GOVERNMENT COLLEGE OF ENGINEERING AMRAVATI
(An Autonomous Institute of Govt. of Maharashtra)
"Towards Global Technological Excellence"
Phone No. 0721-2531930 (Principal) 2531929 (Office) Fax: 2531931
Website: **www.gcoea.ac.in**

QUOTATION

No.: CEAM/Q/CSE/2021-22/ 1819
Office of Principal,
Govt. College of Engineering, Amravati.
Date : 7/5/2024

To,
M/s

Data Center, Uploaded on website and Display on college notice board

Subject: Quotation for Compressive AMC of Computers & printers

Dear Sir,

I have to request you to kindly quote your lowest reasonable rates in term of Rupees for the following items and send the quotation in the sealed cover so as to reach the undersigned on or before **18/05/2021 till 5.00 pm**.

Sr. No.	Description of the Spare with specification	Approximate Quantity	Rate for one Year (Inclusive of GST & any tax & manpower)
a	List of services: 1) Inspection cost for identifying the problem 2) Successful installation & running of computer, printer, Xerox machine	As per requirement	
b	Computer/Printer/Peripherals & their parts		

Note: - (1) The dispatch number of this office and the department for which the quotation is desired should necessarily be superscripted on the envelope.

TERMS AND CONDITION
Eligibility Criteria:
1. The bidder should have at least two years' experience in IT facility management/annual repairs and maintenance of computer system, peripherals, accessories & LAN Testimonial should be enclosed as proof.
2. The bidder should have two running contracts with any Govt. /Semi Govt. Dept./PSU/Bank for at least 1years. Testimonial should be enclosed as proof.

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3. The minimum annual turnover for each of the past two years should be Rs. Five lakh in repairs and maintenance of computer system, peripherals, accessories, and testimonials should be enclosed as proof.

4. The bidder should have at least 01 hardware engineers/technician with minimum one year experience in respective areas.

5. Principal GCOE Amravati reserves the right to allot the contract to single or multiple vendors with same rates.

Testimonial and records to be furnished

The bidder should enclose the following records duly self-certified in support of their bonafide.

a.) Testimonial from not less than 1 (one) Govt./Semi-Govt./Public Sector Organization /reputed organization regarding their satisfactory performance of similar contract for one years. (In Form 'A')

b.) Copy of three years' audited balance sheet and profit and loss account duly signed by chartered accountant (In Form 'B')

c.) List of professionally qualified Personnel of the vendor. (In Form 'C')

d.) Copy of Certificate of registration/incorporation of the agency.

e.) Copy of Income Tax Registration Certificate /PAN, Service Tax, etc.

In the absence of any of the aforesaid documents, the bids may not be accepted or at the discretion of GCOEA.

Signature of Tenderer

I .Form 'A' (Experience & Running Contracts)

Sl. No	Name of Organization (With Address and Phone Number).	Experience (Atleast for 2 years)		Natureof Experience
		From Date	To Date	
1.				
2.				
3.				
4.				
5.				
6.				

*The contractor will submit the self-attested certificate for the purpose of verification of authenticity of dealer recorded in the Performa.

Signature of Tenderer

II. Form 'B' (Turnover and Profitability)

Sl. No	Financial / Accounting year	Profit	Loss	Annual Turnover (from repairs and maintenance Services)
1.				
2.				
3.				
4.				

*Balance Sheet duly signed by Chartered Accountant & self-attested by the vendor/tenderer three years 2017-18, 2018-2019.

Signature of Tenderer

III Form 'C' (At least one professionally qualified employees)

Sr. No	Name	Qualification: (Please put a tick (√) mark in appropriate column)					Remarks
		BE/B.Tech/ MCAs/DoEACC 'B' Level	M.Sc (IT)/BCA/DOEACC 'A'Level	B.Sc. (IT) PGDCA/DOEACC'O' Level Others (Pl. specify)	Addl. Qualification- I CCNA, MCSE, MCSA, CNE, etc. (Pl. specify)	Addl. Qualification-2	
1.							
2.							
3.							
4.							

Signature of Tenderer

SCOPE OF WORK.

