GOVERNMENT COLLEGE OF ENGINEERING, AMRAVATI

(An Autonomous Institute of Govt. of Maharashtra)
"Towards Global Technological Excellence"
Near Kathora Naka, Amravati – 444 604, Maharashtra

Ph.: 0721-2531930, 2531929

Fax: 0721-2531931

Website: www.gcoea.ac.in

e-mail: principal@gcoea.ac.in

QUOTATION

No.: CEAM/Q/CSE/2023-24/ 4591
Govt. College of Engineering, Amravati.
Date : 07/11/2023

To,
M/s

Data Center, Uploaded on website and Display on college notice board

Subject: First Call of Quotation for Compressive AMC of Computers & printers

Dear Sir,

I have to request you to kindly quote your lowest reasonable rates in term of Rupees for the following items and send the quotation in the sealed cover so as to reach the undersigned on or before **20/11/2023 till 2.00 pm.**

Sr. No.	Description of the Spare with specification	Approximate Quantity	Rate for one Year (Inclusive of GST & any tax & manpower)
a	List of services: 1) Inspection cost for identifying the problem 2) Successful installation & running of computer, printer, Xerox machine	As per requirement	
b	Computer/Printer/Peripherals & their parts		

Note: -(1) The dispatch number of this office and the department for which the quotation is desired should necessarily be superscripted on the envelope.

TERMSANDCONDITION

Eligibility Criteria:

1. The bidder should have at least two years' experience in IT facility management/annual repairs and maintenance of computer system, peripherals, accessories & LAN Testimonial should been closed as proof.

2. The bidder should have two running contracts with any Govt. /Semi Govt.Dept./PSU/Bank for at least 1years. Testimonial should be enclosed as proof.

3. The minimum annual turn over for each of the past two years should be Rs. Five lakh in repairs and maintenance of computer system, peripherals, accessories, and testimonials

should be enclosed as proof.

4. The bidder should have at least 01 hardware engineers/technician with minimum one year experience in respective areas.

5. Principal GCOE Amravati reserves the right to allot the contract to single or multiple vendors with same rates.

Testimonial and records to be furnished

The bidder should enclose the following records duly self-certified in support of their bonafide.

a.) Testimonial from not less than 1 (one) Govt./Semi-Govt./Public Sector Organization /reputed organization regarding their satisfactory performance of similar contract for one years. (In Form 'A')

b.) Copy of three years' audited balance sheet and profit and loss account duly signed by chartered accountant (In Form 'B')

c.) List of professionally qualified Personnel of the vendor. (In Form 'C')

d.) Copy of Certificate of registration/incorporation of the agency.

e.) Copy of Income Tax Registration Certificate /PAN, Service Tax, etc.

In the absence of any of the aforesaid documents, the bids may not be accepted or at the discretion of GCOEA.

Signature of Tenderer

I .Form 'A' (Experience & Running Contracts)

Sl. No	Name of Organization (With Address and Phone Number).	Experience (Atleast for 2 years)		Natureof Experience
		From Date	To Date	
1.				
2.				
3.				

*The contractor will submit the self-attested certificate for the purpose of verification of authenticity of dealer recorded in the Performa.

Signature of Tenderer

II. Form 'B' (Turnover and Profitability)

Sl. No	Financial / Accounting year	Profit	Loss	Annual Turnover (from repairs and maintenance Services)
1.				
2.				
3.				
4.				

*Balance Sheet duly signed by Chartered Accountant & self-attested by the vendor/tenderer three years 2021-22, 2022-2023.

<div align="right">**Signature of Tenderer**</div>

III Form 'C' (At least one professionally qualified employees)

Sr. No	Name	BE/B.Tech/ MCAs/DoEACC 'B' Level	M.Sc (IT)/BCA/DOEACC 'A 'Level	B.Sc. (IT) PGDCA/DOEACC'O' Level Others (Pl. specify)	Addl. Qualification-I CCNA, MCSE, MCSA, CNE, etc. (Pl. specify)	Addl. Qualification -2	Remarks
Qualification: (Please put a tick (√) mark in appropriate column)							
1.							
2.							
3.							
4.							

