allowed for bills processing. Hon'ble BoG Chairman further instructed that remaining amount of the project must be brought to the Institute and should not be lapsed.

BoG noted the progress of TEQIP-II with above suggestions approved the proposals

Item No. 10: To note various legal matters and action taken in that regards

The report from administrative officer regarding the legal matters was submitted to the BoG for noting. Hon'ble Chairman expressed serious concern over the legal matters and that to non-cooperation from office regarding the supply of documents to the pleader from Institute. It was directed to Administrative Officer to maintain the proper follow up and put the Institute's stand properly before the Hon'ble court. Dr.S.N.Khante informed that 10 contract employees from a service providing agency in Dean Office sent an approach notice to the Institute. Hon'ble Chairman BoG instructed not to keep any flaw from Institute side regarding the court cases.

BoG noted the legal matters.

Item No. 11: To approve the strategy of working of newly formed BoG

In order to expedite the decision making procedure, Hon'ble Chairman Shri. Sanjay Jadhao insisted that the policies and approval procedure should be within a time frame. Accordingly a Junior faculty, who can properly co-ordinate between the Hon'ble Chairman and Institutional authorities was appointed as his Secretary. Various stages of Decision Making Process and Approvals would be finalized in due course of time.

Item No. 12: To Establish the Farm Machinery Training and Testing Centre (FMTTC) in the Institute

Hon'ble. Chairman Shri Sanjay Jadhao appealed to BoG members that they should contribute and give their choices about the areas where they could contribute their expertise for upliftment of the Institute. He mentioned the probable areas as to generate the revenue by means of establishing the testing centers across all the departments which would be useful for society, students and research scholars.

Hon'ble Member Prof. Shri Tulsidas Bastewad informed about the establishment of Farm Machinery Training and Testing Centre (FMTTC) in the Institute specifically in Mechanical Engineering Department. He informed that Govt of India promoted the establishment of these centers for which funding is also available. This is the need of hour. Hon'ble Chairman Shri. Sanjay Jadhao proposed to establish the centre of FMTTC lab in Mechanical Engg Department. He informed Head Mechanical Prof R S Dalu should visit to Rahuri and Delhi for this purpose and prepare the report regarding the action plan regarding the establishment of FMTTC by 14th Mar 2016.

Hon'ble. Member Shashikant Chaudhari expressed his views that Institute must be known by its expertise nationally first then globally. He suggested that Heads should have a dialogue in the department which is their area of excellence. Based upon this, three year plan can be made and broken down to one year plan. He further insisted that help of alumni of the Institute who are associated with industrial working should be invited. He quoted the example of VNIT Nagpur, where alumni play their active role as a support to academics. Persons from industries should be involved in preparing the road map to achieve the centre of excellence. He also proposed to have software for Alumni database and related activity. In this regard Prof D. J. Chaudhari told that meeting with the Alumni president and members would be arranged with Hon'ble Shri Shashikant Chaudhari.

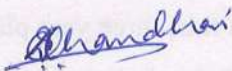
Hon'ble Shri Sanjay Supe suggested writing down the objectives aligned to vision statements innovations and patenting should be focused. Hon'ble Member Shri.Dhananjay Dhawad insisted for innovation as well as to bridge the gap between industry and academia. He proposed the infrastructure of Environmental Engineering Laboratory could be utilized for revenue generation

Hon'ble Chairman Shri Sanjay Jadhao proposed to make a plan to achieve the Vision of the Institute. He proposed to find the objectives which would be measurable to achieve the vision within a span of month. He directed that every department should prepare the objectives and present it in the meeting to be scheduled on 14th Mar 2016 by the respective department Head and faculty.

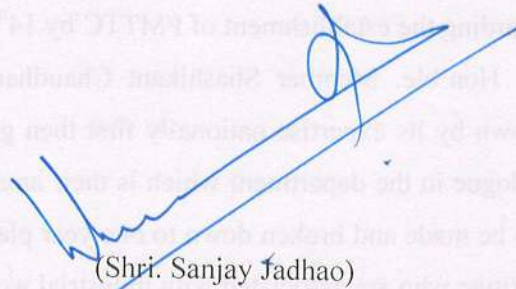
Further, all BoG members are requested to please prepare objectives for the stated vision and to be submitted by all BoG members during forthcoming BoG meeting on 15/03/2016 for discussion and finalization.

Item No. 13: Any other points with the permission of Chair

Prof D J Chaudhari mentioned about the technical event "Prajwalan" and demand of the students from Institute for technical paper presentation and activities. BoG members approved the 1.5 Lakh and Hon'ble Chairman proposed to sanction the budget amongst appropriate head subjected to approval from finance committee. The meeting ended with vote of thanks to Hon'ble Ex-Chairman Dr. Vijay Bhatkar, Hon'ble Chairman of new BoG, Hon'ble Ex-Principal Dr.W.Z.Gandhare, all the Hon'ble Ex-Members of old BoM and all the Hon'ble Members of new BoG.



(Prof. D.J. Chaudhari)
Member Secretary, BoG
Govt. College of Engineering
Amravati



(Shri. Sanjay Jadhao)
Chairman, BoG
Govt. College of Engineering
Amravati

Copy to- All Hon'ble Members, Board of Governance for information and confirmation



GOVERNMENT COLLEGE OF ENGINEERING

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"Towards Global Technological Excellence"

No. GCOEA/BoG/15-16//2016/ 1560

Date: 17/03/2016

Minutes of 14th meeting of Board of Management held on 14/03/2016 at 11.00am in Meeting Hall

Forteenth meeting of Board of Governance (BoG) was held on 14/03/2016 at 11.00 am in the meeting hall of the administrative building of the institute. Following members were present for the meeting.

- | | | |
|----------------------------|---|------------------|
| 1. Mr. Sanjay Jadhao | - | Chairman |
| 2. Prof. Mohommad Zuhair | - | Member |
| 3. Mr. Kunal Tikale | - | Member |
| 4. Dr. N. D. Ghawaghawe | - | Member |
| 5. Dr. S. N. Khante | - | Member |
| 6. Mr. Dhananjay Dhawad | - | Member Invitee |
| 7. Mr. Sanjay Supe | - | Member Invitee |
| 8. Prof. Tulsidas Bastewad | - | Member Invitee |
| 9. Dr. Damodar Golhar | - | Member Invitee |
| 10. Dr. W. Z. Gandhare | - | Invited Member |
| 11. Prof. D. J. Chaudhari | - | Member Secretary |

At the outset, Member Secretary, Principal D. J. Chaudhari welcomed Hon. Chairman and BoG Members present for the meeting. Hon. Chairman Welcomed Dr. Damodar Golhar, Professor, Western Michigan University and introduced him to the BoG as an Invited Member. Hon. Chairman informed the meeting that Dr. Golhar is the American Citizen and he has commitment for prosperity of India. Hon. Chairman also put on record the contribution of Dr. Golhar at the Western Michigan University and expressed desire that association of Dr. Golhar with the Government College of Engineering, Amravati will help for progress of institute. Member Secretary Prof. D. J. Chaudhari welcomed Dr. Kshitija Kadam as Lady Representative, Invited Member of the BoG. Hon'ble Members Principal Secretary, Higher and Technical Education Government of Maharashtra, Prof.

Inder Kapahey UGC Representative, Dr. Vilas Sapkal, University Representative, Dr. S. K. Mahajan, Director, Technical Education, Dr. Raju Korapalli, and Mr. Shashikant Chaudhari Invitee Members, could not attend the meeting due to some preoccupied work and their absence was granted by BoG.

Item No. 14: To discuss the objectives to be proposed by Members of Board of Governance and the Departments for the Vision "Towards Global Technological Excellence"

Prof. D. J. Chaudhari, Member Secretary briefed the members about the objective of this meeting. He informed that all the Heads of Departments were asked to prepare the presentation highlighting the objectives of the respective department in consonance with the Vision and Mission Statement of Institute. He sought the permission of Hon. Chairman for starting the presentation. Hon. Chairman granted the permission and subsequently Dr. S. P. Tatewar, Head Civil Engineering, Dr. R. S. Dalu, Head, Mechanical Engineering, Prof. A. S. Sindekar, Head, Electrical Engineering, Prof. S. J. Meshram, Head, Electronics Engineering, Dr. P. N. Chatur, Head, Computer Engineering, Prof. A. V. Devarankar, Head, Information Technology, Prof. U. M. Thorkar, Head, Instrumentation Engineering, Prof. D. J. Chaudhari, Head, Applied Mechanics, Dr. J. B. Randhawa, Head, Physics, Prof. S. D. Ghodam, Workshop Superintendent, and Prof. S. M. Gajbhiye, Incharge, Library gave the presentation about the objectives of their respective Department.

Hon. Chairman requested **Dr. W. Z. Gandhare**, Ex-Principal of this institute to express his views about the vision and mission statement of the institute. Dr. Gandhare appreciated the approach and keen interest of the Hon. Chairman for convening this meeting for preparing the objectives of the institute. He elaborated on the vision statement of the institute and the process adopted for preparing this vision statement with involvement of all stake holders including staff, students, employers, alumni and parents of students. He stressed the need of having the **class rooms with very good ambiance**. He also stressed on the importance of **clean campus, inclusion of German and French as audit courses, industry based projects** of final year students. He emphasized the need of **inviting the faculty from the institutes of National Importance** such as IITs and NITs **for the training the teachers of this institute**. He expressed the satisfaction over the working of Placement Cell with a need to strengthen its activity for imparting more **soft skill training for enhancing the employability of students from this institute**. He stressed for **starting the incubation center earliest possible**. He also emphasized for proactive functioning of **Industry Institute Interaction (III) cell**. He expressed that more Intellectual Property Rights (IPR) must be filed by the faculty of

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W. Z. Gandhare
17/3/16

this institute. He told that Testing and Consultancy activity are performed at Civil Engineering and Applied Mechanics department to significant extent but, **other departments have very meager contribution for testing and consultancy activity of the institute.** Therefore, the faculty from these departments such as Electrical, Mechanical, Computer, Instrumentation and Information Technology must be encouraged for coming forward for tapping the **various opportunities of testing and consultancy from the industry in particular and society in general.** He emphasized the needs of recruiting the faculty at senior position such as Associate Professor and Professor level. He also informed that faculty should be encouraged for their **active participation in conferences.** He stressed the need of having cordial relation with industrial association for enhancing the I-I-I activity of the institute. He emphasized the need of encouraging the students for active **participation in Tech-Fest, Robocon competition** etc. He expressed the importance of improving the examination system with more concentration on result analysis for **realizing the accountability of teachers.** He concluded that with the spirit of Creation, Imagination, Innovation, Inspiration and Implementation the institute is marching forward for the benefits of students in particular and society in general.

Subsequent to the presentations by Heads of various department and Ex-Principal Dr. W. Z. Gandhare, Hon. BoG Member **Prof. Mohommad Zuhair** emphasized that while setting the objectives, **the students must be the focus.** The research activity undertaken must be based on the needs of society. He also expressed that he has not seen any human value addition in the presentation of Heads. He informed that Department of Science and Technology (DST) of Government of India (GOI) use to give the funds for projects of students, **the institute administration shall submit the proposal for getting this fund from DST.** He also stressed the need **for involvement of parents in promoting the entrepreneurship activity,** because some parents are hesitant for adopting the entrepreneurship as career of their wards. He emphasized the need of adopting the on-line examination system in the institute.

Hon. BoG member Mr. Kunal Tikale expressed the views that institute should **concentrate on the practical knowledge along with the theory.** The persons with field experience from various fields such as B&C, Irrigation, MahaDiscom, Transmission Companies, and other relevant industries are **to be involved in providing the practical knowledge to the students.** He suggested that the institute administration can seek the help of Hon. BoG member Mr. Shashikant Chaudhari for providing the in-depth practical knowledge to the students of Computer Science and Information

Shashikant Chaudhari

W. Z. Gandhare
17/3/16

Technology Department. He said that during the meeting convened by Hon. Minister for Higher and Technical Education, Government of Maharashtra, Hon. Vinod Tawade appreciated the progress of College of Engineering, Pune (COEP). Hon. Minister also told to **imitate the role model of COEP for achieving the objectives**. Therefore, a **visit of faculty** and students must be arranged to COEP for having **exposure to the functioning of COEP**. He informed that Amravati Municipal Corporation has established their own Testing Centre at Ambika Nagar which will results in decreasing the revenue generating from Civil Testing. He advised Head, Civil Engineering to have a **meeting with Municipal Commissioner Mr. Gudewar for requesting more testing assignment for the institute**.

Hon. BoG member Prof. Tulsidas Bastewad emphasized the need of **developing the entrepreneurship cell at every department**. He stressed the needs for creating the facility at every department for the training of teachers and students from other departments. He emphasized that there should be Memorandum of Understanding (MoU) between **Department of Mechanical Engineering and Agricultural Universities**. He also stressed the need of **generating the revenue for self-sustainability of the institute**. He emphasized that there is an ample opportunity at the Department of Mechanical Engineering for **developing the Farm Machineries Training, Testing and Production Centre (FMTTPC) with the Accreditation from Ministry of Agriculture, Government of India**.

While participating in the discussion on setting the objectives of department in consonance with vision statement of institute "Towards Global Technological Excellence", Hon. BoG Member Mr. Sanjay Supe emphasized need of first understanding the term "Global Technology" by every department. He stressed that **objectives must be measurable and able to fulfill the needs of stake holders**. While analyzing the Mission statement of the institute he contradicted some of the clauses of the mission statement such as global competence. He sought to know what is global competence? What is the status of Global technology? Or what are their milestones for achieving the objectives? He emphasized to **form a group of expert for deciding the vision statement**.

Hon. Member of BoG Prof. Dr. Damodar Golhar appreciated the approach of Hon. Chairman for setting the objectives of various Departments of the institute. He said that he is happy to know that institute is leading towards the global excellence. He advised to **ascertain first, where we are and then set the objectives for its realization in set time frame**. After having interaction with the

Sanjay Supe

12/3/16

students from various reputed technical institutes in India, he expressed the dissatisfaction over the numbers of hours utilized by the Indian students for outside class room studies. He said that **according to International scenario at least 21 hours by the students per weeks are to be utilized for outside class room studies.** More projects and assignments must be given to the students so that they can explore the various resources for attempting the assignments and strengthen their knowledge. He emphasized the needs of **strengthening the infrastructure at the academic campuses** for catering to the needs of students at the campuses. He cited the example of how Indian students are shining well in the academic campuses at abroad. He said that if the facilities available at the campuses abroad are made available to students in Indian academic campuses, they will excel here also. He said that, according to various surveys by Industry Associations, 80% students are not employable. There is not a single institute from India in top 200 Institutes/Universities in Global Ranking. He said that we are graduating the students with low expectations. He informed that at Western Michigan University, they recruit the **Assistant Professor with Ph. D. from other university.** The faculty at his university has to publish at least one research paper in a Journal with SCI listing per year. It is mandatory to the faculty of his university to acquire the research grants from funding agencies. **The faculty at his institute has to spend 50-60 hours in a week for assigned portfolios.** He said that assessment at his university is very clearly defined; “Slogan for Losers, System for Winners”. He stressed the need of **having reliable and measurable systems for this institute with quality teachers.** To be a part of Global Competition, we have to meet the global performance standards. He said that we are compressing the future of India with low level of expectations of students. He emphasized that **publishing a paper in Best Journal is a demanding need.** He said that **objectives and performance are to be set in commensurate with the facilities provided.** We have to set the **target of differentiating ourselves from other.** We have to strive to see how our students are unique and how they will excel in their career. We should have our own trademark. We have to **keep the record of skills of students when they enter in the campus at first year and what they achieved at the end of degree.** We have to develop the system so that everybody should be held accountable about the set objectives. **We owe it to the students.** We have to develop the future of India.

While deliberating Hon. BoG Member **Mr. Dhananjay Dhawad** said that Hon. BoG Member Mr. Sunjay Supe has expressed in five sentences about the requirement and in a wise way it has been concluded by Hon. BoG member Dr. Golhar. He appreciated the points raised by Head, Physics in her presentation about the **removal of obsolescence in the curriculum.** He stressed the

Dhananjay

17/3/16

need for **revising the curriculum inconformity with Technology up gradation**. The curriculum of this institute **must accommodate the global technological requirements**. In the developed countries there is no gap between the research and its implementations. We have to follow the same practice. **The research at this institute must be in consonance with the International Standard**. The institute should have a road map for student exchange with the institute of National Importance such as IITs and NITs as well as good institutes abroad. He said that the institute is lucky enough to have a Chairman, BoG who is working on local and global level in his factory. **He said that to have the association of institutions abroad, Hon. BoG Member Dr. Golhar can help us**. He emphasized that joint venture is the need of hour. He said that for enhancing the quality of education and having global exposure to the faculty, the **faculty exchange programs with the institutes of National as well as International importance** should be planned in the specialized domain area. He informed that there is **huge scope for micro-irrigation**. There is a need of human resources in Drip Irrigation and Sprinkle Irrigation from the water conservation point of view. In the fields of electricity, the students must be taught the **International Grid Codes**. **The library of the institute should be strengthened** to meet the global requirements. The services of reputed resource persons from the institute of national importance for encouraging the entrepreneurship should be hired occasionally. He mentioned the name of Prof. Anil Kumar Gupta from IIM, Ahmadabad, founder of Honey Bee Network. Prof. Anil Kumar Gupta's interests include ensuring recognition, respect and reward for grassroots inventors and innovators at a local, national and global level and protection of their Intellectual Property rights. He also stressed to **utilize the services of some local talents who have proven track records in innovations**. He mentioned the name of Jahangir Shaikh; a person from Jalgaon who has worked on many innovative ideas and brought new products. He also emphasized that the students of this institute should be encouraged to **visit the Industrial Exhibition**. They should also be **motivated for internship at shop floor level in the industry during the vacation** and Hon. Chairman's industry can play a breeding ground for this purpose. Hon. Member also expressed the desire that **Heads of Department should strive to utilize the facilities available in the department for revenue generation**. He also emphasized the need of **utilizing the services of retired professors and alumni from various fields**. **Dr. Kadam**, Hon. BoG member informed the meeting that Department of Applied Mechanics utilizes the services of retired Professor **Dr. Meghre** regularly. Hon. Member Mr. Dhawad has expressed the displeasure over the approach of faculty in having collaborations with field engineers. He also expressed the **need of encouraging the students for reading the motivational books**. He mentioned some of

Dr. Kadam

17/3/16

them such as “He Swam with Sharks for an Ice-cream” by Dhawal Bhatia, “Eka Marwadyachi Goshta’ by Girish Jakhota. He also emphasized to arrange the periodical motivational talks for students from various fields. He named some of them such as Dr. Vivek Sawant from CDAC, Sandeep Wasalekar and others.

Hon. BoG. Members Dr. N. D. Ghawaghawe while deliberating stressed the need of expediting the decision making process. Hon. BoG Member Dr. S. N. Khante presented the road map for objectives of the institute and stressed the needs of reforms in academic activities. Hon. Member, BoG Dr. Kshitija Kadam stressed the need of **strengthening the teaching learning facilities at the institute.**

Item No. 15: To finalize the objectives of the Vision

Hon. Chairman Mr. Sanjay Jadhao appreciated the efforts of Heads for preparing the presentations but, he feels that most of the presentations were not according to his expectations. He informed that he was expecting the objectives from the Heads inconformity with the vision statement of the institute. With all regards and respects for Hon. Padma Bhushan Dr. Vijay Bhatkar sir, we have to carry forward his mission for this institute. Hon. Chairman stressed the need of **making the model for becoming global.** To meet the needs of **Global Employers, Global Universities, and Global Industries** we have to develop the system which will cater to the requirement for standing in global competition. **The system should be student centric. Students must be the intended beneficiaries from every activity carried out at the institute.** The resources required will be mobilized in the right perspective. It will be ensured that **projects undertaken by the students should be industry based.** If required, the **faculty will be deputed to industry for training.** He said that his priority is **to make competent engineers from this institute** who can perform well in the industry. Institue has to strengthen the **Industry Institute Interaction (I I I) activity.** He said that as the College of Engineering, Pune (COEP) has progressed by setting target of achieving the status of IIT, Bombay. **This BoG has set the initial target of following the model of COEP.** Therefore, it has been **resolved to make association with COEP.** Next step to be taken is the development of sub-system to achieve the objectives. Following cells are being constituted for realizing the objectives. Every Cell will be headed by BoG member.

1. **Affiliation Cell:** This cell will be responsible for affiliating this institute with the institute of National and International Importance as well as with the industries. This cell will be

Sanjay Jadhao

[Signature]
12/3/16

headed by **Hon. BoG Member Dr. Damodar Golhar**. The Dean Research and Development will work as Nodal officer for this cell.

2. **Establishment of System Cell:** This cell will be responsible for establishment of ISO system, finance system and other system required from time to time for this institute. This cell will be headed by **Hon. BoG Member Mr. Sanjay Supe**. The Head of this cell is empowered to appoint the Consultant for this cell. Dean, Resource Mobilization will act as Nodal Officer for this cell.
3. **Students' Affairs Cell:** This cell will look after the students' affairs activity at the institute. This cell will be headed by **Hon. BoG Member Mr. Kunal Tikale**. Dean Students' Affairs will be the Nodal Officer for this cell.
4. **Academic Cell:** This cell will look after the academic activities in the institute. This cell will be headed by **Prof. Mohamad Zuhair, Hon. BoG Member**. Dean, Academics will act as a Nodal officer for this cell.
5. **Testing Centre Cell:** This cell will look after functioning of the various testing activities of the institute, mobilization of resources for strengthening the Testing Centres in the institute, establishment of new centres, and acquiring the accreditation from the competent agencies. This Cell will be looked after by **Hon. BoG Member Mr. Dhananjay Dhawad**. Dean, Research and Development will be the Nodal officer for this cell.
6. **Training to staff and Students Cell:** This cell will look after the various training activities to be organized for staff and students for enhancing the quality of teachers and employability of students respectively. This cell will be headed by **Hon. Chairman**. Dean Administration will be Nodal Officer for this cell.
7. **Finance and Revenue Creation Cell:** This cell will look after the monitoring of spending and tapping the resources for creation of revenue. This cell will be headed by **Hon. Chairman, BoG**. Dean, Resource Mobilization will be the nodal officer for this activity.
8. **Branding and Marketing Activity Cell:** This cell will look after the establishment of GCOEA Brand and marketing of Government college of Engineering, Amravati, establishment of strong networks with alumni in the world, and seeking the donations to the

Damodar

13/3/18

institute from the renowned alumni. This cell will be headed by Hon. BoG Member **Mr. Shashikant Chaudhari**. Training and Placement Officer will be the Nodal officer for this cell.

While concluding, Hon. Chairman said that “**Innovation is the Survival**”. Every stake holder of the institute should work in a pyramid way with vision at the top. Hon. Chairman requested Hon. BoG Members Mr. Sanjay Supe, Dr. Damodar Golhar, and Mr. Dhananjay Dhawad to express their views on the road map suggested by him.

In response to the Chairman’s request Dr. Golhar said that every activity should be **students centric**. We have to ensure that every activity should results in value addition for students. The teaching model should ensure to develop the critical thinking abilities among the students. We have to ensure that students should develop the passion for gathering the information, synthesize and analyse it for feasible solution instead of writing the examination on the given materials in the class. He said that success is not the event, it is a process and failure is part of it. **The objectives set by Hon. Chairman are all students centric and in the right perspective.**

In response to the request of Hon. Chairman, Hon. BoG Member Mr. Sanjay Supe said that to achieve the objectives in conformity with vision, we should have strong will and clarity of vision, skills and systems. If these things are available, we can progress in the right direction. There should be **determination of individual to build the robust system.**

Hon. Chairman also requested Dr. Damodar Golhar, Mr. Sanjay Supe and Mr. Dhananjay Dhawad to associate with the institute for teaching. Mr. Dhawad suggested that **Mr. Sanjay More, HR consultant shall be invited as faculty at the institute.**

Item No. 16: Any other points with the permission of Chair

(a) Removal of Encroachment from the institute’s land

Hon. Chairman, Mr. Sanjay Jadhao sought to know from the Principal, what action has been taken for removing the encroachment from the institute’s land. Prof. D. J. Chaudhari, Principal informed that letter has been written to the Municipal Corporation and Collector office. Hon. Chairman emphasized that **demolition of encroached structure on institute’s land should be carried out before 15th of May 2016** with persistent follow up with Municipal Corporation and Collector office.

Shashikant Chaudhari

Sanjay Supe
17/3/16

(b) Implementation of e-governance project in the institute

Hon. Chairman sought to know from Dr. N. D. Ghawaghawe, Hon. Member of BoG the status of implementation of e-governance in the institute. Dr. Ghawaghawe submitted the report to the Hon. Chairman. Subsequent to perusal of report, Hon. Chairman suggested to **interact with Mr. Shashikant Chaudhari, Hon. BoG Member and expedite the activity for its early implementation.**

(c) Report on Change in the result of one candidate

Hon. Chairman sought to know the status of report on "Change in the result of one candidate" from Dr. Khante, Dean, Academic. Dr. Khante informed the meeting that, the report is in final state of preparation and will be submitted shortly. Hon. Chairman insisted that **report should elaborate upon the root cause and the preventive measures to be taken to avoid the recurrence of such incidences.**

(d) Implementation of ERP system in the institute

Hon. Chairman sought to know the status of implementation of ERP system in the institute from Mr. Kanhake, Administrative Officer of the institute. Mr. Kanhake told that he has not yet visited the COEP and COE Aurangabad for knowing procedure being adopted at COEP and COE Aurangabad. He will visit shortly and **submit the report before 31st of March 2016.**

(e) Appointment of BoG Members from Teacher's Representative Category

Hon. BoG Member Mr. Kunal Tikale raised the issue of appointment teacher's representative on the BoG. He informed the meeting that according to Department of Higher & Technical Education, Government of Maharashtra, Resolution Dated 13th January 2016 regarding constitution of Board of Governance for the Autonomous Institute, it is mentioned **that two members who are working as Professor/Associate Professor according to seniority should be nominated as BoG members from Teacher's Representative category.** The present BoG Members from Teacher's Representative category are not senior most members. There are other teachers in the institute who are senior to present BoG Members from Teacher's Category. Hon. Chairman asked for seniority list. **Subsequent to confirmation from seniority list that Dr. R. S. Dalu, Professor, Mechanical Engineering and Prof. A. S. Sindekar, Associate Professor, Electrical Engineering** were found to be most senior. Subsequent to the receipt of their oral consent for working as BoG Members from Teacher's Representative category, Dr. R. S. Dalu Professor, Mechanical Engineering and Prof. A. S. Sindekar, Associate Professor, Electrical Engineering were appointed as BoG Members from Teacher's Representative category. Both of them were welcomed by the Hon. Chairman.

(f) Starting of Farm Machineries Training, Testing and Production Centre at the Institute

Hon. Member Prof. Tulsidas Bastewad informed the meeting that subsequent to his visit to the Department of Mechanical Engineering and discussion with Head, Mechanical Engineering, **he is fully convinced that there are 75% facilities according to the requirement of Department of Agriculture & Cooperation, Ministry of Agriculture, Government of India for Testing and Certifying Agricultural Machineries and Equipments available in the department.** Therefore, institute should submit the proposal of starting the Farm Machineries Training Testing and Production Centre (FMTTPC) to the ministry of Agricultural and Cooperation, Government of India. Hon. Chairman sought to know the modalities to be followed for submitting the proposal from Head, Mechanical Engineering. Chairman asked Head, Mechanical to depute the core team for this purpose to Rahuri and Akola and expedite the process so that **FMTTPC should be started by 15th June, 2016. Dr. R. M. Metkar has been appointed as Coordinator for FMTTPC.**

(g) Allotment of funds for completing the work of Over Head Water Tank

Prof. D. J. Chaudhari, Principal informed Hon. Chairman that due to non-availability of plan grants from Govt. of Maharashtra, for completing the incomplete work of overhead water tank, the Over Head Water tank is not handed over by B&C department to the institute, leading to institute facing the water scarcity problem. He sought the sanction from the Hon. BoG for release of Rs. 23.00 Lakhs from institute's fund. **Hon. BoG Member, Kunal Tikale suggested that Building Works Committee Member should meet the Hon. Pravin Pote, Guardian Minister for Amravati District and request this fund from DPDC. Hon. Chairman requested Ho. BoG Member Mr. Dhananjay Dhawad and Kunal Tikale to accompany the BWC members when they visit the Hon. Guardian Minister for seeking the funds for overhead water tank.**

(h) Convening the Building works Committee Meeting

Hon. Chairman asked the Principal to convene the meeting of Building Works Committee in the next week to resolve the pending issues concerning BWC. Hon. Chairman also directed the Principal for providing the approval to the various building works activities under the guidance of Hon. BoG Member Mr. Dhananjay Dhawad. **Prof. A. M. Mokadam is appointed as Nodal Officer to Hon. BoG Member Dhananjay Dhawad for coordinating the Building works activities.**

(i) Starting of Testing Centre at Department of Civil Engineering

Hon. Member, Mr. Dhananjay Dhawad expressed the **need of starting the Testing Centre at the Civil Engineering Department to cater the needs of local people** with approval from relevant accreditation Agency. Head, Civil Engineering was asked to **prepare the proposal and submit it before 2nd May 2016 for accreditation to the concerned agency.** Hon. Chairman also asked the

Dhananjay

12/3/16

Head, Civil Engineering to prepare the list of equipment requiring calibration certificate and the additional equipment required for Testing Centre along with cost.

(j) Campus Cleaning

Hon. Chairman stressed the need of having entire campus clean. **Prof. A. R. Devarankar was entrusted with responsibility of cleaning the campus** including removal of grass from prime locations in the campus before **30th March 2016** by appointing the relevant agency.

(k) Tree Plantations in the Campus

Hon. Chairman emphasized the need of planting the trees in the campus. He set the target of planting the saplings equal to number of students in an institute which is **approximately 2200**. The committee under the **Chairmanship Prof. T. C. Bhagat, NSS Coordinator is to be constituted for carrying out the plantation activity in ensuing rainy season**. The detailed modalities will be decided by the committee and will report the progress in this regard before **15th April 2016** to the Hon. Chairman BoG.

(l) Precision Farming

Hon. Chairman informed the meeting that most of the land of this institute is unutilized. The BoG resolved to constitute a committee under the Chairmanship of Prof. Tulsidas Bastewad for carrying out the Precision Farming at the un-utilized land of the institute. Hon. BoG Member Mr. Dhananjay Dhawad said that 12 years back Project was conceived for constructing the pond in the institute for water conservation; but, it has not been progressed further. **Hon. Chairman requested Dhananjay Dhawad, Hon. BoG member for exploring the possibility of revival of this project under the Jalyukta Shivar Scheme of Government of Maharashtra.**

(m) Preparing the list of movable and immovable properties

It was resolved that every department should prepare the list of movable and immovable properties in the department in the following format. These lists are to be prepared before **15th April 2016** and submit one copy to Central Store Officer.

Sr. No.	Particulars	Category Movable/Im movable	Deptt. Location	DSR No.	Date of Purchase	Cost	Status Working/ Non-working	If Non-working, cost required for repairing
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Dhananjay

13/3/16

(n) Review of Functioning of various Deans

Hon. Chairman sought to know the duties performed by the various Deans and its need. Dr. S. N. Khante, Dean Academic elaborated the Organizational Chart for Autonomous Institutes according to Schedule-A of Government of Maharashtra, Higher and Technical Education Department, Government Resolution, Dated 1st March 2008 wherein four Deans viz. Dean Academic, Dean R&D, Dean Resource Mobilization and Dean Students Affairs are mentioned to handle the Academic, R&D, Resource Mobilization and Students Affairs activities respectively at institute level. They use to perform these duties in addition to their routine teaching-learning activity at their respective department. Hon. Chairman suggested that these Deans shall work as Nodal Officer of the various cell created under the leadership of BoG Members. In response to the query of BoG Member Mr. Kunal Tikale for rotation of various Deans, **Principal D. J. Chaudhari informed that this will be done when the portfolio allocation activity will be undertaken** in due course of time. Hon. Chairman said that Principal will suggest three names for each Dean's post by 18/03/2016 and the Head of respective Cell will select their Nodal officer who will also work as Dean. Hon. BoG member Mr. Kunal Tikale suggested installing the **CCTV camera and biometric attendance system for recording the attendance of faculty and staff.**

Hon. Chairman suggested that our role model is COEP, therefore, this institute will follow the administrative structure of COEP. **The visit of Heads, Administrative Officer, and Registrar along with the BoG members viz Mr. Kunal Tikale, Prof. Mohammed Zuhair, and Mr, Sanjay Supe be arranged at COE, Pune and Principal should submit the report before 20th April 2016.**

(o) Action against the Teachers who take the tuitions of this College students

Hon. BoG Member Mr. Kunal Tikale informed the meeting that he is in receipt of complaint of some teacher, who insists the students for joining their tuition classes outside the campus. Hon. Chairman suggested that the **circular be issued indicating the disciplinary action against the staff who found guilty taking the tuitions.**

(p) Establishment of BoG office

Hon. Chairman asked the principal to make available independent office to the BoG by 1/06/2016. Hon. ^{Chairman} BoG also directed the Principal to make available the Letter Head for Chairman, BoG.

