



**GOVERNMENT COLLEGE OF ENGINEERING AMRAVATI**  
(An Autonomous Institute of Government of Maharashtra)  
Near Kathora Square, Amravati - 444604

"Towards Global Technological Excellence"



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06/09/2024

**Announcement of Institute Level Direct Counseling (Spot)**  
**Round admission for M. Tech. First Year on 10<sup>th</sup> Sep. 2024**

Date	Timing	Schedule Activity
10-09-2024	09.30 to 12.30 Hrs.	Registration
	12.30 to 01.30 Hrs.	Preparation of Merit List
	01.30 Hrs.	Display of Provisional Merit List
	01.30 to 01.45 Hrs.	Grievances, if any
	02.00 Hrs.	Final Merit List for the round
	02.15 Hrs. onwards	Allotment & Admissions

**Document Attached with Registration Form:**

1. Copy of FC receipt-cum-acknowledgement/ receipt-cum-acknowledgement of admission
2. Final merit number document
3. Copy of school leaving certificate original, HSC mark sheet original, SSC mark sheet original, GATE mark sheet
4. For category students copy of caste certificate, caste validity certificate and non-creamy layer certificate

**Activities for Institute level round:**

1. Interested eligible candidates must report in person at the venue and submit non-refundable admission processing fee Rs. 1000/- ( One Thousand only). Mode of payment GCOEA unistore app available at college website. (online payment). Candidate must produce payment receipt at reporting.
2. Verification of applicable original documents as notified by CET Cell and submission of one set of Xerox copy of these documents.
3. Display of Merit list of reported candidates.
4. Call for seat allotment by counseling to available seat type (Gen/reserved) as per inter-se merit.
5. Submission of request for seat allotment
6. Submission of Institute Admission Fee.
7. Seat allotment based on available vacancy
8. Submission of required original documents
9. Confirmation of the allotted seat to the candidate
10. Issue of allotment letter to the candidate

**Institute Admission Fee (Subject to revision):**

Fees structure available on college website <https://www.gcoea.ac.in>

## **General instructions for Candidates appearing for Institute Level Round:**

1. As per instructions given in Information Brochure for Post Graduate Technical courses A.Y. 2024-25, Institute Level Round against the vacant seats at Government College of Engineering Amravati after CAP rounds of State CET Cell, Government of Maharashtra for the academic year 2024-25 will be carried as per the inter-se-merit only.
2. It is mandatory to bring FC verified acknowledgement along with original documents mentioned for their respective category for participating in the round on Sep.10, 2024.
3. The students interested to participate in the Institute Level Round are required to report & get registered as per the schedule given in above table.
4. The sequence of activities to be followed on the day of Institute Level Round is given below.
  - a) Registration & Admission at Computer centre (IT Department)
  - b) Verification of applicable original documents as notified by DTE
  - c) Display of Merit List
  - d) Call for seat allotment by counseling as per inter-se merit.
  - e) Submission of request for seat allotment
  - f) Seat allotment based on available vacancy
  - g) Submission of Prescribed Fee
  - h) Submission of required original documents
  - i) Confirmation of the allotted seat to the candidate
  - j) Issue of allotment letter to the candidate
5. Candidate will lose claim to participate in the admission counseling process, if he/she fails to produce ALL the applicable original documents at the time of document verification during counseling round. In case a candidate has taken admission elsewhere he/she will be required to submit/produce original fee receipt and the candidate should submit undertaking stating that original documents will be submitted by him/her within four working days from the date of reporting.
6. The admissions will be made strictly in the order of inter-se-merit from amongst the candidates who report in person for admission against the seats available in various branches at the time when the candidate actually reports for admission by counseling.
7. The seat allotment will be carried out based on the vacancy status at that point. Seat allotted, accordingly, to a candidate would then be deleted from the pool of vacant seats displayed on the screen. Candidates are advised to be present in the Counseling Hall and wait for their turn as per inter-se-merit. If a candidate is found unavailable when called, the next candidate on the merit rank would be called for allotment of seat and the unavailable candidate may miss his/her chance of merit-based seat allotment.
8. If a candidate of higher merit reports late during the process of counseling, the candidate may be considered for allotment of a seat available at that point of time for a particular category to which he/she belongs. Such a candidate shall be given preference for admission over the candidates with lower rank present at that point of time. The decision of the admission center-in-charge shall be final and binding.
9. Confirmation of the allotted seat to the candidate is subject to the submission of the requisite Institute admission fees and applicable original documents immediately. With this candidate confirms the admission through the acceptance of allotted seat.
10. If a candidate fails to pay the requisite institute admission fee (For their respective category), before the seat allotment, such candidature will be withdrawn and the seat will be allotted to the next candidate on the merit list.
11. The candidate should submit original documents for confirming admission.
12. After allotment of seat, candidate will be issued an allotment letter duly signed by the Authority of GCOEA along with the Seal Stamp of GCOEA. The allotted Course/Branch as requested by the candidate is final and cannot be altered later.