<div align="right">**Signature of Tenderer**</div>

SCOPE OF WORK.

1. Key Deliverables/Scope of work:

1.1 Provision of minimum one number of qualified service engineers/technician, at GCOE Amravati for services mentioned here under, for its Ems given above.

1.2 Call Management Services

1.3 Desktops and peripherals Management Services.

1.4 Prevent and Proactive Maintenance of equipment's, including quarterly cleaning of outer parts/covers with appropriate non-corrosive cleaner.

2. Call Management Services

2.1 Providing a single point contract

2.2 Maintain an updated on-line help–desk telephone number

2.3 Problem escalation in case of service levels not adhered.

2.4 Identification and resolution of chronic faults and problems.

2.5 Monthly analysis of calls received and resolved. Or by Stationed Service Engineer as per the format provided at sites.

3. Desktop and Peripherals Management Services

3.1 Hardware & Software troubleshooting

3.2 Installation of up gradation of System software.

3.3 Peripheral (Printer /Scanner etc.) Management.

3.4 Desktop performance monitoring, fine-tuning and optimization.

3.5 Support for Windows XP/7/8/10.

4. Report and Review.
Process Documentation
    4.1 Call Register

    4.2 Call Summary

    4.3 Daily Call Pending report

    4.4 Engineer attendance report

Signature of Tenderer

5. Terms &Conditions:

5.1 The Annual Maintenance Contract includes preventive as well as corrective maintenance.

5.2 The agency service engineer/technician should be available daily in the campus.

5.3 In case of need to replace any item/component, the agency shall provide original make genuine parts/components of similar or higher configurations.

5.4 The agency shall produce the Cash Memo's/Certificate/Document in proof providing genuine components to replace the faulty ones; on demand.

5.5 The Company shall ensure to abide by the copyright, intellectual property rights and other laws as may be applicable for providing any replacements for any malfunctioning the components/items/software under and any violation of any legal requirement by the agency in this regard shall lead to termination of the contract forthwith and forfeiture of security money. Besides ensuring compliance to all legal requirements will be the responsibility of the agency, failure to do so would lead to consequences aforesaid.

5.6 Deposit Rs.100 at the time of submission of quotation document as quotation cost.

5.7 College may purchase 10 % sample of spare part which frequently used to avoid operational delay.

5.8 The payment condition will be 90% after goods received at campus found ok condition and 10% after utilization by vendors.

5.9 Itis mandatory to repair equipment in campus premises i.e. at Computer dept. Under faculty supervision of IT& Computer dept.

5.10 Bidder has to maintain minimum10% stock of the items which frequently used at the GCOE, AMRAVATI.

6. Validity:-

6.1 The contract shall be valid for 11 Month from date of award and may be extended by another one year at the sole discretion of Principal, GCOE, AMRAVATI. Institute will have exclusive right to terminate the contract by giving one month's notice.

6.2 The company has to give 1month's advance notice, if they wish to leave the contract before scheduled expiry. Contravention of the same would lead to forfeiture of performance guarantee/security money along with all outstanding dues.

7. **Standard of performance and Penalty for failures:**

7.1 If the agency repeatedly fails to rectify the faults for a period exceeding 7 days, apart from there pairs at their cost and risk as bid, GCOEA may terminate the contract of the agency forth with and may forfeit the security deposit.

7.2 The agency shall in no case, replace any item/component with inferior item and if found doing so, the contract shall stand terminated with immediate effect and security deposit will be forfeit.

7.3 GCOEA reserves the right to reject any or all the bids and cancel the quotations without assigning any reason.

7.4 The calls will be received centrally, shall be provided daily to the concerned service engineer by the concerned official of Computer Science & Engineering Department of the institute, and shall be attended immediately on receipt of the same. The firm shall maintain proper service call sheets, which will be duly signed by the engineer and the owner of the equipment.

7.5 Hard Disk, Logic Cards, SMPS, Mother Boards if not repaired then they shall be replaced with OEM branded parts/products only.