(q) Submission of Proposal to DST for IEDC grant

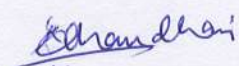


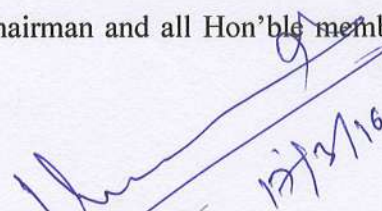
Hon. Chairman directed the Principal to ensure the submission of proposal by Training and Placement officer to Department of Science and Technology, Government of India for establishment of Innovation and Entrepreneurship Development Centre. This is to be done in consultation with Hon. BoG member Mr. Mohammad Zuhair. Report is to be submitted before 15/04/2016.

(r) Starting the Testing Centre at Departments

Hon. Chairman asked the Principal to identify the Departments such as Electronics, Instrumentation, Chemistry where the testing facility can be started. The report in this regards should be submitted before 2nd May 2016.

The meeting ended with vote of thanks to Hon'ble Chairman and all Hon'ble members by Member Secretary.


(Prof. D. J. Chaudhari)
Member Secretary
Govt. College of Engineering
Amravati


(Mr. Sanjay Jadhao)
Chairman
Govt. College of Engineering
Amravati

Copy to all Hon'ble Members, Board of Governance for information and confirmation



GOVERNMENT COLLEGE OF ENGINEERING

AMRAVATI – 444 604

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"Towards Global Technological Excellence"

No. GCOEA/BoG/16-17//2016/

Date: 30.5.2016

Minutes of 15th meeting of Board of Governance held on 20/05/2016 at 11.00am in Meeting Hall

Fifteenth meeting of Board of Governance (BoG) was held on 20/05/2016 at 11.00 am in the meeting hall of the administrative building of the institute. Following members were present for the meeting.

- | | | |
|-----------------------------|---|------------------|
| 1. Mr. Sanjay Jadhao | - | Chairman |
| 2. Prof. MohAmmad Zuhair | - | Member |
| 3. Mr. Kunal Tikale | - | Member |
| 4. Mr. Dhananjay Dhawad | - | Member |
| 5. Mr. Sanjay Supe | - | Member |
| 6. Mr. Shashikant Chaudhari | - | Member |
| 7. Dr. G. N. Vankhede | - | Member |
| 8. Mr. Uday Cherekar | - | Member |
| 9. Prof. Tulsidas Bastewad | - | Member |
| 10. Prof. D. N. Shingade | - | Member |
| 11. Dr. R. S. Dalu | - | Member |
| 12. Dr. K. N. Kadam | - | Member |
| 13. Prof. D. J. Chaudhari | - | Member Secretary |

At the outset, Member Secretary, Principal D. J. Chaudhari welcomed Hon. Chairman and BoG Members present for the meeting. Hon. Chairman Welcomed Dr. G. N. Vankhede, Former Professor, Sant Gadge Baba Amravati University, & Mr. Uday Cherekar, Managing Director, Shree Systems, Pune and introduced them to the BoG as an Invited Member. Hon'ble Members Principal Secretary, Higher & Technical Education Government of Maharashtra, Prof. Inder Kapahey UGC Representative, Dr. Vilas Sapkal, University Representative, Dr. S. K. Mahajan, Director, Technical Education, Dr. Raju Korapatti, Dr. Damodhar Golhar and Prof. A. S. Sindekar, could not attend the meeting due to some preoccupied work and their absence was granted by BoG.

1/21

Agenda Item No.17:To Note and confirm the minutes of thirteenth and fourteenth BoG meetings held on 15/02/2016 and 14/03/2016 respectively

The minutes of thirteenth and fourteenth BoG meeting were noted and confirmed by the BoG.

Agenda Item No.18:To Note action taken on minutes of thirteenth and fourteenth BoG meetings.

Sub Item No. 18.1 -While discussing the action taken on minutes of fourteenth BoG meeting, Hon. Chairman **Mr. Sanjay Jadhao** expressed the displeasure over the delay in removing the encroachment from the institute's land.

- ❖ **Resolution on Item 18.1:** -BoG resolved to take the delegation of Head, Civil Engineering and Dean, Construction & Maintenance to the Collector office for removing the encroachment and the outcome of delegation to Collector office should be reported to Hon. Chairman immediately.

Target Date for 18.1:24th May 2016.

Responsibility for Item No. 18.1:Principal.

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Sub Item No. 18.2 -Hon. Chairman also expressed the displeasure over the delay in implementation of Financial Accounting System.

- ❖ **Resolution on Item 18.2:**BoG resolved to implement the Financial Accounting System with Tally software. Renew the License of Talley, decide the format of report to be generated. A. J. Kanhake will call the meeting of Hon. Chairman Mr. Sanjay Jadhao, Hon. BoG Members Mr. Sanjay Supe, Mr. Kunal Tikale, Prof. Mohemad Zuhair, Uday Cherekar Chartered Accountant of the institute, and Administrative Officer for deciding the format.

Target Date for 18.2:Meeting for deciding Format: 31/05/2016

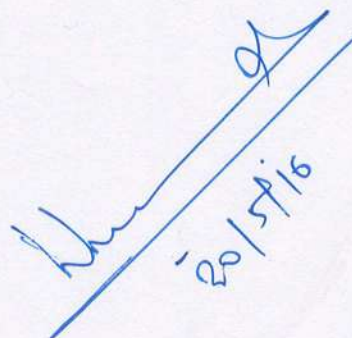
Starting of Implementation: 5/06/2016.

Responsibility for Item No. 18.2:Administrative Officer, Mr. A. J. Kanhake.

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2/21





Sub Item No. 18.3: Action on Revision of Result for Winter 13 of Shri Rupesh Jawanjare
ID 13051018

- ❖ **Resolution on Item 18.3:** Subsequent to the perusal of report of Dean Academic, at page 32 of Book II of Book of Enclosure, BoG resolved to discuss the matter in next BoG with the report from expert in this regards.

Target Date: Next BoG Meeting

Responsibility: Dean, Academic

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Agenda Item No. 19: To Note and approve the recommendations of Building and Works Committee held on 30/04/2016

BoG approved the recommendations of Building and Works Committee held on 30/04/2016 mentioned at page No. 45-57 of Book II of Book of Enclosure.

Sub Item No. 19.1: Institute has released Rs. 24.00 lacs to MJP for commissioning of ESR

- ❖ **Resolution for Item No. 19.1:** Hon. Chairman instructed the Principal to take the **delegation to the MJP authority** for commencing the commissioning of ESR.

Target Date for Item No. 19.1: 25/05/2016

Responsibility for Item No. 19.1: Principal

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Sub Item 19.2: Replacement of existing distribution Pipeline in the Institute.

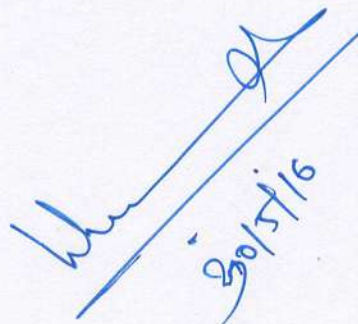
Resolution on Sub Item 19.2: BoG resolved to deposit Rs. 14.2 lacs with MJP from institute fund

Target Date for 19.2: 31/05/2016.

Responsibility for Item No. 19.2: Principal

3/21





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Sub Item 19.3: Reimbursement of Rs. 24.00 lacs from Government

- ❖ **Resolution on Sub Item No. 19.3:** Hon. Chairman instructed the Principal to pursue the matter by sending reminder letters of reimbursement of amount paid to MJP for commissioning of ESR with Directorate of Technical Education M. S. Mumbai and copy to Principal Secretary & Minister of Higher Education.

Target Date for Sub Item No. 19.3:25/05/2016

Responsibility for Item No. 19.3: Principal

Sub Item No. 19.4:Hon. BoG Member Mr. Dhananjay Dhawad informed the meeting that he has requested the PWD authority for including the work of flooring of Hostels being renovated by PWD.

- ❖ **Resolution on Sub Item 19.4**The BoG resolved to release Rs. 65.00 lacs from institute's fund for flooring of Hostel to PWD

Target Date for Sub Item No. 19.4:31/05/2016

Responsibility for Item No.19.4:Principal

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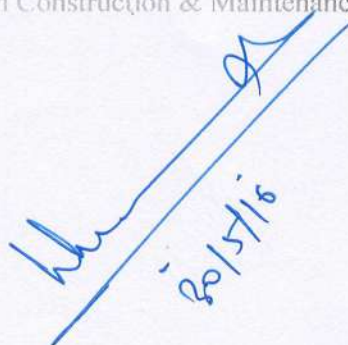
Sub Item No. 19.5:Construction of Compound Wall, Entrance Gate, and approach road of institute

- ❖ **Resolution on Sub Item 19.5:** Hon. Chairman, BoG instructed Prof. A. M. Mokdam, Dean Construction & Maintenance to get the estimate for this work from PWD and submit the proposal to DTE, Principal Secretary, HTE, Guardian Minister, Amravati District

Target Date for Sub Item No. 19.5:10/06/2016

Responsibility for Item No. 19.5:Prof. A. M. Mokdam, Dean Construction & Maintenance.





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Sub Item No. 19.6: Getting funds for Compound Wall, Entrance Gate and Water Distribution System of the institute from Government of Maharashtra

- ❖ **Resolution on Sub Item 19.6:** Hon. Chairman requested BoG member and Member BWC Mr. Dhananjay Dhawad to pursue the matter with the competent authority from PWD at Mantralay.

Target Date for Sub Item No. 19.6: 20/06/2016

Responsibility for Item No. 19.6: Mr. Dhananjay Dhawad, Member, BoG

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Sub Item 19.7: Release of fund from Institute for Compound Wall, Entrance Gate and approach road

Hon. BoG Member Mr. Dhananjay Dhawad suggested that for construction of compound wall opposite to VMV and Entrance Gate will cost approximately Rs. 40.00 lacs. Availability of funds for this work from the Government will takes years together. He suggested to get the estimates for this work from PWD and make the provisions in Budget of Dean, Construction & Maintenance for Financial Year 2016-17.

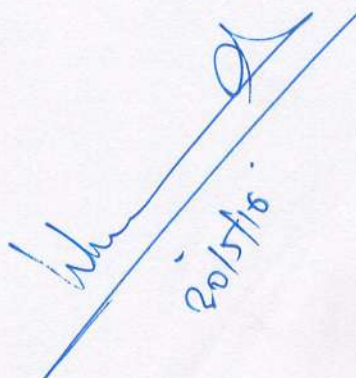
- ❖ **Resolution for Sub Item No. 19.7:** BoG resolved to construct the compound wall opposite to VMV, Entrance Gate and approach road and make the provision for this work in budget of 2016-17.

Target Date for Sub Item 19.7: 30/06/2016

Responsibility for Sub Item No. 19.7: Dean Construction & Maintenance

5/21





Sub Item No. 19.8: Deciding the cost of Furniture to be made available to the Hostels being renovated

❖ **Resolution on Sub Item 19.8:** Hon. Chairman advised to present the case of deciding the cost of furniture to Hon. BoG member Mr. Dhananjay Dhawad. BoG empowered the BWC with Hon. BoG member Mr. Sanjay Supe as invited member for BWC for deciding the cost of furniture to be made available at Hostel being renovated.

Target Date for Sub Item No. 19.8: 05/06/2016

Responsibility for Item No. 19.8: Prof. A. M. Mokdam, Dean, Construction & Maintenance

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Sub Item No. 19.9: To complete the work of Training & Placement Office, BoG office and Guard Cabin on Cycle Stand

❖ **Resolution on Sub Item 19.9:** Chairman, BoG instructed Dean Construction & Maintenance to complete the work of Training & Placement Office, BoG office and Guard Cabin on Cycle Stand on job basis under the guidance of BoG Member Mr. Kunal Tikale. The work orders for this work should be issued.

Target Date for Sub Item No. 19.9: 31/05/2016.

Responsibility for Item No. 19.9: Prof. A. M. Mokdam, Dean, Construction & Maintenance

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Item No. 20: To Note and approve the recommendations of Finance Committee held on 07/04/2016 and 18/05/2016

BoG noted and approved the recommendations of Finance Committee held on 07/04/2016 and 18/05/2016 except Budget for Financial year 2016-17 as mentioned at page No. 1-8 of Book III of Book of Enclosure.

Sub Item No. 20.1: Screening of Budget by the Screening Committee

❖ **Resolution on Sub Item 20.1:** Hon. BoG. Member Mr. Shashi Chaudhari suggested that allocation to the department should be done inconformity with development plan of the

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department keeping in view the vision of that department. BoG resolved to screen the budget by screening committee

Target Date for Sub Item No. 20.1:20/06/2016.

Responsibility for Item No. 20.1: Member Secretary, Finance Committee

Following committee is being constituted for screening of budget submitted by various cells and Departments:

Name of Department	BoG Member
1. First Year	Dr. G. N. Vankhede
2. Civil Engineering	Mr. Dhananjay Dhawad
3. Mechanical Engineering & W/s	Mr. Sanjay Jadhao
4. Electrical Engineering	Mr. Sanjay Supe
5. Computer Science & IT	Mr. Shashi Chaudhari
6. Electronics & instrumentation	Mr. Uday Cherekar
7. Library & Gymkhana	Prof. Mohemad zuhair

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Item No. 21: To approve the appointment of ISO consultant

Dr. N. D. Ghawaghawe, Dean, System briefed the BoG about the process followed for hiring the ISO Consultant for the institute. He informed the scope and financial implication. Subsequent to negotiations with the representative of Satguru Consultants, Pune Hon. Chairman Mr. Sanjay Jadhao instructed Dr. N. D. Ghawaghawe, Dean System to include the MIS in the scope of service.

❖ **Resolution on Item No. 21:** BoG granted the approval for appointment of Satguru Consultants, Pune as ISO consultant for the institute with Consultation Fees of Rs. 6.14275lacs.

Target Date for Sub Item No. 21:27/5/2016.

Responsibility for Item No. 21: Dr. N. D. Ghawaghawe, Dean, System

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7/21





Item No. 22: To decide about the appointment of an Architect and Consultants for various work

Hon. BoG Member and Member of Building Works Committee **Mr. Dhananjay Dhawad** emphasized the need of appointing the following staff on contract basis for effective and timely implementations of decisions taken in BoG related to new construction and maintenance of the campus:

Designation	Nos. of posts
1. Executive Engineer (Civil)	1 No.
2. Assistant Engineer (Civil)	1 No.
3. Assistant Engineer (Electrical)	1 No.
4. Architect cum Interior Designer	1 No.

❖ **Resolution on Item No. 22:** BoG also resolved to make the appointment on tenure basis of 2 Years for the posts of -

- a) Assistant Engineer (Civil) and
- b) Assistant Engineer (Electrical)

Hon. Chairman Mr. Sanjay Jadhao requested Hon. BoG Member **Mr. Dhananjay Dhawad** to prepare the report about the Job Profile, Educational Qualifications & Experience, and the salary for these posts and submit it to the Chairman on or **before 15th August 2016.**

BoG also resolved that under the guidance of Hon. BoG Member Mr. Dhananjay Dhawad , Dean, Construction & Maintenance is entrusted with the responsibility of preparing-

- c) the panel of Architect cum Interior Designer as per the Government of Maharashtra Guidelines in this regard and
- d) for carrying out the work of Interior Design of minor nature, the services of local Interior Designer may be hired on job basis.
- e) BoG also granted the approval for formation of panel of Consultants for Construction & Maintenance work in the institute campus.

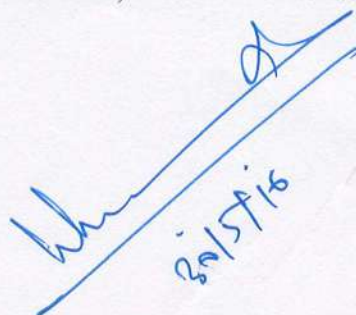
Target Date for Item No. 22: 15th August 2016

Responsibility for Item No. 22: Dean, Construction & Maintenance, Prof. A. M. Mokadam

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Item No. 23: To plan the visit of Hon. Chief Minister, Central Minister and Hon. Ministers

Shri Devendraji Fadanvis, Chief Minister, Maharashtra

Shri Nitin Gadkari, Minister of Surface Transport, Govt. of India

Shri. Vinodji Tawde, Minister of Hgher & Technical Education

Shri Pravinji Pote, Guardian Minister for Amravati District

Shri Ranjitji Patil , Minister of State for Home

Shri. Anandrao Adsul (MP),

Shri. A. D. Sahastrabudhe(AICTE Chairman)

Shri Sitaram Kunte, Principa Secretary, Higher & Technical Education

to institute.

Hon. Chairman expressed the concern over the debilitated conditions of most of the buildings in the campus particularly the buildings of Mechanical Engineering, Electrical Engineering Department and Administrative Buildings which needs to be demolished to avoid the fatal accident leading to casualty. He stressed that conditions of these buildings must be brought to the notice of above authority for making the provisions for funds of these buildings from the Government.

Sub Item 23.1: Carry out the Third Party Structural Audit of Dilapidated Building, send the report to concerned authority and make the presentation

- ❖ **Resolution on Sub Item 23.1:** Hon. Chairman Mr. Sanjay Jadhao instructed the Principal, Prof. D. J. Chaudhari to prepare the detailed presentations along with necessary photographs, Structural Audit Reports and present it before the BoG.

Target Date for Sub Item 23.1: 6/06/2016

Responsibility for Sub Item 23.1: Principal

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Sub Item No. 23.2: Organize the Inaugural Function of New Hostel Buildings

- ❖ **Resolution on Sub Item No. 23.2:** BoG also resolved to organize the Inaugural Function of New Hostel Buildings coming up in the campus in the month of July 2016 and for this inaugural function Minister for Higher & Technical Education Mr. Vinod Tawade, Hon. Guardian

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Minister Mr. Pravin Pote, and Hon. Minister of State for Home Mr. Ranjit Patil are to be invited to make these dignitaries aware about the debilitated conditions of these building and establishing the exigency for construction of new buildings for these departments.

Target Date for Sub Item 23.2: 15/07/2016

Responsibility for Sub Item No. 23.2: Principal

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Sub Item No. 23.3: Hon. Chairman, BoG expressed that the College of Engineering, Pune (CoEP) has progressed tremendously with autonomy under the leadership of Dr. A. D. Sahastrabudhe as Director who is presently, Chairman, AICTE. Joint Review Mission (JRM) of TEQIP has also mentioned the significant progress of CoEP with autonomy.

- ❖ **Resolution on Sub Item No. 23.3:** BoG resolved to arrange the motivational talk of Dr. A. D. Sahastrabudhe, Chairman, AICTE, Dr. Ahuja, Director, CoEP, Dr. B. N. Chaudhary, Dy. Director CoEP, for the faculty and staff of this institute. Hon. Chairman instructed Principal to seek the consent of Dr. A. D. Sahastrabudhe to be the Chief Guest for forthcoming Graduation Ceremony of the institute being held in July 2016.

Target Date for sub Item 23.3: The outcome of the communication with Dr. Sahastrabudhe, Dr. Ahuja, and Dr. B. N. Chaudhari is to be reported to Hon. Chairman or before 25/05/2016.

Responsibility for Sub Item No. 23.3: Principal

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Sub Item No. 23.4: Preparation of Master Plan for Campus

- ❖ **Resolution on Sub Item 23.4:** BoG resolved to prepare the Master Plan for the entire campus considering the future expansion keeping in view the horizon year of 2040. BoG constituted the committee of following:

- | | |
|--------------------------|---------------------------|
| 1. Hon. Dhananjay Dhawad | BoG Member and Member BWC |
| 2. Prof. Mohemad Zuhair | BoG Member |
| 3. Mr. Uday Cherekar | BoG Member |

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4. Faculty from Civil Engineering.

The committee should visit the renowned Engineering College / Technical Institute in India and abroad to have the glimpse of world class facilities available in those institutions and its inclusion in the Master Plan being prepared for this institute.

Target Date for Sub Item No. 23.4: 30/10/2016

Responsibility for Sub Item No. 23.4: Above committee

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Item No. 24: To review the Procurement rules and procedure for an Autonomous institute

The institute has its own "Purchase Rule and Financial Power 2013" approved by the erstwhile BoM. Government of Maharashtra vide its Government Resolution No. SPC-2014/PK.82/Part-III/Industries-4 Dated 30/10/2015 has revised the purchase Rule to be followed for Purchases by Government Department for the offices and the institutes as enclosed in Book III of Book of Enclosure of Agenda for this meeting.

❖ **Resolution on Item No. 24:** To incorporate the provisions of above referred Government Resolution in the existing "Purchase Rule and Financial Power 2013" and revise the financial power of various authority of the institute, BoG constituted following committee:

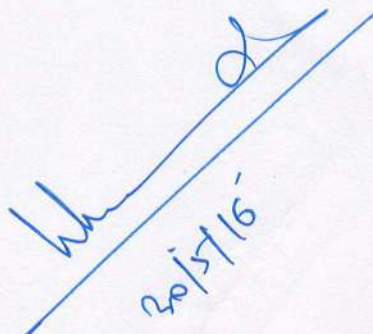
1. Dr. S. N. Khante Dean, Finance & Procurement
2. Dr. V. B. Virulkar Dean, Administration
3. Mr. A. J. Kanhake Administrative Officer
4. Nominee of Joint Director of Account and Treasury, Amravati Region
5. Nominee of Joint Director of Industries, Amravati Region
6. Adv. Pradip Mahalle (Legal Consultant)

The committee should visit the various documents regarding Purchase Rules being followed by an Autonomous Institutes of Government of Maharashtra, particularly the Purchase Rule of CoEP and prepare the document "Purchase Rules and Financial Power 2016". The committee has to make the presentation to the BoG.

Target Date for Item No. 24: 20/06/2016.

11/21





Responsibility for Sub Item No. 24: Dr. S.N. Khante.

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Item No. 25: To review and decide about the utilization of Students Development Fund

- ❖ **Resolution on Item No. 25:** BoG resolved to utilize the 100% SDF for Students Development activities in the relevant year wherein the receipt from this head is expected.

Target Date for item No. 25: 01/07/2016

Responsibility for Item No. 25: Principal

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Item No. 26: To review the status of extension block of the Mechanical Engineering

Hon. BoG Member Mr. Dhananjay Dhawad emphasized that the existing building of Mechanical Engineering Department is in Dilapidated state. Therefore, instead of seeking the revised estimates for the extension block of the Mechanical Engineering Department, institute should build new building for Mechanical Engineering Department.

- ❖ **Resolution on Item No. 26:** BoG resolved to get the estimates for construction of New Building for Mechanical Engineering Department considering the present UG & PG intake and future expansion of the department to cater the needs of up-coming laboratories inconformity with technological advances and AICTE/NBA requirements and submit the proposal to concerned authority for administrative approval of Government.

Target Date for Item No. 26: 30/10/2016

Responsibility for Item No. 26: Dean, Construction & Maintenance

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Item No. 27: To note the termination on the process of implementation of CAS for faculty at the institute level

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Principal Prof. D. J. Chaudhari informed the BoG that process of extending the benefits of Career Assurance Scheme (CAS) to the faculty of this institute under Autonomy norms was in progress and when he sought the DTE nominee for selection committee for selecting the beneficiary, Director, Technical Education ordered orally to terminate the process as the Government Resolution, according to which the process is being implemented is challenged at AICTE.

- ❖ Resolution on Item No. 27: Hon. Chairman, expressed the strong displeasure over the termination of process on oral instruction and instructed the Principal to seek the written instruction from Director office in this regard. Principal should write a letter to DTE with copy to Principal Secretary, Higher & Technical Education (HTE) and Minister for HTE and state in the letter that if communication is not received within the 30 Days then the process for extending the benefits of CAS to the faculty of this institute will be taken.

Target Date for Item No. 27: 25/05/2016

Responsibility Item No. 27: Principal

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Item No. 28: To note the progress of TEQIP-II and approve the various proposals

BoG noted the report on Progress of TEQIP-II on page No. 91-92 of Book No. II of Book of Enclosure.

Sub Item No. 28.1: Getting Balance fund from TEQIP-II

- ❖ Resolution on Sub Item No. 28.1: Hon. Chairman instructed Dr. R. S. Dalu, Coordinator, TEQIP-II to write a letter to SPFU for release of balance amount of Rs. 1.5 Crores.

Target Date for Sub Item 28.1: 27/05/2016.

Responsibility for Sub Item No. 28.1: TEQIP, Coordinator

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Sub Item No. 28.2: Grant post facto approval to the International Travel of Dr. D. S. Chaudhari

13/21

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- ❖ **Resolution on Sub Item No. 28.2:** BoG resolved to grant the post-facto approval to the expenditure of Rs. 2.239 lacs for International Travel proposal of Dr. D. S. Chaudhari, Associate Professor, Electronics and Telecommunication. Hon. BoG Members Mr. Kunal Tikale and Mohemad Zuhair expressed that this should be treated as exceptional case and one-time affair of granting the post-facto sanction. The administration at the institute should discourage the tendency of seeking post-facto sanction of BoG after availing the International Travel facility.

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Sub Item No. 28.3: Grant of Approval to International Travel proposal of Dr. V. B. Virulkar, Assistant Professor, Electrical Engineering

- ❖ **Resolution on Sub Item No. 28.3:** BoG resolved to grant the approval to the expenditure of Rs. 2.17 lacs on International Travel proposal of Dr. V. B. Virulkar, Assistant Professor, Electrical Engineering for presenting the paper at "World Congress and Exhibition on Wind & Renewable Energy" to be held during 28-30 July 2016 at Berlin, Germany. Hon. Chairman, BoG instructed Dr. V. B. Virulkar to explore possibility of having affiliation with the institutions he intends to visit during this international Travel, visit the research laboratories to know the futuristic technologies being explored by the researchers in renewable energy area and know the best learning techniques being practiced at those institutions to be adopted at our institute & list of projects for UG & PG levels being carried out in the related fields.

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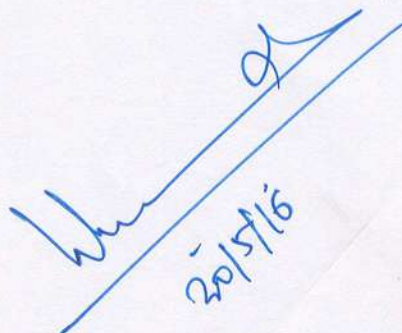
Sub Item No. 28.4: Grant the approval to the modification sought by TEQIP-II cell in the permissible activities list

- ❖ **Resolution on Sub Item No. 28.4:** BoG resolved to grant the approval to the modification sought by TEQIP-II cell in the permissible activities list under the subcomponent "Incremental Operating Cost" and norms for disbursement of bill under "expenditure made towards organizing Industrial Visits, attending workshops, technology exhibitions, and publications in National/International Conference held in India for UG and PG students" mentioned at page 93-95 of Book No. II of Book of enclosure.

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Sub Item No. 28.5: Formulate the Policy on International Travel under TEQIP-II

❖ **Resolution on Sub Item No. 28.5:** BoG resolved to constitute a committee under the Chairmanship of Hon. BoG Member Dr. G. N. Vankhede for formulating the policy on International Travel under TEQIP-II. The scope of the committee is

- Eligibility Criteria for recommending the faculty for availing the International Travel facility under TEQIP-II
- Maximum Numbers of time this facility is to be availed by the faculty during the last three years
- Ceiling on the amount of expenditure
- Nature of International Event (Tier of Conference/Training)
- Any other points the Chairman of the Committee feels necessary

Target Date for Sub Item No. 28.5: 05/06/2016

Responsibility for Sub Item No. 28.5: Above Committee

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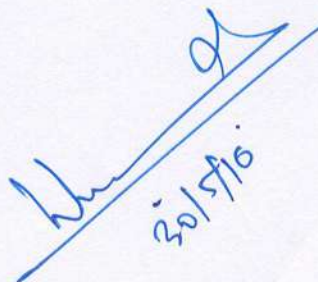
Item No. 29: To decide the policy regarding appointment of Director/Principal for the institute and formation of committee for selection

❖ **Resolution on Item No. 29:** Subsequent to the deliberation on this issue BoG unanimously resolved to appoint the Director as Principal Academic and Executive Officer of the Institute in conformity with power vested to the Board of Governance vide the clause xiv of para 10 of Government of Maharashtra Higher & Technical Education Department, Government Resolution No. -Baithak-2010/(170/10)/TE-2, Mantralay Annex, Mumbai-400 032 Dated 23 October, 2012 and in consonance with the clause C of Government of Maharashtra, Higher and Technical Education Department, Government Resolution No. Sewapra 2007/(10/07)/TE-6, Dated 1st March, 2008. For appointment of Director the BoG constituted the committee of following:

1. Mr. Sanjay Jadhao, Chairman, BoG
2. Mr. Sanjay Supe, Member, BoG
3. Mr. Uday Cherekar, Member, BoG
4. Dr. G. N. Vankhede, Member, BoG

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5. Dr. V. B. Virulkar, Dean, Administration

Target Date for Item No. 29: 1/09/2016

Responsibility for Item No. 29: Above committee

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Item No. 30: To discuss and decide policy for appointment on vacant posts of Teaching faculty to meet the requirement of NBA, AICTE and University

Hon. Chairman expressed the serious concerned on the issue of vacant posts of the Professors and Associated Professors since long time.

- ❖ **Resolution on Item No. 30.1:** BoG resolved to recruit the Professors, Associate Professors, and Assistant Professor on contract basis as stop gap arrangement by giving the advertisement. Prof. A. S. Sindekar will be the Coordinator for this process. The BoG constituted the following committee to decide the emolument per moth to be paid for these posts.

1. Dr. G. N. Vankhede, BoG Member
2. Prof. Mohemad Zuhair, BoG Member
3. Prof. A. S. Sindekar, BoG Member

Target Date for Item No. 30.1: 30th June 2016

Responsibility for Item No. 30.1: Prof. A. S. Sindekar

- ❖ **Resolution on Item No. 30.2:**BoG resolved to extend the services of presently working contract Assistant Professor (who were appointed in last year) for next 11 months whose performance during last academic year was satisfactory.

Target Date for Item No. 30.2: 30th June 2016


Responsibility for Item No. 30.2: Principal

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Item No. 31: To decide about the contract appointment of full time Accounts Officer

16/21





- ❖ **Resolution for Item No. 31:** BoG resolved to appoint the Account Officer on contract basis to look after the account related matters. The following committee is being constituted for preparation of Job Profile, Educational Qualification, Experience and emoluments to be paid to the Account Officer on contract basis.

1. Mr. Sanjay Supe, BoG Member
2. Mr. Kunal Tikale, BoG Member
3. Mr. A. J. Kanhake, Administrative Officer
4. Mr. K. D. Nichat, Chartered Accountant for the institute

Target Date for Item No. 31: 31/05/2016

Responsibility for Item No. 31: Administrative Officer

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Item No. 32: To decide about the contract appointment of a Personal Secretary/Clerk cum typist to each Head of Department

- ❖ **Resolution for Item No. 32:** BoG resolved to appoint the Management Interns on stipend of Rs. 4000/- with BBA/MBA as Assistant to Head of Department.

Target Date for Item No. 32: 30/06/2016

Responsibility for Item No. 32: Administrative Officer

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Item No. 33: To approve the budget for Financial Year 2016-17

- ❖ **Resolution for Item No. 33:** BoG resolved to have the screening of budget by the screening committee first and then with the recommendations of Screening committee the budget for Financial Year 2016-17 will be put for its approval in next BoG meeting.

