



# Government College Of Engineering Amravati

(An Autonomous Institute of Govt. of Maharashtra)

'Towards Global Technological Excellence'

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Principal



Enquiry Letter

No. GCOEA / Contro Exam / 2023 / 2861

Date 19 / 7 / 2023

Website- Data Center

**Government College of Engineering  
Amravati.**

**Subject: - Quotation for the Consumable materials Department Of Government College Engineering Amravati.**

Dear Sir,

As per the above Subject the Stationery Items Consumable materials Controller OF Examinations Department Of Government College Engineering Amravati.

Your are requested to Quote the lowest reasonable rate for the following item mentioned below. The Sealed Should reach the Undersigned on or before 26 / 7 / 2023 Opening Date 27 / 7 / 2023 at 4.00 PM.

Sr. No	Description / Specification	Qty.
1	Stationery Items List Attached	Item No. 1 To 86

#### TERMS & CONDITION

Validity: The Rate offered should be Valid for 31 march 2024 Delivery: Rate quoted will be considered for free for door delivery at College Premises.

Payment: 100 % Payment after receiving the good in satisfactory conditions and satisfactory demonstration etc. at the on signee's destination at the cost of supplier.

Taxes: Rate quote will be presumed inclusive of all taxes unless otherwise stated.

General: 1) ST/GST/VAT/Clearly Mentioned in the Quotation. Otherwise quotation will be treated invalid.

2) The rate shall preferably be quotation both in words and figures. All

Cutting, overwriting shall be duly initialed which the quotation is liable to rejected.

3) Penalty for delivery after due date shall be clearly mentioned in the purchase order


4) Product Catalogue, Photographs & related leafless with the specification of the Product

5) The undersigned reserves the right any or reject all quotation without assigning reason.

Warranty: As per rule.

Address:- Principal, Government College of Engineering,  
Near katora Naka, VMV Road,  
Amravati-444604

Note:- The following Should be mention on the Quotation  
Dispatch No----- & Reference No. ----- with Quotation Date  
Address to Concern Department.

  
Principal  
Government College of Engineering  
Amravati

## List of Stationery Items

Sr. No.	Name of the Stationery Item	Quantity
1	Ball Pen(blue)	20 Packs
2	Red Pen	20 Packs
3	Purple Pen	01 Packs
4	Black Pen	02 Packs
5	Pen Drive	05 No.
6	Dumper	12 No.
7	U-pins	20 Box
8	Binder Clip Big size	10 Box
9	Binder Clip medium size	10 Box
10	Binder Clip Small size	10 Box
11	Cello Tape(Small)	10 no
12	Fevicol 500gm bottle	10 no
13	Fevicol 100 g bottle	20 no
14	Gum bottle- Kores - 150 ML	05 no
15	Whitener	12 no
16	Marker(small size) blue(CD Marker)	12 no
17	Marker(small size) Red	05 no
18	Marker(small size) black	05no
19	Marker(big size) blue	10 no
20	Marker(big size) Red	10 no
21	Marker(big size) Red	10 no
22	Carbon paper blue	01 box
23	Punch Double Big size	06 no
24	Pen Highlighter	20 no
25	Cutter	20 no
26	Ink Stamp Pad (Blue + Red) big size	05no each
27	Stapler (Big Size) good quality	10 no
28	Machine Stapler 10 (Small)	10 no
29	Push Pin Packet	05 no
30	Pencil Cell/remote cell	20 no.
31	Duro cell clock cell/projecter cell	30 no.
32	White Colour Tag	30 bundles
33	Pencil HB (Branded)	20 Box
34	Pencil Eraser (Branded)	20 no
35	Paper Sharpener (Branded)	20 no
36	Tocha	05 no
37	Tray(Big size+medium Size)	06 each
38	Plastic folder	30
39	Dustbin	10 no
40	Ruler Plastic	10 no
41	Gum stick Pad big size.	10 packs
42	Gum stick Pad small size	10 packs
43	Pin(tachani) holder	10 no
44	Rubber bands large(big size)	03 pack
45	Rubber bands medium	03 pack
46	Rubber bands Small	03 pack

47	Scissors Small	02 no
48	Scissors Big	10 no
49	Sutli Jute	03 pack
50	Tags good quality( Red colour)	2 pack
51	Safety Match Box	1 pack
52	Staple Pins small size	5 pack
53	Staple pins big size	5 pack
54	Paper weight	05 no
55	Consumable register	01 no
56	Dak Pad	06 no
57	Attendance Register	01 no
58	Patti File	60 no
59	A4 size (Branded) 80 GSM Rim	70 no
60	A4 size (Branded) 70 GSM Rim	80 no
61	Graph Paper	5000 nq
62	Semi Log Paper	2000 no
63	A4 Size Sticker Sheet	05 Box
64	Sketch Pen box	25 box
65	Duster Broom	3
66	Broom	3
67	Wiper	1
68	Allout Refill	10
69	Floor Duster	2
70	Dusting Cloths(micro fiber)	10
71	Baygon/Hit Spray (Big)	10
72	Room Freshner	2
73	Surf 1 Kg	2
74	Vim liquid 1 kg	1
75	Hand Wash 5 liter	5
76	Colin	10
77	Naphthalene Balls	10 pack
78	Note Books 200 Pages	12 no
79	Box File Small Size	100
80	Spring Files	200
81	Envelopes (White colour) Small/Medium size	02 packs each
82	Gum Bottle 700ml	12 No
83	Graph Paper A-1 Size	500no
84	Register (100 Pages)	18 no
85	Masking Taps(1'')	40 no
86	Packing rassi Bundle 250 gm	12 no