7.6 The amount of penalty levied will be 1% of total cost of parts to be replaced or Rs.100 per day whichever is more.

8. **Payment Terms:-**

The comprehensive maintenance charges shall be payable to the service provider

8.1 After repairs of computer and peripherals a bill will be processed on monthly basis to reduce burden on payment distribution process.

8.2 Company have to submit GST bill within five working days after successfully repair of computer and peripherals including testing charges if any.

8.3 If any discrepancy occurs in the bill clearance it must be addressed within 3 months in order to avoid duplication of bill process.

9. **Agreement:-**

The selected vender shall have to sign an agreement, on non-judicial stamp paper of appropriate value, containing details of terms and conditions after issue of letter of intent(LOI).

10. **Performance Security:** However the repair must be carried out in campus, there should be the provision of compensation for any damage of college property. Company has to deposit security amount of Rs. 10000/- (Ten Thousand rupees only) in the form of Cash/Demand Draft at the time of signing the agreement.

Signature of Tenderer

Principal

Govt. College of Engineering, Amravati

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List of Items
Government College of Engineering, Amravati

No:CEAM/Q/CSE/2023-24/4591 DCR-07/11/2023

Last date of receiving Quotation: 20/11/2023

Sr. No	Item Description	Item Code / Make			
1	i - Inspections Charges per Computer	Item 1			
2	ii - Repairing Charges per Computer	Item 2			
3	Maintencenses Charges per year per Machine	Item 3			
4	Mother Board 81/Intel	Item 4			
5	Mother Board 31/Intel	Item 5			
6	Mother Board 61/Gigabyte	Item 6			
7	Mother Board for i3 processoer	Item 7			
8	Mother Board for i5 processoer	Item 8			
9	Mother Board for i7 processoer	Item 9			
10	Ram 1 GB DDR1	Item 10			
11	Ram 1 GB DDR 2	Item 11			
12	Ram 2 GB DDR 2	Item 12			
13	Ram 1 GB DDR 3	Item 13			
14	Ram 2 GB DDR 3	Item 14			
15	Ram 2 GB DDR 4	Item 15			
16	Ram 4 GBDDR 4	Item 16			
17	Ram 8 GB DDR 4	Item 17			
18	Ram Laptop 8GB DDR 2	Item 18			
19	Ram Laptop 4GB DDR 2	Item 19			
20	Ram Laptop 2GB DDR 2	Item 20			
21	Ram Laptop 2GB DDR 3	Item 21			
22	Ram Laptop 4GB DDR 3	Item 22			
23	Ram Laptop 8GB DDR 3	Item 23			
24	Ram Laptop 4GB DDR 4	Item 24			
25	Ram Laptop 8GB DDR 4	Item 25			
26	Ram Laptop 16GB DDR 4	Item 26			
27	RAM DDR4 2666MHz 16GB capacity Compatibility with AIO i7 8th generation	Item 27			
28	DVD RW Drive USB/EXERNAL	Item 28			
29	DVD RW Drive	Item 29			
30	SMPS Tower Type Desktop PC	Item 30			
31	SMPS All in One & Mini Tower (Desktop)	Item 31			
32	Processor Core i3	Item 32			
33	Processor Core i5	Item 33			
34	Processor Core i7	Item 34			
35	Processor DC	Item 35			
36	Headphone with MIC	Item 36			
37	Web camera	Item 37			
38	Mouse USB	Item 38			
39	Mouse USB	Item 39			
40	Keyboard USB	Item 40			
41	Keyboard USB	Item 41			
42	Combo Keyboard Mouse	Item 42			