List of respective Screening Heads are decided as below.

Name of Department

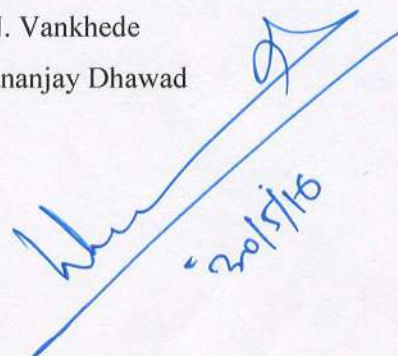
1. First Year
2. Civil Engineering

BoG Member

- Dr. G. N. Vankhede
Mr. Dhananjay Dhawad

17/21





3. Mechanical Engineering & W/s	Mr. Sanjay Jadhao
4. Electrical Engineering	Mr. Sanjay Supe
5. Computer Science & IT	Mr. Shashi Chaudhari
6. Electronics & instrumentation	Mr. Uday Cherekar
7. Library & Gymkhana	Prof. Mohemad zuhair

Target Date for Item No. 33: 20/06/2016

Responsibility for Item No. 33: Member Secretary, Finance Committee, Mrs. Sadar

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Item No. 34: (a) and (b) have been already discussed at item No. 28

(c)To note and approve the objectives (for the year 2016-17) of the department and institute cell

Hon. BoG member Mr. Shashikant Chaudhari expressed the reservation on the objectives of some the department. He said that most of these seem to be generic in nature. Objectives need to be mapped with the vision and mission statement and he did not find the appropriate mapping of the objectives with vision and mission statement of the institute. Hon. Chairman suggested that subsequent to the Training by the ISO consultants there will be appropriate mapping.

- ❖ **Resolution for Item No. 34 (c):** BoG resolved to refer back the objectives for its review by respective Heads and Deans and its subsequent approval by the mentor before submitting it to the BoG.

Target Date for Item No. 34 (c): 25/06/2016

Responsibility for Item No. 34(c): Respective Heads & Deans

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Item No. 35: Any other points with the permission of Chair

Sub Item No. 35(a): Getting the Express feeder at the institute

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- ❖ Resolution for Sub Item No. 35(a):BoG resolved to get uninterruptable power supply to the institute through the Express Feeder and get the demand from MahaDiscom.

Target Date for Sub Item No. 35(a): 15/06/2016 (for getting the Demand from MahaDiscom)

Responsibility for Sub Item No. 35 (a):Head, Electrical Engineering

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Sub Item No. 35 (b): Appointment of Dean, Administration

Principal, D. J. Chaudhari informed the BoG that due to his occupancy with routine administrative work, he finds it difficult to devote more time on the matter of policy implementation. He requested the BoG for revival of the post of Dean, Administration which was existing before the superannuation of Previous Principal.

- ❖ Resolution for Sub Item 35 (b): BoG resolved to revive the post of Dean, Administration and to appoint Dr. V. B. Virulkar, as Dean, Administration.

Target Date for Sub Item 35 (b): 25/05/2016

Responsibility for Sub Item No. 35 (b): Principal

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Sub Item No. 35 (c):Appointment of Dean, Quality assurance

- ❖ Resolution for Sub Item 35 (c): BoG resolved to appoint Dr. N. J. Phadkule, Assistant Professor, Electrical Engineering as Dean, Quality Assurance.

Target Date for Sub Item 35 (c): 25/05/2016

Responsibility for Sub Item No. 35 (c):Principal

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Sub Item No. 35 (d):Avoiding the misuse stationary

Hon. BoG member Mr. Uday Cherekar expressed the concerns on the utility of printed Agenda and Book of Enclosures. He emphasized to print only 3-4 copies required for record only.

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The Hon. Members of BoG shall be communicated through soft copy of Agenda & Book of Enclosures instead of sending the hard copies.

- ❖ Resolution for Sub Item No. 35 (d): BoG applauded the suggestion of Hon. Member and resolved to communicate the Agenda of Meeting in a soft form instead of Hard copy.

Target Date for Sub Item 35 (d): From next BoG

Responsibility for Sub Item No. 35 (d): BoG Coordinator

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Sub Item No. 35 (e): Hiring the services of Prof. Manvendra Deshmukh for Plantation in the institute

- ❖ Resolution for Sub Item No. 35 (e): BoG resolved to hire the services of Prof. Manvendra Deshmukh from Shivaji Agricultural College Amravati for systematic plantation in the institute. Prof. Manvendra Deshmukh has to work under the guidance of Hon. BoG Member Mr. Dhananjay Dhawad.

Target Date for Sub Item No. 35 (e): 25/05/2016.

Responsibility for Sub Item No. 35 (e): Dean, Construction & Maintenance

Sub Item No. 35 (g): Refurbishment of HOD Cabin in Each Department

- ❖ Resolution for Sub Item No. 35 (g): BoG resolved to refurbish the Head's cabin in each department with good ambience and necessary interior design under the mentorship of Hon. BoG Member Mr. Dhananjay Dhawad. BWC prepare the plan and estimate for its refurbishment and recommend the same for further necessary action to the concerned authority.

Target Date for Sub Item 35 (g): 30/10/2016

Responsibility for Sub Item No. 35 (g): Dean, Construction & Maintenance

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Sub Item No. 35 (h): Uploading of Minutes of Meeting of BoG on Institutes Website

- ❖ Resolution for Sub Item No. 35 (h): BoG resolved to upload the minutes of meeting of BoG on the institute's website

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Target Date for Sub Item 35 (h): Immediately after the minutes are prepared

Responsibility for Sub Item No. 35 (h): Dean, Branding

The meeting ended with vote of thanks to Hon'ble Chairman and all Hon'ble members by Member Secretary.

Principal
Member Secretary
Govt. College of Engineering
Amravati

(Mr. Sanjay Jadhao)
Chairman
Govt. College of Engineering
Amravati

Copy to all Hon'ble Members, Board of Governance for information and confirmation


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GOVERNMENT COLLEGE OF ENGINEERING
AMRAVATI – 444 604
(An Autonomous Institute of Govt. of Maharashtra)
Phone No: (0721) 2531930, 2531929 Fax: 2531931
Website: www.gcoea.ac.in
Email: principal@gcoea.ac.in

"Towards Global Technological Excellence"

No. GCOEA/BoG/16-17//2017/-56 Date: 07/01/2017

**Minutes of 16th Meeting of Board of Governance held on 02/01/2017
at 11.00 am in Meeting Hall**

Sixteenth meeting of Board of Governance (BoG) was held on 02/01/2017 at 11.00 am in the meeting hall of the administrative building of the institute. Following members were present for the meeting.

- | | | |
|--------------------------|---|------------------|
| 1. Mr. Sanjay Jadhao | - | Chairman |
| 2. Prof. Mohammad Zuhair | - | Member |
| 3. Mr. Kunal Tikale | - | Member |
| 4. Mr. Dhananjay Dhawad | - | Member |
| 5. Mr. Sanjay Supe | - | Member |
| 6. Dr. Damodar Golhar | - | Member |
| 7. Dr. Inder Kaphey | - | Member |
| 8. Prof. D. N. Shingade | - | Member |
| 9. Prof A. S. Sindekar | - | Member |
| 10. Dr. K. N. Kadam | - | Member |
| 11. Dr. R. S. Dalu | - | Member Secretary |

At the outset member secretary, Dr. R. S. Dalu welcomed Hon. Chairman and all Hon. BoG Members present for the meeting. Principal Dr. R. S. Dalu welcomed Dr. Inder Kapahey by offering him bouquet. Hon. BoG members Dr. S. K. Mahajan - Director of Technical Education, Mr. Shashikant Chaudhary, Prof. Tulshidas Bastewad, Dr. Raghu Korrapati and Shri. Uday Cherekar could not attend the meeting due to some pre-occupied work and their leave of absence is granted by BoG.

Item No. 35: To note and confirm the minutes of 15th Board of Governance Meeting held on 20/05/2016 and other meetings with local BoG members held on 12/9/2016 and 21/09/2016.

The Minutes of 15th Board of Governance Meeting held on 20/05/2016 and other meetings with local BoG members held on 12/9/2016 and 21/11/2016 were noted and confirmed by BoG, except item no. 3 of BoG held on 21/11/2016.

Item No. 36: To note the action taken on 15th BoG Meeting held on 20/5/2016.

BoG noted all the actions with following suggestions:

Sub Item No. 19.5:

Regarding construction of compound wall, entrance gate and approach road of institute, Principal Dr R S Dalu informed that the proposal with estimates are forwarded to DTE, Mumbai; however no communication is yet received from DTE office.

Resolution on Item 19.5:

Hon. BoG Chairman, instructed member secretary, BoG to send immediate reminder letter to the authorities.

Sub Item 18.1:

Regarding encroachment on the institute land, the delegation from the institute met Hon. Collector; accordingly the letter has been marked to Tahasildar by collector office.

Resolution on Sub Item 18.1:

Hon. Chairman instructed to send official reminder to the concern authority and also suggested personal visit of the Principal along with the deligation to concern authorities. (Hon. BoG Chairman and Hon. Member Shri. Dhananjay Dhawad suggested Principal to write an application to land measurement department by paying the appropriate fees for measurement of encroached area of the land. Copy of the same application also be sent to Joint Director of Tech. Education, Amravati office.)

Sub Item 35 (b):

Since Dr. V. B. Virulkar has joined Govt. College of Engg. Chandrapur, the post of Dean Administration is vacant.

Resolution on Sub Item 35(b):

Hon. BoG Chairman instructed Principal to nominate the suitable faculty on the post of Dean Administration by 31 Jan 2017.

Sub Item 35 (e):

Principal, Dr. R. S. Dalu informed the house that two thousand two hundred fifty (2250) plants are planted in the institute campus in the year 2016 – 17.

Prof. Mokadam, BWC member raised an issue about protection of plants from the animals & informed that without compound wall, the protection of the plants from animals is difficult. He also informed that the proposal for construction of compound wall has been sent to DTE, Mumbai office and the same proposal has been forwarded to Mantralaya by DTE.

Resolution on Sub Item 35(e):

Hon. BoG Chairman has given the instruction that if the permission regarding construction of compound wall is not received by 31st March, the channel fencing should be taken up and completed on or before **30 June 2017**.

Hon. BoG Member Dhannanjay Dhawad suggested that plants may be protected by **Bamboo Tripod with wrapping of green net**. **BoG Chairman informed co – ordinator that action should be completed by 28th Feb. 2017.**

Sub item 28.1

TEQIP Coordinator informed the progress regarding TEQIP - II and a letter has been sent to SPFU for receiving balance fund of Rs. 1.5 crore.

Resolution on Sub Item 28.1:

Hon. BoG chairman instructed to send a reminder letter for receiving this grant.

Sub Item 18.2:

Hon. BoG Chairman has shown dissatisfaction regarding the action deciding the format of financial accounting system. Principal informed about the transfer of Administrative Officer Shri. A. G. Kanhake, due to which the action is pending.

Resolution on Sub Item 18.2:

Hon. BoG chairman instructed Principal to give the charge of financial accounting system to the next Administrative Officer / Registrar.

Sub Item 31

Hon. BoG Chairman mentioned the need of accounts officer in order to handle the account related matters. Principal Dr. R. S. Dalu brought to the notice of BoG, the circular from DTE vide No. 197 dated 30th May 2016, regarding filling the post on contract basis. He mentioned the difficulty in filling the post on contract basis, since it is not a sanctioned post and also consequences of court related matters. Dean Academics also expressed his concern over the shortage of man power in his section. Hon. BoG Chairman requested Hon. Joint Director Prof. D. N. Shingade to sanction and fill the vacant posts in due course of time. Hon. Prof. D. N. Shingade asked Principal to communicate the vacancies posts to Joint Director Office; accordingly the action will be taken.



Resolution on Sub Item 31:

Principal to write a letter to the J. D. office in this regard.

Sub Item. 19.8

Prof. M. T. Shete presented the drawings of furniture for Sahydri and Satpuda Hostel with estimated cost. Hon. BoG Chairman insisted for detail specification and design with quality material like sheet metal. Hon. Member Shri. Sanjay Supe suggested that the design should be prepared with the help of interior designer. Hon. BoG Chairman suggested following the steps like concept, furniture design by expert, design details and procurement of material, identification of agency, installation and inspection.

Resolution on Sub Item 19.8:

BoG instructed Prof. M. T. Shete to take necessary action to prepare sample furniture by 31st Jan 2017 and present to BoG committee, comprising of Hon. Sanjay Supe, Mohd. Zuhair and Kunal Tikle. The committee has to approve the design on or before 28th Feb. 2017.

Sub Item 35 (a):

Regarding the express feeder for the institute, Prof. A.S.Sindekar informed about the receipt of demand note from Mahadiscom.

Meanwhile PWD has given the control of change-over switch for DG set, to the institute.

Resolution on Sub Item 35(a):

Hon. BoG Chairman informed the Govt. policy about improvement in the power supply which will supersede the need of express feeder in the institute. So the decision of getting express feeder for the institute is postponed.

Sub Item 24:

Dr. S. N. Khante (Dean Finance) informed about his visit to COEP regarding the procurement rules and procedure. Since the procurement rules and regulations were in the draft condition, COEP authorities refused to give them. Concerned authority from COEP also demanded the request letter from Principal of the institute to get the copy of procurement rules. Principal Dr. R. S. Dalu informed about the visit of Hon. Deputy Secretary (Shri. Kiran Patil) to the institute. He also informed that the review of autonomy rules and regulations is in progress and uniform rules and regulations will be issued in due course of time by the Govt.

Resolution on Sub item 24:

Hon. BoG Chairman instructed Dean (finance) to prepare a letter and forward through Principal requesting COEP, for procurement rules and procedure.

Meanwhile proposal of procurement rules and procedure of this institute shall be submitted to the Govt. with request for issuance of necessary G.R. If no communication is received from the Govt. side, existing procurement rules and procedure should be followed and, the same should be communicated to the Govt. presuming that the permission is granted.

Sub Item 34:

Principal informed about the progress of the ISO work. Due to transfer of Dr. N. D. Ghawghawe, Dr. Pusadkar and Dr. Randhawa, the work of the ISO is delayed. Hon. Member Shri Sanjay Supe expressed his concern over ISO work. He suggested that the continuous momentum should be kept in the ISO related work.

Hon. BoG Member Dr. Damodar Golhar suggested to keep focus on small things and selective objectives, due to limited resources. Hon. Member Sanjay Supe insisted rescheduling this activity.

BoG Member Dr. Kadam mentioned the need of accreditation for the institute on priority basis, as compared to ISO. Most of the grants and funding is given to the accredited institutes. Due to weak faculty position, institute can not apply for the accreditation. Prof. U. M. Thorkar informed about the prequalifier format and the essential qualifiers for NBA applications for each department. Also the process of ISO can go hand in hand with NBA requirements.

Resolution on Sub Item 34:

BoG Chairman instructed Principal to send a letter mentioning the institute's vacancy positions and request for filling the posts to Higher and Technical Education Minister, Principal Secretary, Director and Joint Director of Tech. Education.

Sub Item 32:

Regarding contract appointments of Personal Secretary to each HOD and other posts, A. O. in his report explained the difficulties. The consequences and responsibility of filling contract basis positions against sanctioned post lies with Govt. and, against non-sanctioned posts lies with the institute.

Resolution on Sub Item 32:

Hon. BoG Chairman instructed Principal to send the proposal about creating and sanctioning the required posts.

Sub Item 23.2:

Principal informed about the status of new hostel building. As handover of the building to the institute is pending, the inaugural function shall be organized in due course.

Resolution on Sub Item 23.2:

Hon. BoG Chairman requested Hon. BoG Member Shri. Dhananjay Dhawad to write a letter and request the authorities, for handing over hostel building. BoG also instructed Principal to expedite the process of possession of hostel.

Hon. BoG Member Dhannanjay Dhawad agreed to talk with SE (PWD) for handing over the hostel building immediately.

Sub Item 23.4



Hon. Chairman enquired about the Master Plan for campus. Dr. Tatewar explained the involvement of Govt. agencies for sanctioning the plans and, difficulties like huge costs involved in preparing the Master Plan for campus.

Resolution on Sub Item 23.4:

Hon. BoG chairman insisted committee to prepare master plan and appointment of external agency for preparation of this plan. Master plan should necessarily be ready for presentation in front of Hon. Chief Minister and Technical Education Minister, for pleading various funds and also for overall development of the institute

Sub Item 29:

Hon. BoG Chairman insisted the need to decide the policy regarding appointment of regular Director/Principal for the institute.

Resolution on Sub Item 29:

Hon. BoG Chairman resolved to send the reminder letter to the Govt. regarding the decision of the policy for the appointment of Director of the institute.

Sub Item 18.3:

Dean Academics informed that due to manual mistake in marks entry in MIS at Exam Cell, the incidence occurred. To avoid such mistakes and instances in future, the permanent staff need to be appointed at the earliest.

Resolution on Sub Item 18.3:

BOG instructed that the letter in this regard shall be sent to the Joint Director, for creating and filling the posts urgently.

Item No. 37: To note and approve the recommendations of 19th and 20th Finance Committee meetings held on 02/09/2016 and 14/10/2016 respectively

BoG noted and approved the recommendations of the above finance committee meetings.

Item No. 38: To approve the financial budget of the institute for the year 2016-17

BoG noted and approved the financial budget of the institute for the year 2016-17

Hon. BoG Chairman suggested utilizing some part of reserve fund for development of state of art laboratories and expertise area in each department. Hon. BoG Member Dr. Inder Kaphey suggested for consultation of all Heads and Deans in order to decide new innovative ideas and allocation of appropriate funds. Hon. Member Mohd. Zuhair suggested to develop e – learning classroom with digital facility, smart board etc. Hon. BoG Member Dr. Damodar Golhar suggested to build sport complex and recreational facility for students.

Resolutions on Sub Item 38:



1. BoG approved the budget of Rs. 60 Lakhs to the BWC, for emergency maintenance work in the institute.
2. Hon. BoG Chairman proposed to assign one BoG Member as a Mentor to each department for its overall development. Hon. BoG Chairman also proposed the budgetary provision of **Rs. 2 Crore** per department, for overall developments.

Item No. 39: To approve the recommendations of ISO consultant Submitted by Dean (System)

BoG approved the recommendations.

Resolutions on Item 39:

1. BoG resolved to assign the charge of Dean Systems to Dr. S.N.Khante and Prof. R. K. Rai, in place of Dr. N.D.Ghavghave and Dr. S.S.Pusadkar.
2. BoG suggested newly nominated Deans to reschedule the ISO related activities in consultation with ISO consultants.

Item No. 40: To note the progress of TEQIP-II and approve the various proposals

Progress report regarding details of expenditure and activities under TEQIP were presented by TEQIP Coordinator. He also informed that fund utilization is about 94.78 % and, Rs. 1.5 Crores grant is yet to receive.

Resolution on Item 40:

The proposal of Second year B. Tech (Mechanical Engg.) students regarding the participation in BAJASAE India 2018 competition is noted and approved. Hon BoG members encouraged to organize the students' related project and technical activities so that the students acquire dynamic skills.

Item No. 41: To note the report of NBA Coordinator

Report on NBA status is noted by BoG. The pre-qualifier format and essential qualifiers for an application to NBA are brought to the notice of the BoG by NBA coordinator. Shortage of the faculty at the higher positions (Professors and Associate Professors) in each department is the major difficulty to apply for NBA. Process of applications has been initiated for the departments meeting the essential qualifiers of NBA i.e. UG Mechanical Engineering and UG Civil engineering. Also BoG noted that the accreditation is important in order to receive the grants and funding from various Government agencies.

Hon. BoG Member Dr. Inder Kapahey (UGC Reprehensive) agreed that for maintaining quality of autonomous institute the faculty positions must be strong. He suggested to write a the letter in this regard to concerned authorities including the UGC and AICTE as they are also the Governing part of the centrally funded institutes.



Resolutions on Item 41:

1. Hon BoG chairman instructed Principal Dr. R S Dalu to list out the difficulties institute is facing, regarding faculties, infrastructure, administration etc. Also he should write a letter mentioning these difficulties to Hon Minister, Secretary, Director and Joint Director of Tech. Education.

2. Principal is instructed to request Hon. Minister and Secretary, Higher and Technical Education with agenda to have meeting with BoG members, for overall development of the institute. A letter in this regard shall be sent with the signature of BoG Chairman.

Item No. 42: Any other item with the permission of the Chair

- (a) To approve the proposal and budget for ROBOTECH Forum.
- (b) To approve the budget for institutes' Tech. festival PRAJWLAN.
- (c) To float the tender for housekeeping.
- (d) To prepare proposal regarding incentives to faculty for various portfolios.

Resolutions on Item 42:

(a) BoG approved the budget of **Rs. 1.40 Lakhs**, for designing, fabrication and testing of robots.

(b) BoG Approved **Rs. 3 Lakhs** for PRAJWLAN 2017.

Hon. BoG Member Dr. Damodar Golhar showed the keen interest to visit technical festival PRAJWLAN scheduled in Feb. 2017. Hon. BoG Chairman proposed to invite Dr. Damodar Golhar as a guest for this event. PRAJWLAN in-charge shall do the needful.

(c) Hon. BoG Chairman expressed his concern over the work of housekeeping in the institute.

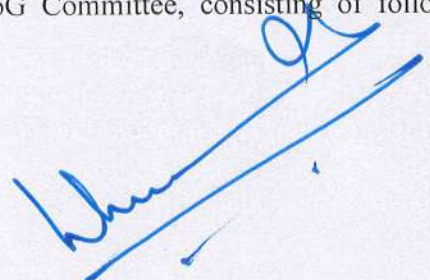
The BoG Members suggested identifying and giving the charge of housekeeping to interested faculty. In this regard, it is decided to handover this charge to workshop superintendent. The tendering process for housekeeping should be completed on or before 28th Feb. 2017.

(d) Hon. BoG Chairman noted the extra work done by the faculty members in spite of shortage of faculty. He put forth the proposal for giving some incentives to the faculties, who are doing additional administrative work. Principal Dr. R. S. Dalu brought to the notice of BoG that due to autonomy; lot of administrative work has been added to the Heads of the department in addition to regular teaching and administrative work. He suggested for inclusion of Heads and major portfolio coordinators for some incentives.

BoG Chairman instructed Principal to constitute committee of four members in order to decide the incentive amount and to decide upon inclusion of Deans, Asst. Deans, Heads and major portfolio coordinators. BoG suggested following committee:

- 1. Dr. R.S.Dalu (Chairman)
- 2. Prof. A.S. Sindekar (Member)
- 3. Dr. K.N.Kadam (Member)
- 4. Dr. A.I.Dhatrak (Member Secretary)

The committee report shall be submitted to BoG Committee, consisting of following members, for approval.

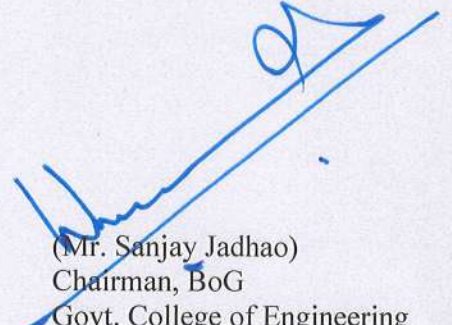


- 1- Hon. Shri. Sanjay Jadhao - BoG chairman
- 2- Hon. Shri. Kunal Tikle – BoG Member
- 3- Hon. Shri. Mohd. Zuhair – BoG Member

The meeting ended with vote of thanks to Hon'ble Chairman and all Hon'ble Members by Member Secretary.



Principal
(Member Secretary, BoG)
Govt. College of Engineering
Amravati



(Mr. Sanjay Jadhao)
Chairman, BoG
Govt. College of Engineering
Amravati

Copy to: All Hon'ble Members; Board of Governance, for information and confirmation.





**GOVT. COLLEGE OF ENGINEERING,
AMRAVATI – 444 604**

(An Autonomous Institute of Govt. of Maharashtra)

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No. GCOEA/BoG/1/2017/356
Date: 03/01/2018

Minutes of 17th meeting of Board of Governance held on 22/11/2017 at 11.00am in Meeting Hall

Seventeenth meeting of Board of Governance (BoG) was held on 22/11/2017 at 11.00 am in the meeting hall of the administrative building of the institute. Following members were present for the meeting.

- | | | |
|----------------------------|---|------------------|
| 1. Mr. Sanjay Jadhao | - | Chairman |
| 2. Prof. Moh. Ammad Zuhair | - | Member |
| 3. Mr. Kunal Tikale | - | Member |
| 4. Mr. Sanjay Supe | - | Member |
| 5. Prof. Ali | - | Invited Member |
| 6. Dr Vilas Sapkal | - | Member |
| 7. Prof. A. S. Sindekar | - | Member |
| 8. Dr. A. I. Dhattrak | - | Member |
| 9. Dr. K. N. Kadam | - | Member |
| 10. Dr. R. S. Dalu | - | Member Secretary |

At the outset, Member Secretary, Principal Dr R S Dalu welcomed Hon. Chairman and Hon. BoG Members present for the meeting. Hon'ble Principal Secretary, Higher & Technical Education, Government of Maharashtra, Prof. Inder Kapahey, UGC Representative could not attend the meeting due to some preoccupied work and their leave of absence was granted by BoG.

Agenda Item No. 43: To note and confirm the minutes of Sixteenth Board of

Governance meeting held on 02/01/2017

The minutes of Sixteenth BoG meeting were noted and confirmed by the BoG.

Agenda Item No. 44: To note actions taken on Sixteenth Board of Governance meeting
held on 02/01/2017

BoG noted the action taken report and proposed further actions for few incomplete activities.

Sr. No.	Sub-Item No.	Title of Item in Brief	Status
1	18.1	Regarding Encroachment	Separate Letter to the Municipal Commissioner, the Collector & the S.D.O. A notice should be sent to the encroacher for removal of encroachment,
2	19.5	Construction of Compound Wall	Send one more reminder letter to concerned Dept. of Mantralaya.
3	35(b)	Appointment of Dean Administration	Action cancelled.
4	23.4	Regarding Master Plan for campus	Quotation/E-tender to be called
5	29	Appointment of regular Principal	One more reminder to be sent to DTE
6	18.3	Appointment of staff in Dean Academic office	Letter to DTE for creation of clerical post and "Controller of Examination" post under Autonomy.
7	40	To list out difficulties faced by institute regarding NBA	i) To prepare a list of difficulties and communicate to DTE. ii) To organise a meeting of BOG with Hon. Director, Chairman BOG and Principal of all autonomous Institutes. iii) To prepare and submit SAR for NAAC
08	42(c)	1. To float tender for house keeping	Action to be Completed before 31 Jan 2017.
		2. Regarding proposal of incentive to faculty (HOD, Deans and Major Portfolio coordinators)	Preparation of a draft of "Policy of Honorarium" to faculty (H.O.D., Deans and Nodal Officers) be completed by 28 Feb. 2017.

Agenda Item No. 45: To note and approve the minutes of 21th Finance Committee meeting held on 28/08/2017

BoG members noted and approved the recommendations of Finance Committee.

Resolution on Item 45:

- ❖ BoG chairman instructed to appoint the external agency for entries of 2017-18 in Talley software till 30 Dec 2017 and finalize order by 15th Jan. 2018.
- ❖ The entry in the tally software should be completed up to 10th Feb. 2018 and work report be shown to the Hon BoG member Mr. Sanjay Supe.

Agenda Item No. 46: To approve the financial budget of the institute for the year 2017-18

BoG approved the budget.

BoG enquired about the Fixed Deposits and current deposits in the banks. BoG chairman and members showed the serious concern and protest for not following the instructions given in the earlier meeting, regarding FD.

Resolution on Item 46:

- ❖ BoG approved the budget of Rs 28.35 crores for the year 2017-18.
- ❖ BoG also approved the additional budget of Rs. 98.75 lakhs for the urgent requirements of various departments for the year 2017-18.
- ❖ The balance in saving/current A/c should not exceed Rs 1Cr. Amount exceeding this limit be converted to Fixed Deposit in long term and short term. Administrative officer should be responsible for making Fixed Deposit and maintain balance in current account not exceeding Rs 1Cr.

Agenda Item No. 47: To note the statutory audit report and compliance for the financial year 2016-17

BoG noted the audit objections reported by CA and taken a serious note.

Resolution on Item 47:

- ❖ Compliance Report on Audit report of year 2016-17 should be submitted to C.A. before 30th December 2017 by member secretary, Finance Committee. Remarks of C.A. on compliance report be presented in next BoG meeting.

Agenda Item No. 48: To note the summery of expenditure on purchases for the year 2016- 17

BoG noted the summery of expenditure on purchases for the year 2016- 17.

Agenda Item No. 49: To approve the expenditure on pending bills of previous years

BoG approved the expenditure of Rs. 16.57 lakhs in the year 2017-18 on pending bills of previous years.

Resolution on Item 49 :

BoG suggested to scrutinize the remaining pending bills by appropriate committee and payments may be released, if eligible.

Agenda Item No. 50 : To note the recent GR regarding purchase rules

BoG noted the Government of Maharashtra GR dated 01 Dec 2016 for purchase procedure and rules .Also noted the circular of Higher and Technical education department dated 01 Feb 2017, to implement the G.R.

Agenda Item No. 51 : To approve the list of B. Tech and M. Tech degree eligible students for the year 2016-17 and recommend them to SGB Amravati university ,Amravati

BoG approved the list of B. Tech and M. Tech degree eligible students for the year 2016-17 and recommended them to SGB Amravati University, Amravati.

Agenda Item No. 52: Post facto approval for deputation of M. Tech students for dissertation work

BoG approved the deputation.

Resolution on Item 52:

BoG advised Dean (Academics) to frame the rules and regulations for deputation of M. Tech students for deputation before 31st March 2018.

Agenda Item No. 53: To note the reports of various activities under 1) Training and placement and 2) Consultancy and testing

BoG members noted the reports.

Resolution on Item 53:

- ❖ BoG advised to felicitate the faculty members involved in consultancy services for generating revenue for institute, during appropriate function in the Institute.

Agenda Item No. 54: To note the report on shifting of Mechanical and Electrical Engg. Departments from the existing buildings

BoG noted the reports.

Resolution on Item 54:

- ❖ Message boards should be displayed appropriately in order to maintain safety, by respective Heads of Department.

Agenda Item No. 55: To note the report on progress of new buildings for Mechanical and Electrical Engg. Departments

BoG noted the reports.

Resolution on Item 55:

BoG suggested to take necessary follow-up in this regard to speed up the work.

Agenda Item No. 56: To note the progress of construction of hostel

BoG noted the progress of construction of SC-ST boys hostel.

Resolution on Item 56:

BoG instructed to make necessary provisions in the next budget for furniture and utilities of the SC ST boys Hostel.

Agenda Item No. 57: To approve the committee for implementation of CAS

Resolution on Item 57:

BoG approved the committee.

Agenda Item No. 58: Approval for acquiring the services of the skilled and unskilled man power from registered external agencies for Dean (Academic) Office, Library, BWC, Training & Placement Cell & Gymkhana

Resolution on Item 58:

BoG granted approval for acquiring required services for the Institute.

Agenda Item No. 59: To note the report on Ranking of Institute and National Employability Award

BoG noted the report and congratulated the Institute for the achievement.

Agenda Item No. 60: To note budget for Repairs and strengthening of Administrative Building

BoG noted the approximate cost for repairs and strengthening of administrative building. BoG instructed the BWC to prepare and submit the detailed budget in the next BoG meeting.

Agenda Item No. 61: Any other item with the permission of the Chair

- a) To approve the fund provision for faculty and Staff training, Paper Publications and attending Conference/Workshops/Seminars etc.

Resolution on Item 61(a):

- ❖ BoG approved the expenditure of Rs. 20,000/- per faculty per year for training, publications, conference /workshop.
- ❖ BoG approved the expenditure Rs. 10,000/- per Laboratory Assistant per year for training.
- ❖ BoG instructed that such proposals shall be approved by respective HoD and Principal. Record of such proposals shall be maintained and monitored by Dean R & D.

- b) To approve the revised rates for testing and consultancies

BoG approved the revised rates for testing, recommended by the state level committee setup by Govt. of Maharashtra.

- c) To approve the expenditure for purchase of generator

BoG approved the expenditure.

- d) To approve Rs. 62,000/- for pending bills of Prajwalan.