1. Key Deliverables / Scope of work:

   1.1 Provision of minimum one number of qualified service engineers/technician, at GCOE Amravati for services mentioned hereunder, for the items given above.

   1.2 Call Management Services

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1.3 Desktops and peripherals Management Services.

1.4 Prevent and Proactive Maintenance of equipment's, including quarterly cleaning of outer parts/covers with appropriate non-corrosive cleaner.

2. Call Management Services

2.1 Providing a single point contract

2.2 Maintain an updated on-line help – desk telephone number

2.3 Problem escalation in case of service levels not adhered.

2.4 Identification and resolution of chronic faults and problems.

2.5 Monthly analysis of calls received and resolved. Or by Stationed Service Engineer as per the format provided at sites.

3. Desktop and Peripherals Management Services

3.1 Hardware & Software troubleshooting

3.2 Installation of up gradation of System software.

3.3 Peripheral (Printer /Scanner etc.) Management.

3.4 Desktop performance monitoring, fine- tuning and optimization.

3.5 Support for Windows XP/7/8/10.

4. Report and Review.
Process Documentation

4.1 Call Register

4.2 Call Summary

4.3 Daily Call Pending report

4.4 Engineer attendance report

Signature of Tenderer

5. Terms & Conditions:

5.1 The Annual Maintenance Contract includes preventive as well as corrective maintenance.

5.2 The agency service engineer/technician should be available daily in the campus.

5.3 In case of need to replace any item/component, the agency shall provide original make genuine parts/components of similar or higher configurations.

5.4 The agency shall produce the Cash Memo's/Certificate/Document in proof providing genuine components to replace the faulty ones; on demand.

5.5 The Company shall ensure to abide by the copy right, intellectual property rights and other laws as may be applicable for providing any replacements for any malfunctioning the components/items/software under and any violation of any legal requirement by the agency in this regard shall lead to termination of the contract forthwith and forfeiture of security money. Besides ensuring compliance to all legal requirements will be the responsibility of the agency, failure to do so would lead to consequences aforesaid.

5.6 Deposit Rs.100 at the time of submission of quotation document as quotation cost.

5.7 College may purchase 10 % sample of spare part which frequently used to avoid operational delay.

5.8 The payment condition will be 90% after goods received at campus found ok condition and 10% after utilization by vendors.

5.9 It is mandatory to repair equipment in campus premises i.e. at Computer dept. Under faculty supervision of IT& Computer dept.

5.10 Bidder has to maintain minimum 10% stock of the items which frequently used at the GCOE, AMRAVATI.

6. Validity:-

6.1 The contract shall be valid for financial year 2021-22 from date of award and may be extended by another one year at the sole discretion of Principal, GCOE, AMRAVATI. Institute will have exclusive right to terminate the contract by giving one month's notice.

6.2 The company has to give 1 month's advance notice, if they wish to leave the contract before scheduled expiry. Contravention of the same would lead to forfeiture of performance guarantee/security money along with all outstanding dues.

Signature of Tenderer

7. Standard of performance and Penalty for failures:

7.1 If the agency repeatedly fails to rectify the faults for a period exceeding 7days, apart from the repairs at their cost and risk as bid, GCOEA may terminate the contract of the agency forthwith and may forfeit the security deposit.

7.2 The agency shall in no case, replace any item/component with inferior item and if found doing so, the contract shall stand terminated with immediate effect and security deposit will be forfeit.

7.3 GCOEA reserves the right to reject any or all the bids and cancel the quotations without assigning any reason.

7.4 The calls will be received centrally, shall be provided daily to the concerned service engineer by the concerned official of Computer Science & Engineering Department of the institute, and shall be attended immediately on receipt of the same. The firm shall maintain proper service call sheets, which will be duly signed by the engineer and the owner of the equipment.

7.5 Hard Disk, Logic Cards, SMPS, Mother Boards if not repaired then they shall be replaced with OEM branded parts/products only.