43	Wireless Combo Keyboard	Item 43			
44	HDD Sata 500GB	Item 44			
45	HDD Sata 1TB	Item 45			
46	HDD Sata 2TB	Item 46			
47	HDD Sata 4TB	Item 47			
48	HDD Sata 8TB	Item 48			
49	Ext HDD 1TB	Item 49			
50	Ext HDD 2TB	Item 50			
51	Ext HDD 4TB	Item 51			
52	Ext HDD 8TB	Item 52			
53	Ext HDD 16TB	Item 53			
54	SATA SSD 128	Item 54			
55	SATA SSD 256/	Item 55			
56	SATA SSD 512	Item 56			
57	NVME SSD 1TB	Item 57			
58	NVME SSD 128	Item 58			
59	NVME SSD 256/	Item 59			
60	NVME SSD 512	Item 60			
61	SATA SSD 1TB	Item 61			
62	PCI VGA Card/Intel	Item 62			
63	HDD Sata Cable	Item 63			
64	USB Printer Cable	Item 64			
65	LPT Printer Cable	Item 65			
66	USB HUB/Iball	Item 66			
67	Power Cord	Item 67			
68	Cabinet with Power Supply Iball/intex/	Item 68			
69	Cmos Battery/Intex	Item 69			
70	Battery for UPS 100AH 12V	Item 70			
71	Battery for UPS12 V/7 AH	Item 71			
72	Spike Suppressor Socket	Item 72			
73	QUICK HEAL BUSSINESSADMIN CONSOL PER USER	Item 73			
74	QUICK HEAL TOTAL SEQURITY ADMIN CONSOL PER USER	Item 74			
75	Antivirus Quick HEAL TOTAL FOR 1 YEAR	Item 75			
76	Antivirus Net Protector/NP	Item 76			
77	Antivirus Quick Hill AV FOR 1 YEAR	Item 77			
78	OTG Pen Drive 64 GB	Item 78			
79	OTG Pen Drive 32 GB	Item 79			
80	Pen Drive 64 GB	Item 80			
81	Pen Drive 8 GB	Item 81			
82	Pen Drive 16 GB	Item 82			
83	Pen Drive 32 GB	Item 83			
84	DRUM UNIT PANTUM	Item 84			
85	TONNER PANTUM Orignal	Item 85			
86	DRUM UNIT BROTHER	Item 86			
87	TONNER BROTHER	Item 87			
88	TONNER BROTHER ORIGNAL	Item 88			
89	Tonner Orignal Canon 303	Item 89			
90	Tonner Orignal HP 137A	Item 90			
91	Tonner Orignal HP 12A	Item 91			
92	Color printer cartridge Orignal (cannon imageclass MF645Cx)	Item 92			

93	Color printer cartridge Orignal (cannon imageclass MF8210cn)	Item 93				
94	Color printer cartridge Compatible (cannonMF8210cn,MF645Cx)	Item 94				
95	Tonner for Printer Canon Compatible	Item 95				
96	Tonner for Printer HP Compatible	Item 96				
97	Tonner for Multifunction Printer HP/Canon/Brother Compatible	Item 97				
98	Cartridge for DMP	Item 98				
99	Monitor LED TFT 24 Inch/Dell/HP/Sumsung	Item 99				
100	Monitor LED TFT 19 Inch/Dell/HP/Sumsung	Item 100				
101	Monitor LED TFT 20 Inch/Dell/HP/Sumsung	Item 101				
102	LaserJet Printer - Single Functional canon	Item 102				
103	LaserJet Printer - Multifunctional Functional canon	Item 103				
104	LaserJet Printer Colour	Item 104				
105	Scanjet Scanner	Item 105				
106	Dot Matrix Printer	Item 106				
107	RJ 45 Lan Connector D link	Item 107				
108	RJ 45 Coupler D link	Item 108				
109	4-pair, Cat6 UTP Cable, roll of 305m Dlink/Digisole	Item 109				
110	Jack Panel 24-port loaded	Item 110				
111	Cat6 Patch Cords - 1 Meter	Item 111				
112	Cat6 Patch Cords - 2 Meter	Item 112				
113	VGA CABLE -3 Meter	Item 113				
114	VGA CABLE -10 Meter	Item 114				
115	HDMI CABLE -5 Meter	Item 115				
116	HDMI CABLE -10 Meter	Item 116				
117	IO-Information Outlet 6 UTP	Item 117				
118	Face Plate -SinglePort Shutter	Item 118				
119	Surface Mount Box	Item 119				
120	Wall Mount Rack	Item 120				
121	UTP cable laying charges with all accessories per MTR	Item 121				
122	Wireless 4G Router	Item 122				
123	Wi-Fi Dongal USB	Item 123				
124	Wireless Router 4 Port	Item 124				
125	Layer 2 Switch 24Port	Item 125				
126	USB Lancard	Item 126				
127	USB Lancard Wireless	Item 127				
128	Lan Cable Cat 6	Item 128				
129	Crimping Tool Digilink/D-link	Item 129				
130	Punch Tool Digilink/D-link	Item 130				
131	5 Port Switch	Item 131				
132	8 Port Switch	Item 132				
133	24 Port Switch	Item 133				
134	Laser Cartridge Toner Refill HP/CANON PRINTERS	Item 134				
135	Toner Chip HP/CANON PRINTERS	Item 135				
136	Drum HP/CANON PRINTERS	Item 136				
137	Blade HP/CANON PRINTERS	Item 137				
138	Doctor Blade HP/CANON PRINTERS	Item 138				
139	Roller HP/CANON PRINTERS	Item 139				
140	Magnitec Rod HP/CANON PRINTERS	Item 140				
141	Laser Cartridge Toner Refill BROTHER PRINTERS	Item 141				
142	Toner Chip BROTHER PRINTERS	Item 142				