BoG approved the expenditure.

- e) To approve the structure of committee (Scrutiny and selection) for CAS

BoG approved the structure of the committee.

f) To approve the special purchase committee

BoG noted and approved the Purchase committee constitution. In absence of Hon. Chairman BoG, Shri Kunal Tikale (Hon, BoG Member) shall act as Chairman of committee.

g) To wave off cycle stand fees

BoG instructed to appoint the committee to suggest the possible solutions to the issue and submit the report.

Meeting ended with thanks.



Member Secretary
(Dr. R. S. Dalu)



BoG Chairman
(Mr. Sanjay Jadhav)



GOVERNMENT COLLEGE OF ENGINEERING, AMRAVATI

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18

No: GCoEA/BoG/2018/ 397

Date: 24/09/2018

Minutes of Meeting of Board of Governance held on 21/09/2018 at 6.00 pm in meeting Hall

Meeting of Board of Governance held on 21/09/2018 at 6.00 p.m. under the Chairmanship of the Mr. Sanjay Jadhao in the meeting hall. Following members were present for the meeting.

- | | |
|--------------------------|----------------------|
| 1. Mr. Sanjay Jadhao | ... Chairman |
| 2. Mr. Kunal Tikale | ... Member |
| 3. Prof. Mohd. Zuhair | ... Member |
| 4. Prof. A. S. Sindekar, | ... Member |
| 5. Dr. A. I. Dhattrak, | ... Member |
| 6. Dr. R. S. Dalu | ... Member Secretary |

The Member Secretary, Dr. R. S. Dalu welcomed the Honorable Chairman and Honorable Members present for the meeting.

As the meeting was emergent meeting only following agenda was discussed.

Item-1 :- To approve budget for NBA related civil works

BoG approved additional Rs. 41 Lakh for NBA related civil works which are not included in finance committee meeting and BWC meeting (List is attached , attachment no. 1)

Item 2: To approve additional budget for equipment of Mechanical Department

BoG approved Rs. 25,43,020/- for equipment of Mechanical Department .(out of 5 items item no. 1 is the new requirement hence not included in finance committee meeting. List is attached, attachment no. 2)

Item 3: To approve Budget for NBA Committee Visit

BoG approved Rs. 4.74 Lakh for NBA Committee visit related activities. The detail budget is attached (Attachment no. 3)

Item 4: To approve Budget for office requirement

BoG approved Rs. 20 Lakh for office requirement BoG chairman advised to purchase good quality chairs for the office (List is attached, attachment no. 4)

Item 5: To approve Budget for Generator

BoG approved Rs. 15 Lakh for (125 K.V.A.) Generator (Attachment no. 4)

Item 6: Any other point with the permission of the Chair

a) To approve minutes of meeting of special purchase committee held on 18/06/2018

BoG approved minutes of meeting of special purchase committee held on 18/06/2018 (Attachment no. 5)

b) To approve budget for workshop for various NBA related activities

BoG approved Rs. 4.5 Lakh for workshop for various NBA related activities.(List is attached attachment no. 6)

c)To approve budget for electrical Engineering Department

BoG approved Rs. 1 Lakh for plastic chair for seminar hall of electrical Engineering Department (attachment no. 7)

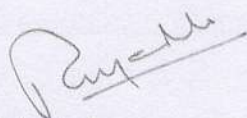
d)To approve budget for MM- MQC lab of Mechanical Engineering Department

BoG approved Rs. 95000/- for servicing and repairing of Coordinate Measuring Machine of mechanical department (attachment no. 8)

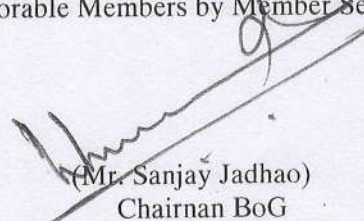
e) To approve budget for Civil works and Electrical works related to NBA

BoG approved Rs.62.68 Lakh for civil works and 25.50 Lakhs for electrical works which are approved in finance committee meting held on 2/07/2018. (List is attached, attachment no. 9)

Meeting ended with vote of thanks to Honorable Chairman and Honorable Members by Member Secretary



Principal
(Member Secretary BoG)
Government College of Engineering
Amravati



(Mr. Sanjay Jadhao)
Chairman BoG
Government College of Engineering
Amravati


सादर

विषय :- इ. बां. समिती व्दारे N. B. A. भेटी संदर्भात संस्थेच्या परिसरातील करावयाची देखभाल दुरुस्ती तथा नुतनीकरणाची कामे

महोदय,

आक्टोबर महिन्याच्या पहिल्या आठवड्यात एन. बी. ए. समिती भेटीसंदर्भात इ. बां. समितीव्दारे संस्थेच्या परिसरातील विविध विद्याशाखांमधील देखभाल दुरुस्ती तथा नुतनीकरणाची कामे प्रामुख्याने करावयाची आहेत. प्रस्तावित कामे इ. बां. समितीच्या दि. ३०/०६/२०१८ च्या शेवटच्या सभेतील कार्यवृत्तामधील कामाच्या यादीत समाविष्ट नसल्याने या सर्व कामांना मान्यता देण्यात यावी जेणेकरून हि सर्व कामे निविदा विषयक प्रक्रिया करून पूर्ण करण्यात येतील

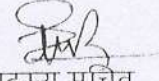
सहपत्र:- प्रस्तावित कामाची यादी



सदस्य

बांधकाम व देखभाल

शासकीय अभियांत्रिकी महाविद्यालय
अमरावती



सदस्य सचिव

इमारत बांधकाम समिती

शासकीय अभियांत्रिकी महाविद्यालय
अमरावती

प्रति,

मा. प्राचार्य

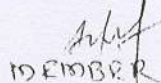
शासकीय अभियांत्रिकी महाविद्यालय
अमरावती

Put up in 100% meeting
12

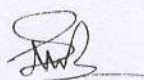
List of Work to be carried out before visit of NBA

A)	Workshop	
1	Providing and Fixing rolling shutter to lab and work shop building with cement concrete path	1,90,00.00
2	Providing and erection S. I. sheet roofing with truss, colouring ,flooring open space near corridor of workshop building	1,00,00.00
3	Repairs and colouring work of various lab with W/s Connection	2,00,00.00
4	Providing and erectiong SI sheet roofing with truss , construction platform etc.	1,00,00.00
5	Providing and erecting partition to cabins at workshop building (labour cost only)	1,20,000.00
	Total amount :-	7,10,000.00
B)	Civil Engineering Building building	
1	Colouring to corridors and class rooms (3 nos) at first floor	2,98,000.00
2	Colouring to corridors at gr. floor with dais with class room	2,88,000.00
3	Renovation of boys toilet at ground floor	2,99,550.00
4	Repairs of flooring and colouring to cabin of hod civil with renovation of toilet	2,99,860.00
5	Repairs to flooring of corridor(north wing) at gropund floor appd. Mech dept.	2,45,000.00
6	Repairs to flooring of corridor (south with) near geotech lab and FM lab at gr floor	2,99,860.00
7	Repairs to front porch with colouring with repairs etc.	
	Providing white and red colour apex paint bands to trees (two bands of white and one band of red 30 cm.)	55,000.00
	Total amount	17,20,590.00 Say 17.20 lakh
C)	Mechanical Engineering dept (existing Electronics dept)	
1	Providing colouring to reserach lab Providing to erecting partition to AV hall	1,50,000.00
2	Providing supplying and fixing in position allu. Two track sliding window Computer lab CAD/CAM	1,20,000.00
	Total amount	2,70,000.00
D)	Computer and Science and Engineering Dept	
1	Repairs to kota stone flooring of front entrance hall at gr floor of compute science	2,60,000.00
E	Admini Building	
1	Colouring to corridors to first floor to admini building	2,60,000.00
2	Colouring to corridors to Ground floor to admini building	2,60,000.00
3	Repairs to toilet at ground floor and first floor of building	2,60,000.00
4	Providing and constructing brick masonry plat form with kadppa granite tops at chemistry lab	1,00,000.00
5	Civil works at garden of admini building Pavings blocks, Repairs to scupt and sentral cycle stand	2,00,000.00
6	Colouring to Environmental microbiology lab @ first floor of admimi building with repairs windows	85,000.00
7	Colouring to C A C hall with repairs to flooring windows	85,000.00
8	Providing white and red colour (apex colour band to trees)	50,000.00
	Total Amount	13,00,000.00

GRAND TOTAL (A+B+C+D+E) Rs. 41,00,000.00/-



MEMBER



Member Secretary
Building Works Committee
Govt. College of Engineering
Amaravati



शासकीय अभियांत्रिकी महाविद्यालय, अमरावती - ४४४६०४
(महाराष्ट्र शासनाची स्वायत्त संस्था)

"Towards Global Technological Excellence"

दु.क्र. (०७२१) २५३१९३०, २५३१९२९ फॅक्स-(०७२१) २५३१९३१

Website: www.gcoea.ac.in e-mail: principal@gcoea.ac.in

क्र. शाअमअ/१/२०१८/ ३८३

दिनांक: २१/०९/२०१८

प्रति

मा. अध्यक्ष, नियामक मंडळ
शासकीय अभियांत्रिकी महाविद्यालय
अमरावती

विषय: यंत्र अभियांत्रिकी विभागात एन. बी. ए. च्या करिता यंत्रसामुग्री खरेदी करण्यास
मान्यता मिळणे बाबत
संदर्भ: विभाग प्रमुख, यंत्र अभियांत्रिकी यांचे दिनांक ०६/०९/२०१८ व
०३/०९/२०१८ चे पत्र

महोदय,

यंत्र अभियांत्रिकी विभागात एन. बी. ए. करिता खालील प्रपत्रात नमुद साहित्याची आवश्यकता आहे. प्रपत्रात नमुद मुद्दा क्रमांक ०२ ते ०५ मध्ये दर्शविण्यात आलेल्या साहित्याची तरतुद सन २०१८ - १९ च्या वित्तीय अंदाजपत्रकात नमुद करण्यात आलेली आहे. करिता सदर साहित्य सन २०१८ - १९ च्या वित्तीय अंदाजपत्रकातून खरेदी करण्याची परवानगी देण्यात यावी ही विनंती. मुद्दा क्रमांक ०१ मध्ये दर्शविण्यात आलेले साहित्याची नव्याने आवश्यकता निर्माण झाल्यामुळे सन २०१८ - १९ च्या वित्तीय अंदाजपत्रका मध्ये समाविष्ट करणे शक्य झालेले नाही. करिता प्रपत्रातील मुद्दा क्रमांक ०१ मध्ये दर्शविण्यात आलेले साहित्याची एन. बी. ए. च्या दृष्टीने नव्याने आवश्यकता निर्माण झाल्या मुळे सदर साहित्यासह मुद्दा क्रमांक ०१ ते ०५ मध्ये नमुद साहित्य खरेदीसाठी लागणारा एकूण खर्च रु. २५,४३,०२०/- यास आपण मान्यता प्रदान करावी ही विनंती.

Sr. No.	Name of Equipment	Quantity	Total Cost
1	Networking in Computer & CAD Lab	-----	1,43,020/-
2	Desktop Computer	38	19,00,000/-

3	All in one printers	10	1,50,000/-
4	LCD Projectors	04	2,00,000/-
5	Mini Laptop	05	1,50,000/-
Total			25,43,020/-

आपला



(डॉ. आर. एस. दाबू)

प्राचार्य

शासकीय अभियांत्रिकी महाविद्यालय

अमरावती

०८
21/9/18

विषय : NBA समिती च्या भेटीदरम्यान विविध समितीच्या कामाकरिता लागणाऱ्या खर्चाबाबत

आदरणीय महोदय

वरील विषयास अनुसरून NBA समिती ची भेट Civil व Mechanical विभागास मूल्यांकनाकरिता दिनांक ०५ ते ०७ ऑक्टोबर २०१८ दरम्यान अपेक्षित आहे. करित विविध कामाकरिता सहपत्रातील आदेशात जोडल्याप्रमाणे समिती स्थापन करणेत आलेल्या आहेत. करिता विविध समितीकरिता मा प्राचार्य व डीन ऍकेडेमिक यांचेशी चर्चा केलेप्रमाणे आयोजनार्थ खर्च एकत्रित अंदाजे रु ५.०० (अक्षरी पाच लक्ष रुपये) एवढा लागू शकतो. करिता समितीकरिता लागणाऱ्या खर्चाची तरतूद करणेत यावी जेणेकरून संबंधित समिती ला NBA भेटी दरम्यान आयोजन करणे सुलभ होईल व संबंधित समिती सदस्य खर्चाचे देयके नियमाप्रमाणे सादर करतील

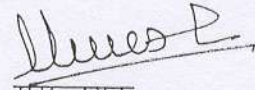
सहपत्र : NBA समिती चे कार्यालयीन आदेश

सादर

मा प्राचार्य

शासकीय अभियांत्रिकी महाविद्यालय

अमरावती


NBA समन्वयक
विभाग प्रमुख
उपकरणीकरण विभाग
शासकीय अभियांत्रिकी महाविद्यालय
अमरावती



GOVERNMENT COLLEGE OF ENGINEERING, AMRAVATI

(An Autonomous Institute of Govt. of Maharashtra)

Phone No. 0721-2531930(Principal) 2531929 (Office) Fax: 2531931

Website: Error! Hyperlink reference not valid. Email: principal@gcoe.ac.in,

Number Gcoe/nba-2016/

Date

Following faculty members are hereby informed to look after the portfolios assigned to them and keep the work ready for smooth conduction of the NBA Visit scheduled on 05,06,07 October 2018

Sr	Portfolio /Activity	Name of the Faculty	Budget
1	Institute presentation preparation, files coordination	Prof U M Thorkar Dr K P Wagh Prof L R Wankhede	3000/-
2	Meeting Hall Arrangement	Prof S S Thorat	30000/-
3	System, Printer requirements for documentation for NBA Team (Meeting hall setup and other requirements)	Prof S A Lohi Prof Naresh Ghadge	2000/-
4	Meeting with first year faculty	Prof S S Kumbhar	1000/-
	Meeting coordinator and Convention		
5	Meeting with Dean and Heads Dean Construction Dean Academics Dean Finance Dean Quality Assurance Dean Student affairs Dean Research and Development Training and Placement Officer Controller of Examination Entrepreneurship In charge	Prof B V Wakode	NIL
6	Meeting coordinator - Board of Governance & Acad Board	Prof R V Mante	NIL
7	Meeting coordinator -Industry ,Employer	Prof M M Deshmukh Prof Naresh Ghadge	10000/-
8	Meeting coordinator -Alumni	Prof AM Mokadam	1000/-
9	Meeting coordinator -Parents	Dr M L Gulhane Prof PM Chauragade	3000/-

10	Meeting coordinator –Faculty	Prof S R Wankhade	1000/-
11	Meeting coordinator –Non teaching faculty and staff	Prof A D Wankhade	1000/-
12	Meeting Coordinator-Students	Prof M V Jape	2000/-
13	Breakfast arrangement in Meeting hall	Prof P P Shelke	25,000/-
14	Reception Committee	All Heads and Deans Prof S S Thakare	10000+ 25,000/- (memento)
15	Photography and Video shooting	Prof R R Harne Prof A M Shah	25000/-
16	Generator and Electricity arrangements on rent basis for Administrative building, Civil and Electronics building	Prof V M Harne	80,000/-
17	Flex and Signboard arrangements	Prof N S Pathak	20,000/-
18	PA System arrangement	Prof Neha G Pardesi , Shri Dande	5000/-
19	Lunch, Snacks arrangements	Prof S J Meshram Prof U V Dongre	25,000/-
20	Travelling arrangements	Prof K A Waghmare	10000/-
21	Cultural Programme (Duration 30 Min)	Dr V N Ghate	10,000/-
22	Campus cleaning	Prof P L Paikrao	20,000/-
23	Campus Electricity and Streetlights	Prof P P Gajbhiye	2000/-
24	Hostel related activities and cleanliness of hostels	Dr N J Phadkule Prof N S Pathak Prof S S Kumbhar Dr S V Shinde Prof S M Gajbhiye	25,000/-
25	Girls hostel cleanliness	Prof S M Gajbhiye	
26	Minor civil works in the department and Institute	Mrs Dharmale	
27	Website information updation and Coordination	Dr M N Hedau	NIL
		Prof M B Waghmare	NIL
28	Bills Committee	Shri Bhatkar – Registrar Shri Mawale- Accountant Shri Uike – Cashier	1000/-
29	Student club exhibits (SAE Baja, Robotics etc)	Prof M T Shete Prof P L Paikrao	5000/-

30	Conference Hall Arrangement with chairs	Prof. M. T. Shete	80,000/-
31	Direction Board with radium	Prof. M. T. Shete	30,000/-
32	Name Plate of faculty and Vision, Mission etc.	Prof. M. T. Shete	22,000/-
<u>Total</u>			4,74,000/-

Principal
Government College of Engineering
Amravati



शासकीय अभियांत्रिकी महाविद्यालय, अमरावती - ४४४६०४

(महाराष्ट्र शासनाची स्वायत्त संस्था)

"Towards Global Technological Excellence"

दूर. क्र. (०७२१) २५३१९३०, २५३१९२९ फॅक्स-(०७२१) २५३१९३१

Website: www.geoea.ac.in

e-mail: principal@geoea.ac.in

क्र. शाअमअ/१/२०१८/३४५

दिनांक: २१/०९/२०१८

प्रति

भा. अध्यक्ष, नियामक मंडळ
शासकीय अभियांत्रिकी महाविद्यालय
अमरावती

विषय: प्रशासकीय कार्यालयातील साहित्य खरेदीस मान्यता मिळणे बाबत

माहोदय,

एन. बी. ए. समिती ची दिनांक ०५ ते ०७ ऑक्टोबर २०१८ रोजी भेट आयोजित करण्यात आलेली आहे. त्यादृष्टीने प्रशासकीय कार्यालयातील खालील कक्षेकरीता आवश्यक असणा-या साहित्याची विशेष खरेदी समिती ची मान्यता घेण्यात आलेली आहे. तरी खालील प्रस्ताव नियामक मंडळाचे बैठकीत मान्यते करीता सादर करण्यात येत आहे.

१. प्राचार्य कक्ष व कार्यालय: १८ खुर्च्या, एल. सी. डी. व लॅपटॉप, इलेक्ट्रॉनिक डिसप्ले बोर्ड, ०३ वॉटर कूलर, ०१ सोफा संच, ०२ टि - पॉय, जनरेटर, ०१ ऑल इन वन प्रिंटर, वुडन फ्लायवूड कपाट
२. गोपनीय कक्ष: ०१ ऑल इन वन प्रिंटर, ०१ ऑल इन वन संगणक संच
३. मिटींग हॉल: ०१ एल. सी. डी., ३० खुर्च्या
४. संस्थेकरीता: जनरेटर (१२५) के. व्हि. ए. क्षमतेचे

उपरोक्त कामाकरीता अंदाजे खर्च रु. १५ लक्ष खर्च अपेक्षित आहे. सदर खर्चास मान्यता देण्यात यावी ही विनंती.

उपरोक्त कामाव्यतिरिक्त खालील कामांची नव्याने आवश्यकता निर्माण झालेली आहे.

१. प्राचार्य कक्ष — ०१ एकझीक्युटीव्ह चेअर, ०१ कलर प्रिंटर, प्राचार्य कक्षेतील टॉयलेट कक्षे मध्ये आवश्यक ते साहित्य व अद्यावती करण
२. मिटींग हॉल करीता — एल. सी. डी. प्रोजेक्टर (०१ संच), (०१) लॅपटॉप
३. गोपनीय कक्ष: ०३ प्लॅस्टीक चेअर, ०१ ऑफिस चेअर, ०१ कपाट, ०१ प्रिंटर (१०२० मॉडेल). गोपनीय कक्षेची रंगरंगोटी, गोपनीय कक्षेचे स्थापत्य व विद्युत विषयक कामांसह इतर आवश्यक ती कामे करून अद्यावती करण करणे
४. कार्यालय: ०१ झेरॉक्स मशीन

उपरोक्त सर्व बाबी करीता एकत्रित अंदाजे रु. पाच लक्ष खर्च अपेक्षित आहे. करीता सदर बाबीस आपण मान्यता दयावी ही विनंती. आपल्या माहिती तथा पुढील कार्यवाहीस्तव शिफारशीसह सादर.

आपला



(डॉ. आर. एस. दाळू)

प्राचार्य

शासकीय अभियांत्रिकी महाविद्यालय
अमरावती



शासकीय अभियांत्रिकी महाविद्यालय, अमरावती - ४४४६०४

(महाराष्ट्र शासनाची स्वायत्त संस्था)

"Towards Global Technological Excellence"

दु.क्र. (०७२१) २५३१९३०, २५३१९२९ फॅक्स-(०७२१) २५३१९३१

Website: www.gcoe.ac.in e-mail: principal@gcoe.ac.in

क्र. शाअमअ/१/२०१८/३४५

दिनांक: २१/०९/२०१८

प्रति

मा. अध्यक्ष, नियामक मंडळ
शासकीय अभियांत्रिकी महाविद्यालय
अमरावती

विषय: दिनांक १८/०६/२०१८ रोजी खरेदी संबंधी आयोजित बैठकीचे इतिवृत्त
व त्यामध्ये नमुद बाबीस मान्यता देणे बाबत

महोदय,

दिनांक १८/०६/२०१८ रोजी खरेदीशी संबंधित "विशेष खरेदी समिती" ची बैठक आयोजित करण्यात आलेली होती. बैठकीत घेण्यात आलेले निर्णय या पत्रासोबत जोडलेल्या इतिवृत्तात नमुद आहेत. आपण सदर इतिवृत्त व इतिवृत्तात नमुद निर्णयास आपण मान्यता द्यावी ही विनंती.

आपला

सहपत्र: इतिवृत्त

(डॉ. आर. एस. दाळू)

प्राचार्य

शासकीय अभियांत्रिकी महाविद्यालय
अमरावती

दिनांक १८/०६/२०१८ रोजी खरेदी संबंधी आयोजित बैठकीचे इतिवृत्त

दिनांक १८/०६/२०१८ रोजी खरेदीशी संबंधित “विशेष खरेदी समिती” ची बैठक आयोजित करण्यात आली होती. बैठकीत खालील अधिकारी उपस्थित होते.

१. मा. श्री. कुणाल टिकले, नियामक मंडळ सदस्य — अध्यक्ष
२. प्रा. डॉ. आर. एस. दाळू, प्राचार्य — सदस्य
३. प्रा. एस. डब्ल्यू. ठाकरे, अधिष्ठाता, खरेदी — सदस्य सचिव
४. प्रा. डॉ. एस. पी. ताटेवार, विभाग प्रमुख, स्थापत्य अभियांत्रिकी — सदस्य
५. प्रा. एम. टी. शेते, सहा. प्राध्यापक, यंत्र अभियांत्रिकी — सदस्य
६. श्री. ए. जे. कन्हाके, प्रशासकीय अधिकारी — सदस्य

बैठकीत सर्वानुमते खालील प्रमाणे निर्णय घेण्यात आले.

१. एन. बी. ए. करीता कर्मशाळा विभागात करावयाच्या यंत्रसामुग्री खरेदी व स्थापत्य विषयक कामांकरीता येणा-या रु. ४०.२५ लक्ष खर्चास मान्यता प्रदान करण्यात आली.
२. स्थापत्य अभियांत्रिकी विभागाच्या एन. बी. ए. करीता आवश्यक यंत्रसामुग्री व स्थापत्य विषयक कामांकरीता रु. ४१.९० लाख खर्चास मान्यता प्रदान करण्यात आली.
३. IC Engine Lab Equipment च्या खरेदी करीता येणा-या रु. ६.१० लक्ष खर्चास मान्यता प्रदान करण्यात आली.
४. RAC Lab Equipment च्या खरेदी करीता येणा-या रु. ६.३० लक्ष खर्चास मान्यता प्रदान करण्यात आली.
५. एस. सी./एस. टी. वसतिगृहा करीता लागणा-या फर्निचर खरेदी करीता येणा-या रु. ९.०२/- लक्ष खर्चास मान्यता प्रदान करण्यात आली.
६. एन. बी. ए. करीता ^{यंत्र शाळा} कर्मशाळा विभागात करावयाच्या यंत्रसामुग्री खरेदी करीता येणा-या रु. ३० लक्ष खर्चास मान्यता प्रदान करण्यात आली.

७. प्राचार्य कक्ष, कार्यालय, गोपनीय कक्ष व मिटींग हॉल करीता साहित्य खरेदीस रु. पाच लक्ष खर्चास मान्यता प्रदान करण्यात आली.

८. संस्थेकरीता १२५KVA क्षमतेचे जनरेटर खरेदी करण्यास येणा-या रु. पंधरा लक्ष खर्चास मान्यता प्रदान करण्यात आली.



प्राचार्य
शासकीय अभियांत्रिकी महाविद्यालय
अमरावती

प्रत: माहिती व आवश्यक कार्यवाही करीता
सर्व संबंधित अधिकारी

प्रति,

मा. प्राचार्य

शासकीय अभियांत्रिकी महाविद्यालय, अमरावती

विषय :- खालील प्रमाणे कामे करण्यासाठी खर्चास मान्यता मिळणेबाबत.

महोदय,

वरील विषयास अनुसरून कळविण्यात येते की, NBA च्या दृष्टीने खालील कामे करणे अत्यंत आवश्यक आहेत.

अ. क्र.	तपशिल	अंदाजे खर्च
01)	संस्था स्तरावरील विविध विभागातील नाम फलके तयार करणे	रु. 1.50 लक्ष
02)	बगीच्या मधील विविध कामे करणे	रु. 1.00 लक्ष
03)	CNC मशीन दुरुस्ती व देखभाल करिता खर्च	रु. 1.00 लक्ष
04)	Short throw LCD, LCD Screen, Computer, Printer (Duplex), Computer Table	रु. 2.00 लक्ष
एकूण रुपये.		रु. 4.50 लक्ष

वरील सर्व कामे NBA च्या दृष्टीने अत्यंत तातडीने करणे आवश्यक आहेत. करिता BOG ची खर्चास मान्यता देण्यात यावी. ही विनंती


कर्मशाळा अधीक्षक

कर्मशाळा विभाग, शाअम, अमरावती

*Mr. Nante,
put in BOG ready for
approval.*



क्रमांक - अमरावती विधुत विभाग/२०१८/६००

विधुत अभि विभाग, ए. ए. अभि. महाविद्यालय

अमरावती दिनांक २८/८/२०१८

प्रती

प्राचार्य ,

शासकीय अभियांत्रिकी महाविद्यालय

अमरावती

विषय= विधुत विभाग चे Seminar Hall करिता प्लास्टिकच्या खुर्च्या खरेदी करण्याची परवानगी मिळण्या बाबत

वरील विषयास अनुसरून कळविण्यात येते की विधुत विभागाचे Seminar Hall करिता (PG) च्या विद्यार्थ्यांचे शैक्षणिक / प्रात्यक्षिक/ सेमिनार घेण्याकरिता प्लास्टिकच्या खुर्च्या खरेदी करणे आवश्यक आहे. सन २०१८-१९ च्या बजेट मध्ये समाविष्ट नसल्यामुळे मान्यता न घेतल्यामुळे नव्याने मान्यता देऊन खरेदी करण्याची परवानगी देण्यात यावी ही नम्र विनंती.

२१६६६ रु. २०१८-१९ च्या बजेट मध्ये समाविष्ट नसल्यामुळे नव्याने मान्यता देऊन खरेदी करण्याची परवानगी देण्यात यावी ही नम्र विनंती.

अनु. क्र.	विवरण	संख्या
१	Plastic Chair Madel No. Suprime Make Arnet Colur Black Black Body /Cushan Red Colur	50 Nos.

सदरहू खरेदी करिता अंदाजे खर्च रु. १,००,०००/- अपेक्षित आहे. करिता सविनय सादर.

विभाग प्रमुख
विधुत अभियांत्रिकी विभाग
शासकीय अभियांत्रिकी महाविद्यालय
अमरावती

दिनांक:- २१/०९/२०१८

सादर,

विषय- MM - MQC प्रयोगशाळेतील Coordinate Measuring Machine च्या सर्विसिंग व किरकोळ दुरुस्तीच्या खर्चाच्या प्रस्तावास मंजूरी मिळण्याबाबत .

- मार्फत विभाग प्रमुख-

महोदय,

उपरोक्त विषयानुसार, यंत्र अभियांत्रिकी विभागात NBA Visit होत असल्यामुळे व विध्यार्थ्यांना प्रात्याक्षिक शिकविण्यासाठी अडचण येऊ नये यासाठी MM-MQC प्रयोगशाळेतील Coordinate Measuring Machine च्या सर्विसिंग व किरकोळ दुरुस्तीकरण्यासाठी अंदाजित खर्च १५०००/- (पान्च्यानव हजार रुपये फक्त) असा येतो. तरी आपणास विनंती की MM-MQC प्रयोगशाळेतील Coordinate Measuring Machine च्या सर्विसिंग व किरकोळ दुरुस्तीकरण्यासाठी रुपये १५०००/- (पान्च्यानव हजार रुपये फक्त) चा खर्च अपेक्षित आहे. सदर खर्चाला नियामक मंडळाची मान्यता द्यावी , करिता सविनयसादर.

विभागप्रमुख

यंत्र अभियांत्रिकी विभाग

प्रति,

मा.प्राचार्य,

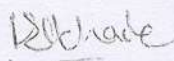
शा.अ.म.अमरावती

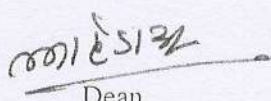
Sub in MQC meeting
R

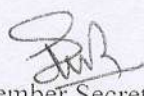
List of Civil Work (Maintenance/ Repair/Renovation etc.) Vide Item No 113 Suggested for Civil and Mechanical Department for Year 2018-2019 Seventeenth Meeting of B.W.C. on 30/06/2018 and approved by finance Committee Dated 02/07/2018

S.no	Name Of Work	Amount of Completed Work
1	Providing and laying 160mm Sewage pipe line with inspection chambers to Boy's Hostel (Satpuda and Sahyandri) @Campus of GCOE.	2,92,494.00
2	Repairs of Floors and internal Colouring to fluid mechanics Laboratory Civil Engineering Dept GCOE.	1,97,942.00
3	Providing and laying 110mm Sullage pipe line with inspection chambers to Boys Hostels (Satpuda and Sahyandri) @campus of GCOE.	2,75,960.00
4	Repairing of Floor Reinstalling Partition of cabins colouring of central valuation cell with front corridor @ Gr. Floor of Admini. Building.	1,93,844.00
5	Providing and laying Paving Blocks at central cycle stand (available paving blocks from Mech. Engineering Dept And Ele. Engi Dept) Area 743 Sqm.	2,96,915.00
6	Providing laying and fixing Synthetic carpet at A.V. Hall Civil Engineering & applied mech. Dept. @ Govt. C. O. E. Amravati.	81,560.00
7	Repair to corridor/passage flooring, ground floor Civil Engineering Dept. Gov. College of Engineering Amravati.	2,79,997.00
8	Providing Laying and Fixing PVC Carpet at central valuation Cell @ administration building at Govt. C. O. E. Amravati.	45,975.00
9	Repairs To Ceiling , Partition Of Cabin, Flooring And Internal Coloring to Mechin shop , store o. 2 and Fitting shop of works shop Dept.	1,80,032.00
10	Providing and Fixing Alu. Partition sliding Windows Internal coloring to Embedded lab. Information Technology Dept.	1,15,784.00
11	Repairs to False Ceiling, Providing Alu. Sliding Windows Colouring To A.V. Hall and Front Corridor @ first Floor Civil Engineering Dept.	2,47,803.00
12	Renovation of Toilet of HOD (Appd. Mech. Dept.) Internal Colouring of HOD Cabin and Faculty cabin at Civil Engineering Dept. and Applied Mech. Dept Building GCOE Amravati.	2,35,179.00
13	Renovation of Toilet of HOD (CIVIL Dept.) Internal Colouring of HOD cabin at Civil Engineering Dept. and Applied Mech. Dept Building GCOE Amravati.	2,88,516.00
14	Renovation of Boys Toilet of Ground floor at Civil Engineering Dept. and Applied Mech. Dept. Building GCOE Amravati.	2,99,551.00
15	Colouring and Painting to Corridor / Passage and Three Class Rooms @ first floor of Civil Engineering Department GCOE Amravati.	2,66,321.00
16	Colouring and Painting to Corridor / Passage and Two faculty Cabins @Ground floor of Civil Engineering Department GCOE Amravati.	1,87,881.00

17	Renovation of cabin (Dean Admi.) proposed for BOG chairman office including Toilet @ Admi Building	2,89,330.00
18	Repairs to Toilets With Water Proofing Treatment, colouring To wash area of meeting hall (Including Top floor water proofing treatment to Boy's Toilets)	1,20,000.00
19	Providing water proofing treatment to old terrace over A.V. Hall and faculty cabins of civil engineering and appd. Mech. Dept	2,84,033.00
20	Repairs to flooring plinth filling and reinforced cement concrete floor with internal colouring to S.O.M. Laboratory of Appd. Mech. Dept.	2,74,490.00
21	Providing and fixing vitrified tiles flooring and constructing foundation for equipments of S.O.M. laboratory of Appd. Mech Dept	1,94,550.00
22	Renovation of to Flooring and Internal Colouring , Painting to Structural Laboratory @ applied mech. Department GCOE Amravati.	2,68,400.00
23	Providing M.S. channel gate at rear side with flooring to corridor near concrete laboratory of appd. Mech. Dept.	2,95,000.00
24	Repairs to flooring Internal colouring Environment Lab. Including constructing class room's dais.	2,35,000.00
25	Renovation of toilet and internal colouring providing floor rubber floor mat to gymkhana Building	2,60,000.00
26	Repairs corridors floor tiles near the survey and structural lab at Gr. Floor Civil Building	1,48,200.00
27	Providing and laying paving Blocks at central cycle stand (Balance work)and around the symbolic monument at garden with C.C. borders.	1,98,000.00
28	Providing /Fixing Aluminium sliding windows and Granite seating bench at entrance Hall of Jijau Girls Hostel.	2,15,000.00
	Total Amount	62,67,757.00 Say 62.68 Lakh


Estate Engineer
Govt. C.O.E.
Amravati.