7.6 The amount of penalty levied will be 1% of total cost of parts to be replaced or Rs.100 per day whichever is more.

8. Payment Terms:-

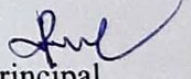The comprehensive maintenance charges shall be payable to the service provider

8.1 After repairs of computer and peripherals a bill will be processed on monthly basis to reduce burden on payment distribution process.

8.2 Company have to submit GST bill within five working days after successfully repair of computer and peripherals including testing charges if any.

8.3 If any discrepancy occurs in the bill clearance it must be addressed within 3 months in order to avoid duplication of bill process.

9. **Agreement:-**

The selected vender shall have to sign an agreement, on non-judicial stamp paper of appropriate value, containing details of terms and conditions after issue of letter of intent (LOI).

10. **Performance Security**: However the repair must be carried out in campus, there should be the provision of compensation for any damage of college property. Company has to deposit security amount of Rs. 10000/- (Ten Thousand rupees only) in the form of Cash/Demand Draft at the time of signing the agreement.

Signature of Tenderer

Principal
Govt. College of Engineering
Amravati

Name of the Bidder/ Bidding Firm / Company : _____

PRICE SCHEDULE

Sr. No	Item Description	Item Code / Make	QTY / Units	BASIC RATE/ UNIT Rs.	TOTAL AMOUNT in Rs.
1	i - Inspections Charges per Computer	Item 1			
2	ii - Repairing Charges per Computer	Item 2			
3	Maintencenses Charges per year per Machine	Item 3			
4	Mother Board 81/Intel	Item 4			
5	Mother Board 31/Intel	Item 5			
6	Mother Board 61/Gigabyte	Item 6			
7	Mother Board for i3 processoer	Item 7			
8	Mother Board for i5 processoer	Item 8			
9	Ram 1 GB DDR1	Item 9			
10	Ram 1 GB Ddr 2	Item 10			
11	Ram 2 GB Ddr 2	Item 11			
12	Ram 1 GB Ddr 3	Item 12			
13	Ram 2 GB Ddr 3	Item 13			
14	Ram 2 GB Ddr 4	Item 14			
15	Ram 4 GB Ddr 4	Item 15			
16	Ram 8 GB Ddr 4	Item 16			
17	Ram Laptop 8GB	Item 17			
18	Ram Laptop 4GB	Item 18			
19	Ram Laptop 2GB	Item 19			
20	DVD RW Drive USB/EXERNAL	Item 20			
21	DVD RW Drive	Item 21			
22	SMPS Tower Desktop PC	Item 22			
23	SMPS All in One & Mini Tower Desktop	Item 23			
24	Processor Core i3	Item 24			
25	Processor Core i5	Item 25			
26	Processor Core i7	Item 26			
27	Processor DC	Item 27			
28	Headphone with MIC Logitech	Item 28			

29	Web camera Logitech	Item 29		
30	Mouse USB	Item 30		
31	Mouse USB Logitech/Dell	Item 31		
32	Keyboard USB	Item 32		
33	Keyboard USB Logitech/Dell	Item 33		
34	Combo Keyboard Mouse	Item 34		
35	Wireless Combo Keyboard Logitech/Dell	Item 35		
36	HDD Sata 500GB Toshiba/Seagate/Western Digital	Item 36		
37	HDD Sata 1TB Toshiba/Seagate/Western Digital	Item 37		
38	HDD Sata 2TB Toshiba/Seagate/Western Digital	Item 38		
39	HDD Sata 4TB Toshiba/Seagate/Western Digital	Item 39		
40	HDD Sata 8TB Toshiba/Seagate/Western Digital	Item 40		
41	Ext HDD 1TB/Western Digital/TOSHIBA/SEGATE	Item 41		
42	Ext HDD 2TB/Western Digital/TOSHIBA/SEGATE	Item 42		
43	Ext HDD 4TB/Western Digital/TOSHIBA/SEGATE	Item 43		
44	Ext HDD 8TB/Western Digital/TOSHIBA/SEGATE	Item 44		
45	Ext HDD 16TB/Western Digital/TOSHIBA/SEGATE	Item 45		
46	Ram SSD 128/Kingston/SCANDISK	Item 46		
47	Ram SSD 256/Kingston/SCANDISK	Item 47		
48	Ram SSD 512/Kingston/SCANDISK	Item 48		
49	Ram SSD 1TB/Kingston/SSD	Item 49		
50	PCI VGA Card/Intel	Item 50		
51	HDD Sata Cable	Item 51		
52	USB Printer Cable	Item 52		
53	LPT Printer Cable	Item 53		
54	USB HUB/Iball	Item 54		
55	Power Cord	Item 55		
56	Cabinet with Power Supply Iball/intex/	Item 56		
57	Cmos Battery/Intex	Item 57		
58	Battery for UPS 100AH 12V	Item 58		
59	Battery for UPS12 V/7 AH	Item 59		
60	UPS ONLINE 2KVA	Item 60		
61	UPS Desktop 1000VA	Item 61		