143	Drum BROTHER PRINTERS	Item 143			
144	Blade BROTHER PRINTERS	Item 144			
145	Doctor Blade BROTHER PRINTERS	Item 145			
146	Roller BROTHER PRINTERS	Item 146			
147	Magnitec Rod BROTHER PRINTERS	Item 147			
148	Laser Cartridge Toner Refill PANTUM PRINTERS	Item 148			
149	Toner Chip PANTUM PRINTERS	Item 149			
150	Drum PANTUM PRINTERS	Item 150			
151	Blade PANTUM PRINTERS	Item 151			
152	Doctor Blade PANTUM PRINTERS	Item 152			
153	Roller PANTUM PRINTERS	Item 153			
154	Magnitec Rod PANTUM PRINTERS	Item 154			
155	Roller PANTUM PRINTERS	Item 155			
156	Magnitec Rod PANTUM PRINTERS	Item 156			
157	Inspections Charges per Printer	Item 157			
158	Repairing Charges per Printer	Item 158			
159	Maintencenses Charges per year per Printer	Item 159			
160	Teflon sleeve For HP/Canon Single Functional Printer	Item 160			
161	Power supply For HP/Canon Single Functional Printer	Item 161			
162	Fuser assembly For HP/Canon Single Functional Printer	Item 162			
163	Fuser (Heating element) For HP/Canon Single Functional Printer	Item 163			
164	Paper tray pickup sensor For HP/Canon Single Functional Printer	Item 164			
165	Image transfer roller For HP/Canon Single Functional Printer	Item 165			
166	Pick roller For HP/Canon Single Functional Printer	Item 166			
167	Heating roller For HP/Canon Single Functional Printer	Item 167			
168	Teflon sleeve For HP/Canon Multi Functional Printer	Item 168			
169	Power supply For HP/Canon Multi Functional Printer	Item 169			
170	Fuser assembly For HP/Canon Multi Functional Printer	Item 170			
171	Fuser (Heating element) For HP/Canon Multi Functional Printer	Item 171			
172	Paper tray pickup sensor For HP/Canon Multi Functional Printer	Item 172			
173	Image transfer roller For HP/Canon Multi Functional Printer	Item 173			
174	Pick roller For HP/Canon Multi Functional Printer	Item 174			
175	Heating roller For HP/Canon Multi Functional Printer	Item 175			
176	Scaning Assembly For HP/Canon Multi Functional Printer	Item 176			
177	Powder Tank BROTHER PRINTER	Item 177			
178	Tonner Gear BROTHER PRINTER	Item 178			
179	Powder Tank Chip PANTUM PRINTER	Item 179			
180	PRINTER Reset Service PANTUM/HP/CANON/BROTHER PRINTERS	Item 180			
181	Microsoft office (legal software) recent version	Item 181			

Principal
Govt. College of Engineering Amravati