Dean
Construction & Maintenances
Govt. C.O.E. Amravati.


Member Secretary
Building Works Committee
Govt. C.O.E. Amravati.

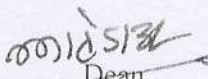
List of Electrical Work (Maintenance/ Repair/Renovation Etc) Vide Item No 114
Suggested for Civil and Mechanical Department for Year 2018-2019 Seventeenth Meeting
of B.W.C. on 30/06/2018 and approved by finance Committee Dated 02/07/2018


S.no	Name Of Work	Amount of Work
1	Changing High mass lights to LED lights near main entrance gate 1	2,00,000.00
2	Changing High mass lights to LED lights near main entrance gate 2	60,000.00
3	Changing High mass lights to LED lights in office garden	80,000.00
4	Changing High mass lights to LED lights in front of canteen	80,000.00
5	Changing High mass lights to LED lights in front of library	80,000.00
6	Providing LED street lights on Sahyadri boys Hostel	1,50,000.00
7	Providing LED street lights on Satpuda Boys Hostel.	1,50,000.00
8	Providing LED street lights on Administrative Building	2,50,000.00
9	Providing LED street lights on Civil Building	2,50,000.00
10	Providing LED street lights on Computer Science Building	3,00,000.00
11	Providing LED street lights on Cycle stand near main entrance gate	2,50,000.00
12	Providing repairs to E.I. of Environment lab (UG) in civil Building	1,00,000.00
13	Providing repairs to E.I. of Microbiology lab (PG) in civil Building	1,50,000.00
14	Providing repairs to E.I. of Geotechnical lab (PG) in civil Building	1,50,000.00
15	Providing repairs to E.I. of Transportation lab in civil Building	1,00,000.00
16	Providing repairs to E.I. of Fluid Mechanics lab in civil Building	2,00,000.00
	Total Amount	25,50,000.00

Vide Item no. 114 (17th Meeting of B.W.C.)

GRAND TOTAL Rs.:- 25.50 Lakh

For
Amr


Dean
Construction & Maintenances
Govt. C.O.E. Amravati.


Member Secretary
Building Works Committee
Govt. C.O.E. Amravati.



GOVERNMENT COLLEGE OF ENGINEERING

AMRAVATI – 444 604

(An Autonomous Institute of Govt. of Maharashtra)

"Towards Global Technological Excellence"

Phone No: (0721) 2531930, 2531929

Website: www.gcoea.ac.in

Fax: 2531931

Email: principal@gcoea.ac.in

No. GCOEA/BoG/2019/ 03

Date: 02/01/2019

Minutes of 20th meeting of Board of Governance held on 05/11/2018 at 2.00 pm in Meeting Hall

Twentieth meeting of Board of Governance (BoG) was held on 05/11/2018 at 2.00 pm in the meeting hall of the administrative building of the institute. Following members were present for the meeting.

- | | | |
|----------------------------|---|------------------|
| 1. Mr. Sanjay Jadhao | - | Chairman |
| 2. Prof. Moh. Ammad Zuhair | - | Member |
| 3. Mr. Kunal Tikale | - | Member |
| 4. Prof. A. S. Sindekar | - | Member |
| 5. Dr. A. I. Dhattrak | - | Member |
| 6. Dr. R. S. Dalu | - | Member Secretary |

At the outset, Member Secretary, Principal Dr R S Dalu welcomed Hon. Chairman and Hon. BoG Members present for the meeting. Hon'ble Principal Secretary, Higher & Technical Education, Government of Maharashtra, Prof. Inder Kapahey, UGC Representative, Dr. V.S. Sapkal, University representative could not attend the meeting due to some preoccupied work.

Agenda Item No. 62: To note and confirm the minutes of Seventeenth Board of Governance meeting held on 22/11/2017

The minutes of seventeenth BoG meeting were noted and confirmed by the BoG.

Agenda Item No. 63: To note actions taken on Seventeenth Board of Governance meeting held on 22/11/2017

Minutes of 20th BoG Meeting 1/8

Sr. No.	Item No.	Title of Item in Brief	Status
1	18.1	Regarding encroachment	Separate letter has been send to municipal commissioner, sub divisional officer and collector. Work is in progress
2	18.3	Appointment of staff in Dean (Academic) office	Letter has been send to Hon. Director on 3/11/2018
3	19.5	Construction of compound wall	Administrative approval has been granted. GR No. AA/2016/Cha. No.168/16/T.E-3 Dated 23 February 2018
4	23.4	Regarding Master plan for campus	Quotation/E-tender process is in progress
5	29	Appointment of regular principal	Reminder has been sent Hon. Director on 29/06/2018 vide letter no Est./2A/Vacant Position/2018/2748
6	42(c)	1) To float tender for House Keeping	Action Completed
		2) Regarding proposal for incentive to faculty (HOD, Dean, Major portfolio coordinator)	Committee has been constituted. The report of committee is awaited
7	52	To frame rules and regulation for deputation of M. Tech. Student	Committee has been constituted. The report of committee is awaited
8	56	To make provision of budget for furniture of SC-ST boys hostel	Provision has been made in the budget for furniture of SC-ST boy's hostel. Process of purchase is in progress
9	61(g)	To wave off cycle stand fees	Cycle stand fees has been waved off This work has been outsourced.

Resolution on Item No. 63:

18.1) Representation should be submitted to the Collector and Municipal Commissioner by Dr. R. S. Dalu, Mr. Kunal Tikale and Dean Construction ✓

18.3) Appointment of staff in Dean (Academic) office is to be done on contract basis through registered contractor only ✓

BoG suggested that give contract of work rather than contract of manpower wherever possible ✓

19.5) To perceive matter of new buildings and compound wall, BoG instructed to form a committee of following members: ✓

Prof. Moh. Ammad Zuhair, Mr. Kunal Tikale, Dr. R. S. Dalu, Dr. A. I. Dhatriak ✓

BoG also suggested to schedule one meeting per month with concern authority.

23.4) Regarding preparation of master plan for campus, Dr. Manoj Hedao, Dean(Construction) has assured that he will float tender on or before 5 December 2018. BoG chairman instructed to issue a letter to Dean (Construction) to complete this action within time period. ✓

42(c) 1) To improve the cleanliness, BoG chairman instructed to define level of housekeeping with respect to ISO and then accordingly tenders may be called ✓

52) Rules and regulation for deputation of M. Tech. Student is to be frame up to 20 December 2018 ✓

Agenda Item No. 64: To note and approve the minutes of 23rd Finance Committee meeting held on 2/07/2018

BoG members noted and approve the recommendations of Finance Committee. ✓

Agenda Item No. 65: To approve the financial budget of the institute for the year 2018-19

BoG approved the budget of Rs. 23.723 crores for the year 2018-19. ✓

Agenda Item No. 66: To approve the list of B. Tech and M. Tech degree eligible students for the year 2017-18 and recommend them to SGB Amravati university ,Amravati ✓

BoG approved the list of B. Tech. and M. Tech. degree eligible students for the year 2017-18 and recommended them to SGB Amravati University, Amravati.

Agenda Item No. 67: To approve promotion of teachers under Career Advancement Scheme at Institute level ✓

BoG approved the list of promotion of teachers to Senior Grade and Selection Grade under Career Advancement Scheme at Institute level. BoG instructed to complete the process of pay fixation by 31st Jan 2019 and submit to JD office and DTE for approval. ✓

Agenda Item No. 68: To note and confirm the minutes of Board of Governance meeting held on 21/9/2018

BoG noted and confirmed the minutes of Board of Governance meeting held on 21/9/2018 ✓

Resolution on Item 68:

BoG instructed to form panel of contractors by advertisement on the basis of PWD/ Municipal corporation up to 25 December. Report of that is to be submitted to Mr. Kunal Tikale ✓

Agenda Item No. 69 : To note approvals taken for various essential activities for NBA

BoG noted approvals taken from Chairman, BoG for various essential activities for NBA ✓

Agenda Item No. 70 : To approve budget for manpower required for BWC

BoG approved expenditure Rs. 2,00,000/- (two lakh rupees) for additional manpower required for BWC from sanctioned budget under head Emergency works (Rs.57, 78,003).

Agenda Item No. 71: To approve manpower required for Dean (Academic) office, Library,

BWC and T&P office

The Institute has been granted autonomy in the year 2006-07. But so far no additional staff has been made available to take care of Dean (Academic office), BWC and T&P office. Also staff available in library is insufficient ✓

BoG approved the proposal of manpower requirement of Dean (Academic office), Library, BWC and T&P office

Resolution on Item 71 :

BoG suggested that instead of allocating the "Contract of manpower", "Contract of work" should be given wherever possible. ✓

Item No. 72

To approve the expenditure on pending bills of previous years

BoG grants the approval for the expenditure of Rs. 4.42 lakhs, on the pending bills of the year 2012-13 to 2016-17 in the finance year 2018-19. ✓

BoG instructed that bills should be passed only if there is no discrepancy and as per government norms

Item No. 73

To note court order of Shri. Swarup S. Mathurkar case

BoG noted court order of Shri. Swarup S. Mathurkar case ✓

Resolution on Item 73 :

BoG suggested to check a legal opinion of institute's legal advisors and put up to BoG so that justice to Swarup Mathurkar is made. ✓

Item No. 74

To approve budget for purchase of water cooler for Dean Office

BoG approved expenditure of Rs. 50000/- (Fifty Thousand) required for water cooler in Dean office. ✓

Item No. 75

To approve the additional expenditure for paper presented in IITs/NITs by Dr. A. G. Mattani

BoG discussed the issue and suggested that the extra expenditure of Rs. 16540 can be made from the permitted amount of the faculty under paper publication head for the year 2018-19. ✓

BoG also instructed to issue letter to concerned faculty to plan the expenditure as per permitted amount under this head.

Item No. 76

To note the representation of Dr. S. K. Doifode

BoG discussed the issue and accepted the request of Dr. S.K. Doifode ✓

She should be instructed not to repeat such mistakes in future and work sincerely on given portfolios.

Item No. 77

To note and recommend the proposal of Alumni Association to Maharashtra Government

BoG instructed to forward the proposal to the government for further action. However location has to be allocated as per the master plan of institute. ✓

Item No. 78

To approve revised remuneration rates for Examination Cell

BoG discussed the proposal of revision in remuneration rate for examination cell and instructed to increase the existing rate by factor 1.67 uniformly for all activities (as examination fee has been increased by 1.67) w.e.f. Winter End Semester Examination - 2018 . ✓

BoG considers the nature of additional work for in-charge (Result Section) and honorarium of Rs. 7000 per semester has been approved against Rs. 10000 per semester proposed by committee. ✓

BoG redirected the proposal of honorarium to "Programmer" and "Clerk" in result section to the committee and asked to define the component of extra work carried out by them and resubmit the proposal through proper channel. ✓

Item No. 79

Any other item with the permission of the Chair

a) To approve proposal from Dean R& D

BoG approved the expenditure of Rs 20000 per faculty per financial year for participation in conference and paper publication. ✓

b) To approve the proposal from Training Coordinator

BoG approved the expenditure of Rs. 20000 per faculty per financial year for attending training / workshop in subject domain to acquire new skills and knowledge in respective subject area. ✓

Resolution on Item 79 (a & b) :

BoG instructed to form a committee of Dean (R&D) and Professor In charge (Training) to decide the guidelines for proper utilization of the fund. Also form guidelines for attending international conference by faculty. ✓

BoG also suggested that in exceptional case the maximum permissible expenditure of Rs. 40000 can also be made on any one head (Training / Paper Publication) or two heads as per the requirement of department with the permission of the Principal. ✓

c) To approve the Budget for SAE India Tifan 2019 competition

BoG approved the expenditure of Rs. 4.68 lakh for SAE India Tifan 2019 competition. ✓

d) To approve additional budget for NBA Committee visit related activity

BoG approved the additional expenditure of Rs. 15000 for expenses of NBA Committee. ✓

e) To approve deputation of M. Tech. students

BoG approved the deputation of students selected and willing for Internship at TCS Nagpur/Pune for academic year 2018-19. BoG instructed Dean (T&P) to complete the required process of deputation for internship and monitor their progress. ✓

f) To note ranking of Institute

BoG noted the ranking of the Institute at national level. ✓

Resolution on Item 79 (f) :

BoG appreciated the efforts taken by Principal, HoD's, Deans, faculty and staff members for maintaining and improving the quality of education of the institute.

It is also advised to speed up the NAAC SSR preparation and submit the proposal by 31st January 2019. A letter in this regard should be given to professor in-charge NAAC. ✓

g) To note representation from Dr. P. B. Ambhore

In this regard, it is decided that the Hon. BoG Chairman will nominate the appropriate person as a SC/ST representative as invited member on BoG. ✓

h) Approval for attending as a session chair in International Conference

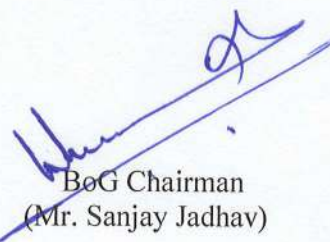
BoG permitted Dr. A. I. Dhatrak to attend the International Conference. Expenditure required for conference will be made from the permitted amount of the faculty under head Conference and Training (20000+20000=40000) for the year 2018-19.

- i) Hon. BoG Chairman nominated Dr. S. K. Hirde Professor, Applied Mechanics Dept. as invited member on BoG as women representative.

Meeting ended with thanks.



Member Secretary
(Dr. R. S. Dalu)



BoG Chairman
(Mr. Sanjay Jadhav)



**GOVERNMENT COLLEGE OF ENGINEERING
AMRAVATI – 444 604**

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No. GCOEA/BoG/2019/92

Date: 15/02/2019

Minutes of 21st meeting of Board of Governance held on 14/1/2019 at 3.00 pm in Meeting Hall

Twenty-first meeting of Board of Governance (BoG) was held on 14/1/2019 at 3.00 pm in the meeting hall of the administrative building of the institute. Following members were present for the meeting.

- | | | |
|----------------------------|---|------------------|
| 1. Mr. Sanjay Jadhao | - | Chairman |
| 2. Prof. Moh. Ammad Zuhair | - | Member |
| 3. Mr. Kunal Tikale | - | Member |
| 4. Prof. A. S. Sindekar | - | Member |
| 5. Dr. A. I. Dhattrak | - | Member |
| 6. Dr. S. K. Hirde | - | Member |
| 7. Dr. R. S. Dalu | - | Member Secretary |

At the outset, Member Secretary, Principal Dr. R. S. Dalu welcomed Hon. Chairman and Hon. BoG Members present for the meeting. Hon'ble Principal Secretary, Higher & Technical Education, Government of Maharashtra, Prof. Inder Kapahey, UGC Representative, Dr. V. S. Sapkal, University representative could not attend the meeting due to some preoccupied work.

Agenda Item No. 80: To note NBA Committee visit report of two departments (Civil Engineering and Mechanical Engineering)

BoG noted NBA Committee visit report Hon. Chairman (BoG) congratulated to Principal, HOD Civil Engineering and Mechanical Engineering Departments and entire NBA team of the Institute.

Resolution on Item No. 80:

- I) BoG suggested to constitute a special committee to study the findings of NBA committee on weaknesses, concerns, suggestions and suggest solutions to address the issues
- II) For NBA accreditation of other departments (viz. Electronics and Telecommunication Engineering, Electrical Engineering, Computer Science and Engineering, Information Technology, Instrumentation Engineering) Chairman (BoG) instructed that Head of concern department should prepare and submit pre-qualifier and a report on present status, major activity to be undertaken, fund required and lacunas if any to the principal within two months.

BoG also suggested to send a letter to NBA to acknowledge the report.

Agenda Item No. 81: To note progress of construction of compound wall and new proposed buildings for Mechanical Engineering Department and Electrical Engineering Department

BoG noted progress of construction of compound wall and proposal of new buildings for Mechanical and Electrical Engineering Department

Resolution on Item No. 81:

- I) BoG instructed that institute should appoint Dean (Construction) and Prof. M. L. Gulhane from Civil Engineering department with defined role and responsibility to inspect the construction work of compound wall and submit monthly report to Principal about the quality of work.
- II) Principal, HoD (Civil) and Dean (Construction) should immediately meet executive engineer PWD Amravati and request them to resubmit the updated proposal of construction of two buildings (Mechanical Engineering and Electrical Engineering) as per letter no. Ba PRa Ma-/1018/(pra.kra.09) TE-3 dated 12/12/2018 of PWD Higher and Technical Education, Maharashtra. Similarly follow-up is to be made with Chief Architect PWD Nagpur.

Agenda Item No. 82: To note progress of NAAC SSR preparation

Resolution on Item No. 83:

BoG noted progress of NAAC SSR preparation

Agenda Item No. 83: To note progress of shifting of Electrical Engineering Department

BoG noted progress of shifting of Electrical Engineering Department

Resolution on Item No. 83:

- I) BoG instructed to get the structural audit report of laboratory section of old Electrical Engineering building from Applied Mechanics department of the Institute and VNIT Nagpur
- II) If report is satisfactory, prepare doors to all Labs from opposite side, so as to stop use of existing passage
- III) BoG constituted the following committee for preparation of proposal of PEB-shed as an alternative arrangement for laboratories of electrical engineering department.

Dr. R. S. Dalu	- Chairman
Prof. A. S. Sindekar	- Member
Prof. Manoj Hedao	- Member Secretary

Agenda Item No. 84: To approve proposal regarding Internship of student

Presently the Institute has no mechanism / provision for deputing the students for internship during academic session. So, Institute has constituted committee in the chairmanship of Dr. A. I. Dhatrak , Dean (Academic) to suggest the mechanism in the existing situation.

The committee has submitted detail report with Internship Policy – Framework, Guidelines & Procedure along-with the formats.

- I. BoG was requested to approve the Institute ‘Internship Policy – Framework, Guidelines & Procedure’ along-with the formats for the implementation of the ‘Internship Policy’ and as enclosed **Annexure I to XI placed at page no.22-43** .
- II. During academic year 2018-2019, the 45 students of 8th semester have been selected for internship by Cognizant Technology Solutions, Pune , TCS, Pune and Icertis , Pune. BoG was requested to approve the deputation of willing students for internship in the Academic Year 2018-2019 in the respective Industries. (The list of students is enclosed at page no.25-26)

Resolution on Item No. 84:

BoG granted:

- I) Approval for the ‘Internship Policy – Framework, Guidelines & Procedure’ along-with the formats for the implementation
- II) Permission to willing students for internship for the academic year 2018-19

Agenda Item No. 85: To approve expenditure for repair and maintenance of Administrative Block

BoG in the meeting dated 01/11/2018 has approved the expenditure of Rs. 131.98 Lakhs, for the repair of roof of Administrative Building . To assign the work to PWD, Institute has asked to PWD to submit the detail budget of the proposed work. PWD vide letter no.11130/T/ dated 12/12/2018 had submitted the revised budget of Rs.258.20 Lakh. The PWD also included Guniting and corrosion prevention , Plaster to outside wall , Reconstruction of crack pillars as a essential component of repair work.

Resolution on Item No. 85:

BoG approved expenditure of Rs.258.20 Lakh.

Agenda Item No. 86: To approve promotion of teachers under Career Advancement Scheme (CAS)

The Director, Technical Education, Mumbai has carried out the CAS promotion from Associate Professor to Professor at DTE level

As per letter no. 4/Estt./CAS/Professor Promotion / 2018/12 dated 08/01/2019 the honorable Director, Technical Education has communicated that it is essential to get the approval of BoG for the CAS promotion.

Resolution on Item No. 86:

BoG discussed the issue and asked that whether the BoG empowered or not, to approve the promotion process carried out at DTE level. The principal is instructed to verify and put it in next BoG meeting.

Agenda Item No. 87: Regarding patent Expenditure

To promote the research and innovation in the institute various activities are undertaken by faculty and students. To file patent on the research work carried out in the institute is one of such activity. In last ten years, 22 patents have been filed by the faculty, out of which two have been granted by patent office. To promote this activity, institute provides financial assistance to file a patent.

Presently, there is no financial provision for filing the reply to first examination report, attending hearing at patent office and consultancy fee for submission of final reply at patent office. The approximate expenditure on these heads is Rs. 20,000/- .

Resolution on Item No. 87:

BoG approved Rs. 20,000/- to reply per patent.

Agenda Item No. 88: To note the proposal for Incubation Center

Resolution on Item No. 88:

BoG noted the development of Incubation Center

Agenda Item No. 89: Any other point with the permission of chair

a) Change in lab equipment requirement (2018-19) of Electrical Engineering Department.

Resolution on Item No. 89 a):

BoG approved additional expenditure of Rs. 40,000/- from sanctioned budget of electrical engineering department for 2018-19.

b) Change in list of equipment's of chemistry department

Resolution on Item No. 89 b):

BoG approved Change in list of equipment's of chemistry department

c) To approve budget for production laboratory

d) To approve budget for M.Tech. Thermal power laboratory.

e) To approve budget for survey laboratory.

f) To approve budget to purchase software for Geo-technical Engineering.

Resolution on Item No. 89 c), d), e) and f):

BoG redirected proposals to finance committee

g) To approve budget for solid waste management

Resolution on Item No. 89 g):

BoG accepted proposal and suggested to submit revised detail proposal with additional equipment. BoG suggested to involve Amravati Municipal Corporation in design/development of this proposal

h) To approve budget for "Ignited Innovators of India" competition.

Resolution on Item No. 89 h):

BoG approved expenditure of Rs. 92,000/- for "Ignited Innovators of India" competition.

i) To approve budget for converting Idea into startup

Resolution on Item No. 89 i):

BoG suggested to submit detailed proposal containing expenditure and profit by institute and students.

j) To note the proposal of Spandan foundation.

Resolution on Item No. 89 j):

BOG is not empowered to allot land on lease

k) To note proposal of Introduction of TCS designed and AICTE approved course.

BoG noted proposal.

- l) BoG suggested that for providing state-of-art information of subject to the students and faculty, minimum two lectures of industry/institute expert per semester per department shall be organized

The HOD are instructed to submit the budget for conducting this activity in the budget of 2019-20.

- m) Prof. A. S. Sindekar and Dr. A. I. Dhatrak have been continued as a BoG institute members for next two years.

- n) BoG instructed to get the nomination from university and UGC (for their representative) on the BoG of this Institute.

- o) BoG suggested to get willingness/consent (as an invited member) from the following academicians/industry expert

Shri. P. D. Nawghare, Chief Engg., PWD Amravati region

Shri. Dhananjay Dhawad, Former Secretary PWD Govt. of Maharashtra

Dr. P. M. Khodake, Central Project Advisor (NPIU)

Er. Sanjay Supe, Director Gukss Industries, Amravati

Er. Pradeep Chaure, Karnja

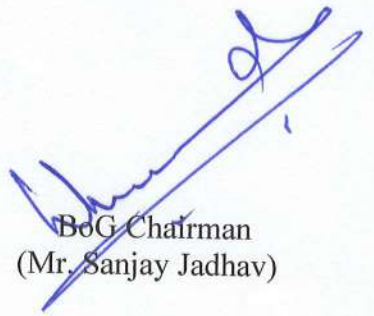
Dr. C. S. Thorat, Principal, Govt. Polytechnic, Nagpur

Dr. V. T. Ingole, Amravati

- p) BoG decided to invite the Director of Technical Education and Joint Director Technical Education, Amravati region as an invited member of BoG.

Meeting ended with thanks.


Member Secretary
(Dr. R. S. Dalu)


BoG Chairman
(Mr. Sanjay Jadhav)



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No. GCOEA/BoG/2019/ 146

Date: 13/05/2019

Minutes of 22nd meeting of Board of Governance held on 29/4/2019 at 3.00 pm in Meeting Hall

Twenty-second meeting of Board of Governance (BoG) was held on 29/4/2019 at 3.00 pm in the meeting hall of the administrative building of the institute. Following members were present for the meeting.

- | | | |
|---------------------------|---|------------------|
| 1. Mr. Sanjay Jadhao | - | Chairman |
| 2. Prof. Moh. AmmadZuhair | - | Member |
| 3. Mr. Kunal Tikale | - | Member |
| 4. Prof. A. S. Sindekar | - | Member |
| 5. Dr. A. I. Dhattrak | - | Member |
| 6. Dr. S. K. Hirde | - | Member |
| 7. Dr. R. S. Dalu | - | Member Secretary |

At the outset, Member Secretary, Principal Dr. R. S. Dalu welcomed Hon. Chairman and Hon. BoG Members present for the meeting. Hon'ble Principal Secretary, Higher & Technical Education, Government of Maharashtra, Prof. Inder Kapahey, UGC Representative and Dr. V.S. Sapkal, University representative could not attend the meeting due to some preoccupied work.

Agenda Item No. 90: To approve promotion of teachers under Career Advancement Scheme (CAS)

Minutes of 22nd BoG Meeting

1/6

BoG approved the promotion of the following faculty as a professor under CAS w.e.f. the date mentioned against their name.

- | | | |
|---|--------|------------|
| i) Dr. A. G. Matani | w.e.f | 01/04/2013 |
| (Lecturer, Mechanical Engg.) | | |
| ii) Dr. S. D. Londhe | w.e.f. | 01/06/2015 |
| (Assistant Professor, Mechanical Engg.) | | |

Agenda Item No. 91: To note faculty required for UG Programs

BoG stated that deficiency of faculty is a serious issue. Hereafter, Because of verdict of court, BoG cannot appoint faculty on clock hour basis. To resolve this issue, BoG instructed to communicate the matter to Hon. Secretary and Hon. Director. BoG also instructed to take appointment of Hon. Director and Hon. Secretary after 10th may to discuss this issue personally.

As per previous experience, there may be delay in resolving the issue from Government side, so to avoid academic loss of students appoint the faculty on visiting basis for one semester.

Agenda Item No. 92: To note faculty required for PG Programs

BoG instructed to write a letter to Hon. Director, DTE for creation of post for PG programs

Agenda Item No. 93: To grant permission for the bills submitted after 31st March 2019

BoG granted permission to clear/ pass bills submitted after 31st march 2019 in financial year 2019-20 as per norms.

Agenda Item No. 94: To note annual reports of Deans, VP Gymkhana, and Coordinators

BoG approved corporate relation officer, one clerk and one class IV for Training and Placement office, on the request of T&P office. BoG instructed T&P office to carry out the process of appointment for the year 2019-20.

BoG noted annual reports of Deans, VP Gymkhana, and Coordinators and issued following Instruction

- Dean R&D should frame Institute policy for attending / presenting papers in International Conference abroad
- Dean (Student Welfare) should organize counseling session of renowned counselor (like Shivajikuche, Milind Patre, Arvind Deshmukh, Mangude Patil etc.).
- For smooth working of procurement and finance, BoG recommended to club these portfolios and to have Dean (Finance & Procurement). From financial year 2019-20, the responsibility of Dean (Finance & Procurement) is handed over to Prof. S.W. Thakare.

- To utilize the experience & expertise of Dr. S.N. Khante, BoG decided to appoint Dr. S.N. Khante as Dean (Planning and System). He is instructed to prepare the three year strategic plan before 31st August 2019.
- For improvement in teaching learning process, BoG instructed all HoDs to mount LCD Projector in every class rooms.
- It is decided to have at least one smart classroom in every department. The responsibility to establish smart classrooms is handed over to Prof S. W. Thakare. Prof. S.W. Thakare is instructed to visit various institute in the country to apprise himself on the smart classrooms, and, to get specifications/suppliers and estimated rates.

Prof. S.W. Thakare should put up the expenditure along with the specification to BoG on or before 30th June 2019. A special BoG meeting may be called for said activity. Prof. S.W. Thakare may take help of other faculty member in completing this task.

To expedite the work & to avoid shortfall in teaching, he will be allowed to use fastest mode of transport (air travel).

- Regarding, the ongoing work of the compound wall, Prof. Manoj Hedao is advised to conduct soil test /load bearing capacity of the soil and should analyze whether renovation work will stand or not. If load bearing test is negative then Institute should write to PWD with the test report and should request for reconstruction rather than renovation
- Findings of NBA committee visit should be address by commissioning work of highest priority and should be completed before next visit of NBA
- New Gymnasiums for boy's and girl's hostel are to be developed with the modern equipment. The detail budget for development of both Gymnasiums will be presented by Dr. V. N. Ghateor before 30th June 2019.
- VP (Gymkhana) is instructed to facilitate the color code holder in Prajwalan/Zenith program.
- All Head of Department are instructed to have AMC of water cooler, RO, computers and other utilities of their respective department.
- Coordinator (House Keeping) is instructed to prepare new process of proper cleaning of departments (Classrooms/Laboratory/toilets, etc.)

- Rector (Hostel) is instructed to complete the process of awarding contract of cleaning to outside agency before 30th June.
- Prof. Khobragade is instructed to complete the process of award of contract of canteen to agency before 30th June.
- Dean (Construction) is instructed to expedite work of sewage disposal and water supply of Hostel.
- Prof. I/c Library, informed that there is possibility of fire due to short circuit in library. In view of this, coordinator (Electrical Maintenance) is instructed to get the new electrical design and estimation for library and submit a report before 31st July, 2019.
- All Dean offices should have AC.

Agenda Item No. 95: To note reports of HoD on expenditure on equipment in 2018-19

BoG noted reports of HoD

Agenda Item No. 96: To approve urgent requirement of various department

BoG approved following urgent requirement of various department, as below

Sr. No.	Name of Department	Requirement in Lakhs
1.	Hostel	23.22
2.	Dean Academics	14.8
3.	Computer Science and Engineering	5.895
4.	Building Works Committee	5.6
5.	Training and Placement	27.25
6.	Applied Mechanics	3.7
7.	Library	1.74
8.	Mechanical	0.504
	Total	82.709

Agenda Item No. 97: To note progress of NAAC SSR

BoG noted progress of NAAC SSR and instructed Dean(Quality Assurance) Dr. S. D. Londhe to complete the SSR on or before 30th June, 2019.