13. No candidate should leave the venue of counseling without the allotment letter duly signed by the authority of GCOEA along with the Seal Stamp of GCOEA. The candidate is advised to check the details as printed/written in the allotment letter.

14. In case the parent/guardian representing the candidate, the seat choice made by the parent/guardian will be final and binding on the candidate. No claim will be entertained later on.

15. In case of cancellation of confirmed admission later, admission fee paid by the candidate will not be refunded under any circumstances. Returning of applicable original documents submitted by such candidates at the time of seat allotment will be carried out within one working day after the receipt of request for 'admission cancellation form' from the candidate. Such candidates have to apply in the prescribed format for cancellation of admission and for collecting the documents candidate will have to report personally with the original Admission Allotment Letter issued at the time of Counseling/Admission as mandatory document.

## **\*\* Documents Required For Admission \*\***

### **1. Documents common for all Categories**

- I)
  - a) School Leaving Certificate Original
  - b) HSC Mark sheet Original
  - c) SSC Mark sheet Original
  - d) GATE Mark sheet
  - e) Nationality and Domicile Certificate Original
  - f) One set of photocopy of all above documents.
  - g) FC Receipt-Cum-Acknowledgement of document verification.
  - h) Print of DTE Final Merit number.


II) **Already admitted students (to any college) must bring Receipt-Cum-Acknowledgement of confirmation of admission.**


### **2. Documents exclusively for OBC, VJNT, SBC, NT-B, NT-C, NT-D in addition to above**

- a) Caste Certificate Original
- b) Caste Validity Certificate Original
- c) Non-Creamy layer Certificate Original

### **3. Documents for Reserve Category (SC, ST)**

- a) Caste Certificate Original
- b) Caste Validity Certificate Original

  
M. Tech. F.Y. Admission In-Charge  
Government College of Engineering  
Amravati

  
PRINCIPAL  
Government College of Engineering  
Amravati



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(An Autonomous Institute of Government of Maharashtra)  
Near Kathora Naka, Amravati, (M. S.), India, Pin: 444 604  
Phone: 0721-2531929 (office), 2531930, Fax: 0721-2531931

## Institute Level Round For M. Tech. First Year Admissions 2024-25

### Registration Form

Full Name:			
Application ID	.....	Date of Birth:	
Reservation Category:		State General Merit No.:	
Mobile No:			
Address:			
List of Documents attached (True Copies)	a) Transfer Certificate	Yes / No	
	b) HSC Mark sheet	Yes / No	
	c) SSC Mark sheet	Yes / No	
	d) Nationality and Domicile Certificate	Yes / No	
	e) CET score card	Yes / No	
	f) Caste Certificate	Yes / No	
	g) Caste Validity Certificate	Yes / No	
	h) Non-Creamy layer Certificate	Yes / No	
	i) One set of photocopy of all above documents.	Yes / No	
	j) FC Receipt-Cum-Acknowledgement.	Yes / No	
	k) Print of DTE Final Merit number.	Yes / No	
	l) Already admitted student's Receipt-Cum-Acknowledgement of admission. Y/ N		

### Declaration

I, .....hereby  
declare that the above information given by me is true and correct.

Date: Sep. 10, 2024

Place: Amravati

Signature of Candidate

(.....)

## GOVERNMENT COLLEGE OF ENGINEERING, AMRAVATI

### Acknowledgement

Received registration form towards Institute level Round for M. Tech. First Year admissions 2024-25 on Sep. 10, 2024

Regi. Collection Staff

Cash Receipt No.