62	UPS Desktop 725VA	Item 62
63	Spike Suppressor Socket	Item 63
64	QUICK HEAL BUSSINESSADMIN CONSOL PER USER	Item 64
65	QUICK HEAL TOTAL SEQURITY ADMIN CONSOL PER	Item 65
66	Antivirus Quick HEAL TOTAL FOR 1 YEAR	Item 66
67	Antivirus Net Protector/NP	Item 67
68	Antivirus Quick Hill AV FOR 1 YEAR	Item 68
69	OTG Pen Drive 64 GB Sandisk/ HP Extreme	Item 69
70	OTG Pen Drive 32 GB Sandisk/ HP Extreme	Item 70
71	Pen Drive 64 GB Sandisk/ HP Extreme	Item 71
72	Pen Drive 8 GB Sandisk/HP Extreme	Item 72
73	Pen Drive 16 GB Sandisk/ HP Extreme	Item 73
74	Pen Drive 32 GB Sandisk/ HP Extreme	Item 74
75	DRUM UNIT PANTUM	Item 75
76	TONNER PANTUM Orignal	Item 76
77	DRUM UNIT BROTHER	Item 77
78	TONNER BROTHER	Item 78
79	TONNER BROTHER ORIGNAL	Item 79
80	Tonner Orignal Canon 303	Item 80
81	Tonner Orignal HP 12A	Item 81
82	Tonner for Printer Canon Compatible	Item 82
83	Tonner for Printer HP Compatible	Item 83
84	Tonner for Multifunction Printer HP/Canon/Brother Comp	Item 84
85	Cartridge for DMP	Item 85
86	Monitor LED TFT 24 Inch/Dell/HP/Sumsung	Item 86
87	Monitor LED TFT 19 Inch/Dell/HP/Sumsung	Item 87
88	Monitor LED TFT 20 Inch/Dell/HP/Sumsung	Item 88
89	LaserJet Printer - Single Functional canon	Item 89
90	LaserJet Printer - Multifunctional Functional canon	Item 90
91	LaserJet Printer Colour	Item 91
92	Scanjet Scanner	Item 92
93	Dot Matrix Printer	Item 93
94	RJ 45 Lan Connector D link	Item 94

95	RJ 45 Coupler D link	Item 95					
96	4-pair, Cat6 UTP Cable, roll of 305m Dlink/Digilink	Item 96					
97	Jack Panel 24-port loaded	Item 97					
98	Cat6 Patch Cords - 1 Meter	Item 98					
99	Cat6 Patch Cords - 2 Meter	Item 99					
100	IO-Information Outlet 6 UTP	Item 100					
101	Face Plate -SinglePort Shutter	Item 101					
102	Surface Mount Box	Item 102					
103	Wall Mount Rack	Item 103					
104	UTP cable laying charges with all accessories per MTR	Item 104					
105	Wireless 4G Router	Item 105					
106	Wi-Fi Dongal USB	Item 106					
107	Wireless Router 4 Port	Item 107					
108	Layer 2 Switch 24Port	Item 108					
109	USB Lancard	Item 109					
110	USB Lancard Wireless	Item 110					
111	Lan Cable Cat 6	Item 111					
112	Crimping Tool Digilink/D-link	Item 112					
113	Punch Tool Digilink/D-link	Item 113					
114	5 Port Switch	Item 114					
115	8 Port Switch	Item 115					
116	24 Port Switch	Item 116					
117	Laser Cartridge Toner Refill HP/CANON PRINTERS	Item 117					
118	Toner Chip HP/CANON PRINTERS	Item 118					
119	Drum HP/CANON PRINTERS	Item 119					
120	Blade HP/CANON PRINTERS	Item 120					
121	Doctor Blade HP/CANON PRINTERS	Item 121					
122	Roller HP/CANON PRINTERS	Item 122					
123	Magnitec Rod HP/CANON PRINTERS	Item 123					
124	Laser Cartridge Toner Refill BROTHER PRINTERS	Item 124					
125	Toner Chip BROTHER PRINTERS	Item 125					
126	Drum BROTHER PRINTERS	Item 126					
127	Blade BROTHER PRINTERS	Item 127					