Agenda Item No. 98: Any other point with the permission of chair

a) To higher services of student counselor

BoG permitted to hire services of counselor for Academic Year 2019-20.

b) To approve TA bill of experts in training program

BoG approved Rs. 33,575 for TA of experts.

c) To approve late submitted pending (2013-2014) bill of visiting faculty

BoG instructed to pass/clear the bills as per norms.

d) To approve appointment of architect for preparation of master plan of campus

BoG granted the permission for the process. Also instructed Dean(Construction) to complete the process before 30th June, 2019.

e) To approve rules and regulations of hostel, mess and canteen

BoG granted approval to the rules and regulations of hostel, mess and canteen.

f) To approve rise in hostel fees

BoG instructed to setup committed and submit detailed report before 30th June, 2019

g) To approve urgent requirement of civil department

BoG approved expenditure of Rs. 37.75 lakh for procurement of equipment.

h) To approve the transport expenses for internship

BoG accepted the proposal with following conditions

- i) Maximum expenditure on transport up to Rs. 1000 per student will be paid by the institute.
- ii) 50% of total transport expenditure will be borne by institute.

iii) Student must avail the common transport facility.

i) To approve the expenditure of AC repairing of data center

BoG approved Rs. 12,605 for repair of AC of data center.

j) To note committee report regarding Honorarium to Deans and Heads of the department

BoG instructed to identify the measurable key result areas of Deans/ HoDs and suggest the appropriate honorarium within one month.

k) To approve the urgent requirement of Electronics department

BoG approved Rs. 4 lakh for procurement of UPS for Electronics department.

l) To approve the expenditure for renovation of Dean (Academic) office

BoG approved Rs. 9 lakh for renovation of Dean (Academic) office.

m) To approve expenses of international conference of Dr. A.I. Dhatrak

As per the request of Dr. A. I. Dhatrak, BoG approved Rs. 79,820 for expenses of international conference held at Bali, Indonesia on 19-20th Nov, 2018.

n) To note the IMTEX 2019, Bangalore exhibition visit report of Mechanical Department


BoG noted the report and issued following instructions


i) Head (Mechanical) is advised to decide the machines to be purchased and submit the budget for procurement of the same before 30th June.

ii) He is also instructed to prepare the budget for PEB shed with the help of Dean (Construction) and submit the report before 30th June.

iii) Prof. Mahalle should also make walk-through presentation of the complete workshop.

Meeting ended with thanks.


Member Secretary
(Dr. R. S. Dalu)


BoG Chairman
(Mr. Sanjay Jadhav)



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No. GCOEA/BoG/2019/153

Date: 19/06/2019

Minutes of 23rd meeting of Board of Governance held on 2/6/2019 at 11.00 am in Meeting Hall

Twenty-third meeting of Board of Governance (BoG) was held on 2/6/2019 at 11.00 am in the meeting hall of the administrative building of the institute. Following members were present for the meeting.

- | | | |
|--------------------------|---|------------------|
| 1. Mr. Sanjay Jadhao | - | Chairman |
| 2. Prof. Mohammad Zuhair | - | Member |
| 3. Mr. Kunal Tikale | - | Member |
| 4. Dr. A. I. Dhatrak | - | Member |
| 5. Dr. S. K. Hirde | - | Member |
| 6. Dr. R. S. Dalu | - | Member Secretary |

Agenda Item No. 99: To discuss on GR. No. 2019/(Pra. Kra. 52/19)/ T. E. -1 Dated 31st May 2019

For smooth completion of various development activities under taken by BoG, it is unanimously decided to write a letter to Hon. Director, Hon. Secretary and Hon. Minister (Higher and Technical Education) requesting them to hold the transfer of two faculty members of this Institute namely Dr. R. S. Dalu and Prof. S. W. Thakare .

BoG form a team of three members (Mr. Kunal Tikale - Member -BoG, Dr. A.I. Dhatrak –Member-BoG and I/c Principal) and asked them to urgently visit to Mumbai and handover a letter personally to above mentioned higher authority and convey them the

feelings of BoG. Considering the importance of the issue, the members of the team are permitted to use fastest mode of travel (Air travel).

BoG also decided that any transferred faculty (Principal, Professor, Associate Professor, Assistant Professor) should join/ relieve with prior permission of Chairman BoG.

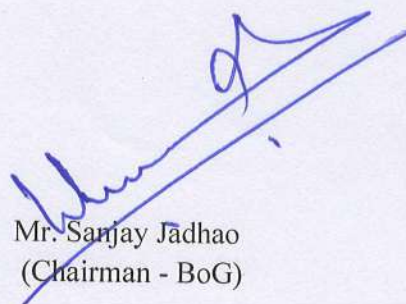
BoG instructed Principal to follow the above decision strictly



Mr. Kunal Tikale
(Member - BoG)



Prof. Mohammad Zuhair
(Member - BoG)



Mr. Sanjay Jadhao
(Chairman - BoG)



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No. GCOEA/BoG/2019/ 5006

Date: 20/11/2019

Minutes of 24th meeting of Board of Governors held on 14/10/2019 at 2.00 pm in Meeting Hall

Twenty fourth meeting of Board of Governors (BoG) was held on 14/10/2019 at 2.00 pm in the meeting hall of the administrative building of the institute. Following members were present for the meeting.

- | | | |
|----------------------------|---|------------------|
| 1. Mr. Sanjay Jadhao | - | Chairman |
| 2. Prof. Moh. Ammad Zuhair | - | Member |
| 3. Mr. Kunal Tikale | - | Member |
| 4. Prof. Inder Kapahey | - | Member |
| 5. Mr. A. S. Sindekar | - | Member |
| 6. Dr. A. I. Dhattrak | - | Member |
| 7. Dr. D. V. Jadhav | - | Invitee member |
| 8. Prof. R. P. Borkar | - | Member Secretary |

The meeting was started by welcoming Hon'ble Chairman and Members by Prof. R. P. Borkar, Member Secretary. Hon'ble Principal Secretary, Higher & Technical Education, Government of Maharashtra, Prof. S. V. Dudul, University Representative and Dr Abhay Wagh, Director, Technical Education and Shri D. S. Tidke, Deputy Secretary, Higher and Technical Education, Invitee members could not attend the meeting due to some preoccupied work. They were granted leave for absence.

On request it was decided that item No. 17 (b) shall be taken up in the beginning which is related to composition of BoG.

Item No. 24.17 (b)

To approve nomination of Members to BoG

A member who is Educationalist/ Industrialist was to be nominated by Principal. Hon'ble Chairman asked why more than one name is not submitted to BoG? It was clarified that the

member is to be nominated by the Principal. A list of probable members was prepared. They were contacted for consent. Prof. O. G. Kakde, director IIIT, Nagpur was proposed as Member to be nominated based on his experience and ability to contribute in Institute progress.

While noting GR Baithak- 2010 /(170/10)/TE- 2 dated 23/10/2012 Hon'ble Chairman and Dr Zuhair, Member pointed out duties and responsibilities of BoG in Gazette Notification of Maharashtra State Govt. for Higher and Technical Education dated 14/01/2019.

Resolution on Item No. 24.17 (b) : It was decided that Prof. O. G. Kakde, Director, IIIT , Nagpur shall be nominated on BoG of the institute for 2 years with effect from date of issue of this minutes of meeting.

Item No. 24.1

To note and confirm the minutes of 21st and 22nd Board of Governors meeting held on 14/01/2019 and 29/04/2019 respectively

The minutes of 21st and 22nd BoG meeting were noted and confirmed by the BoG.

Resolution on Item No. 24.1: The minutes of 21st and 22nd BoG meeting were noted and confirmed by the BoG.

Item No. 24.2

To note actions taken on 21st and 22nd Board of Governors meeting held on 14/01/2019 and 29/04/2019 respectively

The actions taken on minutes of meeting of 21st and 22nd Board of Governors meeting held on 14/01/2019 and 29/04/2019 were discussed. Following points were considered for discussion.

21st Meeting dated 14/01/19 and 22nd Meeting dated 29/04/2019

Sr. No.	Item No.	Action to be taken	Action taken by respective in-charges	Action suggested / proposed by BoG
1	80	BoG suggested to constitute a special committee to study the findings of NBA committee on	Committee is constituted and submitted the report of Mechanical department. Report of Civil	Actions taken by two departments on NBA experts comments were deliberated. One of the remark for mechanical department was that faculty was not motivated. Hon'ble Chairman suggested that

		weaknesses, concerns, suggestions and suggest solutions to address the issues	department is awaited and will be placed in next meeting. Same is placed at page no. of annexure I	motivational trainings for faculty may be conducted in the institute, by H. R. consultants. Few names of the HR consultants were suggested. Dr. Kapahey suggested to appoint 'Margadarshak' for facilitating NBA process.
2	80	For NBA accreditation of other departments (viz. Electronics and Telecommunication Engineering, Electrical Engineering, Computer Science and Engineering, Information Technology, Instrumentation Engineering) Chairman (BoG) instructed that Head of concern department should prepare and submit pre-qualifier and a report on present status, major activity to be undertaken, fund required and lacunas if any to the principal within two months.	The pre-qualifiers were prepared by concerned departments and the lacunae, particularly with regard to faculty are communicated to DTE on 19-05-2019 and 18-09-2019.	Prof. Borkar, Member Secretary requested BoG to grant permission to apply for Accreditation of B. Tech. Electrical Engineering program. It was informed that one of the conditions in pre-qualifier is a Professor with two years of service at GCOEA. Presently there are two professors, who joined recently. In view of pending continuation of autonomy by UGC, it was decided to apply for Accreditation by NBA for B. Tech. Electrical Engineering program. It was pointed out by Dr. Dhattrak, Member that if Career Advancement Scheme (CAS) proposals in the institute are finalized, institute shall be benefitted, as many faculties shall be promoted. This will enhance cadre ratio and problems faced by departments like Electrical Engg. Department shall be solved. It is decided to apply for B. Tech. (Electrical) for accreditation to NBA and also to call the applications for

		<p>Chairman</p> <p>Prof. A. S. Sindekar – Member</p> <p>Prof. Manoj Hedao- Member Secretary</p>	<p>Mechanical have seen similar structure at Shri. P. R. Pote college of Engineering and further work is under preparation stage.</p>	<p>Engineered Building (PEB) for these two affected departments. It was decided to make provision for alternative arrangement for Electrical Engineering Department for Class rooms and Labs in the form of PFB/PEB. In order to make process fast, The Institute shall employ private Architect and Structural Consultant to plan the building along-with its cost estimate. This shall be submitted to PWD for Technical Sanction and to Govt. subsequently for administrative approval. The fee charges for Architect and Structural Consultant shall be borne by Institute.</p>
5	89.g	<p>To submit revised detail proposal for solid waste management with additional equipment. BoG suggested to involve Amravati Municipal Corporation in design/development of this proposal</p>	<p>The proposal for solid waste management for college campus is submitted</p>	<p>Hon'ble Chairman also enquired about progress of solid waste management. Dr. Gulhane informed that three options are suggested. It was decided to approve the proposal submitted by Dr. Gulhane along with sanction of Budget of Rs. 3.00 lakh.</p>
6	91	<p>BoG stated that deficiency of faculty is a serious issue. Hereafter, Because of verdict of court, BoG cannot appoint faculty on clock hour basis. To resolve this issue, BoG instructed to</p>	<p>As per instructions expert lectures are arranged to complete the various courses of all departments. Also it is informed to Joint Director, TE, Amravati to give</p>	<p>Industry experts lectures are conducted in the Institute. It was suggested that the Industrial experts should be from renowned Industries such as Mahindra and Mahindra, Tata, Bosch (Nashik, Bengaluru), etc. It was also suggested to check</p>

		polytechnic, Nagpur Dr. V. T. Ingole, Amravati		
8	98.n	To decide the machines to be purchased and submit the budget for procurement of the same before 30 th June.(as per IMTEX 2019, Bangalore exhibition visit)	The budget for Rs 762 lakh is prepared and submitted to The Principal on 14-06-2019. The space required for all machines/equipment is not available in the department and the Principal advised to keep the proposal aside. However, some of the equipment are proposed to be purchased (Rs 4.83 Lakh for Metallurgy Lab)	Hon'ble Chairman suggested to modernize labs of Mechanical Department. It was informed by Prof. Mahalle, Head Mechanical that due to scarcity of space, additional purchase of equipment is halted. It was suggested to create space by writing off old/ obsolete/ outdated equipment in the laboratories and workshop. It was suggested to judiciously decide modern equipment from student point of view after due negotiations for cost effectiveness for, e.g. collaborative Robot, Universal Welding Robot, Cobot, Wire Cut Robot, etc.
9	94	To establish one smart classroom in every department.	Classrooms identified & names of the faculties to be trained emailed to TEQIP III office. Funds/Further action awaited from TEQIP office	Smart classroom status was noted. Hon'ble Chairman instructed to plan Smart classrooms in the departments. Prof. T.C. Bhagat shall visit renowned Institutes. In consultation with the departments he will list out common facilities necessary in the Smart classrooms. Same shall be communicated to Architect (to be employed by the institute) to plan Smart Class room along with estimate and interior design. Prof. T.C. Bhagat shall prepare the complete proposal including specifications of the items,

				probable suppliers and estimated rates required, by 30 th Nov. 2019.
10	98.f	To setup committee for rise in hostel fees and submit detailed report before 30 th June, 2019	As per meeting, the committee is constituted and report is awaited	It was decided to form a committee for Hostel fee. The committee shall submit its report in next BoG meeting on the basis of facilities provided and fees charged to students by different institutes.

- It was pointed out that the dissertation/ practical exam bills for external examiners are still pending. It was decided that all the bills shall be cleared by 15th Nov. 2019. In future a system shall be developed to pay the dues at the earliest and report should be generated for paid bills. It was reported that cheques writing is time consuming. It was suggested that cheques printer shall be procured.

Resolution on Item No. 24.2:

- It was decided to apply for Accreditation by NBA for B. Tech. Electrical Engineering program.
- It was decided to call applications for CAS proposals from the eligible faculty members. It was also decided to complete the formalities by 30th Nov.2019.
- The Institute shall employ private Architect and Structural Consultant to plan the PFB/PEB for Electrical Engineering Department along-with its cost estimate. The fee charges for Architect and Structural Consultant shall be borne by Institute.
- Three options for solid waste management were proposed. These options along with budgetary provisions were approved.

Item No. 24.3

To approve Vision & Mission and governing/organizational structure of Government College of Engineering, Amravati

Prof. R. P. Borkar, Principal explained the need and process for Vision and Mission finalization. Hon'ble Chairman suggested that for every Mission identify activities and associated action plan. It was pointed out that for Global competence some facilities like expert inputs for GRE / TOEFL should be made available to students.

The governing structure was discussed at length. Various options were suggested. In the present structure all the Heads, Deans and In-charges of various activities are reporting to the Principal. The organization structure of the institute may have more decentralized nature. It was suggested that the Heads and deans to have two sided arrows to indicate both way flow of powers and responsibility. Prof. Borkar, Principal, pointed out that he joined institute recently and shall require some time to arrive at new and effective model having decentralized nature. It was decided that present organizational structure shall be maintained and based on experience necessary changes shall be incorporated.

Item No. 24.4

To discuss and approve the portfolios assigned to faculty for academic year 2019-20

The Office order for list of portfolios was issued by Principal, Prof. R. P. Borkar. On instructions from Hon'ble Chairman, the office order was put on hold and staff was asked to work as per then existing portfolios. On instruction, the office order was discussed for approval in BoG meeting. Hon'ble Chairman enquired basis for distribution of responsibility. Prof. Borkar explained that they had long meeting of all faculty before final distribution of portfolios and based on their choice, experience, administrative capacity the portfolios were decided. Dr. D. V. Jadhav, Joint Director and invitee was of the opinion that the portfolio distribution should be exclusively done by the Principal, as Principal has to execute, monitor and implement policies, within deadlines and deliver the best in order to benefit the students. Prof. Kapahey, member and UGC nominee also agreed with this and further added that, however Principal can discuss the major portfolios such as Deans with Hon'ble Chairman prior to issuing of order. Prof. R. P. Borkar explained the process followed in distribution of portfolios. It was suggested that for maximum and effective output, there shall be identification of portfolios and its allocation as per importance, capacity of individual, comfort zone, etc. Finally Hon'ble Chairman has ruled to appoint a 3 member committee as follows

Chairman – Dr Mahd. Zuhair, Member BoG

Member- Shri Kunal Tikle, Member BoG

Member- Prof. R. P. Borkar, Principal

The committee shall discuss and was empowered to finalize the portfolios on behalf of BoG. It is also clarified that there is no need to take approval from BoG again.

Item No. 24.5

To note and approve the minutes of 25th Finance Committee meeting held on 11/09/2019

The minutes of meeting of 25th Finance Committee held on 11/09/2019 were noted and approved.

Item No. 24.6

To discuss and approve the financial budget of the Institute for the year 2019-20

The Budget under autonomous head was discussed. The details of budget were as follows.

Total Budget including salary - Rs. 5344.814 lakh

Total Autonomous Budget - Rs. 2799.814 Lakh

It was noted that the institute has previous balance of Rs. 5512.56 lakh. This can be used to improve facilities for the excellence in academics in tune with mission of the institute. For this meeting of the stakeholders may be called. A premium institute can be chosen as role model. The progress can be divided into phases after listing out requirements in the form of infrastructure, equipment and other. Based on this activity a revised budget may be submitted to Finance Committee.

Resolution on Item No. 24.6:

The budget of the institute for financial year 2019-20 was approved.

Item No. 24.7

To note the minutes of meeting of Academic Board held on 26/08/2019

The minutes of Academic Board meeting were noted and approved by BoG.

Item No. 24.8

To approve the list of B. Tech. and M. Tech. degree eligible students for the year 2018-19 and recommend for award of degree to SGB Amravati University, Amravati

Lists of 426 students eligible for the award of B. Tech. degree & 54 students eligible for the award of M. Tech. degree were submitted to BoG. BoG approved the list of B. Tech. and M. Tech. degree eligible students for the year 2018-19 and recommended them to SGB Amravati University, Amravati. BoG authorised Principal to approve the additional list of students who

will be eligible for degree of B. Tech. and M. Tech. in due course of time due to process of verification, etc.

Resolution on Item No. 24.8:

Lists of 426 students eligible for the award of B. Tech. degree and 54 students eligible for the award of M. Tech. degree were approved for the year 2018-19 and recommended them to SGB Amravati University, Amravati for the award of degree and authorized Principal to approve the additional list of eligible students, who will be eligible during the course of time.

Item No. 24.9

To approve the additional lists of students eligible for award of degree from Sant Gadge Baba Amravati University, Amravati, for the year 2017-18

Lists of 10 students of B. Tech. and 36 students of M. Tech. were submitted to BoG. BoG approved the additional list of B. Tech. and M. Tech. degree eligible students for the year 2017-18 post facto.

Resolution on Item No. 24.9:

Lists of 10 students eligible for the award of B. Tech. degree & 36 students eligible for the award of M. Tech. degree were approved for the year 2017-18 and recommended them to SGB Amravati University, Amravati for the award of degree.

Item No. 24.10

To approve the list of topper students who completed B. Tech. and M. Tech. successfully during the examination held in summer 2019.

BoG approved list of toppers. It was also noted that Academic Board proposed Gold medals for B. Tech. toppers and certificates for M. Tech. toppers. The BoG decided that M. Tech. students should also be felicitated with Gold medals hereafter and gold medals must be given to topper students of academic year 2018-19.

Resolution on Item No. 24.10:

The list of topper students of B.Tech. for award of gold medal is approved. The list of topper students of M.Tech. is approved. BoG decided to felicitate M. Tech. Toppers by Gold Medals from the academic Year 2018-19 and gave sanction for the budget required for Gold medals.

Item No. 24.11

To note and approve the minutes of 19th Building and Works Committee meeting held on 10/09/2019

19th Building and Works Committee minutes of meeting was noted and approved.

Item No.24.12

To approve constitution of various committees constituted as per rules and regulation of competent authorities

The BoG approved constitution of following committees along with nominations mentioned.

Sr. No.	Name of the committee	Member Nominated by BoG
1	Planning and Evaluation Committee	BoG member nominated by BoG- Shri Kunal Tikle, member BoG
2	Library Committee	BoG member nominated by BoG- Prof. S. V. Dudul, member BoG
3	Grievance Committee for (faculty and staff)	Chairman of committee -BoG Chairman or his nominee
4	Academic Council	(Any four based on consent) i) Prof. V. L. Manekar- NIT, Surat ii) Prof. Nitin Seth, IIFT, New Delhi iii) Dr Dhananjay Gadre, NSIT, Delhi iv) Dr Amod Umrikar, IIT Indore v) Prof. V. B. Borghate, VNIT, Nagpur vi) Prof. Laxman Waghmare, SGGSIET, Nanded

Resolution on Item No. 24.12:

The BoG approved the committees, its constitution and nominations.

Item No. 24.13

To note and approve the institutional policies of various activities

Various policy documents were discussed.

- Committee report for TA and DA rates was approved with following changes.
 - In table 2 and 4 at sr. No.1 last column shall be added with - at actual.
 - Table No. 6 under heading Auto and taxi rates at Sr. No. 1 shall be added with- or at actual
 - The rates for Meeting allowance were revised as follows

Sr. No.	Name of the committee	Honorarium per day of meeting Rs.
1.	External Member / Invitee of Board of Society	6,000/-
2.	External Member / Invitee of Board of Governors	5,000/-
3.	External Member / Invitee of Academic Council / Board	4,000/-
4.	External Member / Invitee of all other committees in the report	2,500/-

- Report of committee of Deans Duties and responsibilities was approved.
 - Report of committee for deciding rates for video shooting and Banner Printing was approved. With a suggestion to further negotiate the rates with contractor. Principal was authorized to final lower negotiated rates.
 - The report of committee for repair and maintenance of computers, printers, scanners and photocopy machines was approved.
- Some committees could not submit its report before the BoG meeting. These reports shall be submitted in ensuing BoG meeting for approval.

Resolution on Item No. 24.13:

BoG approved committee reports with modifications as above.

Item No.24.14

To discuss and approve the extension of contract services

BoG was informed reasons for extension to contract services.

1. Contract services for garden maintenance was granted extension from 1/09/2019 to 30/11/2019
2. Contract service for Library was granted extension from 1/11/2019 to 31/01/2020.
3. Contract services for sweeping was granted extension from

i. For Contract 1 -01/09/2019 to 30/11/2019

ii. For Contract 2 -01/11/2019 to 30/11/2019

Resolution on Item No. 24.14:

BoG decided to approve extension to the contracts for the services as above.

Item No.24.15

To note the report of Deans and Rector

Reports were discussed and noted. BoG observed and suggested as below

- In Dean Academics report, drop in admissions to M. tech. programs was noted. It was suggested that advertisements in media, marketing, etc. may help to improve admissions. Prof. Borkar suggested to prepare posters to send to various colleges well in advance before start of admission process.
- BoG noted that presently Institute lack Guest House facility. It was decided that Plan shall be prepared by Private Architect. A location may be decided along with all necessary Govt. formalities. Prof. Borkar suggested that for time being two rooms of NEW AICTE Hostel should be allotted for guests. BoG endorsed the same.
- The principal Quarter in the institute is insufficient in space, needs extensive repairs and lacks facilities. A proposal for new quarter shall be submitted to Govt. A proposal for Quarters for teaching and Non-Teaching staff may be initiated depending on demand.
- It was observed that maximum consultancy services are provided by Applied Mechanics and Civil Engineering Department. With the kind of expertize, infrastructure and equipment available with the Institute, All the Heads were appealed to decide target for consultancy and achieve the same.

Item No.24.16

To discuss the submission of contract faculty with regard to raise in consolidated salary as per 7th pay

Contractual staff requested for the salary rise. Their appointment is being continued as per the directives of Hon'ble court in case No.WP3257 2016 in the High Court. They are with the institute for about last five years without any rise in their remuneration.

BoG discussed the issue and decided to raise consolidated salary of the contractual teaching staff.

Resolution on Item No. 24.14:

BoG sympathetically decided to pay consolidated salary at Rs.65,000/- per month including the share of Govt. of Rs.24000/-. This consolidated salary shall be effective from 1st Nov. 2019. However, this hike in consolidated salary shall not be considered as precedence in future course.

Item No. 24.17

Any other point with permission of the chair

24.17. Any other point with permission of the chair

17 (a) To note review of sanctioned faculty posts at Govt. College of Engineering in Maharashtra including Amravati by Govt. of Maharashtra and subsequently issued govt. resolution (GR)

BoG noted the revision in sanctioned faculty post and expressed its concern. The reduction in faculty posts shall hamper teaching learning process, extra-curricular and co-curricular activities and administrative work. BoG appreciated efforts taken by the staff for the welfare of the students in spite shortage.

17 (b) To approve nomination of Members to BoG

1. To approve nomination of Educationalist/ Industrialist on BoG (to be nominated by Principal)

This item was discussed and approved at the beginning of the meeting.

2. To approve nomination of 2 teachers on BoG (to be nominated by Principal)

The item was deferred and will be discussed in next BoG meeting.

17 (c) To note composition of BoG and nominations of members on BoG

The composition of BoG and nominations of members on BoG was noted.

17(d) To note report of Dean (Quality Assurance)

BoG noted report of Dean (Quality Assurance).

17 (e) To note admissions in the institute in the academic year 2019-20

BoG noted status of admissions in the institute in the academic year 2019-20.

17(f) To note status of pending court cases

BoG noted status of pending court cases. It was decided to expedite the process and put institute point of view strongly with the help of advocate.

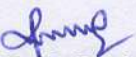
17 (g) To note and approve development regarding contract appointments and Expert Lecture policy.

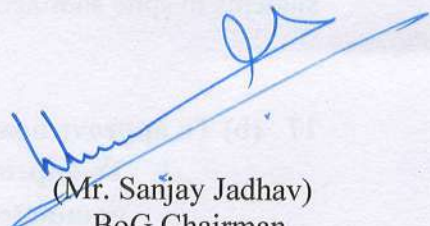
As per Baithak- 2010 /(170/10)/TE- 2 dated 23/10/2012 BoG is empowered to appoint visiting staff. Due to court case, state Govt. prohibited institute from appointing Visiting staff. It was decided wherever necessary possibility should be explored regarding appointment Adjunct Faculty, visiting professors, Professor Emeritus, etc. A policy should be devised in consultation with the Advocate. Prof. Borkar stated that the policy of employing expert faculty was framed in consultation with all Heads of Departments. Also same policy document was sent through R.O. Amravati to Director Technical Education for approval. Approval is pending with DTE. Prof Borkar further told that this matter was also discussed with Govt. Pleader Adv. Devpujari, Nagpur

Resolution on 24.17(g):

Existing policy of employing expert Faculty was approved and also decided that same will be continued till the Court matter is resolved.

The meeting ended with vote of thanks by the Member Secretary.


(Prof. R. P. Borkar)
Member Secretary


(Mr. Sanjay Jadhav)
BoG Chairman



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No.GCoEA/BoG/2023/153

Date: 23rd May 2023

MINUTES OF 25th MEETING OF BOARD OF GOVERNORS HELD 06-05-2023 AT 11:30 AM IN MEETING HALL OF THE INSTITUTE

Twenty fifth Meeting of Board of Governors (BoG) was held on 6th May 2023 at 11:30 am in meeting hall of the administrative building of the institute. Following members were present for the meeting

- | | | |
|-------------------------|---|------------------|
| 1. Dr. Sachin Mandvgane | - | Chairman |
| 2. Mr. Ashish Uttarwar | - | Member |
| 3. Mr. Nemraj Deshmukh | - | Member |
| 4. Dr. Ashish Mahalle | - | Member Secretary |

Meeting was started by welcoming the Hon'ble Chairman and Members by Dr. A. M. Mahalle, Principal and Member Secretary. Dr. Vinod Mohitkar, Director Technical Education MS could not attend the meeting due to some preoccupied work and the same he had conveyed to Principal, member secretary. He was granted leave for absence.

Dr. A. M. Mahalle informed the house that letter has been written to Hon'ble VC of SGBAU and Hon'ble Chairman UGC to nominate their representative on the BoG of the institute.

Item No. 25.1

Introduce the new constituted BoG to House and felicitation of Hon'ble Chairman and Hon'ble Members of BoG.

One of the Senior faculty Dr. P.P. Bedekar, Professor and Head of Electrical Engineering Department introduced the Hon'ble Chairman and Hon'ble members to the house with their contribution to academics and society and their achievements. Principal Dr. A.M. Mahalle felicitated the Hon'ble Chairman and Hon'ble members.

Item No. 25.2

Principal's Presentation to introduce the institute to Hon'ble Chairman and Hon'ble Members of BoG.

Dr. A.M. Mahalle, Principal presented the details of the institute with History, Milestones of the institute, admissions, academics, placements, facilities available and various committees for

good governance etc to house. Hon'ble Chairman and Hon'ble Members asked some queries and Principal, Deans and Head of departments provided the required information.

Item No. 25.3

To nominate the Members of various Statutory Committees by BoG.

Dr. A. M. Mahalle informed the house that as per extra ordinary gazette of Maharashtra, Part 4-B dated 14th January 2019, Uniform Statute NO. 3 OF 2019 the institute shall constitute the statutory bodies and some non-statutory committees to ensure proper management of academic, financial and general administrative affairs. As per the statute, BoG has to nominate the representatives. BoG approved the constitution of the following committees along with nominations mentioned.

S.N.	Name of the Committee	Member Nominated / approved by BoG
1	Board of Governors	BoG approved: Teacher Representative: Prof. Dr. P.P. Bedekar, Professor and Head of Electrical Engineering Department Teacher Representative: Prof. Dr. S.D. Londhe, Professor Mechanical Engineering and Dean Academics Industrialist/Academician: Prof. Dr. Y. V. Joshi, Department of Electronics and Telecommunication Engineering, Shri Guru Gobind Singhji Institute of Engineering and Technology, Nanded. Invited Member Prof. Milind D. Atrey Professor Mechanical Engineering and Dean (R&D) of IIT Bombay
2	Finance Committee	BoG Nominated: Shri. Sanjay Supe, Director GUKSS Automation Private Limited, Amravati
3	Academic Council	BoG nominated the following List of experts or academician from outside the college representing such as areas as Industry, Commerce, Law,

		<p>Education, Medicine, Engineering, Sciences, etc., (Minimum four should be invited for the meeting)</p> <ul style="list-style-type: none"> • Dr. Amol M. Andhare, Deputy Secretary, UGC – Eastern Regional Office Kolkata (W.B.) • Prof. Sachin N. Deshmukh, Director, Innovation, Incubation and Linkages Dr. Babasaheb Ambedkar Marathwada University, Aurangabad (M. S.) • Dr. V. L. Manekar, Professor, Civil Engineering Department, SVNIT, Surat • Prof. Amod C. Umarikar, Associate Professor, Electrical Engineering, IIT Indore • Prof. V. B. Borghate, Professor, Electrical & Electronics Department, VNIT Nagpur • Prof. Sanjay Pohekar, Head Research Programs Symbiosis Center for Research and Innovation Pune • Prof. Devendra Deshmukh, Professor Mechanical Engineering Department IIT Indore • Dr. Manish Kurhekar, Associate Professor Computer Science VNIT Nagpur • Dr. Jayant D. Ekhe, Professor and Dean (Planning & Development) VNIT Nagpur • Dr R S Sonparote, Professor Applied Mechanics VNIT Nagpur
4	Grievance Committee for faculty and staff	Chairman of Committee – BoG chairman or his nominee

Resolution on Item No. 25.3

The BoG approved the statutory and non-statutory committees, its constitution and nominations as above.

Item No. 25.4

Any other item with the permission of Chair

Item 25.4.1 To discuss the issue of demand of the students regarding additional summer 2023 exam.

Dr. A.M. Mahalle and Dr. V.M.Jape Controller of Examination, informed the house that about 50 students of 7th and 8th Semester of various branches requested the Principal for early conduct of their additional Summer 2023 exam of failure courses. Students requested that due Covid-19 pandemic, their earlier semesters were delayed and if the summer term 2023 exam of failures courses is conducted as per the exam section schedule their degree may be delayed and it will adversely affect on their carrier. Principal has taken the action on their request; the issue is discussed in Head of the Departments meeting and concluded that students demand is not as per examination rules and regulations and additional summer 2023 exam cannot be conducted separately. The decision was conveyed to the students. Students raise that issue with Hon. Joint Director, Technical Education Amravati region, Amravati. Hon. Joint Director constitute the two member committee under the chairmanship of Dr. P.M.Khodke, Principal Govt. College of Engineering Yavatmal. Committee submitted the report and it placed before the Exam Committee. Exam Committee is also opined that for particular group of students separate Summer 2023 exam cannot be conducted and issue is forwarded to Academic Council for final decision.

Mr. Ashish Uttarwar, Hon. Member, expressed his views on the issue and suggested that issue to be placed in the academic council positively and request to academic council to take the decision so that students should not suffer. Hon. Chairman preached that issue to be presented to academic council with all time line activities.

