



GOVT. COLLEGE OF ENGINEERING AMRAVATI

Near Kathora Naka, Amravati 444604

(An Autonomous Institute of Govt. of Maharashtra)

Towards Global technological Excellence

Dr. A.M. Mahalle
(Principal)

Phone:(0721) 2531929,2531930

Website: www.gcoea.ac.in

Quotation Enquiry Letter

No. GOCEA/CS/Datacentre/2023/4377

Date: 20/10/2023

To,
Web Portal GCOEA Amravati.

Subject: Quotation for the supply of material of Table Glass & Cloth for College.

Dear Sir,

I have to request you to kindly quote your lowest reasonable rate for the following items and send the quotation in sealed cover so as to reach the undersigned on or before 26/10/2023 & open on 27/10/2023 at 1.30 P.M.

Sr.no.	Description/Specification	Quantity
1	Table Glass 2' X 3' X 8 MM	10 no.
2	Table Glass 24.5 X 18' X 8 MM	2 no.
3	Table Glass 36" X 38.2" X 8 MM	2 Box
4	Green Table Cloth (Blazer Cloth)	30 mtr

Note:-The following should be mention on the Quotation

Address:- Principal,

Government College of Engineering,
Near Katora Naka , VMV Road , Amravati - 444604o

- **Kind Attention :** - Central Store , Workshop
- Dispatch No.---- & Refrence No.----, with Quotation Date

TERMS AND CONDITIONS

Validity: The rate offered should be valid for 31 March 2024 from the date of opening of Quotation.

Delivery: Rates quoted will be considered for free delivery at college premises (Door Delivery).

Payment: 100 % Payment is to be effected by this office receipt of the material in good Working conditions / after Satisfactory work.

Taxes : Rates quote will be presumed inclusive of all taxes unless otherwise stated.

General: 1) GST / Service Tax /Vat clearly mentioned in the quotation, otherwise Quotation will be treated invalid.

2) The rates shall preferably be quoted both in word, and figures. All cutting, Overwriting shall be duly Initialed failing which the quotation is liable to rejected.

3) Penalty for delivery after due date shall be clearly mentioned in the purchase order

4) Material for fitting or other works well be owned by the service Provider.

5) The undersigned reserves the right to reject any or all quotations without assigning reason.


Principal

Government College of Engineering,
Amravati