128	Doctor Blade BROTHER PRINTERS	Item 128				
129	Roller BROTHER PRINTERS	Item 129				
130	Magnitec Rod BROTHER PRINTERS	Item 130				
131	Laser Cartridge Toner Refill PANTUM PRINTERS	Item 131				
132	Toner Chip PANTUM PRINTERS	Item 132				
133	Drum PANTUM PRINTERS	Item 133				
134	Blade PANTUM PRINTERS	Item 134				
135	Doctor Blade PANTUM PRINTERS	Item 135				
136	Roller PANTUM PRINTERS	Item 136				
137	Magnitec Rod PANTUM PRINTERS	Item 137				
138	Roller PANTUM PRINTERS	Item 138				
139	Magnitec Rod PANTUM PRINTERS	Item 139				
140	COMPUTER DESKTOP HP/DELL/LENOVO Processor core i3 11th Genration , 1TB Hard Disk , RAM DDR 3 4GB , Screen LED 19.5 inch, Keyboard, Mouse with Original Windows 10 ,Antivirus , Warrenty 3YR	Item 140				
141	LAPTOP Processor core i3 11th Genration , 1TB Hard Disk , RAM DDR 3 4GB , Screen LED 19.5 inch, Keyboard, Mouse with Original Windows 10 ,Quick Heal Antivirus ,Warrenty 1YR	Item 141				
142	i - Inspections Charges per Printer	Item 142				
143	ii - Repairing Charges per Printer	Item 143				
144	Maintencenses Charges per year per Printer	Item 144				
145	Teflon sleeve For HP/Canon Single Functional Printer	Item 145				
146	Power supply For HP/Canon Single Functional Printer	Item 146				
147	Fuser assembly For HP/Canon Single Functional Printer	Item 147				
148	Fuser (Heating element) For HP/Canon Single Functional Printer	Item 148				
149	Paper tray pickup sensor For HP/Canon Single Functional Printer	Item 149				
150	Image transfer roller For HP/Canon Single Functional Printer	Item 150				
151	Pick roller For HP/Canon Single Functional Printer	Item 151				
152	Heating roller For HP/Canon Single Functional Printer	Item 152				

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153	Teflon sleeve For HP/Canon Multi Functional Printer	Item 153					
154	Power supply For HP/Canon Multi Functional Printer	Item 154					
155	Fuser assembly For HP/Canon Multi Functional Printer	Item 155					
156	Fuser (Heating element) For HP/Canon Multi Functional Printer	Item 156					
157	Paper tray pickup sensor For HP/Canon Multi Functional Printer	Item 157					
158	Image transfer roller For HP/Canon Multi Functional Printer	Item 158					
159	Pick roller For HP/Canon Multi Functional Printer	Item 159					
160	Heating roller For HP/Canon Multi Functional Printer	Item 160					
161	Scaning Assembly For HP/Canon Multi Functional Printer	Item 161					
162	Powder Tank BROTHER PRINTER	Item 162					
163	BROTHER PRINTER Tonner Gear	Item 163					
164	PANTUM PRINTER Powder Tank Chip	Item 164					
165	PRINTER Reset Service PANTUM/HP/CANON/BROTHER PRINTERS	Item 165					