Resolution on Item No. 25.4.1

Issue is to be placed in Academic council with time line activities and since the issue is hard core academic, final decision should be taken by academic council.

Item 25.4.2 To discuss the submission of contract faculty with regard to raise in consolidated salary as per 7th Pay commission.

Contractual faculties requested for the salary rise. Their appointment is being as per the directives of Hon'ble court as case no. WP3257-2016 in High court. They are with institute for about seven years without any rise in their salary and performing the full academic and other duties. Dr. A. M. Mahalle introduced the issue that this point was discussed in 24th BoG meeting held on 14th October 2019 as item no. 24.16 and BoG has resolved the issue with consolidated salary to be increased to Rs. 65000/- per month including the share of Government of Rs.24000/- wef 1st November 2019. As per office order no. GCOEA/Estb.2-A/Payment Contract Faculty/2019/5330 dated 9-12-2019, concerns are paid the salary of November-2019 paid in December 2019 as per new salary. But the Hon. Joint Director, Technical Education Amravati region Amaravati informed the Principal to hold the action till issue is to be approved from

Government/Hon. Director Technical Education MS with their letter No. RO/Estb./2019/3018
Dated 30th December 2019.

The BoG discussed the matter and expressed that once the action was initiated by BoG on the same issue and is on hold due to approval from Government/Hon. Director Technical Education MS institute should follow up the matter and get the decision from the authority.

Resolution on Item No. 25.4.2

Institute should write the reminder letter to Hon. Director Technical Education MS and get the directives from authority.

Item 25.4.3 To get the post-facto approval for creation of separate Examination cell and proposal for remuneration to newly created portfolio Deputy Controller of Examination

Dr. A. M. Mahalle informed the house that as per the institute structure, all examination activities executed by Controller of Examination (CoE) As per the point no.11 of extra ordinary gazette of Maharashtra, Part 4-B dated 14th January 2019, Uniform Statute NO. 3 OF 2019 autonomous institute should have an examination cell headed by Controller of Examination and assisted by Deputy Controller of Examination.

To incorporate these requirements a seven-member committee was constituted under the chairmanship of dean academics. Report was submitted to Examination committee and after acceptance by Examination Committee, presented to academic council and academic council also accepted the report. Accordingly new portfolio of Deputy Controller of examination was created and considering the prevailing remuneration rates and additional responsibilities of Dy. CoE it is proposed to pay Rs.12000/- (Twelve Thousand only) per semester. It is presented for post facto approval of BoG.

After discussion, creation of separate Examination cell is approved and the proposal of remuneration to Dy. CoE is accepted by the BoG.

Resolution on Item No. 25.4.3

Creation of separate Examination cell is approved and proposal of remuneration of Rs.12000/- (Twelve Thousand only) per semester to Dy. CoE is accepted by BoG. Job profile and additional responsibilities of Dy. CoE to be present in next meeting.


Item 25.4.4 To recommend a invited Member on BoG from SC/ST cell

Dr. A.M. Mahalle introduced the issue that as per the directives from AICTE institute has constituted the SC/ST cell. Applications from the Chairman SC/ST cell is received, requesting to nominate one member from SC/ST cell to BoG or as invited member. Application is

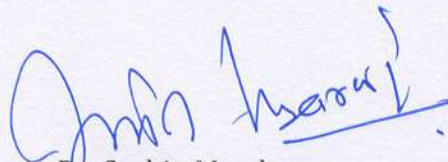
forwarded to Higher authorities through proper channel for approval and response is awaited.
Issue is discussed in length in the meeting.

Resolution on Item No. 25.4.4

The institute should follow up the matter regarding Nomination of member from GoM, to higher authority with reminder letter. However, the issue of invited member will be discussed in next BoG meeting and appropriate decision may be taken.



Dr. A.M. Mahalle
(Member Secretary)
BoG, GCOEA



Dr. Sachin Mandvgane
(Chairman)
BoG, GCOEA



GOVERNMENT COLLEGE OF ENGINEERING AMRAVATI

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No.GCoEA/BoG/2023/203
Date: 14/08/2023

MINUTES OF 26th MEETING OF BOARD OF GOVERNORS HELD 08-07-2023 AT 11:00 AM IN MEETING HALL OF THE INSTITUTE

Twenty Sixth Meeting of Board of Governors (BoG) was held on 8th July 2023 at 11:00 am in meeting hall of the administrative building of the institute. Following members were present for the meeting

- | | | |
|-------------------------|---|------------------|
| 1. Dr. Sachin Mandvgane | - | Chairman |
| 2. Mr. Ashish Uttarwar | - | Member |
| 3. Mr. Nemraj Deshmukh | - | Member |
| 4. Dr. Vinod Mohitkar | - | Member |
| 5. Dr. Y. V. Joshi | - | Member |
| 6. Dr. P. P. Bedekar | - | Member |
| 7. Dr. S. D. Londhe | - | Member |
| 8. Dr. Ashish Mahalle | - | Member Secretary |

Meeting was started by welcoming the Hon. Chairman and Hon. Members by Dr. A. M. Mahalle, Principal and Member Secretary.

With the permission of chair proceeding of the meeting was presented by member secretary to house.

Item No. 26.1

To introduce the new constitution of the BoG

Member Secretary Dr. A. M. Mahalle informed the house that, as per the GR. No. Miscellaneous -1111/ (122/22)/TE-2 Date 23 March 2023, Board of Governors is constituted for the Institute and, 25th Meeting of BoG with the Members nominated by GoM was held on 6th May 2023 at 11:30 am in meeting hall of the administrative building of the institute. In that meeting remaining members of BoG and other statutory committees were nominated. Complete Finance Committee and Academic Council with nominated members were presented the house and BoG noted the same.

Hon. Director Dr. Vinod Mohitkar inquired about the status of Members to be nominated by SGBAU Amravati and UGC. Dr. A.M. Mahalle informed that these nominations are awaited and follow-up is in progress.

Item No. 26.2

To confirm and approve minutes of 25th BoG meeting held 06th May 2023

The minutes of meeting of 25th BoG meeting were circulated to all members and were read, approved and confirmed.

Item No. 26.3

To note and approve action taken report for 25th BoG meeting held on 06th May 2023

In 25th BoG meeting, BoG was suggested some actions on certain issues. Dr. A.M. Mahalle presented the actions taken and status as follows,

A.25.3 Constitution of Statutory and Non-Statutory Committees

With nominated members by BoG, the statutory committees are constituted and action is completed. BoG noted the action taken.

A.25.4.1 Additional summer 2023 examination

Issue was placed in academic council meeting held on 20th May 2023, approved and additional examination summer 2023 was held during 13-June 23- to 19-June 23 and result is under process. Action Completed. BoG noted the action taken.

A.25.4.2 Submission of contract faculty with regard to raise in consolidated salary as per 7th Pay commission

It was suggested by BoG that Institute should write the reminder letter to Hon. Director Technical Education MS and get the directives from authority. Reminder letter has been sent to Hon. Director Technical Education MS. Action Completed.

Hon. Director enquired about the issue and Dr. A.M. Mahalle informed that the five contract faculties once again requested to raise the salary and the issue is considered in item no. 26.9 separately.

A.25.4.3 Proposal for remuneration to newly created portfolio Deputy Controller of Examination

BoG was asked to present Job profile and additional responsibilities of Dy. CoE to be present in next meeting. Job profile and additional responsibilities of Dy. CoE was presented in the meeting.

Hon. Director and Hon. Member Y.V. Joshi asked the practice of working of CoE section. Dr. P.P. Bedekar explain the current practice of CoE section. Dr. Y. V. Joshi suggested that examination and grade award should be done by course coordinator only. He also pointed

out that in NEP-2020 document there is "Assessment" term is used instead of "Examination". BoG suggested that all confidential work should be carried out by CoE and not by Dy.CoE. Dy.CoE is only to assist the CoE. BoG suggested the job responsibilities of CoE and Dy. CoE as follows,

- **Controller of Examination:**

1. Question paper setting and printing
2. Distribution of paper to exam coordinator/s
3. Conduct of Examination
4. Paper Valuation / Revaluation
5. Result Declaration and Grade card distribution
6. Authorized Signatory for Grade card
7. Recommendation for Bill Passing (Paper Setting, printing, Conduct of Exam, Valuation, result processing and declaration of result)
8. Member Secretary of Examination Committee

- **Deputy Controller of Examination:**

1. To assist CoE in all exam related activities
2. In absence of CoE, he/she will work as CoE

With above suggestions BoG approved the remuneration to Dy. Controller of Examination.

A.25.4.3 To recommend a invited Member on BoG from SC/ST cell

Issue was discussed in 25th BoG meeting and BoG was suggested that the institute should follow up the matter regarding Nomination of member from GoM, to higher authority with reminder letter. Dr. A. M. Mahalle informed the house that reminder letter has been sent to higher authority but yet no reply from the higher authority.

Hon. Director opined that the constitution of the BoG is as per the extra ordinary gazette of Maharashtra, Part 4-B dated 14th January 2019, Uniform Statute NO. 3 OF 2019 and UGC/AICTE guidelines and hence the said request cannot be approved. Rest of the house agreed to issue pointed by Hon. Director.

Item No. 26.4

To discuss and approve recommendations and minutes of meeting of 27th to 30th Finance Committee meetings

Dr. A. M. Mahalle informed house that as per the GR No. Miscellaneous -1111/ (02/20)/TE-2 Date 10th January 2020, appointments of previous BoG Chairman and members nominated by GoM was cancelled. It was necessary to propose the budget for essential expenditure and daily routine work and hence the institute arranged the finance committee

meetings with then finance committee in which a member was nominated by then BoG. So, in absence of BoG following finance committee meetings were held.

S.N.	Finance committee meeting	Date
1	27 th Finance Committee Meeting	08 th October 2021 at 3.00 p.m.
2	28 th Finance Committee Meeting	22 nd June 2022 at 3:00 pm
3	29 th Finance Committee Meeting	18 th October 2022 at 2:30 pm
4	30 th Finance Committee Meeting	24 th April 2023 at 2:30 pm

Minutes of above meetings are read out and confirmed with following discussion.

Dr. A.M. Mahalle presented the budgeted amount and expenditure for 2020-21 and 2021-22. Hon. Director asked about the procurement process adopted. Dr. A.M. Mahalle explained the procurement process and ensure the house that, institute following the procedure strictly as per the government rules and regulation and maximum purchase done through GeM. Hon. Director also asked regarding the A.G. Audit and its Objections, Dr. A.M. Mahalle informed that AG audit and Statutory Audit till 2022 is completed and also compliance the objections satisfactorily. BoG is approved the budget and expenditure for previous years as follows.

S.N.	Financial Year	Budget in INR Lacs	Expenditure INR Lacs	Remark
1	2020-21	4327.75	1034.61	Budget was principally approved by Board of Society
2	2021-22	2679.62	720.90	Budget was sent to GoM for approval

Dr. A. M. Mahalle presented some major recommendations of the above finance committee meetings to BoG,

a. To raise the Financial Power of Chairman Finance Committee for minor civil and electrical work under PEC

Financial Power of Chairman Finance Committee of minor Civil and Electrical work is to be raised from Rs.3.00 Lacks to Rs. 5.00 Lacks including taxes.

Resolution: BoG approved the recommendation of finance committee; the Financial Power of Chairman Finance Committee of minor Civil and Electrical work is to be raised from **Rs.3.00 Lacks to Rs. 5.00 Lacks** including taxes.

b. Budget for M& M skill development center

Dr. A.M. Mahalle explain the proposal to establish the Skill Development Center with the help of Mahindra and Mahindra Pvt. Ltd. He also informed that the proposal to

develop the tin shed of around 4500 sq ft was presented to finance committee and finance committee approved and recommended the budget Rs.56.00 Lac +10%.

Hon. Director enquired about the mode of operation between the institute and the said company. After detailed discussion BoG suggested the followings,

1. Ask the proposal from M&M Pvt. Ltd. Mentioning objectives, mode of operation, expectation from institute and benefit of the stake holders. Convert the information in the form of MoU.
2. Identify the courses to be float under the Skill Development Center as per the requirement of the Industries so that employability of the students can be enhanced.
3. Constitute a Committee for the development of said skill center and visit to such centers which are already established.
4. Study and procure the equipment those can be used for other courses also.
5. Design the courses such that those courses can be the exit courses in NEP-20

Resolution: With above suggestions BoG principally approved the budget for development of M&M Skill Development Center.

c. Establishment of research laboratory of Nanoscience.

Dr. A. M. Mahalle informed the house that Dr. D. A. Zatale, HoD Physics has submitted the proposal of research laboratory of Nanoscience. Finance committee approved and recommended the budget of Rs.144.0 lacks to BoG.

Dr. D. A. Zatale has been called for discussion. Hon. Director enquired about the existence of such laboratories, Identification of the target group of students. Dr. Y.V. Joshi asked the cost and utilization of the costly equipments. Dr. D.A. Zatale explained the queries raised by BoG. BoG expressed the concern on following issues,

- i. Equipments are costly and utilization of such costly equipments may not be there
- ii. Skilled man power will be required to operate such costly and specialized equipments
- iii. Can IRG be generated by such equipments?
- iv. Are such specialized equipments may be used for other courses?
- v. There may be high recurring expenditure.

Resolution: With above concerns BoG gave the directives that Principal Investigator should prepare the detailed Project report and submit to DST or AICTE or any other standard funding agencies.

d. To raise Financial Power of Chairman Finance Committee for procurement

Dr. A. M. Mahalle informed the house that existing financial power of procurement to Chairman finance Committee is Rs. 5.00 Lacs. Issue was discussed in Finance committee and Finance Committee approved and recommend that financial power of Chairman Finance committee to be raised to Rs. 10.00 Lacs.

Issues was discussed in BoG at length and suggest the followings,

- i. Finance Committee should be scheduled quarterly.
- ii. For procurement strictly the government rules and regulation should be followed
- iii. Single signed disbarment should be avoided.
- iv. Above Rs.10.00 Lacs dual signatory system may be used.

Resolution: With above suggestions BoG approved to raise the financial power of Chairman Finance committee to **Rs. 10.00 Lacs from existing Rs. 5.00 Lacs**

Item No. 26.5

To discuss and approve recommendations and minutes of meeting of 31st Finance Committee meeting

Dr. A. M. Mahalle informed the house that 31st Finance committee meeting was held on 07th June 2023 at 3:00 pm in the meeting hall of the institute. Minutes of the meeting were presented to house. Minutes are read and confirmed with following observations.

Expenditure for the FY 2022-23 was presented to house. Expenditure during F. Y 2022-23 is Rs. 854.05 Lakh under various budget heads against the Budgeted amount for F. Y. 2022-23 was Rs. 2117.38 lakh, which was approved and recommended to BoG for approval by Finance committee. Dr. Y.V. Joshi queried about the Electric Bill per month of the institute. Dr.A.M. Mahalle informed that on an average Rs.5.00 to 6.00 Lacs per month is the Electricity bill. Mr. Uttarwar Hon. Member suggested that institute should go for the "Green Campus" with solar generation. Rest of the house support to the point. BoG suggested that institute should submit the proposal to MEDHA. For the same it may be necessary to carry out the Energy Audit of the campus, for this institute may appoint a consultant or energy auditor and submit the proposal to MEDHA.

Dr. A. M. Mahalle presented the budget for the financial year 2023-24. Hon. Director and Hon. Chairman suggested that format to present the budget to be modified, it should be in the format of receipt and expenditure. Dr. Y. V. Joshi Hon. Member, expressed the concern that in some cases e.g., Exam Fees, the proposed budget is more than expected receipt. Some heads of the expenditure should be restructure. BoG suggested restructured format of the budget should

present in next BoG. BoG also suggested current year budget should be presented in proper format (Receipt and Expenditure) within one month.

Resolution:

1. BoG approved the expenditure of Rs. 854.05 Lacs under various budget heads against the Budgeted amount of Rs. 2117.38 lacs for the F. Y. 2022-23.
2. BoG principally approved the budget for financial year 2023-24 subject to presentation of budget in proper format (Receipt and Expenditure)

Item No. 26.6

To approve the proposal of appointment of Professor of Practice in the Institute

Dr. A. M. Mahalle informed the house that as per the Government resolution No. Miscellaneous -2022/ Pr. kr. (10/22)/TE-1 Date 29th December 2022 and Letter from Directorate of Technical Education No. 4/Esstb. /DTE/Professor of Practice/2023/285 Dt.10th May 2023, it is instructed to appoint a Professor of Practice in the institute in the session 2023-24. To decide the methodology and process as per the GR, committee has been appointed by Principal and accordingly advertisement has been published and as per the mentioned rules and regulation, a Professor of Practice will be appointed. As mentioned in the abovesaid GR remuneration for the Professor of Practice is will be Rs. 6.00 Lacks per Sem, i.e., Total Rs. 12 .00 Lacks per year. Financial part of the advertisement has been approved by finance Committee and recommended to BoG for approval

After discussion on the issue BoG approved the proposal of appointment of the Professor of Practice.

Resolution: BoG approved the proposal and institute may appoint more than one professor of practice as per requirement. Hon. Chairman authorized to permit to appoint more than one post on submission of Principal of the institute.

Item No. 26.7

To approve the proposal of appointment of Adjunct Faculties in the Institute

Dr. A.M. Mahalle updated the house about the shortage of faculties in various departments and as per the demand from Head of the Departments, institute planned to appoint the Adjunct Faculties. The committee was constituted to frame rules and regulations as per the UGC and AICTE guidelines to appoint the Adjunct Faculty and committee submitted the report. As Committee proposed Rs.80,000/- per month as remuneration finance committee approved and recommended to BoG for approval.

BoG discussed the issue and approved the proposal

Resolution: BoG approved the proposal of appointment of Adjunct Faculties as per the needs. For appointment rules and regulations should be strictly followed given by UGC/AICTE. Total remuneration of Rs.80000/- (Eighty Thousand) per month is approved.

Item No. 26.8

To approve the student and faculty R&D policy and start-up policy of the institute

Dr. A. M. Mahalle presented the R&D policy for the students and faculty. Dr. R. M. Metkar dean R&D has been called for the discussion. Hon. Chairman suggested to propose the incentives to faculty for granting the Patent and visits to the R&D organizations. Dr. Y.V. Joshi, Hon. Member discussed regarding the research seed money, he was opined that working faculty only be eligible for this facility and within three years he/she should complete the research. Hon. Chairman suggested that support to purchase the books limit should be increased and it may be Rs.10000/- (Rs. Ten thousand) per year including the e-resources (such as e-books or subscription of some e-resource).

Hon. Chairman asked to prepare the separate Research Policy for the Dimond Jubilee year. Including the special facilities to the research scholar registering under such policy. Under this policy researcher compulsorily should select the topic related to reginal/social problem and should come out tangible solution with possible prototype. Such researcher may be given some fellowship and he/she should compulsorily submit the research proposal to DST/AICTE or any standard funding agency. This research should be tangible outcome in the form of Patent, Prototype, Good publications and research proposal. For registration under this scheme Non-zero GATE score may be considered as eligibility criterion. If he/she faced the problem for recognition/registration at university level, Principal should request the university to organize the special PET (entrance examination for Ph.D.) for such students.

Resolution: With above suggestions BoG approved the student and faculty R&D policy and start-up policy of the institute

Item No. 26.9

Submission of contract faculties with regard to raise in consolidated salary as per 7th Pay commission

Dr. A.M. Mahalle briefed the issue to house, that as per the institute advertisement of recruitment of contract Assistant professor dated 30-06-2014 five contract Assistant Professors are working in institute. Their total remuneration is Rs. 48840/- per month, out of the above payment Rs.24000/- is paid by Government of Maharashtra. And difference i.e. Rs. 24840/- is paid by institute as per the Letter of Hon. Director Technical Education MS No. 4/Estab./Recruitment/2014/247 dated 11-07-2014. In 24th BoG meeting part of the institute

of their remuneration was increased to Rs.41000/- but as per the directives from Hon. Joint Director Technical Education Amravati region and Hon. Deputy Secretary Technical Education Mantralaya Mumbai, implementation was with-held till granting the permission for the issue. Now once again these five faculties requested to raise their remuneration.

Discussion on the issue is held at long, Hon. Director asked the information regarding their Court Case and today's status of the case.

Resolution: Since the matter is Sub judice, it is not apposite to take any decision on above issue. Hon. Director instruct to send the detailed proposal with chronological sequence of actions and events to Directorate office for further guidance.

Item No. 26.10

To recommend the B.Tech. and M.Tech. degree eligible students for award of degrees from SGB Amravati University, Amravati

Dr. A. M. Mahalle presented the list of the students who are examined and found eligible for UG and PG degree during 2022.

Resolution: BoG approved the List of all eligible B. Tech. and M. Tech. students (branch wise) as enclosed in book of Encloser-III pp-1-61. (412 students of UG and 67 students of PG)

Item No. 26.11

Any other item with the permission of chair

26.11.1 To appoint a skill person in Gymkhana as Physical Instructor on Contract basis through agency

Dr. A. M. Mahalle presented the request from Vice President Gymkhana to appoint a skilled person as Physical Instructor. Hon. Chairman enquired about the activities took place in Gymkhana. Dr. A. M. Mahalle informed the extra-curricular activities and sports took place and need of a physical instructor.

Resolution: BoG granted the permission to appoint a skilled person as physical Instructor through agency by following minimum wages act of GoM.

26.11.2 To note and approve the advance payment to BSNL for Internet Connection

Dr. A.M. Mahalle depict the need of internet in institute for educational purpose of students and faculty. As per the rules and regulations of BSNL, it is necessary to pay advance payment. Dr. Y.V. Joshi Hon. Member suggested that to request the BSNL to increase the bandwidth in the same amount being a government institute and esteem customer.

Resolution: BoG approved the advance payment of Rs. 1061998/- to BSNL for Internet Connection.

26.11.3 To note and issue guidelines regarding Appointment of Director/ Principal of the institute.

Dr. A. M. Mahalle draw attention towards the letter from GoM and Hon. Director regarding appointment of Director/Principal of the institute. BoG noted the letters and as per the letter draft of the advertisement was approved, which was to be sent to Directorate office by 15th of July 2023. Hon. Director also discussed regarding the selection committee given in GR. Dr. Y.V. Joshi Hon. Member pointed out that regarding scrutiny committee there were no guidelines given in GR. So, BoG authorized to Hon. Chairman BoG, to constitute the scrutiny committee for selection process of Director/ Principal.

26.11.4 To approve the additional five skilled persons for Library on Contract basis through agency

Dr. A.M. Mahalle informed the house that as per the workload of Library total fourteen staff are required but as on today only three staff are regular and six staff are on contract basis through agency as was approved by then BoG. Now workload in Library has been increased and hence Library in charge requested for additional five skilled persons

BoG discussed the activities and workload in Library and accept the proposal.


Resolution: BoG approved the proposal of appointment of additional five skilled staff on contract basis through agency.

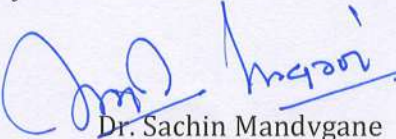
26.11.5 To nominate a BoG nominee on Internal Quality Assurance Cell as per the directives from NAAC

Dr. A. M. Mahalle informed the house that as per the NAAC guidelines the institute formed Internal Quality Assurance Cell (IQAC). As per the constitution of the cell given in guidelines one member to be nominated by BoG.

Resolution: BoG nominated the Hon. Member Shri. Nemraj Deshmukh as member of IQAC.

Meeting was concluded by Vote of Thanks proposed by BoG coordinator Dr. V. N. Ghate.


Dr. A.M. Mahalle
(Member Secretary)
BoG, GCOEA


Dr. Sachin Mandvgane
(Chairman)
BoG, GCOEA



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No. GCOEA/BoG-27-MoM/2023/ 5290

Date: 27th December 2023

**MINUTES OF 27th MEETING OF BOARD OF GOVERNORS HELD 11-12-2023
AT 9:00 AM IN MEETING HALL OF THE INSTITUTE**

Twenty Seventh Meeting of Board of Governors (BoG) was held on 11th December 2023 at 9:00 am in meeting hall of the administrative building of the institute. Following members were present for the meeting

- | | | | |
|----|----------------------|---|------------------|
| 1. | Dr. Sachin Mandvgane | - | Chairman |
| 2. | Mr. Ashish Uttarwar | - | Member |
| 3. | Mr. Nemraj Deshmukh | - | Member |
| 4. | Dr. Y. V. Joshi | - | Member |
| 5. | Dr. Ashish Mahalle | - | Member Secretary |

Meeting was started by welcoming the Hon. Chairman and Hon. Members by Dr. A. M. Mahalle, Principal and Member Secretary.

On behalf of BoG, Hon. Chairman Congratulate Dr. A. M. Mahalle for appointment as Principal by offering him a Bouquet

With the permission of chair proceeding of the meeting was presented by member secretary to house.

Item No. 27.1

To confirm and approve minutes of 26th BoG meeting held on 08th July 2023

The minutes of meeting of 26th BoG meeting were circulated to all members and were read, approved and confirmed.

Resolution 27.1: Minutes of 26th BoG meeting held on 08th July 2023 are confirmed

Item No. 27.2

To note and approve action taken report for 26th BoG meeting held on 08th July 2023

In 26th BoG meeting, BoG was suggested some actions on certain issues. Dr. A.M. Mahalle presented the actions taken and status as follows,

A.26.1 Nomination of BoG members from University and UGC

Dr. A.M. Mahalle informed the house that Nomination of BoG members from University and UGC is still awaited. BoG suggested to write reminder and ask for nominations as early as possible.

A.26.3 Job/Responsibilities of CoE and Dy. CoE

As per the suggestions of BoG, Job responsibilities of CoE and Dy. CoE are implemented and action is completed. BoG noted the action taken.

A.26.4 Development of M&M skill development center

As per the suggestions of BoG, action taken report was presented in house. BoG noted the action taken and suggested that,

- a. Sign the MoU as early as possible with clearly mentioning the objectives and outcomes.
- b. While designing the skill-based training programs contemplate the possibility of the outside students like diploma or ITI.
- c. Some crash-courses of a week or two weeks, may be designed considering the social problems
- d. Titles of the training programs should be attractive. (Should not be like tractor repairing or so)
- e. Skill based program should not be limited to M&M equipments / set-ups but they should be general

A.26.4 Establishment of research laboratory of Nanoscience

With the help of Experts, the detailed proposal is in progress and it will send to DST. BoG noted the action taken.

A.26.5 Proposal of Green Campus

Committee is constituted under the chairmanship of HoD mechanical and work is in progress. BoG noted the action taken and suggested as

- a. Committee should expedite the work.
- b. Within two weeks committee should submit the proposal.



- c. If necessary, carry out the Energy Audit of the campus, for this institute may appoint a consultant or energy auditor

A.26.5 Modified summery format of Budget Book 2023-24

Modified format for summery of budget 2023-24 which was approved and recommended by finance committee is presented to house. BoG has approved and action is noted with following suggestions

- a. Income from consultancy and testing should be included under the head of any other income
- b. BoG expressed the concern about interest received from Fixed Deposits.
- c. Investment should be plan properly with synchronized date of investments
- d. Regarding rate of interest invite the proposals from various nationalized banks
- e. Hon. Member Mr. Ashish Uttarwar, will a special invitee member in Investment Committee.
- f. Interest earned on FDs should be used for student's welfare / development scheme like Research Fellowship, assistance to solve the social problems as projects etc.

A.26.6 Appointment of Professor of Practice in the Institute

One professor of Practice is Appointed. Action taken is noted with following comments,

- a. For appointment of PoP age limit should be there
- b. In selection process more importance should be given to experience than educational qualification so that students will be benefited by more industrial experience.
- c. Next time selection criteria to be decided and approved by BoG

A.26.7 Appointment of Adjunct Faculties in the Institute

Procedure of appointment of Adjunct Faculties is completed.

Total five Adjunct Faculties are appointed

EE	-	01
CE	-	01
ME	-	01
Maths	-	01
Chemistry	-	01

Action taken is noted by BoG



A.26.8 Student and faculty R&D policy and start-up policy of the institute

As per suggestions given in MoM 26.8-page no.8/10, R&D policy is modified and financial part of that has been approved by Finance committee and recommended to BoG for approval. Action taken is noted by BoG.

A.26.9 Regarding the remuneration of contract faculty

As per the suggestions detailed proposal with chronological activities has been sent to Hon Director. Reply is awaiting

Action taken is noted by BoG.

A.26.11.3 Regarding Appointment of Director/ Principal of the institute.

Appointment of Principal is completed. Separate item 27.5.1 is presented for approval of process.

Resolution 27.2: BoG Noted the action taken on suggestions of 26th BoG meeting with above observations.

Item No. 27.3

To note and approve minutes of meeting 32nd Finance Committee meeting held on 30th September 2023

Dr. A. M. Mahalle informed the house that 32nd Finance committee meeting was held on 30th September 2023 at 3:00 pm in the meeting hall of the institute. Minutes of the meeting were presented to house.

Resolution 27.3: Minutes 32nd Finance committee meeting are confirmed

Item No. 27.4

To approve the reappropriation of budget for construction of prefabricated shades

Dr. A. M. Mahalle informed the house that, Institute has requirement of prefabricated sheds for various activities. Also, Mechanical and Electrical Engineering department buildings are demolished and some of the laboratories are to be shifted in these shades. For the same PEC proposed the budget for three temporary shades which can be dismantle at any time (50 m X 20 m, 24 m X 12 m, 30 m X 14 m) and it was approved by finance committee and BoG. The detailed estimate submitted by PWD, for the same is at higher side. Hence the proposal of reappropriation of PEC budget has submitted by Member Secretary PEC.

BoG discussed the proposal submitted by Member Secretary PEC and pointed out that estimate submitted by PWD is @1.7 times higher than the approved budget. Hence BoG



expressed the concern on completion of said work by PWD. BoG suggested that, since the construction is of temporary and can be dismantle at any time, check the possibility of completion of this (and such type works in future) work at institute level. Hence member secretary and coordinator of PEC have been called for the discussion. Member secretary and coordinator of PEC expressed their views on the topic. BoG suggested to develop a mechanism to complete such type of temporary, can dismantle at any time and used for stop gap arrangement of works at institute level by,

1. Administrative approval from BoG and inform to Government of Maharashtra (GoM)
2. Appoint a consultant/ designer through proper procedure
3. Appoint a management and construction agency through proper procedure
4. Responsibility of execution of project to be lies with above agency
5. Third party construction auditor may be appointed
6. Expenditure/ Charges for (2,3 and 5) will be sanctioned separately may be some percentage of project cost.

Resolution 27.4: By considering above discussion Chairman/ Member Secretary PEC should submit the detailed proposal to decide the modality to complete temporary, can be dismantle at any time and used for stop gap arrangement construction works at institute level, within one week. On behalf of BoG, Hon. Chairman is authorized to approve/ modify the proposal.

Item No. 27.5

Any other point with the permission of chair

27.5.1 Approve the procedure and appointment of Principal of the Institute

Hon. Chairman make aware the house that issue of Appointment of Principal was discussed in 26th BoG meeting vide item no. 26.11.3. As per the directives from GoM and Directorate office process of appointment of principal is completed. As the Hon. Chairman BoG was authorized to complete the selection process (Item no.26.11.3 of 26th BoG meeting), Hon. Chairman completed the process on behalf of BoG. Following part of process is put in front of the house for post-facto approval

- a. Advertisement for the appointment of Principal, Govt. College of Engineering Amravati
- b. Formation and appointment of scrutiny committee
- c. Formation of selection committee as per the Government Resolution No.सावेआ-1111/प्र.क्र.44/19/तां.शि.2 dated 11-09-2019 Annex.II (iv)

- d. Interview process
- e. Appointment Order of Dr. A. M. Mahalle as Principal, Govt. College of Engineering Amravati
- f. Lean application of Dr. A.M. Mahalle on post of Professor, Mechanical Engineering
- g. As per directives of Directorate of Technical Education (MS), declaration of Dr. A.M. Mahalle as DDO of the institute.


Resolution 27.5.1: BoG ratified the whole process of appointment of Principal of Government College of Engineering Amravati.


27.5.2 Suggestions of BoG

While discussing the various issues following are the Suggestions from BoG

- a. In graduation ceremony more awards should be included like recognition of students in sports or research area or any innovative work and Institute Gold Medal to topper among all branches
- b. Regarding inclusive of such more awards proposal should be submitted to academic council
- c. For smooth working of office some retired persons from AG office or treasury office may be appointed through agency. And some respectable honorarium should be given to them.
- d. A site maintenance section be thought of hiring suitable manpower from agency to take care of campus maintenance
- e. Mr. Ashish Uttarwar, member BoG will be a special invitee member for Finance, construction and procurement related meetings and committees
- f. Dr Y V Joshi, member BoG, will be a special invitee member for academic reforms and administration related meetings and committee Mr.Nemraj Deshmukh, member BoG, will be a special invitee member for institute committees like IQAC etc

Meeting was concluded by Vote of Thanks proposed by BoG coordinator Dr. V. N. Ghate.


Dr. A.M. Mahalle
(Member Secretary)
BoG, GCOEA


Dr. Sachin Mandvgane
(Chairman)
BoG, GCOEA



GOVERNMENT COLLEGE OF ENGINEERING AMRAVATI

(An Autonomous Institute of Govt. of Maharashtra)

"Towards Global Technological Excellence"

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No. GCOEA/BoG-28/MoM/2024/87

Date: 03/04/2024

MINUTES OF 28th BoG MEETING HELD ON 01st APRIL 2024, 03:00 PM

28th BoG meeting was held on 1st April 2024 at 3:00 pm. in online mode. Agenda for the meeting was to discuss the issue of Income tax notice/assessment order issued by income tax department to the institute for AY 2019-20.

For online meeting following members were present

- | | |
|--------------------------|---|
| 1. Dr. Sachin Mandawgane | Hon. Chairman BoG GCOE Amravati |
| 2. Shri. Ashish Uttarwar | Member |
| 3. Shri. Nemraj Deshmukh | Member |
| 4. Dr. Vinod Mohitkar | Hon. Director, DTE and Member BoG GCOE Amravati |
| 5. Dr. Y.V. Joshi | Member |
| 6. Adv. P.V. Page | Special Invited Member |
| 7. CA Dhiraj Sarda | Invited Member |
| 8. CA Shubham Wankhade | Invited Member |
| 9. Dr. Ashish Mahalle | Principal and Member Secretary BoG GCOE Amravati. |

Meeting was started with welcome of Hon. Chairman and Hon. Members by Principal Dr. A. M. Mahalle.

Hon. Director, Dr. Vinod Mohitkar sir asked to explain the facts of case in chronological order to house.

Dr. Mahalle explain the issue in detail with chronological order, that start with first Notice received by institute and reply given to some notices by institute. Dr. Mahalle also informed about the show cause notice issued by IT department on 02-02-2024 and after consultation with Adv. Kishor Devani reply was filed and on behalf of the institute Adv. Devani also attended the Video Conference on dated 16-02-2024. Even then institute received the assessment order/ Demand for

AY 2019-20 on date 18-03-2024. Once again consulted to Adv. Devani at Nagpur and he advised to File a Writ Petition at High court instead of appealing. The house is also made aware about the recent notice regarding penalty.

On this explanation Hon. Director expressed the concern that why issue have not been put in front of the BoG in previous meetings. In his view the issue could have been resolved in first or second notice of the Income tax department.

Dr. A.M. Mahalle elaborated various difficulties regarding medical issue of Previous CA Mr. K.D. Nichat, appointment of new CA at institute level, making the balance sheets was time consuming task for last five years etc.

After discussion Adv. P.V. Page put his observations in-front of the house as follows,

- When the first notice received by institute, the institute should have been replied mentioning that "Institute is Government Institute having Academic Autonomy only and under article 289 of Indian Constitution, Institute is exempted from Income Tax."
- Letter to banks should have been given not to deduct the Income Tax.
- TDS had not been claimed till today.
- Demand in assessment order is huge and hence it may spread for last ten years.
- If Income-Expenditure statement submitted correctly then income tax might have calculated on income only and not on the amount seen in various accounts

With these observations Adv. P.V. Page is opined that Institute should filed the appeal as early as possible and it may necessary to file the returns to claim the TDS.

Hon. Director elaborated the opinion of Adv. Kishor Devani and Adv. P. V. Page and put the issue for discussion to conclude and take the decision whether the institute file the writ petition in high court or should file appeal with IT department?


Discussion was also held, that if institute filed the writ petition and demand the stay on assessment order because in appeal it may take more time to resoled the issue. Adv. P.V. Page explained that if institute filed the writ petition, Hon. Court may ask the ground to file writ petition directly without appealing with various levels of IT department. Hence, he suggests for appeal and not for writ petition. He also added that in appeal generally 20% of the demand amount to be deposited at the time of hearing but institute may request for 10% amount and if the result is in favor of institute amount will be returned with interest by IT department. (He also Quoted the case of MSBTE)


After the discussion meeting is concluded that **institute should file the appeal with IT department and for the same Adv. P.V. Page will guide the institute.**

Resolution

1. Regarding income tax notices and assessment order issued by IT department for AY 2019-20 institute should file appeal within time limit.
2. To file appeal, Adv. P.V. Page & Co. will be appointed as consultant.
3. The system to be develop in the institute to produce the record as required by Income tax department.
4. To study the case and to collect required documents the team from Adv. P.V. Page & Co. will visit the institute within two three days.
5. Letter to all banks in which the institute has accounts should send requesting not to deduct the income tax (TDS)
6. Previous years TDS will be claim and for that returns may be filed of respective AY.
7. PAN may be changed it should be of **GOVERNMENT** and not of **ARTIFICIAL JURIDICAL PERSON**
8. As the finance committee approved and recommended that final decision on the issue to be taken by Hon. BoG and also approved the expenditure for the same, hence it is also resolved that expenditure on consultation of Adv. P.V. Page is approved in anticipation.

The meeting was concluded by vote of thanks proposed by Dr. A. M. Mahalle


Dr. A.M. Mahalle
(Member Secretary)
BoG, GCOEA


Dr. Sachin Mandvgane
(Chairman)
BoG, GCOEA



सत्यमेव जयते
महाराष्ट्र शासन



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No. GCOEA/BoG-29/MoM/2024/94

Date: 24/05/2024

MINUTES OF 29th BoG MEETING HELD ON 18th MAY 2024, 10:00 AM

29th BoG meeting was held on 18th May 2024 at 10:00 am. in meeting hall of the administrative building of the institute. Following members were present for the meeting,

- | | |
|--------------------------|---|
| 1. Dr. Sachin Mandavgane | Hon. Chairman BoG GCOE Amravati |
| 2. Shri. Ashish Uttarwar | Member |
| 3. Shri. Nemraj Deshmukh | Member |
| 4. Dr. Vinod Mohitkar | Hon. Director, DTE and Member BoG GCOE Amravati |
| 5. Dr. Y.V. Joshi | Member |
| 6. Dr. Ashish Mahalle | Principal and Member Secretary BoG GCOE Amravati. |

Meeting was started with welcome of Hon. Chairman and Hon. Members by Principal Dr. A. M. Mahalle by offering a Bouquet and Diamond Jubilee Memento.

With the permission of chair proceeding of the meeting was presented by member secretary to house.

Item No. 29.1

To confirm and approve minutes of 27th and 28th BoG meeting held on 11-12-2023 and 01/04/2024 respectively

The minutes of meeting of 27th and 28th BoG meeting were circulated to all members and were read, approved and confirmed.

Resolution 27.1: Minutes of 27th and 28th BoG meeting held on 11-12-2023 and 01-04-2024 respectively are confirmed.

Item No. 29.2

To note and approve action taken report for 27th and 28th BoG meeting held on 11-12-2023 and 01-04-2024 respectively

In 27th and 28th BoG meeting, BoG was suggested some actions on certain issues. Dr. A.M. Mahalle presented the actions taken and status as follows,

A.29.2.1 Nomination of BoG members from University and UGC

Dr. A.M. Mahalle informed the house that Nomination of BoG members from University and UGC is still awaited. He also informed that University authority confirmed the nomination and submitted to Management Council for approval.

A.29.2.2 Development of M&M skill development center

Detailed report of action taken was submitted by the chairman of the committee constituted. He presented the action taken. He informed that the designated committee visited the M&M SDC at Sagar (M.P.) and Signing of MoA scheduled in the last week of April, 2024 has been put on hold. Most of the courses at M&M SDC, Sagar are for the students of ITI and Diploma. BoG discussed the issue and suggested that

- a. Modify the MoA as per our need including,
 - ✓ Clear understanding about, if the proposed number of registrations are not enrolled then who will bear the operating expenses
 - ✓ What is the exit plan?
 - ✓ What will happened to the center after the MoU period is exhausted
- b. The proposed courses are seems for ITI and Diploma level, Some courses should be design for Engineering Students as per need of NEP-2020 model
- c. As per the course module, fee for different courses will be decided as per MoA. When the students from the institute will register for courses, it should be borne by the institute

A.29.2.3 Establishment of research laboratory of Nanoscience

Dr. D. A. Zatale, PI informed the progress regarding the issue that with the help of Experts in the said area proposal is under preparation and will be submitted to funding agency. Some of the equipments were purchased at institute level and laboratory has been started at its initial stage and two candidates are registered for Ph.D in nanotechnology in physics department.

BoG noted the action taken and suggest to submit the research proposal to some funding agency.

A.29.2.4 Appointment of Professor of Practice in the Institute

BoG noted the action taken on appointment of one Professor of Practice. BoG suggested that as discussed and decided in meeting with Hon. Secretary, Higher and Technical Education MS at VJTI Mumbai, institute can appoint the Professor of Practice for each branch. Appointments may be carried out at starting of semester i.e., in the month July-August 2024. Age limit is decided as 65 Years. The selection Criteria should be approved by BoG.

A.29.2.5 Prepare the Modality of Temporary Construction

BoG noted the action taken report submitted by Member Secretary, BWC. BoG suggested,

- a. Temporary constructions costing up to 10.00 Lakh in the institute to be carried by BWC by preparing the empanelment of contractors.
- b. Member secretary BWC should prepare a generic proposal regarding the administrative approval for the construction, in which it is to be proposed that power of administrative approval up to Rs. 5.00 crore construction to be given to BoG. Proposal to be submitted to the Hon. Director DTE Mumbai so that with proper remark it will be submitted to GoM.
- c. PEB shed as sanctioned by GR No. तंबाप्र-१०२४/प्र. क्र.१२५/२४/ताशि-३ दि.१५ मार्च २०२४ to be completed through PWD

A.29.2.6 Inclusive of more awards and Gold Medals

As was suggested in 27th BoG meeting regarding inclusive of more awards and Gold Medals, BoG noted the action taken. BoG suggested that committee constituted for the same should expedite the action, prepare the modality and as coming graduation ceremony is under diamond jubilee year these additional awards should be given away this year only.

Resolution 29.2: BoG Noted the action taken on suggestions of 27th and 28th BoG meeting with above observations and decisions.

Item No. 29.3

To note and approve minutes of 33rd and 34th meeting of Finance Committee held on 27th March 2024 and 02nd May 2024 respectively

Minutes of 33rd and 34th Finance Committee meeting were presented to House. Minutes of meeting were read out, discussed and approved the following recommendations forwarded by finance committee to BoG.

Resolution 29.3: Following are the resolutions on recommendations of Finance committee,

- a. Consultancy Fess of Adv. Devani, towards filing the reply and appearing for VC and pleading the case was approved as Rs. 1.00 Lac
- b. The total expenditure of the institute during financial year 2023-2024 is Rs. **1415.81** Lakh under various budget heads, (Capital Expenditure 589.28 Lakh + Revenue Expenditure 826.53 Lakh) against Budgeted amount **Rs. 2764.17 lakh** was approved
- c. Bill submitted by P.V. Page & Co. of Rs. 50000/- + TA/DA of Two persons (Visit on 6th and 7th April 2024) and Rs. 89680/- (for appeal and reply filing) as consultation fee and action taken on behalf of the institute in income tax notice issue was approved.

- d. Rs.30000/- (Rs Thirty Thousand only) per year as extra fee and 15 Extra days per year to complete the work to CA Dhiraj Sarda and Co. was approved.
- e. Financial power of Chairman BWC, raised from 5.00 Lacs to 10.00 Lacs including all taxes was approved
- f. Financial power of Chairman finance Committee, raised from 10.00 Lacs to Rs.25.00 Lacs. was approved.
- g. The honorarium to already appointed Professor of practice and Adjunct Faculties during this FY 2024-25 was approved as per their appointment orders.
- h. It was also approved the honorarium to Faculties (PoP and Adjunct) which institute is planning to appoint during this FY 2024-25 as per the norms laid down by GoM.

Item No. 29.4

To discuss, approve budget for financial year 2024-25

The budgetary requirement from various departments and Deans for Services, trainings, purchase of equipment, furniture, AMC, maintenance, consumable material received for the budget. Also, budgetary requirement from office for the payment of all office expenses including electricity bills, AMC tax, Security guard, Housing contract, gardening, extra remuneration etc. was prepared and recommended by finance committee presented to BoG. After discussion BoG approved the budget for FY 2024-25.

Resolution 29.4: BoG approved the budget for FY 2024-25 (Detailed budget as enclosed in Book of Enclosure II) with authorized the Chairman, F.C. to prioritize the works as per urgency and to do minor modifications during emergency as per essential requirements of the institute

BWC Budget Approved for 2024-25

S.N.	Head	Total Rs in Lac
1	Minor Civil Work and Minor Water Supply Works	138.00
2	Major Civil Work	292.00
3	Provision for excess expenditure on works completed by PWD	150.63
4	Electrical Maintenance Work	54.50
3	Wages of Technical Assistant	08.00
4	Mysterious amount for any Emergency civil work	15.00
Total		658.13

Including BWC total budget Approved for financial year 2024-25 is as under

S.N.	Particular	Amount (Rs.Lakh)
1	Revenue Receipt	2409.33
2	Revenue Budgeted Expenditure	1289.75
3	Capital Budgeted Expenditure	1751.29
4	Revenue Surplus/ Deficit* (1-(2+3))	- 631.71

**Provision for the deficit in the budget for the year 2024-25 is incurred from the surplus accumulated from the previous financial years.*

Item No. 29.5

To note and approve minutes of meeting of Investment Committee held on 22nd February 2024

Minutes of Second meeting of Investment committee held on 22-2-2024 presented to BoG

Minutes were read out, discussed and approved with following resolution.

Resolution 29.5:

- Current FY all FDs are to be kept with State Bank of India
- Decide the time period / tenure of the fixed deposits such that the next renewal may be in the month of March. So that advantage of maximum rate of interest / schemes offered by various eligible banks can be taken.
- FDs of DCA and FUND combine together. Whose principal amount is Rs. 3,84,39,017 /- and implement this FD in the month of May 2024 as callable.
- Other existing FDs to be combined together as per the following groups

Group-I- Probable Date of FD May 2024

Sr No	Fix Deposit A/c No	Fix Deposit Date	Fix Deposit Amount	Rate of Interest %	Renew Date	Maturity Amount
1	35742980315	02/05/2023	81649902	6.75	02/05/2024	87302353
2	35743170988	02/05/2023	3684233	6.8	02/05/2024	3941222
3	35743181505	02/05/2023	3684233	6.8	02/05/2024	3941222
4	35743181877	02/05/2023	3684233	6.8	02/05/2024	3941222
5	35743170570	02/05/2023	3684233	6.8	02/05/2024	3941222
6	35743182156	02/05/2023	2357906	6.8	02/05/2024	2522379
7	35743182576	02/05/2023	2505276	6.8	02/05/2024	2680028
8	35743183524	02/05/2023	40824948	6.75	02/05/2024	43651173
9	35743184108	02/05/2023	108866542	6.75	02/05/2024	116403144
10	35743184710	02/05/2023	27216630	6.75	02/05/2024	29100780
11	37624643939	30/03/2023	19577952	6.8	30/03/2024	20943587
TOTAL						318368332

Group-II Probable Date of FD September 2024

Sr No	Fix Deposit A/c No	Fix Deposit Date	Fix Deposit Amount	Rate of Interest %	Renew Date	Maturity Amount
12	41246999040	03/09/2023	7875168	6.8	03/09/2024	8424490
13	41245006225	03/09/2023	2625054	6.8	03/09/2024	2808161
14	41245005776	03/09/2023	10500224	6.8	03/09/2024	11232654
15	41244897132	03/09/2023	10500224	6.8	03/09/2024	11232654
16	41246880091	03/09/2023	21103595	6.75	03/09/2024	22564552
17	41246881119	03/09/2023	94966183	6.75	03/09/2024	101540492
Total						157803003

Group-III Probable Date of FD December 2024

Sr No	Fix Deposit A/c No	Fix Deposit Date	Fix Deposit Amount	Rate of Interest %	Renew Date	Maturity Amount
18	37474082708	16/01/2024	104594222	6.8	16/01/2025	111890060
19	37343343717	05/12/2023	90943915	6.75	05/12/2024	97239771
20	37343343784	05/12/2022	64959938	6.75	05/12/2024	69456978
21	37343326123	05/12/2023	64959938	6.75	05/12/2024	69456978
Total						348043787

Item No. 29.6

To note the Report on Visit of a Team from Adv. P.V. Page & Co to GCoE Amravati and appeal filed with Income Tax department

It was informed to the house that in 28th BoG meeting the issue of Income Tax notices received by institute was discussed at length and was decided to file the appeal to income tax department. For the same it was also decided a team of two or three members from P.V. Page & Co. will visit the institute to study and collect the information. As per the decision On Saturday and Sunday 6th and 7th April 2024, a two-member team namely CA Mr. Ravi Savant and CA Mr. Afzal Khan from P.V. Page & Co. visited the institute. The detailed report of the visit was read out and noted by BoG. It was also noted that as per the decision P.V. Page & Co. filed the appeal on 16th April 2024 and Reply to Notice for Penalty u/s 274 read with section 271B on 17-04-2024.

Resolution 29.6: BoG noted the report of the visit of a two-member team namely CA Mr. Ravi Savant and CA Mr. Afzal Khan from P.V. Page & Co. On Saturday and Sunday 6th and 7th April 2024 and P.V. Page & Co. filed the appeal 16th April 2024 and Reply to Notice for Penalty u/s 274 read with section 271B on 17-04-2024.

Item No. 29.7

To approve and recommend to BoG, Issue of fee concession given to a student

I was brought to notice of BoG that a student Namely G.V. Thanak (ID2300219) is studying in First year Mechanical Engineering (Admitted in institute during 2023-24), and lost his Father in Covid-19. He applied for fee concession as per the Circular No. Meeting-2021/pr.kr.137/ ViShi-3 Dated 30 June 2021. But Clear directives were not available regarding the fee concession for the students admitted during 2023-24. Hence the Institute asked the guidance from Higher Authorities regarding the issue. Hon. Director issued the letter on 12-12-2023 asked to act per above circular. Principal, submitted the proposal regarding fee concession to Hon. Chairman BoG and Subjected to approval from the Finance Committee and BoG, institute issued the order on date 25-01-2024, stated that Student will get fee Concession till his completion of the Degree, and refunded amount of Rs. 76000/- which was paid by student at the time admission. The issue was discussed in 34th meeting of Finance Committee and FC recommended the issue to BoG. BoG discussed the issue, studied the documents and unanimously resolved the issue.

Resolution 29.7: BoG approved the fee concession of a student Namely G.V. Thanak (ID2300219), studying in First year Mechanical Engineering (Admitted in institute during 2023-24), and lost his father in Covid-19 and also approved the action taken by Principal regarding the issue.

Item No. 29.8

To note the progress report of establishing the Solar Park in the institute and approve the budget for the same

The house was made aware that in 26th and 27th BoG meeting it was suggested that Institute should establish the solar park. To study and prepare the proposal, institute constituted the committee. Committee prepared the detailed report, perform the energy audit in consultation with MEDA. In first step energy appliances of the campus are to be replaced with energy efficient appliances with the help of MEDA. In second step procedure of installing the solar park may start. After discussing the progress report, the finance committee unanimously decided in its 34th meeting, institute should opt for **CAPEX model** and recommend a budget of Rs. 3.00 crore (Rs. Three Crore) including all taxes and procedural expenditure.

BoG discussed the issue premeditated the progress report of the committee and unanimously resolved that,



Resolution 29.8:

- a. Institute should opt for CAPEX model
- b. While bidding the cluse of additional maintenance per year should be included
- c. Total Budget of Rs 3.00 crore (Rs. Three Crore) including all taxes and procedural expenditure was approved

Item No. 29.9

Any other point with the permission of chair

Item No. 29.9.1 Proposal of merging Applied Mechanics in Civil Engineering Department

It was well-versed to the house that

- As on today institute running Civil engineering and Applied Mechanics department separately
- Under Civil Engineering Department one UG (B.Tech. Civil Engineering) and two PG programs (M. Tech. Environment and M. Tech. Geotech.) courses are running and under Applied Mechanics Department One PG (M. Tech. Structure) is running.
- Available Faculty Position of two departments is as follows

S.N.	Department	Professor	Associate Professor	Assistant Professor
1	Civil Engineering	NIL	NIL	06
2	Applied Mechanics	NIL	01	01

- Retirement of the faculties will be as follows,
 - i) June 2024 - Two Assistant Professors from Civil Engineering
 - ii) December 2024 - One Assistant Professor from Civil Engineering
 - iii) February 2025 - One Assistant Professor from Civil Engineering
 - One Assistant Professor from Applied Mechanics

- It means at the end of February 2025 faculty position will be as follows

S.N.	Department	Professor	Associate Professor	Assistant Professor
1	Civil Engineering	NIL	NIL	02
2	Applied Mechanics	NIL	01	NIL

- In this scenario it will be very difficult to face the NBA (Which is scheduled in 2025) without a professor level faculty as Head of Department.

- Hence it was proposed that till the faculties available in Civil Engineering / Applied Mechanics Department by Transfer or by Direct Recruitment, as time gap arrangement combine the Civil Engineering and Applied Mechanics department.
- Due to this Combined Civil Engineering Department will be Headed by available Associate Professor (CAS Professor) from Applied Mechanics Department and will be easy to face the scheduled NBA in 2025.

BoG discussed the issue at length and unanimously resolved that,

Resolution 29.9.1: Considering the available and retirement of faculties from Civil Engineering and Applied Mechanics Department and need of the institute to face NBA , as time gap arrangement till the faculties available in Civil Engineering / Applied Mechanics Department by Transfer or by Direct Recruitment, Applied Mechanics department should be merged in Civil Engineering department and charge of Head of Department of combined Civil Engineering Department be given as per seniority / decided by Principal .

Item No. 29.9.2 Regarding expenditure from PLA account

It was informed to the house that till 2018, testing and consultancy charges and some other fees were credited to PLA account. As per instructions, from 2018 credit to this account was stopped. As on today Rs. **1298051/-** are balanced in this account. But it is not identifiable that amount balanced is of testing /consultancy charges or some other fees. Amount might be of some pending testing/consultancy remuneration to be distributed among the concerns.

BoG discussed and resolve that

Resolution 29.9.2: BoG asked the Dean Testing and Consultancy as last chance to submit any pending bill of remuneration to be distributed; to office within 15 days. If such bills are submitted to office process them and clear. For remaining amount send the proposal of expenditure to DTE as per the rules.

Item No. 29.9.3 Regarding distribution of Testing and Consultancy charges

It was informed to the house that as per existing practice from 2015, distribution of testing and consultancy charges are as follows,

- a. Testing and consultancy in which institutional infrastructure is used, 50% amount to development fund of institute and 50% amount to be shared by team involved in work including supporting staff.
- b. Testing and consultancy in which institutional infrastructure is not used, 30% amount to development fund of institute and 70% amount to be shared by team involved in work including supporting staff.

After inspection visit, Hon. Joint Director, Amravati Region instructed by letter No. RO/Account/Testing and Consultancy/2024/381 dated 14-02-2024 to follow the GR No. WBP-2001/ (105/01)/vyshi-5 dated 31 May 2003 and GR No. WBP-1093/ (39)/TE-2 dated 29 December 1993 for testing charges and distribution rates till the modified GR issued by GoM. Discussion on the issue was held and studied the supporting documents for existing practice and unanimously BoG resolved that,


Resolution 29.9.3: Letter sent by Hon. Joint Director, Amravati Region No. RO/Account/Testing and Consultancy/2024/381 dated 14-02-2024 to be executed and institute should follow the GR No. WBP-2001/ (105/01)/vyshi-5 dated 31 May 2003 and GR No. WBP-1093/ (39)/TE-2 dated 29 December 1993 for testing charges and distribution rates till the modified GR is issued by GoM.

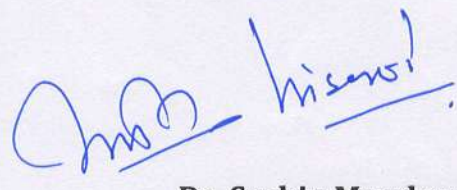
Item No. 29.9.4 Any other suggestions by BoG

Following were the suggestions by Hon. BoG

- a. Preceptive and development plan of the institute should be prepared.
- b. In line with development plan, action plan with fund requirement to be prepared (@100 Cr)
- c. Well defined and developed model of the campus should be prepared. For this, services of Architect may hire.
- d. Proposal of Academic Complex, Administrative Building, Hostels, Auditorium, etc should be prepared and send for administrative approval and funding by institute.
- e. Amount balanced as FDs should be used for Infrastructure Development
- f. Existing Finance Committee should be revised and as per the constitution Adv. Vijay S. Bothra to be consider as BoG nominee and Shri. Shitalkumar P. Lunawat, Director Kushal Auto Pvt. Ltd. as invited member.
- g. Appoint the Internal and Statutory Auditor as early as possible

The meeting was concluded by vote of thanks proposed by Dr. A. M. Mahalle


Dr. A.M. Mahalle
(Member Secretary)
BoG, GCOEA


Dr. Sachin Mandvgane
(Chairman)
BoG, GCOEA



GOVERNMENT COLLEGE OF ENGINEERING AMRAVATI

(An Autonomous Institute of Govt. of Maharashtra)

"Towards Global Technological Excellence"

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No. GCOEA/ BoG-Reso. -Circulation/2023/3019

Date: 24-06-2024

RESOLUTION BY CIRCULATION

Reference:

1. MoM of Academic Council No. GCoEA/Academic Council/49th Meeting/2024/2964 Dt.20-06-2024

Abstract of Information:

49th Academic Council meeting was held on Monday, 10th June 2024. The list of 495 eligible students for award of B.Tech. degree and 32 eligible students for award of M. Tech. degree from Sant Gadge Baba Amravati University, Amravati (Graduated Batch 2023) was approved by Academic Council at Item No. 03. Similarly, at item No.04 academic council also approved the list of topper students for the award of Gold Medals/ Certificate of Merit who completed B.Tech. & M. Tech. successfully during examination held in summer 2023. As per the reference MoM of Academic Council both above stated lists were approved and recommended for approval to BoG.

Resolution:

"Resolved that the list of 495 eligible students for award of B.Tech. degree and 32 eligible students for award of M. Tech. degree from Sant Gadge Baba Amravati University, Amravati (Graduated Batch 2023) and the list of topper students for the award of Gold Medals/ Certificate of Merit who completed B.Tech. & M. Tech. degree successfully during examination held in summer 2023 is approved. (Both lists are enclosed herewith for reference)"

Proposed By : Dr. A. M. Mahalle (Principal & Member Secretary BoG)

Second By :

- | | |
|--------------------------|--------|
| 1. Shri. Ashish Uttarwar | Member |
| 2. Shri. Nemraj Deshmukh | Member |
| 3. Dr. Vinod Mohitkar | Member |
| 4. Dr. Y.V. Joshi | Member |

Dr. Sachin Mandvgane
(Chairman)
BoG, GCOEA



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No. GCOEA/BoG-30/MoM/2024/166

Date: 08/08/2024

MINUTES OF 30th BoG MEETING HELD ON 7th AUGUST 2024, 11:00 AM IN ONLINE MODE

30th BoG meeting was held on 7th August 2024 at 11:00 am. in online mode. Following members were present online / offline for the meeting,

1.	Dr. Sachin Mandavgane	Hon. Chairman BoG GCOE Amravati	Online
2.	Shri. Nemraj Deshmukh	Member	Offline
3.	Dr. Vinod Mohitkar	Hon. Director, DTE and Member	Online
4.	Dr. Y.V. Joshi	Member	Online
5.	Adv. P.V. Page	Invited Member	Online
6.	Adv. Vijay Bothra	Invited Member	Offline
7.	Dr. Ashish Mahalle	Principal and Member Secretary BoG GCOE Amravati.	

Meeting was started with welcome of Hon. Chairman and Hon. Members by Principal Dr. A. M. Mahalle.

Hon. Member Mr. Ashish Uttarwar could not attend the meeting due to preoccupied work, hence his leave of absence was granted by BoG.

With the permission of chair proceeding of the meeting was presented by member secretary.

Item No. 30.1

To discuss the issue of Notices / Assessment order for AY 2019-20, issued by Income Tax department.

Dr. A.M. Mahalle brief the house regarding the demand notice and reminders issued by the IT department for AY 2019-20 and P.V. Page & Co. replied to these notices time to time. But IT department rejecting institute's requests again and again and directed to 20% of the outstanding dues for the stay application. Finally, our authorized representative P. V. Page & Co. submitted response & requested to the concerned officer to allow to submit a Bank Guarantee for the entire demand pending in this case. Institute also requested personally in consultation with Adv. Vijay Bothra (Tax Practitioner) who is also a member of Finance

Committee requesting to grant stay application on considering payment of 20% of Principal Tax and not the entire demand amount through Bank Guarantee (50%) and Challan payment (50%).

At present, institute have not received further communications from Income Tax Department against the above submissions but considering the situations and the stand taken by the IT department in their previous letters, it seems likely that institute have to pay 20% of the outstanding demand for our stay application and in order to avoid attachments of our Bank Accounts.

BoG noted the gravity of the issue and after discussion unanimously resolved that,

Resolution 30.1

BoG resolved and approve the payment of 20% of total demand of Income tax department i.e 20 % Rs.9,68,87,930/. It is also suggested that once again request to IT department to allow the payment of 20% of Principal Tax and not the entire demand i.e., 20% of Rs.45913720/- and partially or total through Bank Guarantee.

Item No. 30.2

To discuss the issue of Notice for AY 2018-19, issued by Income Tax department.

Dr. A. Mahalle informed the house that institute also received the Notice of Income Tax department for AY 2018-19 u/s 148(A) on dated 03-08-2024.

BoG discussed the issue and unanimously resolved that,

Resolution 30.2

To avoid the further complications P.V. Page & Co will file the reply within due period of time.

Item No. 30.3

To discuss and approve the fund to be transfer to PWD for construction of Mechanical and Electrical Engineering Building from institute fund.

Dr. A.M. Mahalle brought to the notice of BoG that, in the institute premises new construction of two Buildings namely Mechanical Engineering and Electrical Engineering is in progress as per the GR No. बांप्रमा-१०१८/(प्र.क्र.०९/१८)/तांशि-३ दि.१ जून २०२१. As per point no. 6 of the said GR Rs. 300.00 Lacs to made available from the institute fund. Now directives from the DTE Maharashtra are received vide Letter No.९(३)/नियोजन/निधी वितरण/२०२४-२५/२९२/ दि.६-८-२०२४. for disbursement of the said fund as per the GR.

BoG noted the reference GR and the letter from DTE Maharashtra and unanimously resolved that,

Resolution 30.3

Institute should transfer the amount of Rs.300.00 Lacs to PWD from institute fund during 2024-25 for the construction of two Buildings namely Mechanical Engineering and Electrical Engineering in the institute premises.


Item No. 30.4

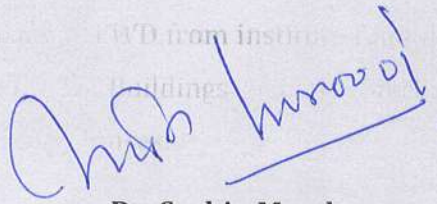
Any other point with the permission of chair

There was no other point for discussion.

The meeting was concluded by vote of thanks proposed by Dr. A. M. Mahalle

Resolution 30.3


Dr. A.M. Mahalle
(Member Secretary)
BoG, GCOEA


Dr. Sachin Mandvgane
(Chairman)
BoG, GCOEA

The meeting was concluded

Dr. A.M. Mahalle
(Member Secretary)
BoG, GCOEA

Dr. Sachin Mandvgane
(Chairman)
BoG, GCOEA